



United States
Department of
Agriculture

Food and
Nutrition
Service

Western Region

90 Seventh St.
Suite 10-100
San Francisco, CA
94103-2518

September 29, 2011

FS-10-6-CA/ Nutrition Education Plan

Ms. Linda Patterson, Chief
CalFresh Branch
Dept. of Social Services
744 P Street, MS 8-9-32
Sacramento, CA. 95814

Dear Ms. Patterson:

This provides Food and Nutrition Service's (FNS) final approval of California's Federal Fiscal Year (FFY) 2012 Supplemental Nutrition Assistance Program Education (SNAP-Ed) Plan. We are approving the Plan for a total of **\$141,427,230** in 2012 funds. In addition, we are approving a total of **\$20,771,996** in FFY 2011 carry-in funds based on the proposals submitted in the 2012 State Plan. We understand that the remaining balance of California's FFY 2012 allocation, as well as additional 2011 carry-in funds, may be requested via Plan amendment. Funding amounts approved by agency are as follows, subject to the availability of federal funds:

- California Department of Social Services (CDSS): \$14,198,850 (2012 funds); \$5,000,000 (2011 carry-in funds)
- California Department of Public Health (CDPH): \$119,169,676 (2012 funds); \$15,771,996 (2011 carry-in funds)
- University of California, Davis (UCD): \$8,058,704 (2012 funds)

Note that these figures reflect the reduced and denied costs detailed in the enclosed table, per discussion with State staff. As in previous years, all media products and local award proposals must be submitted for FNS approval prior to implementation. In addition, pursuant to the serious problems encountered in FFY 2011 with subcontracts, FNS will allow the State up to January 17th, 2012, to ensure that all pending FFY 2012 contracts are fully executed. Any outstanding contracts at that time will be subject to retraction of approval. Bear in mind that this arrangement will not be available for FFY 2013, in which case all FFY 2013 contracts must be approved prior to September 30, 2012.

For FFY 2012, FNS requests CDSS to ensure in advance that all State and local organizations for which no contract is in place by September 30, 2011, are notified that reimbursement of their SNAP-Ed expenditures is contingent upon their contract

being executed by January 17th. These contractors must in turn formally acknowledge that they understand they may not be reimbursed for SNAP-Ed expenditures incurred prior to contract execution, should their contract not be approved by January 17th. CDSS should keep FNS apprised of contracts that are approved and provide a status report on all contracts by January 20, 2012.

FFY 2011 carry-in funds may be spent through September 30, 2012. FFY 2012 funding will be available for expenditure over the two-year period of FFY 2012 and FFY 2013. The Federal funding is granted with the understanding that should FNS at a later date identify activities and costs that cannot be justified or require further clarification, FNS reserves the right to request additional documentation and/or withhold funds for any questionable portion of activities. Please be advised that California must provide FNS with the FFY 2011 SNAP-Ed Final Report no later than November 30, 2011. In addition, 2012 Plan Amendment requests must be submitted no later than May 1, 2012.

As part of the approval, we are also approving Waiver No. 2114008, which waives the Supplemental Nutrition Assistance Program (SNAP) regulation at 7 CFR 272.2 (d)(2)(iii) and is effective October 1, 2011 through September 30, 2012. This allows the following projects to include non-participating, but potentially eligible, SNAP households in nutrition education services for sites targeted based on the submitted low-income data for each:

- CDPH Fruit, Vegetable and Physical Activity Campaigns and Regional Networks
- CDPH Local Incentive Awardees, Nonprofit Incentive Awardees, Local Food and Nutrition Education Projects
- CDPH Mass Media Campaign
- UC-FSNEP County-Based Projects

FFY 2012 represents the first full year of implementation of the SNAP-Ed funding provisions in the Healthy, Hunger-Free Kids Act of 2010 (HHFK) and thus an opportunity for States to thoughtfully examine desired outcomes of SNAP-Ed. Particularly in the current fiscal environment, it remains incumbent on State Agencies to ensure that SNAP-Ed funds are utilized responsibly, in the most efficient and effective manner. Upon release of the federal regulations due January 1, 2012, that will implement the SNAP-Ed program provisions of HHFK, we look forward to additional dialogue with State Agencies and Implementing Agencies on maximizing the impact of SNAP-Ed on the health of SNAP participants and other low-income families.

We would like to express our appreciation for the efforts of your Nutrition Education Unit staff, as well as those of CDPH and UCD staff, in thoroughly responding to our

review comments. Should you have any questions, please feel free to contact me at (415) 705-2333, extension 301, or Marisa Cheung of my staff, at extension 560.

Sincerely,



DENNIS STEWART
Regional Director
Supplemental Nutrition Assistance Program
Western Region

cc: Brian Tam, CA SA
Kristin Brinks, CA SA
Alice Lockett, PAD, SNAP, HQ
Dave Gott, FSSII, FM, WRO
CA SPO, POI, SNAP, WRO

California FFY 2012 SNAP-Ed Plan Denials and Reductions

Question No.	Description of Denied, Reduced or Adjusted Costs	Budget Denials or Reductions	
		FFY 2011 Carry-In Funds	FFY 2012 Funds
California Department of Public Health			
20	Tulare Office of Ed. – Excessive Funding for School Books		(15,960)
21	Tulare Office of Ed. – Subcontractor travel costs.		(437)
46	UCCE Alameda County Child/Youth – Symposium costs.		(3,362)
57	Collective Roots – School Wellness Conference travel pro-ration.		(499)
86a	IT EARS Budget Adjustment		(100,000)
86b	IT UCSF GIS Contract Adjustment		(81,534)
108	UCB Healthy Foods, Beverages, PA, Evaluation Plan		(106,220)
109	UCB Planning Tool for Community Change		(197,492)
110	UCB Nutrition Education Tools Online Database		(282,280)
111	UCB Emerging Best Practices in Obesity Prevention in Communities: Capacity Building		(229,264)
115	UCD Youth Nutrition Media Literacy Toolkit		(95,000)
116	UCD Healthy Summer Learning Resource Toolkit		(112,589)
117	UCD Conference Travel		(15,948)
CDPH Subtotal		--	(1,240,585)
University of California Food Stamp Nutrition Education Program			
1	MEDC SMARTboard Development.		(18,375)
10	Mobile Health 2012 Conference		(418.62)
51	Kitchen Stove		(526.75)
UC Request	Offset FNS denials with increased indirect costs (within Approved ICR)		19,320.37
65	Mobile Messaging	(429,148.80)	
66	Adult Delivery and Training	(1,015,146.52)	
UC-FSNEP Subtotal		(1,444,295.32)	--
State of California Plan – ORIGINAL BUDGET		22,216,291	142,667,815
State of California Plan – REVISED BUDGET		20,771,996	141,427,230

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Part I

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Section G: Signature Page

1. Introduction

- PDF copy of the Plan on CD
- Acronym List
- CDSS, UC-FSNEP, and Network Organizational Charts
- CDSS and Network Phone Lists

Section A: Needs Assessment: Identifying and Understanding the Target Audience

Section B: Nutrition Education Plan

State Level Objectives

1. Network

a. Local Project Summaries

I. Local Incentive Awardees (LIAs)

- Children & Families Commissions
 1. Madera County Children and Families Commission - First 5
- City Governments
 1. Montclair, City of
- Colleges/Universities – Public
 1. East Los Angeles College
 2. Los Angeles Trade Technical College
- County Offices of Education
 1. Alameda County Office of Education (Coalition)
 2. Fresno County Office of Education
 3. Humboldt County Office of Education
 4. Kern County Superintendent of Schools
 5. Los Angeles County Office of Education
 6. Merced County Office of Education
 7. Napa County Office of Education
 8. Orange County Superintendent of Schools (ACCESS)
 9. Orange County Superintendent of Schools (Coalition)
 10. San Bernardino County Superintendent of Schools
 11. Shasta County Office of Education
 12. Tulare County Office of Education
- County Welfare Dept./Local Hlth Dept. – CDSS/CDPH
 1. El Dorado County Public Health
 2. Fresno County Department of Public Health
 3. County Health Department Imperial County

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4. Kern County Public Health Services Department
5. County Health Department Kings County
6. County Health Department County of Lake
7. Madera County Public Health Department
8. County Health Department Merced County
9. County Health Department Napa County
10. County Health Department Nevada
11. Placer Health Services Department
12. Rural Cluster LHD
13. County Health Department San Diego
14. County Health Department San Luis Obispo
15. County Health Department Santa Cruz
16. Sonoma County Department of Health Services
17. Stanislaus County Health Service Agency
18. County Health Department Sutter
19. County Health Department Tulare County
20. Yuba County Health and Human Services Department

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■

Indian Tribal Organizations

1. California Rural Indian Health Board, Inc.
2. Southern Indian Health Council, Inc.
3. United Indian Health Services, Inc.

■ Public Health Departments – Cities & Counties

1. Alameda County Health Care Services Agency
2. Berkeley, City of, Health and Human Services Department
3. Contra Costa Health Services (Community Wellness and Prevention Program)
4. Humboldt, County of, Department of Health & Human Services
5. Imperial County Public Health Department
6. Long Beach, City of, Department of Health & Human Services
7. Monterey County Health Department
8. Orange, County of, Health Care Agency
9. Pasadena, City of, Public Health Department
10. Riverside, County of, Community Health Agency
11. San Francisco, City and County of, Department of Public Health
12. San Joaquin County Public Health Services
13. San Mateo County Health Services Agency
14. Santa Barbara County Public Health Department

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15. Santa Clara, County of, Public Health Department
16. Shasta County Health and Human Services Agency, Public Health Branch
17. Solano County Health and Social Services Department
18. Ventura County Public Health Department
19. Yolo, County of, Department of Public Health

■ Parks & Recreation Agencies

1. Duarte, City of, Parks and Recreation Department
2. San Bernardino, City of, Parks, Recreation and Community Services Department

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▪ Schools/School Districts

1. ABC Unified School District
2. Alhambra Unified School District
3. Alisal Union School District
4. Berkeley Unified School District
5. Calistoga Joint Unified School District
6. Compton Unified School District
7. Del Norte Unified School District
8. Downey Unified School District
9. El Monte City School District
10. Elk Grove Unified School District
11. Greenfield Union School District
12. Hawthorne School District
13. Huntington Beach Union High School District
14. Kernville Union School District (Family Resource Center)

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15. Lamont School District
16. Long Beach Unified School District
17. Los Angeles Unified School District
18. Monrovia Unified School District
19. Montebello Unified School District
20. Mount Diablo Unified School District
21. Newport-Mesa Unified School District
22. Pasadena Unified School District
23. Rosemead School District
24. San Francisco Unified School District
25. Santa Ana Unified School District
26. Santa Clarita Valley School Food Services Agency
27. Santa Cruz City School District
28. Ukiah Unified School District
29. Vaughn Next Century Learning Center
30. Ventura Unified School District
31. Visalia Unified School District
32. Windsor Unified School District

