

<b>II.</b>	<b>FISCAL SECTION</b>
<b>100</b>	<b>Introduction</b>

**101 Purpose of Section**

The purpose of this section is to provide the *Network for a Healthy California (Network)* contractors with fiscal and administrative information to assist them with the management of their contract. This section provides procedures and forms to be used in order to meet the various conditions and requirements of *Network* funding.

**102 Contract and Program Managers**

The *Network* assigns a team consisting of a Contract Manager (CM) and Program Manager (PM) to each *Network* contract. The CM is part of a team that provides fiscal and program review, oversight, and management to the Contractor. The CM has primary authority over budgets, budget revisions, expenditure documentation, contract issues, invoice payments, subcontract agreements, equipment management, travel reimbursement, and review of the Fiscal Section of the progress reports. Questions about the fiscal and administrative aspects of a *Network* contract should be directed to the assigned CM.

The *Network* PMs are assigned by geographic region to provide program oversight and technical assistance to contractors. This type of oversight is designed to facilitate coordination among regional partners. Contractors should contact their PM if they have specific questions regarding any programmatic aspect of their *Network* contract.