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## November 2013 NEOPB/LHD SNAP-Ed Project Directors Call

Dr. Talarico commented that this is our first monthly LHD call, and that we plan to provide monthly updates on this call to share information with the LHDs and as a forum to receive feedback. We would also want this to be a call where we could have dialogue around what is going on in your county and how we may be supportive.

### 1. Funding status

- Gil stated that USDA has asked for additional information for the FY14 Plan. Most of the contracts were approved on October 1, 2013; however, half of the subcontracts were not approved until November 8, 2013. We have another deadline on Nov. 15 to submit the balance of the subcontracts for review and are looking for approval next week.
  - Q: If we haven't received a call from our Project Officer, does that mean we don't have any USDA questions?
  - A: Yes.
  - (Alameda) Q: If we want to make changes to the scope of work or a budget, can we do so now?
  - A: No. At this time we are not making changes.
  - (San Diego) Q: Will the LHDs be funded based on the Oct. budgets?
  - A: The LHDs and subcontracts will be funded based on the actual approval dates, Oct. 1 or Nov. 8, 2013. There may be additional approval dates. We will not make payments in arrears.

### 2. Work Plan Template

- Caroline Kurtz provided an introduction of the three year work plan. The template will be provided this week. The difference from the FY14 template for the FY15-17 template, includes in deliverable #1, the addition of 'intervention'. The template will be used by all implementing agencies and CDPH is working to have all review and provide input. WRO has indicated we must work together on this work plan.

Additionally, at the PDM (Project Director Meeting) next week, Round Table #4, you will have an opportunity to discuss the template. We will also provide a survey monkey to obtain feedback.

- Q: Will we use this work plan this year?
  - A: No. This work plan will be used for FY15-17 as WRO as indicated.
  - (Sonoma) Q: Should the work plan be based on the County Nutrition Action Plan (CNAP)?
  - A: Yes, and integrated into the plan.
  - Q: How will this be integrated into the larger state plan?
  - A: The 58 LHDs will collectively (including the CNAP) submit a state level plan incorporating work for each of the implementing agencies.
  - Comment: UC CalFresh has different objectives. Response: Yes, we will be working together with CDSS and WRO on this topic.
  - Q: What is the deadline for this information?
  - A: The submission to CDSS is July 15th; to WRO, is Aug. 15th.
  - Q: What will be done regarding the issue of overlapped sites?
  - A: We will be working with CDSS on this as well and will need to work with our partners. USDA is supporting a resolution via the integrated plan to eliminate duplication. We will have more information on Feb.
- Overall plan for the LHDs from the State:
    - We are working on a template
    - You have seven to eight months to work together on the new format
    - You are already using the objectives from us
    - We need input on the template
    - We will have a summary of each county – LHD we support.
    - We do not have plans for direct education and will develop a new curriculum for training, etc. instead of what we have done in the past.

### 3. November meeting and Project Director travel

- Michele vE gave an overview of the November Project Director Meeting. We have requested all PD's and one key staff to attend the meeting on November 21-22.

### 4. TRC Update

- The Request for Proposal (RFP) continues to be in protest at Department of General Services (DGS). We anticipate resolution in early December. Our internal decision is to support the LHDs' need for collaboratives. The RFP was issued to provide training, collaborative and media assistance.
  - Q: Is it possible the State may move forward prior to December?

- A: For this year, the collaborative and the DGS decision are linked. If we receive a yes from DGS, then the collaborative support will automatically be included. If we receive a no, then we would proceed with another method of providing support for the collaboratives.
- (San Diego) Q: I understand the work plan for FY 15-17. What should we use for FY14? (See addendum for clarification).
- (Sutter) Q: What is the status on the Re-think Your Drink campaign? Our questions have not been answered.
- Action: Branch will follow up with Sutter and provide information on the Network website as soon as it's available.

**Addendum:**

This information is being provided to further clarify the answer regarding the question asked by San Diego about the FY14 template or scope of work.

A: The LHDs do not have a scope of work (SOW) or a specific template for FY14. This is a transition year and we have issued grant agreements which do not require a SOW per state contracting guidelines. We request that the LHD meet the six deliverables, using their project synopsis as a guide.