▪ University of California Cooperative Extension

1. University of California, The Regents of the Cooperative Extension in Alameda County (Child and Youth Nutrition Program)
2. University of California, The Regents of the, Cooperative Extension of Alameda County (Family and Consumer Services)

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II. Non Profit Organizations

1. California Association of Food Banks (Nutrition Education)
2. California State University, Chico, Research Foundation (SCNAC)
3. Central Valley Health Network
4. San Francisco General Hospital Foundation (Chinatown Public Health Center)

III. Special Local Projects

▪ Local Food & Nutrition Education Projects (LFNE)

1. Alameda Point Collaborative
2. Asian Health Services
3. CSU, Chico Research Foundation
4. Child Development Resources of Ventura County

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5. Collective Roots
6. Community Alliance with Family Farmers
7. Education and Leadership Foundation
8. FAME Assistance Corporation
9. Familia Center
10. Family HealthCare Network
11. Mandela Marketplace
12. Neighborhood Parks Council
13. North Coast Opportunities
14. RootDown LA
15. San Ysidro Health Center
16. Sustainable Economic Enterprises of Los Angeles
17. Vista Community Clinic

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b. State Project Summaries

I. Regional Networks

State: Region Contracts

1. Bay Area Region
2. Central Coast Region
3. Central Valley Region
4. Desert Sierra Region
5. Gold Coast Region
6. Gold Country Region
7. Los Angeles County (Region)
8. North Coast Region
9. Orange County Region
10. San Diego and Imperial Region
11. Sierra Cascade Region

II. Fruit, Vegetable, and Physical Activity (FVPA) Campaigns

III. Communications

State Media Contract

- Media Targeting Data
 - a. Media Plan and Flow Chart
 - b. LA TV Worksheet
 - c. Radio Worksheet
 - d. LA Outdoor Worksheet

IV. Research & Evaluation

State

- Behavior Risk Factor Surveillance System (BRFSS)
- Office of Women's Health Surveys

V. Community Development

State

- Clearinghouse Project

VI. I.T.

State

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VII. Administration

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State

VIII. Technical Assistance and Special Projects

State

- Technical Assistance
- Special Projects

IX. Training

State

- Center for Collaborative Solutions (CDE)
- Sacramento State University Foundation Annual Conference
- CDPH-Project LEAN - Community
- CDPH-Project LEAN – Obesity Conference

X. Materials & Distribution

c. PHI Consolidated Budget Narrative

Section C: Staffing

- I. Network Local Projects Staff Form
- II. State Staff Form
- III. PHI Staff Form
- IV. CDSS Staff Form
- IV. UC-FSNEP Form

Section D: Budget Summary

- I. State Summary Page
- II. Network Budget
- III. PHI Budget
- IV. OST Travel Chart
- V. CDSS Budget
- VI. UC-FSNEP Budget

Section E: Assurances

Section F: Waiver Requests

- A. Network
- B. CDSS
- C. Attachment 1—FVPA Campaign Waiver Attachments (provided in PDF only)
 - a. Qualifying Census Tracts for SNAP-Ed (ACS Eligible All Races)
 - b. Qualified Census Tracts 100 PCT Poverty by Race-Ethnicity (ACS 05-09)
 - c. Block group by 185 FPL for all regions 05-09

2. CDSS SNAP-Ed CalFresh Unit

- A. Project Summary, Budget Cover Sheet, Budget Justification
- B. Innovative Ideas Project (2) Project Summaries, Budget Cover Sheet, Budget Justification

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3. UC-FSNEP California State Plan:

a. Local Project Summaries, Staffing & Budgets

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APPENDICES SUPPORTING DOCUMENTATION

Section A: Needs Assessment Attachments

- Attachment 1—Race/ Ethnicity of California's CalFresh Participants by County
- Attachment 2—Child Poverty, Food Insecurity and CalFresh Participation by County
- Attachment 3—California SNAP-Ed Sites, Eligible Individuals, Census Tracts, and Schools by County
- Attachment 4—California Schools 50% Free/Reduced Price Meals (SNAP-Ed *Network* and UC-FSNEP) by County
- Attachment 5—Brief Summaries of Other Nutrition-Related Programs Serving Low-Income Persons in California
- Attachment 6—CA SNAP-Ed Infrastructure FFY 2012 Planned Sites
- Attachment 7—CA SNAP-Ed Contractors List by County

Section B: Nutrition Education Plan Attachments

- Attachment 1- Network/UC-FSNEP MOU
- Attachment 2- School Master List (Eligible Sites, Network Sites, UC FSNEP Sites, Joint Sites)
- Attachment 3- UC-FSNEP/Network School Decision Tree
- Attachment 4- Narratives for Joint School Sites (UC FSNEP & Network)
- Attachment 5- Nutrition Education Materials Summary List
- Attachment 6- Summary of Alternate Quarterly Time Studies Current Year
- Attachment 7- Network Electronic Signature Request

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Section C: Staffing Attachments

- State Duty Statements
- PHI Duty Statements
- CDSS Duty Statements

Section D: Budget Summary Attachments

1. WIC MOU

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Part II FFY 2011-2012 Amendment 2

1. CWD/LHD Expansion
2. Healthy Choices/ RYD
3. CalFresh Promotion
4. Retail Consumer Connection
5. NEOP Planning
6. Evaluation: Latino Campaign, Mass Communications Campaign, Power Play!

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Part III FFY 2012 Augment Funding (New/Enhanced \$10k)

1. Healthy Choices Enhanced
2. Power Play!
3. UCB
4. UCD Cress

Section G: Signature Page

Appendix A. Template 7: SNAP-Ed Plan Signatures

(7CFR 272.2) OMB No. 0584-0083

Section G:

SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)

Annual Plan for SNAP-Ed

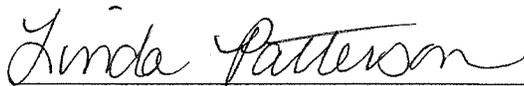
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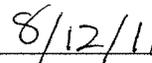
STATE AGENCY: CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

DATE: August 15, 2011

FY 2012

Certified By:





STATE SNAP-Ed COORDINATOR

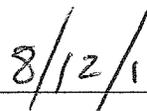
DATE

or

STATE SNAP AGENCY DIRECTOR

Certified By:





STATE SNAP AGENCY FISCAL REVIEWER

DATE

Acronym list

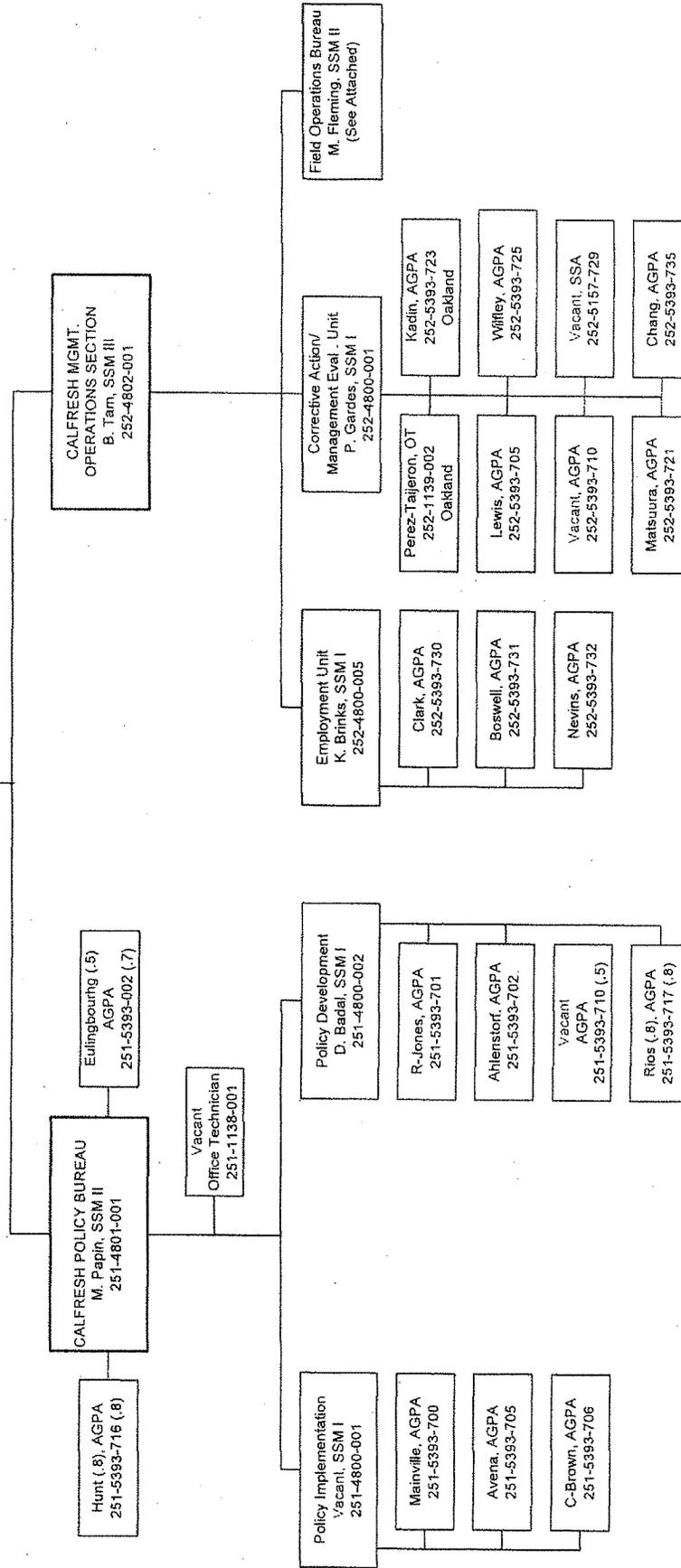
ANR	Agriculture and Natural Resources
ASNNA	Association of State Nutrition Network Administrators
BMI	Body Mass Index
BRFSS	The Behavioral Risk Factor Surveillance System
CAES	College of Agricultural and Environmental Sciences
CalCHEEPS	The California Children's Healthy Eating and Exercise Practices Survey
CalTEENS	The California Teen Eating, Exercise and Nutrition Survey
CALWorks	California Work Opportunities and Responsibility to Kids
CAN-Act	California Association of Nutrition and Activity Programs
CDC	California Disease Control
CDE	California Department of Education
CDFA	California Department of Agriculture
CDPH	California Department of Public Health
CDPS	California Dietary Practices Survey
CDSS	California Department of Social Services
CE	County Extension
CHIS	The California Health Interview Survey
CWD	County Welfare Departments
CWDA	California Welfare Directors Association
CWHS	The California Women's Health Survey
CX ³	Communities of Excellence in Nutrition, Physical Activity, and Obesity Prevention
DESS	Department of Social Services
EARS	Education and Administrative Reporting System
EBT	Electronic Benefits Transfer
ERIB	Curriculum—Eating Right is Basic (Michigan State University)
ERS	Effort Reporting System
EFNEP	Expanded Food and Nutrition Education Program
FANOut	Food Assistance, Nutrition and Outreach
FBC	Food Behavior Checklist
FFY	Federal Fiscal Year
<i>FITNESSGRAM</i>	Physical Fitness Testing
FPL	Federal Poverty Level
FRAC	Food Research Action Center
FRPM	Free and Reduced Price Meals
FS	Food Stamp
FSNE	Food Stamp Nutrition Education
FSORK	Food Stamp Resource Kit
FSP	Food Stamp Program
FTE	Full Time Equivalent
FV	Fruit & Vegetable
FVPA	Fruit, Vegetable and Physical Activity
GIFTS	Grant Information Fiscal Tracking System
GIS	Geographic Information System
HFZ	healthy fitness zone
HHS	Health and Human Services
HOTM	Harvest of the Month
IFAC	Interagency Food Assistance Committee
IGAM	Internet Grant Application Module
IT	information technology
JAMA	Journal of the American Medical Association
LESPHT!	Let's Eat Smart and Play Hard Together! (S. Peterson UCCE ANR Curricula)
LIA	Local Incentive Award
LFNE	LOCAL FOOD AND NUTRITION EDUCATION
MOU	Memorandum of Understanding
NEERS	Nutrition Education Evaluation and Reporting System
NEP	Nutrition Education Program

