

California Home Visiting Program  
**Bi-Monthly Conference Call**  
Meeting Minutes  
Thursday, September 11, 2014  
1:30 p.m. – 3:00 p.m.



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**Participants:** MCAH Directors and Coordinators of MIECHV Funded Programs

**Meeting Facilitator:** Kristen Rogers

- I. General Updates
  - a. CDPH and MCAH Management Changes Update
    - i. New Section Chief for Data, Evaluation & Benchmarks: Jennifer Gregson.
  - b. Federal reporting due October 30, 2014
  - c. Formula FOA released September 2; due November 3
    - i. \$13.2 million for total award
    - ii. March 1, 2015 - September 30, 2017
  - d. Competitive FOA released September 2; due October 17
    - i. March 1, 2015 - September 30, 2017
    - ii. \$9.4 million for total award
  - e. All discussion on the expansion of CHVP to new sites and/or existing sites will be held after both grants are submitted and federal reporting is complete. This will take place sometime in December/January and will involve our partners at MCAH Action, our existing sites' staff and CHVP state staff.
- II. Updates from the Program and Evaluation Sections (Karen Shevlin)
  - a. AFA Packets/SOW Update
    - i. Reminder: AFA Packets are due September 15<sup>th</sup>.
  - b. Local Site's Progress Reports Update
    - i. CHVP will be posting the upcoming progress report questions/template on the CHVP website.
    - ii. Due dates:
      - November 30, 2014
      - March 31, 2015
      - July 31, 2015

c. CHVP TA

i. CHVP will now be sending out an all-new email blast to all CHVP funded sites. The *CHVP TA* will be sent out every Thursday and will contain updates regarding program, data, contracts, policies and more. Our goal in producing this new weekly e-blast is to keep all our sites informed and involved.

- E-blast will be sent out every Thursday and the audience for each topic will be clearly labeled.
- Denise (Shasta) and (Michele) from Antelope commented that they really like the new e-blast because it is very clear and informative.

III. Discussion: Post-TA Meeting with Patrick Sutton – What's Next?

i. Discussion

- Various sites have questions regarding TCM; Nancy Calvo suggests reaching out to other counties or programs who are more knowledgeable in TCM in order to get help.
- Jeanne (LA) offers to help anyone who contacts her to ask for help with TCM. She would like Patrick to return with another training to help solve issues such as getting TCM money recouped and adding to each site's budget.
- Denise (Shasta) was able to talk to Patrick Sutton to offer training in Shasta, but it was hard to track him down.
- Kristen Rogers encourages other sites to try to contact him to do training at their site, but CHVP will be trying to set-up a call in October with him. Sites will be able to join the call and ask any questions.

ii. Q&A

- Federal Funding
  - a. Whatever funds that sites did not spend in the year cannot be rolled over to the following year; they are added to the end of the grant date. This is because the program would end sooner if unspent funds were rolled over instead of added at the end. CHVP over allocated, so we are now trying to see where the money is being spent or not spent.

- b. CHVP is applying for the new formula grant and will be able to hopefully expand.