

Federal Financial Participation (FFP) Overview

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Federal Financial Participation (FFP)

OVERVIEW

- A program that allows eligible entities to draw down Title XIX federal reimbursement for activities necessary for the proper and efficient administration of the Medical Program
- Specific guidance and program participation instructions are available on the 2008 MCAH Fiscal Policies and Procedures Manual located at the CDPH Website:
<http://www.cdph.ca.gov/services/funding/mcah/Pages/PoliciesProceduresFiscalYear2007-2008.aspx>.



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AUTHORITY

- Pursuant to Welfare and Institutions Code, Section 14132.47, Medi-Cal Administrative Activities (MAA) and became a covered Medicaid benefit effective January 1, 1995. MCAH FFP models these regulations.
- 1995 “MAC Settlement” agreement between HCFA (now CMS) and the California Department of Health Services is the document that gives authority and guidance over the current MAA and FFP programs.



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DEFINITION OF ALLOWABLE MEDI-CAL ADMINISTRATIVE ACTIVITIES – MAC Settlement

1. Identify Allowable Medi-Cal Administrative Activities eligible for FFP – **FFP Budget**
2. Document the allowable Medi-Cal administrative activities that are being performed and the percentage of time being spent on those activities for each program or claiming unit within the program in each local jurisdiction in the claim universe – **Time Survey/Study**
3. Establish the allowable Medi-Cal percentage for each program or claiming unit within the program – **Medi-Cal Factor**
4. Determine the allowable Medi-Cal administrative costs for the allowable administrative activities. – **Invoice/Claim**



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BUDGET

- Budget Documents form the basis for Agency payments and for fiscal accountability for audit compliance. All expenses shown on the budget documents must directly relate to the accomplishment of the goals, objectives, activities, timelines and outcomes identified under the MCAH Program(s) Scope of work (SOW)



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TIME STUDIES

- Time Studies are the primary documentation source of FFP and determine the percent of time that is matchable. To claim Medi-Cal Title XIX funds, an agency must be able to document staff time spent in the program in which they are budgeted and that their time claimed is spent performing activities that meet the two main objectives: **1) Assisting individuals eligible for Medi-Cal to enroll in the Medi-Cal program and/or 2) Assisting individuals on Medi-Cal to access Medi-Cal services.**



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- **ACTIVITIES**

- **Function Code #1 - Outreach**
- **Function Code #2 - SPMP Administrative Medical Case Management**
- **Function Code #3 - SPMP Intra/Interagency Coordination, Collaboration and Administration**
- **Function Code #4 - Non-SPMP Intra/Interagency Collaboration and Coordination**
- **Function Code #5 - Program Specific Administration**
- **Function Code #6 - SPMP Training**
- **Function Code #7 - NON-SPMP Training**
- **Function Code #8 - SPMP Program Planning and Policy Development**
- **Function Code #9 - Quality Management By Skilled Professional Medical Personnel (SPMP)**
- **Function Code #10 - Non-Program Specific General Administration**
- **Function Code #11 - Other Activities**
- **Function Code #12 - Paid Time Off**



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ACTIVITIES (Continued)

- **Enhanced Rate - 2,3,6,8 & 9**
- **Non-Enhanced Rate - 1,4,5 & 7**
- **Un Matched Rate - 11**
- **Allocated Rate - 10 & 12**
- **Additional Time Worked - CTO**



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SPMP REQUIREMENTS PROFESSIONAL EDUCATION AND TRAINING

- SPMP are required to have education and training at a professional level in the field of medical care or appropriate medical practice.
- 42 CFR, 432.50 defines professional education and training as:
...the completion of a 2-year or longer program leading to an academic degree or certification in a medically related profession. This is demonstrated by possession of a medical license, certificate, or other document issued by a recognized National and State medical licensure or certifying organization or a degree in a medical field issued by a college or university certified by a professional medical organization. Experience in the administration, direction, or implementation of the Medicaid program is not considered the equivalent of professional training in the field of medical care.
- The CFR goes on to say that to receive 75 percent FFP for allowable costs of these staff:
...The skilled professional medical personnel are in positions that have duties and responsibilities that require those professional medical knowledge and skills.



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MEDI-CAL FACTOR

- FFP activities are generally performed for both Medi-Cal and non Medi-Cal populations. It is necessary to use a factor to identify what portion of the MCAH population receiving services are Medi-Cal beneficiaries:
 - Using CDPH MCAH Program Based Medi-Cal Factor Table
 - Using a locally determined based Medi-Cal Factor



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INVOICES

- The CDPH MCAH Program reimburses agencies for allowable FFP incurred in meeting the objectives as specified in the SOW, not to exceed the approved MCAH program budget.



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CERTIFIED PUBLIC EXPENDITURES

- 42 CFR, 433.51 requires that the public agency certifies 100% public expenditures to be eligible for FFP



THANK YOU!