Network	Network for a Healthy California
NCI	National Cancer Institute
NIA	Non-profit Incentive Award
NSC	<i>Network Steering Committee</i>
PCT	Program Compliance Team
PedNSS	Pediatric Nutrition Surveillance System
RAMP	UC Curriculum—Reading Across My Pyramid
<i>SIRKs</i>	<i>School Idea & Resource Kits</i>
SNAP	State Nutrition Action Plans & Supplemental Nutrition Assistance
SNAP-Ed	Supplemental Nutrition Assistance Program—Education
SSA	Social Services Agency
<i>Tracking Survey</i>	<i>Network Communications Annual Tracking Survey</i>
TWIGS	UC Curriculum—Teams with Intergenerational Support
TOT	Teacher Observation Tool [<i>UC-FSNEP Evaluation tool</i>]
TTT	Teacher Tasting Tool [<i>UC-FSNEP Evaluation tool</i>]
UCCE	University of California Cooperative Extension
UC-FSNEP	Title for SNAP-Ed program-- aka University of California Food Stamp Nutrition Education Program
US	United States
USDA	United States Department of Agriculture
WIC	Women Infants and Children
WRO	USDA Western Regional Office

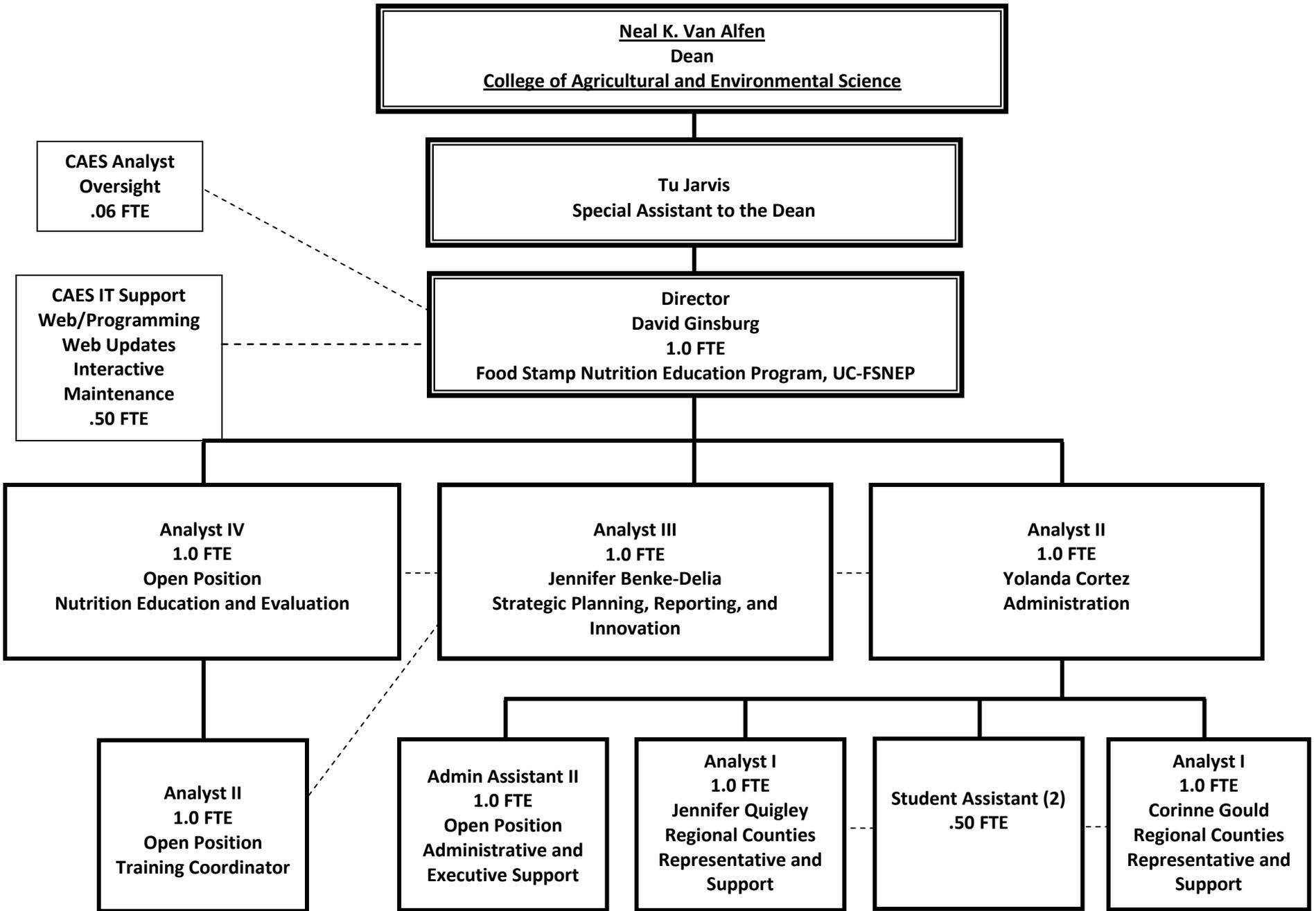
CALFRESH BRANCH

Organizational Chart

CALFRESH BRANCH
Linda Patterson, CEA 2
250-7500-001



Signature: _____



CALFRESH BRANCH

Unit 250 / Index 1250 / PCA 96250

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Section A: Needs Assessment

Introduction to California SNAP-Ed Plan FFY 2012

California's Supplemental Nutrition Assistance Program-Education (SNAP-Ed) for FFY 2012 is at a crossroads.

On one side is California's program as it has evolved over the last 15 years, with all of its assets and challenges, creating the largest SNAP-Ed program in the nation. On the other is the new Nutrition Education and Obesity Prevention (NEOP) grant program, with the eagerly awaited expansion of program scope, focus on health, and lessening of administrative burden.

This exciting crossroads is due to the passage of the Healthy, Hunger Free Act of 2010 in December 2010. It transformed SNAP-Ed into the NEOP grant program mid-stream of a fiscal year, but also built in a two-year transition period (FFY 2011 and 2012) to work through myriad administrative changes and ensure continuity of program services by the field of nutrition education implementing agencies.

Pending the new federal rules to guide NEOP implementation of programmatic changes in FFY 2013, California's implementing agencies are using the crossroads strategically. The FFY 2012 State Plan reflects both continuity during the final year of transition as well as a focus on projects and initiatives that build toward the future. California is well-poised to lead the nation in demonstrating how such a transformation can take place.

California's SNAP-Ed FFY 2012 Plan continues initiatives of the two implementing agencies—the *Network for a Healthy California (Network)* in the California Department of Public Health (CDPH) and the Food Stamp Nutrition Education Program of the University of California, Davis (UC-FSNEP). The Plan is administered through the California Department of Social Services (CDSS). The State Plan encompasses activities of approximately 165 local agencies and leadership organizations, and it updates the FFY project profiles, summaries, targeting information, budgets, waivers, memoranda of understanding and assurances required by the United States Department of Agriculture (USDA). With a total of \$139 million of federal funding expected in FFY 2012, the principal audience is California's approximately 7.1 million parents and children among the estimated 10.3 million residents who are certified, likely or potentially-eligible for SNAP because their household incomes fall below 185 percent of the Federal Poverty Level ($\leq 185\%$ FPL), as per USDA *Guidance*.

PLAN HIGHLIGHTS

1) Continuity- All the local and regional partners currently in the *Network for a Healthy California* and UC FSNEP will continue delivering nutrition education to low-income Californians- SNAP/CalFresh participants and SNAP-Ed eligibles – in FFY 2012. California's well-received mass media efforts will also ensure visibility of messages for the target population. The goal is to provide consistency during a time when huge changes in the federal program ensue.

2) Evaluation- A continued focus on evaluating program outcomes and effectiveness, as well as probe potential strategies for accelerating health improvements in the future. It will utilize the full range of evaluation methods (formative, process, impact) that are critical to an effective social marketing program. This is essential to building the evidence base.

3) Bridge to the Future- Investing in initiatives that are current nutrition education activities yet build the bridge toward key strategies for preventing obesity and improving health outcomes. The focus areas include the local and regional healthy beverage promotion campaigns (i.e. ReThink Your Drink), the initiative to expand local public health departments and county welfare departments for community nutrition, efforts to more tightly connect SNAP/CalFresh benefits with making healthy food purchases, and convening experts to develop an obesity prevention implementation approach for California's low-income populations. CDPH is conducting a comprehensive, transparent planning process that will result in a three-year transition plan. This process will make sure we are ready to implement the most impactful effort in FFY 2013. Our nation is fighting a serious obesity epidemic that disproportionately affects the SNAP population. It is critical that we are poised and ready to implement the new NEOP guidance with a strong focus on public health approaches where we can achieve success. Further, this plan strongly emphasizes building the capacity of local SNAP-Education providers, in keeping with the 2010 Dietary Guidelines for Americans and NEOP statute.

These three themes are throughout the plan, and continuing the new and enhanced work approved by CDSS and WRO in the FFY 2011 Amendment 2.

Finally, the 2012 Crossroads Plan has been developed with two significant challenges in mind.

