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Employment - Job Description

September 3, 2008

PHLP Graduate Student Interns

The Public Health Institute (PHI) is a large non-profit public health organization conducting a broad range of public health research, training, and technical assistance programs in California, throughout the nation, and around the world. PHI is seeking 6 part time (fewer than 20 hours per week) PHLP Graduate Student Interns for the Public Health Law and Policy program (PHLP). These positions are located in Oakland, CA.

About PHLP:

PHLP focuses on improving the public's health by drawing on the expertise of an inter-disciplinary team of lawyers, urban planners, and public health professionals.

PHLP works with community-based organizations, local public health and planning departments, schools, elected officials, government attorneys, and private counsel to create groundbreaking policy solutions to critical public health challenges. PHLP staff provide comprehensive training, technical assistance, and legal and policy tools to advance public health policy. Working closely with law professors, private attorneys, and other experts, PHLP staff craft policies that reflect the most creative and innovative thinking on a given public health issue.

Go to www.phlpnet.org for additional information on PHLP's current activities and staff.

PHLP Program Areas:

Interns will work in one or more of the following programs:

The Technical Assistance Legal Center (TALC) provides legal information and technical assistance to advocates of tobacco control policies in California. TALC has served as a model for similar programs around the country.

The National Policy & Legal Analysis Network (NPLAN) convenes legal researchers and advocates across the United States to identify, research, and draft policy strategies to prevent and reduce childhood obesity.

Planning for Healthy Places (PHP) explores community planning solutions to increase access to healthy foods and physical activity through improvements to the built environment. PHP develops tools for training advocates about the relationship between the built environment and public health, and provides technical assistance for creating and implementing land use policies that support healthier communities.

Duties & Responsibilities:

- Research and writing on a variety of cutting-edge public health policy issues
- Development of community-based advocacy strategies

- Policy design and development
- Assisting attorneys and planners in providing research, analysis, and information to advocates seeking to pass or strengthen local public health laws, policies and contracts
- Assisting staff in the development of internal systems to enhance delivery of such services to public health advocates
- Work with program evaluators to develop and implement systems and procedures to monitor the effectiveness of PHLP programs

In addition, law students may be engaged in:

- Regulatory design and development
- Development of compliance and enforcement tools
- Assisting staff attorneys with legal research, writing and development of model legislation

Qualifications:

- 1st or 2nd year graduate student in public health, law, planning or public policy is required
- Excellent research and writing skills
- Well-organized and detail-oriented
- Good telephone manner

Compensation:

\$17.50 per hour

Please send a cover letter, resume, writing sample and a list of references ASAP to:

Public Health Institute
555 – 12th Street, 10th Floor
Department #131-136, Oakland, CA 94607-4046
Or email resumes to: jobs@phi.org including Dept #131-136 in the subject line
We are proud to be an EEO/AA Employer
NO PHONE CALLS PLEASE

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