



California
Department of
Health Services

SANDRA SHEWRY
Director

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

August 28, 2006

TO: PROJECT COORDINATORS
CALIFORNIA NUTRITION NETWORK (NETWORK)

SUBJECT: PROGRAM LETTER # 06-04
MILEAGE REIMBURSEMENT RATE FOR *NETWORK*
CONTRACTORS

Effective July 1, 2006, Department of Personnel Administration (DPA) adopted the current federal mileage reimbursement rate of 44.5 cents per mile. The former mileage reimbursement rate for California Department of Health Services (CDHS) contracts was 34 cents per mile. DPA indicated that mileage rate will be adjusted in the future to match the mileage reimbursement rates set by the Internal Revenue Service. Please refer to the enclosed replacement Exhibit G, entitled "Travel Reimbursement Information." Print this Exhibit and keep it with your *Network* contract documents.

Effect on Existing Executed *Network* Agreements:

Contractors may begin applying the revised mileage reimbursement rate effective July 1, 2006, and no formal amendments will be required on existing *Network* agreements. Contractors should follow the regular Budget Adjustment Request process should there be insufficient funds in the travel line item to cover the increased mileage cost.

Please contact your assigned Contract Manager if you have any questions regarding the above reimbursement rate.

Susan B. Foerster, M.P.H., R.D., Chief
Cancer Prevention and Nutrition Section

Enclosure