Economics- Overall data shows the magnitude of the children and adults now in poverty (11.2 million). California's economy is lagging behind the rest of the nation. Traditional safety nets are breaking, as state and local governments slash services to the poor. It has led to the continued erosion of local programs and services.

Unfortunately, the mission of reaching poor consumers has been compounded for nutrition education providers. In FFY 2012 SNAP-Education providers lost, at least temporarily, an important source of census data used to identify low-income Latino and African American populations in communities- the very populations disproportionately affected by high rates of poverty and obesity and other chronic diseases. More discussion is in the Needs Assessment Section of this plan. We understand that this important race/ethnic specific data is anticipated to be released by the US Census Bureau around March 2012. Subsequent targeting data will be submitted to ensure nutrition education services are brought back to communities.

Administrative- The shift from a match program to a grant program has resulted in complexity for the over 150 local and state contracts currently in place. Maneuvering through these changes and other state contracting issues, is taking many resources. The agencies are determining the best course of action that will minimize contractual problems and delays, streamline paperwork where possible, but ensure the intent of the new federal administrative changes and mandate for continuity this fiscal year. Improving technology systems will continue to be essential.

Tight coordination and collaboration on the delivery of effective nutrition education approaches will remain a priority by California's more than 165 SNAP-Education providers. We aim to help low-income consumers create norms and environments where the healthy choices become the easy choices.

FFY 2012 STATE LEVEL OBJECTIVES

I. Behavior

Fruit & Vegetable Intake is the principal behavioral change being sought by SNAP-Ed in California. Fruits and vegetables are the most under-consumed healthy foods, and they are viewed as key to and indicators of better health and a healthier food environment. A number of good surveillance systems are set up in California to measure changes in the consumption of fruits and vegetables over time. Progress is monitored by using all available data, with priority placed on the three specialized biennial statewide surveys of adults and program evaluations, teens and children, ages 9 to 11 years, each of which over-samples the three categories of SNAP-Ed persons, e.g., certified, likely and potentially eligible for SNAP, and compares them against higher-income groups, statewide averages, and ethnic-specific adult trends. Because surveys are done biennially, there is usually a 2- to 3-year lag in analysis and reporting of results to use in future planning.

A simple protocol to project FFY 12 targets is used: If the most recent 2-year period showed an increase in reported consumption, then the same percentage point increase was projected for the next 2-year period, and half that much was projected for a 1-year period when the increase looked to be a reasonable percentage projection. The projection was adjusted downward if circumstances indicated. If the most recent 2-year period was flat or declined, then a modest increase was used to project the next 1-year period. The optimistic rationale is that with SNAP-Ed interventions going on throughout California, our audiences would at least keep up with or even exceed statewide trends, in spite of economic and educational disadvantage.

Objective 1 (Dietary Quality):

Fruits and Vegetables - By September 2012, as measured by statewide surveys and other surveillance systems, the percent of eligible Californians who are consuming at least 5 servings of fruit and vegetables a day, the goal for which all *Network* and national surveys have been calibrated, will increase among:

- a. **Adults:** For CalFresh-participants, to 53% in 2011 from 48% (2009); for adults with incomes less than 130% of FPL, to 44% in 2011 from 42 53% (2009). It is projected that the statewide average for all adults will be 54% by 2011, up from 51% (2009). *Source: Biennial CDPS*
- b. **Teens:** Income data are now available for youth, so objectives can be set in terms of CalFresh participants and eligibles. For CalFresh participant youth, to 53% in 2012 from 49% (2008) and for CalFresh likely eligible youth 43% in 2011, up from 39% (2008). It is projected that the statewide average for all youth will be 43% by 2011, up from 39% (2008). *Source: Biennial CalTEENS.*
- c. **Children, ages 9-11 years:** For children from homes using food stamps, to 35% in 2011 from 25% (2009), for Latino children, to 34% in 2011 from 18% (2009); and for African American children, to 34% in 2011 from 26% (2009). It is projected that the statewide average for all children will be 27% by 2011, up from 19% (2009). *Source: Biennial CalCHEEPS and CalCHEEPS methodology formative research.*
- d. **Student participants in Harvest of the Month[®] (HOTM):** In FFY 2012, children exposed to 11 or more Power Play! and/or HOTM resources over the course of their intervention will maintain a fruit/vegetable increase of at least 0.7 times/day, meeting or exceeding increases of 0.41 (2010, 24 contractors), 0.23 (2009, 24 contractors), 0.57 (2008, 21 contractors), 0.58 (2007, 15 contractors) and 0.85 (2006, 10 contractors) in prior years. No

minimum exposure level was stipulated in prior years for meeting target objective. Note: Student participants in either or both Harvest of the Month® (HOTM) or the FVPA Children's Power Play! Campaign. *HOTM* elements are designed and used in a variety of ways and settings, with applications being extended to retail, worksite and other community venues. As local partners continue to expand their use of *HOTM* and incorporate the activities into their SOW, the anticipated trend is to see participation and results increase.

- e. In FFY 2012, children receiving UC-FSNEP facilitated education and in classroom taste testing will express willingness to try [82.6%] and/or ask for [72%] fruits and vegetables in alternative settings [school repeated, home]. Baseline exposure for fruit/vegetable awareness in both “try” and “ask” was 44.9%. Increased openness to and willingness to self-advocate for fruits and vegetables an important cornerstone of UC-FSNEP nutrition education approach. Source: UC-FSNEP Teacher Tasting Tool 2011.

For all evaluated youth participants in UC-FSNEP, at least 25% will increase their awareness of a good diet (as outlined in the Dietary Guidelines for Americans 2011) and the importance of daily physical activity. Source: UC-FSNEP Teacher Observation Tool 2011 and /or UC-FSNEP approved curricula evaluations.

- f. **The Supplemental Nutrition Program for Women, Infants and Children (WIC):** By September, 2012, and based on the groundwork laid with the Network/WIC collaborative work for the 2009 introduction and roll-out of the new WIC food package,
- a. 2,000 retailers will be using *Network/WIC* co-branded materials. At least 50% of retailers participating in FFY 10 will be retained.
 - b. One or more WIC representatives will participate on each *Regional Network Collaborative* whose nutrition education efforts focus on women with children, aged 0-5 years, and/or breastfeeding promotion.
- g. **Sugar Sweetened Beverages: Adults:** By fall 2012, the percentage of women receiving CalFresh benefits who report they “set limits on the amount of sweetened beverages they have in the home for children to drink” will increase to 94%, about a 10% increase what CalFresh recipients reported in 2009 (86%); the percentage of women who are CalFresh eligible, but not receiving benefits who report they set sweetened beverage limits will increase to 87%. *Source: Annual Benchmark Survey.*

h. UC-FSNEP¹: Adult Dietary and Resource Management Improvements

As measured by changes in the Food Behavior Checklist (FBC) evaluation or via the UC-FSNEP “Intent to Change Evaluation”, by September 30, 2012, at least 25% of eligible persons receiving series-based nutrition education will:

- Increase fruit and vegetable intake by 48%
- Decrease fat consumption by 38%
- Decrease by 25% the perception that it is too expensive to eat nutritious foods.
- Increase knowledge of safe food preparation by 45%.
- Increase food management practices (Plan meals, compare prices, use grocery list) by 55%.

Physical Activity is interwoven into most SNAP-Ed interventions and materials, with leadership in each *Network Region* provided by a Physical Activity Specialist. Every effort is made to build on the *2005 Physical Education Content Standards* and the *2008 Health Education Content Standards* of the California Department of Education. For sustained physical activity

¹ UC-FSNEP will apply FFY10 results in each of these categories for FFY12 goal-setting purposes.

interventions not allowed through SNAP-Ed, efforts are linked with other specialized entities such as the CDPH Center for Physical Activity, the Governor's Council on Physical Fitness and Sport, *Safe Routes to School*, CATCH, and SPARK. Measurement tools have been developed for use by *Network* partners. UC-FSNEP continues to offer youth materials further supporting the relationship between healthy living/eating and physical activity (e.g. linking *WalkFit/EatFit*). The programs are delivered directly to middle school children within qualifying low-resource school districts. UC-FSNEP's supporting parent newsletters and communications bridge the gap by providing information to eligible adults.

The measurement of and timing for reporting progress in physical activity behavior has the same caveats as those described above for fruits and vegetables. Similar to healthy eating, new data from 2008 suggest that the recession will reduce rates of physical activity in low-income women. Since parents protect their children, it is not known if the same effects will be seen for children and youth. We have adopted the same simple protocol for projecting behavioral objectives by September 2012 as was described above for fruits and vegetables.

Objective 2 (Physical Activity): As measured by statewide surveys, the percent of eligible low-income Californians who meet physical activity targets will increase among:

- a. **Adults:** For CalFresh participants, to 79% in 2012 from 72% (2009); for adults with incomes less than 130% of FPL who are not CalFresh-recipients, to 53% in 2012 from 51% (2009). It is projected that the statewide average for all adults will be 71% by 2012, up from 68% (2009). *Source: Biennial CDPS.* (Using 150 minute/week standard for physical activity target revised by DHHSS in 2008.²)
- b. **Mothers:** By fall 2012, the percentage of women receiving food stamps who "know they can" set aside the time to be physically active 30 minutes daily even when undergoing a stressful life change, rather than responding "maybe I can" or saying they "know I cannot", will increase to 47%, about a 10% increase and reaching beyond what women who were eligible for food stamps reported in 2010 (43%). In 2010, women did reach the 2011 goal of 34% and are expected to reach the new 2012 goal of 47%. By fall 2012, the percentage of women receiving food stamps who "know they can" "stick to your physical activity plan even when you have chores to do", rather than responding "maybe I can" or saying they "know I cannot", will increase to 58%, about a 10% increase and reaching beyond what women who were eligible for food stamps reported in 2010 (52%). *Source: Annual Benchmark Survey.*
- c. **Teens:** Income data are now available for youth, so objectives can be set in terms of CalFresh participants and eligibles. A decline in meeting physical activity targets was seen in nearly all sub-groups, as well as the total. For CalFresh participant youth, to 53% in 2012 from 50% (2008) and for CalFresh likely eligible youth 42% in 2011, up from 40% (2008). It is projected that the statewide average for all youth will be 57% by 2011, up from 54% (2008). *Source: Biennial CalTEENS.*
- d. **Children, ages 9-11 years:** - For children from homes using food stamps, to 46% in 2011 from 40% (2009), for Latino children, to 51% in 2011 from 47% (2009). Since African-American children had decreased to 40% in 2007, we project that in 2011 rates will each the projected statewide average of 53% since their statewide average bounced back to 48% in 2009. It is projected that the statewide average for all children will be 53% by 2011, up from 48% (2009). *Source: Biennial CalCHEEPS.*

² U.S. Department of Health and Human Services. 2008 Physical Activity Guidelines for Americans. <http://www.health.gov/paguidelines/pdf/paguide.pdf>

II. Reach

Marketing science shows that consumers buy only after repeated exposures to messaging and *if* they have access to the intended “product.” Figures from the 1990s indicate that an estimated \$5 billion in advertising is spent annually in California for mostly-unhealthy foods, and in low-income settings less healthy foods are cheaper and more readily available than healthy foods especially fresh fruits and vegetables. Federal Trade Commission figures for 2006 show that these trends persist: for children’s advertising, fruits, vegetables and whole grains the least marketed of all food groups. Therefore, it is critical that SNAP-Ed reach as many of the 2 million households containing adults with children eligible for SNAP-Ed in as many times, in as many ways, and in as many relevant locations as possible.

Social marketing programs focus on market segments, rather than unique individuals. The *Network* defines social marketing activities as including mass communications, public relations, direct education and other types of direct and indirect contacts, along with a variety of public health approaches, as ways to increase exposure and opportunity for healthy eating and physical activity. Every effort is made to estimate the number of eligible adults and children we touch and how often, directly, indirectly, and through mass communications. Significant factors in FFY 12 will inhibit our ability to reach SNAP-Ed eligible persons. Reporting methods have shifted to EARS in FFY 11, which limits our ability to capture direct (unduplicated) contacts for projects that see their audience in non-classroom settings. Further, the new ACS method for census tract-based targeting has serious limitations that eliminate many potential sites for intervention. However California SNAP-Ed does have additional funding which might enable activities that could extend reach for certain activities.

Objective 3 (Direct Contacts): By September 30, 2012, an estimated 5.9 million Californians will again receive nutrition education at a dose of 118 million impressions through SNAP-Ed (State and Local.). Due to the lack of race/ethnic-specific data on $\leq 185\%$ FPL poverty, it is a foregone conclusion that fewer Californians accessed primarily through census-based targeting will be reached directly. Although the effects will be experienced system-wide, the Regional Networks’ *Fruit, Vegetable and Physical Activity (FVPA)* social marketing campaigns targeting African American and Latino Californians will be affected most severely. When the race/ethnic-specific ACS $\leq 185\%$ FPL information is released sometime next spring, contractors will immediately be provided with that information so that they can have access to additional sites, but it will affect their reach for at least half the year.

- a. *Network* local projects (1 million unduplicated direct contacts, 25 million impressions)
- b. *Regional Networks – Fruit, Vegetable and Physical Activity Campaigns* (research-based, multi-channel, large-scale social marketing initiatives conducted at the State, regional, and local levels) 2.02 million total estimated reach (unduplicated contacts), excluding those reached through public relations activities.
- c. LFNE and African-American faith projects (Faith estimate 20,850 unduplicated contacts, LFNE 17,502 unduplicated direct contacts)
- d. UC-FSNEP programs are in 2,135 organizations and agencies. 245,000 participants will be targeted in FFY 12 (an increase from 225,000) and 8,019,355 million impressions are projected.
- e. UC-FSNEP adult delivery targets have been significantly increased [125%] based on refocusing and shifting previously youth dedicated educators towards adult nutrition education. Planned adult participants are 36,242 versus 16,096 FFY11. This re-purposing of staff will focus on myPlate workshop messaging, resource management delivery [Making Every Dollar Count] and Loving your Family, Feeding your Future.
- f. UC-FSNEP will enter into Phase II of Fresno county’s SMARTBoard web-based nutrition education delivery. FFY 2012 plans involve expanding SMART activities to three to five UC county programs reaching approximately 3,000 direct education youth.

- g. UC-FSNEP will explore the feasibility and effectiveness of texting as a method to either reinforce nutrition education with enrolled participants or provide nutrition education messaging to new participants in place of standard series delivery.

Objective 4 (Mass Communications): By September 30, 2012, the *Network* will continue the use of mass media including TV, radio, and outdoor advertising. Proven measures will be employed to deliver over half of mass media impressions to eligible audiences, defined as individuals living in households \leq 185 % FPL. If the state media contract is executed and no advertising restrictions are placed on the proposed mass media plan, total duplicated impressions should exceed 1 billion. Impressions directed to the eligible adult audiences are projected to be at 796,628,000, representing 56.1 percent of the 1,420,522,000 total estimated mass media impressions.

- a. Indirect duplicated mass media advertising contacts among CalFresh-eligible persons 18+ are estimated to be 796,628,000. Unduplicated contacts among this audience are estimated to be 6,049,793. Total mass media impressions, regardless of income, are projected to be 1,420,522,000.
- b. Public Relations are projected to generate about 110 million impressions.
- c. CalFresh promotion is projected to generate 835,000 impressions with a minimum of 555,000 impressions among those below 185% of FPL.
- d. UC-FSNEP will generate XXXXX impressions from the various news features and TV segments promoting the importance of the nutrition education programs offered in the local markets (earned media).

III. Infrastructure, Administration, and Evaluation

In order to deliver effective interventions across the State and expend funds accountably, the SNAP-Ed agencies must assure that skilled personnel and competent administrative infrastructures are in place. The *Network* and UC-FSNEP will continue to work together to implement the Education and Administrative Reporting System (EARS), USDA's national reporting system, and electronic time records. Both implementing agencies also will continue monitoring their performance to assure that agreed-upon corrective actions from the *Network's* FFY 06 Administrative Review and UC-FSNEP's FFY 2008-2014 reviews are addressed.

Objective 5 (Administration and Training): By September 30, 2012, ensure effective delivery of State and local SNAP-Ed programs by starting automation of the annual State Plan in two channels, providing comprehensive and specialized planning, fiscal and program contract administration, fiscal and programmatic reviews, trainings, evaluation, State-level steering committees and specialized services for approximately 165 local projects (Local Incentive Awardees, Local Food and Nutrition Education, and Faith-Based projects, 11 *Regional Networks*, all Leadership Projects, and 35 UC-FSNEP participating counties).

- a. The *Network* will continue to build out the Grant Information Fiscal Tracking System (GIFTS) and enhance it with management and retrieval of narrative, budget and attachment documents for the annual Plan, progress reports, and annual data submission; Incorporate Quarterly GIFTS Trainings for CMs/PMs; at least 1 management training per year; Enhance automated invoice notification system for local contractors; Create new reporting modules using Crystal Reports. The *Network* will research other state automated application systems to identify future options for an automated grant management system.
- b. *Network* invoices and progress reports – Community Development Unit Program Managers will complete 100% of CDU LIA/NIA and special project annual progress report analyses and site visits for a minimum of 25% of contractors. Administrative Operations Section Contract Managers will timely process 100% of all invoices.

- c. The *Network* will strive for a spend-rate by LIAs of over 85% and 90% for the State program, given the uncertain reimbursement of contractors and furloughs of State personnel.
- d. *Network* Program Compliance Team (PC Team) will:
 - i. By the end of the first quarter of FFY 12, complete the second cycle of administrative reviews and reports.
 - ii Beginning in January FFY 12, initiate the third cycle of administrative reviews of all projects.
 - iii. Conduct 40 administrative reviews.
 - iv. Continue to compile summary findings and trends from reviews of channels conducted in any given federal fiscal year, and provide this information to management for on-going program and administrative improvements. The goal for FFY 2012 is to compile one for the County Offices of Education and one for the Unified School Districts.
- e. *Network* and UC-FSNEP will sponsor or co-sponsor a variety of leadership conferences to increase the capacity of SNAP-Ed providers to understand and implement evidence and practice-based nutrition education and public health approaches, to provide training and technical assistance to build skills and knowledge that will facilitate the transition from SNAP-Ed to NEOP in FFY 13, and to provide training for sustainability and institutionalization of prior work.
 - i. UC-FSNEP Annual Conference will be combined with EFNEP in FFY 12. The number of attendees will stay stable at about 170 similar to the number who attended during FFY 11.
 - ii. *Network* Statewide Collaborative - In FFY 12, the number of attendees at the Fall and Spring meetings will increase to 200 from the 140 persons who attended during FFY 10-11 as contractors and potential contractors will have interest in learning more about the intensified efforts to connect SNAP/CalFresh benefits with making healthy food purchases and the transition of *Network* from SNAP-Ed to NEOP.
 - iii. *Network* Annual Conference—In FFY 2012, the conference will provide the *Network* with the opportunity to provide information and training for implementation of new SNAP-Ed guidelines, strategies, and evidence- and practice-based nutrition interventions and showcase successful nutrition education interventions with the target population.
 - iv. California Conference of Local Health Department Nutritionists – Provide partial training support for approximately 50 CCLHDN members at the March, 2012 CCLHDN Annual Conference focusing on building leadership capacity in the area of collaboration, partnership, and mobilizing low-income consumers.
 - v. Other local *Network* trainings - In FFY 12, the *Network* will conduct at least 20 trainings for local contractors. The trainings will be conducted both through webinars and in-person and will cover topics such as the EARS ATF, Administrative/Fiscal Issues, Regional *Network* FVPA Community Education, Regional *Network* Skills Building, LFNE Orientation, Local Contractor Program Training, and GIS Application.
 - vi. Participation in UC-FSNEP monthly bridgeline/webinars will hold steady at about 40 to 50 per call; up to 2 administrative meetings with similar participation will include reviews and training on programmatic functions, nutrition education delivery and program coordination with *Network* and County Welfare agencies, new curricula, best practices, resource sharing, and partnering.
- f. UC-FSNEP will continue to focus on ensuring programmatic compliance and effectiveness through beginning the second cycle of county site visits and regionally focused meetings. Special attention will be given to supporting improvements in education delivery. Identified “best practices” will be communicated statewide (e.g. successful newsletter formats particularly generating positive client response and behavioral change, enclosed lunch box series) in efforts to maximize impact at the client level.
 - i. Expand and offer curriculum models using the integration of webinar technology to address programmatic and administrative excellence. Two to three additional taped modules demonstrating best practices on administrative items will be made available and posted on

the internal FSNEP website by April 2012. FFY2011 trainings include modules on targeting, client identification, GIS utilization and FFY2011 Reporting workbooks [EARS].

ii. Reinforce and continue peer training: The UC-FSNEP Butte County cluster (Butte/Yuba/Sutter/Colusa/Glenn) will host a minimum of 3-4 meetings with staff from neighboring counties to share information, methods for success, best practices and materials. Butte County staff have established themselves as premier nutrition education trainers/educators and, as a county program, excel in compliance reporting. UC-FSNEP seeks to model and communicate the cluster peer training with other counties throughout the State.

iii. The State Office Review Team (SOT) will begin the second cycle of county visits and will make 7- 10 county visits/reviews by the end of FFY 12 using the framework and tools developed and refined over the last two years and incorporating any findings identified in the FFY 11 USDA/CDSS review.

g. At UC-FSNEP, systems will be in place to support collaboration and cooperation among campus and county advisors and educators and with outside organizations in order to provide integrated research-based, quality UC Extension programs. . FFY 2011 hiring of UCCE Fresno NCFS Advisor Connie Schnieder as UC Davis's Healthy Family and Communities leader provides unprecedented synergy between both UC-FSNEP, 4-H, Master Gardeners, EFNEP and the community initiatives. UC-FSNEP will benefit from Dr. Schneider's deep experience with SNAP-Ed, UC-FSNEP, Extensions and the Network as it relates to collaborative opportunities within this new initiative.

- i. Leveraging the new structure of the Healthy Families and Communities initiative; increase collaboration between 4-H staff and nutrition educators and the local and State levels.
- ii. Leveraging the new structure of the Healthy Families and Communities initiative; further increase collaboration between Master gardener staff and nutrition educators and the local and State levels.
- iii. Seek extra-mural funding for nutrition programs.
- iv. Expand UC-FSNEP to serve additional counties, where reasonable, to reach more of the adult audience and those directly linked to the county welfare offices.

Objective 6 (Contracts): By September 30, 2012 *Network* contracts and contract amendments with nearly 100 continuing or renewing public and non-profit incentive award agencies, the 11 *Network* Regions, other local assistance and special projects will be fully executed. One-year contract extensions for *Network* Regions and continuing contractors were executed for FFY 12. Through the regional infrastructure, all 58 counties in California will be served by:

- a. **Regional Campaigns:** Strategic Plans completed during FFY 09 for the regional *Fruit, Vegetable and Physical Activity Campaigns and Programs (Children's Power Play! Campaign, Physical Activity, and Retail Program* (all 11 regions), the *Latino Campaign* (9 of 11 regions) and *Worksite Program* (7 of 11 regions), *African American Campaign* (6 regions), including faith-based projects. The *Network* Regions will provide SNAP-Ed services at 3,500+ eligible sites, including but not limited to low-resource schools, community youth organizations, retail food sites, churches, farmers' and flea markets, and worksites.
- b. **Local Projects:** Support for *Network* contractors by providing regional trainings, coordination and communications support to about 115 *Network*-funded local agencies providing SNAP-Ed at nearly 7,600 eligible community sites (including but not limited to low-resource schools, after-school programs, pre-schools, food banks/food pantries/meal sites, direct health service provider sites, affordable housing projects, and farmers'markets).
- c. **UC-FSNEP County Extension Providers:** Direct nutrition education to a minimum of 225,000 participants within over 2,100 eligible community sites in 35 counties.
- d. **Regional Collaboratives:** The 11 Regional Collaboratives composed of SNAP-Ed funded organizations and their partners will have implemented 11 regional Nutrition Education

Initiatives (1 per Region) that make it easier for eligible residents to adopt healthy eating and physical activity lifestyles in their communities.

- e. **Settings:** SNAP-Ed interventions will be delivered as planned, using effective approaches and materials, through the local agency infrastructure, with the highest penetration of eligible sites being:

-At 106 County Welfare Department CalFresh office sites within a 25-county area receiving direct services from *Network* contractors and UC-FSNEP, and through the Food Stamp Offices Resource Kit video obtained for about 385 CalFresh offices in 43 of California's 58 counties and 400 additional sites.

- At about 2,880 (47% percent) of the total number (6,078) of low-resource schools statewide, with adjustments between UC-FSNEP and *Network* locations. In FFY 11, about 217 fewer public schools became eligible for SNAP-Ed because their FRPM enrollment exceeded 50%, to total about 61% of all California schools.
- At 850 (18 percent) of the estimated total number of eligible supermarket and medium/small food retail sites statewide (4,810) through combined regional and State-led activities.

Through 20 (33%) of the State's 61 local public health departments, a drop from the 23 that participated in FFY 2011. Additional local health departments will receive grant funding through the 2011 amendment and selection process is underway.

Objective 7 (Surveys, Evaluations): By September 30, 2012, the *Network* will conduct standardized impact/outcome evaluation studies with at least 43 contractors, a media messaging survey, at least one in-house surveillance survey, participate as a partner on two additional statewide surveys, conduct two large-scale quasi-experimental evaluations, and conduct enhanced media formative research.

Evaluation will track change in the target audiences' nutrition- and physical activity-related knowledge, attitudes and behaviors, as well as related "upstream" measures. The *Network* will conduct annual impact/outcome assessments with at least 43 of the larger local agencies, complete evaluations of Campaign media efforts, update analyses from CalCHEEPS and CalTEENS, and share findings, as appropriate, from at least half of the 6 annual/biennial statewide surveys that are conducted with different eligible population segments. The number of impact evaluations is dependent on the number of *Network* contractors with federal share budgets exceeding \$350,000 in FFY 12. Statistics and success stories that illustrate system-wide trends and improvements as per the 2007 Institute of Medicine evaluation model will be maintained. Evaluation findings will be disseminated through web-based reporting, peer reviewed journal articles, and presentations.

The UC-FSNEP the State Office will continue to utilize existing evaluative measures (FBC) for all adult populations and incorporate the updated youth evaluation tools piloted during FFY 09. The youth evaluation (Teacher Observation Tool TOT and Teacher Tasting Tool TTT) will continue to be implemented in all youth-serving county providers regardless of budget size. For technologically-delivered direct delivery, evaluation collection and reporting will be aggregated using web-based pre-test and post-test capabilities. Additionally, UC-FSNEP has implemented workshop evaluations "Intent to change" questionnaires to assess delivery effectiveness and receptivity to education.

UC-FSNEP will partner with the UC campus resources to explore and expand relationships and opportunities to work with the various centers and departments on promoting and sharing already developed resources and science based information including; evaluations, research and technology, teaching methods, and educational tools. FFY 12 UC-FSNEP will continue to coordinate and communicate with the UCB Center for Weight and Health on program design and evaluation strategies. Finally, the State Office will identify evaluation opportunities to

address gaps identified in areas of program delivery, methods of addressing food and nutrition behavior, community engagement and standardization of teaching methods.

By September 2012:

a. Impact Study - Reports from findings from final reports of the estimated 43 continuing contractors will be submitted to the *Network's* Research and Evaluation Unit, and preliminary analysis will be completed. Findings will be interpreted with practitioners and State staff and built into programming for FFY 12. To the degree that staffing allows, a critical analysis including contextual factors that influence consumption, identification of effective nutrition education activities, and recommendations for the future will again be reported in FFY 12, as reports that are due from local projects July 30 each year miss the window for specific inclusion in the following year's annual Plan.

b. Annual Benchmark Survey - The 8th Annual *Network* Benchmark Study which surveys 1,000 women <130% FPL to measure advertising recall, normative beliefs, and attitudes and behavior related to fruit and vegetable consumption will be formulated and ready for fielding. Survey results will be completed by April 2012.

c. Mass Communications Campaign Evaluation – Formative research will be conducted to inform the *Network* about the direction for the mass media communications campaign for transitioning SNAP-Ed to the Nutrition Education and Obesity Prevention (NEOP) program. An initial in-depth statistical analysis of the Benchmark Media Tracking survey spanning 2004-2010 will be conducted, examining trends and pooled data to identify outcome-related constructs. Quasi-experimental methods will then be used to conduct formative research in three media markets. A report of formative research results with recommendations for future media strategy based on findings will be developed.

d. Survey Findings - Reports of findings for most recently available data (e.g., BRFSS 2009, CDPS 2009, CalTEENS 2008, CalCHEEPS 2008) about SNAP-Ed population segments from at least half of the six annual/biennial Statewide surveys will again be disseminated through a variety of mechanisms, including: *Data Points*, journal articles, data briefs, data tables, website posting, oral presentations at partnership meetings, and other regional or national venues. Findings will enable the *Network* to track progress toward meeting objectives in various population segments and identify topic areas where to direct particular *Network* efforts in the future.

e. Power Play! Study - Implementation of the quasi-experimental impact evaluation of the Power Play! Campaign will take place. The report will be completed in FFY 2013.

f. Latino Campaign Study - Implementation of the quasi-experimental impact evaluation of the Latino Social Marketing Campaign will take place. Analysis and reporting will occur in FFY 2013.

g. Peer-Reviewed Journal and Publications - The Supplement to the *Journal of Nutrition Education and Behavior* with 16 *Network* articles will be published in June FFY 11. An article about using the Communities of Excellence in Nutrition, Physical Activity, and Obesity Prevention (CX3) approach to inform program planning, nutrition education, and other scope of work activities appeared in the November 2010 American Journal of Public Health. FFY 12 articles for publication in peer-reviewed journals will be produced as feasible.

h. UC-FSNEP SMARTBoard phase II evaluation – Outcome evaluation of **piloted** SMARTBoard activities in full web-based deployment for teachers within Fresno Unified School District. Evaluation report will be available 2013.

i. UC-FSNEP Text feasibility evaluation – Formative evaluation measuring effectiveness of utilizing text messaging as either a reinforcement tool for existing series or workshop based interventions or possibly serving as a stand-alone nutrition education strategy. Phase I pilot evaluation will be available in 2013.

Objective 8 (Reporting Systems): By September 30, 2012, The *Network* and UC-FSNEP will proceed with and/or strengthen SNAP-Ed reporting systems for FFY 2012, namely:

a. EARS

(1) Engage a vendor modify EARS code developed for a different state to meet the *Network's* needs for a web-based reporting system, and pilot test it with a cross-section of local agencies.

(2) Utilize an upgraded Excel-based reporting system to collect a comprehensive set of participant and activity measures and reports including both EARS data, as well as that of the Semi-Annual Reporting System (SAAR);

(3) Maintain an updated training plan so that EARS data can continue to be obtained Statewide in FFY 12 using Excel until web-based system can be implemented; and

(4) Continue to coordinate efforts with and learn from other States through the Association of State Nutrition Network Administrators, as appropriate.

b. Time Reporting - Evaluate and secure approval by the WRO of a "menu" of automated time-reporting systems, including those with capacity for electronic signatures, for use by California's diverse array of local partner agencies;

c. Performance Improvement Plans - Continue using findings from Performance Improvement Plans and other observations from Program Compliance Review site visits to make systems changes in the State Office, provide fiscal and administrative training to local partners, and help select development priorities for State staff.

d. Reimbursement Documentation – All costs presented within either the Network or UC-FSNEP's 2012 Nutrition Education Plan will require appropriate documentation based on FFY 2012 plan guidance regardless of fund source. UC-FSNEP will work to automate as best possible supporting documentation for presented costs by adapting the existing UC-FSNEP Online Time Records System. All changes for UC-FSNEP will be made in the context of further implementing changes to the system to address EARS requirements.

e. Outcome Metrics - If still considered appropriate, the *Network* and UC-FSNEP, through the Association of State Nutrition Network Administrators (ASNNA), will continue to collaborate on the identification of a set of metrics that is acceptable to USDA for the evaluation of SNAP-Ed/NEOP programs. State Plans. This project may be done in California, with other States in the Western Region, or nationally.

Objective 9 (Fiscal and Administrative Integrity): By September 30, 2012, systems put in place will be used routinely as follows:

a. Network Administrative Review - *Network* managers achieved the 12 corrective actions and 20 recommendations outlined in the *Network's* USDA Corrective Action Workplan that came out of the USDA Administrative Review conducted in Spring 2006 (Per USDA WRO September 26, 2007 Letter.) -*Network* staff will continue to implement with input from local partners, developed and instituted a firm and transparent *Network*-wide protocol for initiating corrective measures against programmatically and/or fiscally non-compliant SNAP-Ed contractors, as well as criteria for contract termination.

b. UCD Corrective Action Plan—UC-FSNEP personnel will continue to operationalize measures resulting from the Internal Audit review in FFY 06–07, the USDA financial review April 2009, the FFY 09 Q3 Internal Audit review initiated in April 2010, and the USDA/CDSS review held in FFY 11. The report from the audit of the third quarter of FFY 09 by UCD-IAS and the three initial reports from the CDSS reviews held during the early part of FFY 11 indicated UC-FSNEP has effectively addressed the corrective actions and recommendations from the USDA April 2009 fiscal review. The recommendations and suggestions from these reviews and the FFY 11 review from USDA and CDSS will be incorporated in future reviews and trainings conducted by UC-FSNEP. UC-FSNEP has instituted quarterly financial and compliance reporting and along with detailed financial trainings to ensure fiscal and administrative integrity and

transparency. A copy of the UC-FSNEP IAS FFY 09 internal audit review is included in the UC-FSNEP State Office project submission portion of the FFY 10 plan.

- c. **CDSS Oversight** - CDSS will track progress and provide administrative oversight for both implementing agencies. It will work with CDPH and UCD to support nutrition education in multiple venues including social service settings, ongoing program improvement, streamlined administration, simplified reporting, and timely reimbursement.

10. Objective 10 (Collaboration and Coordination):

By September 30, 2012, CDSS will continue to coordinate collaboration efforts between County Welfare Departments (CWDs) and Local Health Departments (LHDs) to implement community nutrition interventions and educate CalFresh participants on making healthier choices within their limited budget. CWDs and LHDs will continue to build partnerships at the local level to reach CalFresh participants and CalFresh eligibles. The goal of this partnership is to increase fruit and vegetable consumption and increase physical activity among CalFresh participants and SNAP-Ed eligibles in counties with a low percentage of CalFresh participants. These long-lasting partnerships will promote nutrition interventions in low-income community settings.

Section B: Nutrition Education Plan

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Madera County Children and Families Commission

Program Area: Local Incentive Awardee: Madera County

Contract Number: 09-11229

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 7% Female 93%

Ethnicity:

- African American 2%
- Asian 1%
- Caucasian 25%
- Latino 69%
- Native American _____%
- Pacific Islander _____%
- Other (specify) Biracial & unknown:3%

Languages:

- | | |
|--|--|
| <input checked="" type="checkbox"/> English <u>53%</u> | <input type="checkbox"/> Khmer (Cambodian) _____% |
| <input checked="" type="checkbox"/> Spanish <u>43%</u> | <input type="checkbox"/> Korean _____% |
| <input type="checkbox"/> Arabic _____% | <input type="checkbox"/> Lao _____% |
| <input type="checkbox"/> Armenian _____% | <input type="checkbox"/> Tagalog _____% |
| <input type="checkbox"/> Russian _____% | <input type="checkbox"/> Vietnamese _____% |
| <input type="checkbox"/> Bosnian _____% | <input checked="" type="checkbox"/> Other (specify) <u>multi: 2%</u> |
| <input type="checkbox"/> Cantonese _____% | <input checked="" type="checkbox"/> Other (specify) <u>unkn: 2%</u> |
| <input type="checkbox"/> Farsi _____% | <input type="checkbox"/> Mandarin _____% |
| <input type="checkbox"/> Hmong _____% | |

Ages:

- Under 5 years old 20%
- 5 to 8 5%
- 9 to 11 _____%
- 12 to 17 _____%
- 18 to 59 75%
- 60 years old and over _____%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet*
- See attached Free/Reduced Price Meal % data sheet*
- Other (Specify): _____ (_____% equal to or less than 185% FPL)

Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- CalFresh Offices 10%
- Food Banks _____ %
- Food Pantries _____ %
- Public Housing _____ %
- HeadStart 20%
- Shelters/Temporary Housing _____ %
- Soup Kitchens _____ %
- TANF Job Readiness Program _____ %
- WIC Offices 10%

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): _____
- Internet/Web Sites-website address: _____
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (22 occurrences at 1hour(s) each)
- Community Education Events: (15 occurrences at 2 hour(s) each)
- Training/Workshop/Conference: (4 occurrences at 1 hour(s) each)
- Point of Purchase: (_____ occurrences at _____ hour(s) each)
- Other (specify)HOTM: (60 occurrences at 1hour(s) each)

Key Educational Messages:

- Fruits & Vegetables
- Physical Activity
- Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources)
- Fats and Oils
- Fiber-Rich Foods
- Food Safety
- Food Shopping/Preparation
- Lean Meat and Beans
- Limit Added Sugars or Caloric Sweeteners
- MyPyramid – Healthy Eating Plan
- Promote Healthy Weight
- Sodium and Potassium
- Whole Grains
- Other (Specify): _____

SNAP-Ed Delivery Sites by Type of Setting:

- 1 Adult Education & Job Training Sites
- _____ Adult Rehabilitation Centers
- 1 CalFresh Offices
- _____ Churches
- 1 Community Centers
- _____ Elderly Service Centers
- _____ Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens)
- _____ Extension Offices
- 1 Farmers Markets
- _____ Food Stores
- 8 Head Start Programs
- _____ Individual Homes
- _____ Libraries
- 2 Other Youth Education Sites (includes Parks and Recreation)
- 1 Public/Community Health Centers (includes Public Health Departments)
- _____ Public Housing
- _____ Schools – students (Preschool)
- _____ Schools – students (K-12)
- _____ Schools – students (Afterschool Program)
- 15 Schools – Parents
- _____ Shelters/Temporary Housing
- 2 WIC Programs
- _____ Worksites
- Other (specify): Family Resource Center
- Other (specify): Pediatrician’s Office
- Other (specify): _____

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 850

Narrative (max. 200 words)

Madera County Children's and Families Commission aims to impact optimal childhood development among young children through the promotion of nutrition and physical activity utilizing the following strategies:

-Twenty two nutrition and physical activity workshops will be offered and include the benefits of fruit and vegetable consumption and the importance of daily physical activity. Workshops will be interactive and offer family games, discussion, the distribution of nutrition education materials, one-time physical activity, food demonstrations and taste testing.

-Two "Adventures in Nutrition-Food Olympics" will provide a fun-filled nutrition education event that reinforces the importance of consuming the recommended amounts of fruits and vegetables and physical activity through various games, activities, and taste testing opportunities. This allows children to become familiar with different fruits and vegetables, learn about nutrition, and have fun while being physically active.

-Harvest of the Month displays promoting nutrition information in waiting areas -- Participate in community events/fairs held in qualifying census tracts.

-Provide nutrition education and information at various qualified locations throughout the community through health fairs and community events.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|--|--|
| <input type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input checked="" type="checkbox"/> Adding new partners |
| <input checked="" type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): _____ |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Nutrition and Physical activity evaluations will be given to participants of the bilingual workshops to measure change in knowledge and attitude. A material distribution log will measure the quantity of materials provided to the community and a list of partners will track collaborative efforts with Network staff and community organizations that serve the SNAP-Ed population.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities.

Contractors who receive Federal Share >\$350,000 must participate in impact evaluation.

Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

Staff will partner with various county organizations (i.e...WIC, DSS, Madera County Public Health Department, SNAP-Ed Program) through collaborative events such as (“Adventures in Nutrition”, Health Fairs, Nutrition & PA workshops etc) to deliver a consistent message on healthy eating and physical activity habits. Our focus is to increase awareness and encourage the consumption of fruits and vegetables and promote 60 minutes of physical activity to SNAP-Ed recipients or eligible residents of Madera County with children 0-5 years.

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
Schools – (P)	Small Fry/Adult School	955 W. Pecan	Madera	93637	06039000502	All Races	51.8%	
Community Center	First 5 Family Resource Center	525 E. Yosemite Ave	Madera	93638	06039000900	All Races	77.7%	
Farmers Market	Madera County Farmers Market	210 W. Yosemite	Madera	93637	06039000800	All Races	61.4%	
Youth Education Center	Norman Gould School	117 W. Dunham St.	Madera	93637	06039000502	All Races	51.8%	
Youth Education Center	Pioneer Technical Center	1025 S. Madera	Madera	93637	06039000502	All Races	51.8%	
Public/Community Health Center	Madera County Public Health Department	14215 Road 28	Madera	93638	06039000900	All Races	77.7%	
Schools-(P)	Parkwood Elementary	1150 E. Pecan	Madera	93637	06039000502	All Races	51.8%	
Schools-(P)	George Washington Elementary	509 E. Sout St.	Madera	93638	06039000602	All Races	62.3%	
Schools-(P)	James Madison Elementary	109 Stadium Rd.	Madera	93637	06039000502	All Races	51.8%	
Schools-(P)	James Monroe Elementary	1819 N. Lake St	Madera	93638	06039000601	All Races	65.7%	
Schools-(P)	Sierra Vista Elementary	917 E. Olive	Madera	93638	06039000900	All Races	77.7%	
Schools-(P)	Alpha Elementary	900 Stadium Rd	Madera	93637	06039000502	All Races	51.8%	
Schools-(P)	Stephens Elementary	355 N. N St	Chowchilla	93610	06039000300	All Races	55.0%	

Pediatrician Office	Dr. Aftab Naz	1111 W. 4th St.	Madera	93637	06039000800	All Races	61.4%	
Family Resource Center	Chowchilla First 5 FRC	405 Trinity	Chowchilla	93610	06039000300	All Races	55.0%	
Cal Fresh Office	Cal Fresh	700 E. Yosemite Avenue	Madera	93638				Proxy
Head Start	Mis Tesoros	131 Mace Street	Madera	93638				Proxy
Head Start	Mis Anglitos	75 E. Adell Street	Madera	93638				Proxy
Head Start	Sierra Vista	917 E. Olive Avenue	Madera	93638				Proxy
Head Start	Valley West	101 W. Adell Street	Madera	93638				Proxy
Head Start	Fairmead	19421 Avenue 23 3/4	Fairmead	93637				Proxy
Head Start	Eastside	1112 S A Street	Madera	93638				Proxy
Head Start	Los Ninos	29171 Desha Street	Madera	93638				Proxy
Head Start	Ruth Gonzales	838 Lilly Street	Madera	93638				Proxy
WIC Program	WIC	14215 Road 28	Madera	93638				Proxy
WIC Program	WIC	405 Trinity	Chowchilla	93610				Proxy

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Millview Elementary- (P)	Madera Unified	20-65243-6024020	85.77%	9.53%	95.30%
Cesar Chavez Elementary-(P)	Madera Unified	20-65243-0110957	82.80%	13.44%	96.24%
Nishimoto Elementary-(P)	Madera Unified	20-65243-0109702	82.91%	10.63%	93.54%
John J. Pershing Elementary-(P)	Madera Unified	20-65243-0113050	76.13%	15.23%	91.35%
Madera South High-(P)	Madera Unified	20-65243-0110965	65.57%	12.81%	78.39%
Fairmead Elementary-(P)	Chowchilla Elementary	20-65193-6023931	71.96%	10.15%	82.12%
Ronald Reagan Elementary-(P)	Chowchilla Elementary	20-65193-0113076	71.43%	10.17%	81.60%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
California WIC	WIC Lesson Plans-Fruits and Vegetables, Meals, Snacks, Shopping Smart, Promoting Physical Activity, and Fast Food	Lessons are designed for hands on learning and each lesson is focused on a particular topic.	English
Dairy Council	Activity & Eating	A physical activity guide that helps parents identify the link between activity and eating habits.	English - Spanish
Dairy Council	Making Meals Matter for your Young Child	A nutrition guide that helps parents identify healthy eating habits.	English-Spanish
First 5 California Contractor Developed	Nutrition & Exercise	Parent tips that teach healthy eating habits and provide opportunities for physical activity.	English
First 5 California Contractor Developed	Reading Food Labels	Handout that helps simplify reading labels which explains serving sizes, calories and fat and provides a description of the importance of each nutrient.	English/Spanish
Head Start Child Development Program	Food for Thought	Lessons that teach children healthy habits and healthy foods.	English
Kansas State University Research and Extension	Nutrition Facts Label	Handout that helps parents navigate through a nutrition food label.	English-Spanish
Learning Zone Express Catalogue	Portion Size Wise	Identifies appropriate portion sizes for children 2-5 years of age.	English
Learning Zone Express Catalogue	Portion Distortion	Tip sheet that identifies appropriate portion sizes for adults.	English
Network for a Healthy California Champions for Change	Fruit, Vegetable, and Physical Activity Toolbox for Community Educators	A toolbox complete with 15 lessons that focus on fruit, vegetables and physical activity. In addition to handouts, evaluation tools and additional resources.	English - Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Network for a Healthy California Champions for Change	Fruits & Vegetables	Booklet that gives parents nutrition tips.	English - Spanish
Network for a Healthy California Champions for Change	Harvest of the Month	Handouts that focuses on a different fruit or vegetable each month, provides recipes, tips for picking and nutrition information.	English - Spanish
Network for a Healthy California Champions for Change	Healthy Kids	A guide to healthy eating for kids.	English - Spanish
Network for a Healthy California Champions for Change	How Many Cups of Fruits and Vegetables Do I need?	A slide chart to help identify the correct amount of fruits and vegetables based on age, gender and physical activity level.	English - Spanish
Network for a Healthy California Champions for Change	Physical Activity	Booklet that gives parents physical activity tips	English - Spanish
Sesame Street	Healthy Habits for Life	Resource kit complete with DVD and lessons that provides tools to teach children and adults about eating right and being physically active.	English - Spanish
USDA	Nutrition Essentials	Lessons designed to integrate nutrition and physical activity with science, math, health and language arts	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>

BUDGET COVER SHEET
FFY 2012

Organization: Madera County Children and Families Commission-First 5				
Contract Number: 09-11229				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 44,038	\$ 46,238	\$ 2,200	5.00%
Fringe Benefits	\$ 16,294	\$ 17,108	\$ 814	5.00%
Operating	\$ 3,035	\$ 3,036	\$ 1	0.03%
Travel	\$ 2,360	\$ 3,452	\$ 1,092	46.27%
Equipment & Other Capital	\$ -	\$ -	\$ -	
Subcontractors	\$ -	\$ -	\$ -	
Other Costs	\$ 4,961	\$ 4,970	\$ 9	0.18%
Indirect Costs	\$ 10,603	\$ 11,221	\$ 618	5.83%
Total Federal Share	\$ 81,291	\$ 86,025	\$ 4,734	5.82%
<i>Note: If the Total State Share or Total Federal Share Percentage difference is greater than 5%, please provide an explanation.</i>				
Justifications:				
Personnel Salaries	Salary increased for FFY 2012			
Fringe Benefits	Salary increased for FFY 2012, consequently Fringe increased			
Travel	Added Annual Network Conference			
Indirect Costs	Salary increased for FFY 2012, consequently Indirect increased			

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

**Madera County Children and
Families Commission-First 5
09-11229**

A PERSONNEL SALARIES:							
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	7. Federal Share Total Dollars	8. Total Dollars
FEDERAL SHARE POSITIONS							
1.	Name: Diane Sandoval						
	Title: Project Coordinator (Health & Wellness Coordinator)	\$ 46,238	1.0000	0.0%	100.0%	\$ 46,238	\$ 46,238
SUBTOTAL		\$ 46,238	1.0000	0.0%	100.0%	\$ 46,238	\$ 46,238
Position Descriptions							
Project Coordinator - Federal Share Position #1		Coordinate program staff and nutrition education activities; plan and follow through on educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and education materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.					
B. FRINGE BENEFITS:							
Federal Share:							
Includes payroll taxes and medical/dental benefits at approx. 37% of salaries			(\$46,238 x 37%)			\$ 17,108	\$ 17,108
						SUBTOTAL:	\$ 17,108
C. OPERATING EXPENSES:							
Federal Share:							
Standard copier use approx. \$218 per month x 12 months = <u>\$2,616</u> ; color copy usage \$35 per month x 12 months = <u>\$420</u>						\$ 3,036	\$ 3,036
						SUBTOTAL:	\$ 3,036
D. EQUIPMENT EXPENSES:							
Federal Share: None at this time							
						SUBTOTAL:	

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

**Madera County Children and
Families Commission-First 5
09-11229**

											Federal Share Total Dollars	Total Dollars	
E.	TRAVEL AND PER DIEM:												
	Federal Share:												
1	Project Coordinator to attend: Annual Network for a Healthy CA Conference										\$ 896	\$ 896	
	Hotel \$100 (\$84 + tax) x 3 days = \$300												
	898 miles @ \$.55 cents per mile = \$494;												
	Plus Per Diem \$34 day x 3 days = \$102												
2	Project Coordinator to attend: (4) Regional Collaborative meetings for (i.e. Latino Campaign, Obesity Taskforce, Central Valley Health & Nutrition Collaborative, etc).										\$ 1,020	\$ 1,020	
	Registration dues \$25 x 4 = \$100												
	Plus 1,600 miles @ .55 cents per mile = \$825												
	Plus Per Diem \$10 day x 4 days = \$40												
3	Minimum of four (4) Network-Sponsored Skills Training – including trainings such as facilitation, program delivery,										\$ 1,536	\$ 1,536	
	HOTM and other trainings related to SOW activities												
	Registration dues \$25 x 4 = \$100												
	Plus Hotel \$105 (w/tax) x 4 days = \$420												
	Plus 1,600 miles @ .55 cents per mile = \$825												
	Plus Per Diem \$34 day x 4 days = \$136												
											SUBTOTAL:	\$ 3,452	\$ 3,452
F.	SUBCONTRACTORS:												
	Federal Share:												
											SUBTOTAL:		
G.	OTHER COSTS:												
	Federal Share:												
	Food demonstration/physical activity supplies: (Healthy foods, fruits and vegetables; equipment for workshop preparation, food storage, paper plates, plastic forks, knives, spoons, measuring cups etc. approx. \$.97 x 3,200 = \$3,104.										\$ 3,104	\$ 3,104	
	Co-lateral Materials, Brochures, etc., (nutrition/physical education brochures, posters, books, videos, flyers etc.) (est. reach 1,166) Approx. \$1.60 pp x 1,166)										\$ 1,866	\$ 1,866	
											SUBTOTAL:	\$ 4,970	\$ 4,970

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

**Madera County Children and
Families Commission-First 5
09-11229**

											Federal Share Total Dollars	Total Dollars				
											Total Direct Cost:	\$ 74,804	\$ 74,804			
H.	INDIRECT COSTS:															
	Federal Share:	15% Total Direct Costs	(\$74,804 x 15%)									\$ 11,221	\$ 11,221			
	Cost incurred in support of the general management and administration of First 5 Commission (i.e. general accounting, local annual reporting, financial planning, commission/association meetings and travel,															
	Payroll/Benefits, Human Resources, legal services, contract compliance, audit, strategic planning, procurement, rent, maintenance, utilities, insurance and cleaning/janitorial.)															
											SUBTOTAL:	\$ 11,221	\$ 11,221			
TOTALS:											\$ 46,238.00	1.0000	0.00%	100.00%	\$ 86,025	\$ 86,025

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Montclair, City of
Program Area: Local Incentive Awardee: : City Government
Contract Number: 09-11219

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 10% Female 90%

Ethnicity:

- African American 2%
- Asian 3%
- Caucasian 10%
- Latino 85%
- Native American _____%
- Pacific Islander _____%
- Other (specify) _____: _____%

Languages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> English 20% | <input type="checkbox"/> Khmer (Cambodian) _____% |
| <input checked="" type="checkbox"/> Spanish 80% | <input type="checkbox"/> Korean _____% |
| <input type="checkbox"/> Arabic _____% | <input type="checkbox"/> Lao _____% |
| <input type="checkbox"/> Armenian _____% | <input type="checkbox"/> Tagalog _____% |
| <input type="checkbox"/> Russian _____% | <input type="checkbox"/> Vietnamese _____% |
| <input type="checkbox"/> Bosnian _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Cantonese _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Farsi _____% | <input type="checkbox"/> Mandarin _____% |
| <input type="checkbox"/> Hmong _____% | |

Ages:

- Under 5 years old _____%
- 5 to 8 _____%
- 9 to 11 _____%
- 12 to 17 _____%
- 18 to 59 95%
- 60 years old and over 5%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet
- Other (Specify): (____% equal to or less than 185% FPL)
- Other (Specify): (____% equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|---|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks _____% | <input type="checkbox"/> Soup Kitchens _____% |
| <input checked="" type="checkbox"/> Food Pantries <u>15%</u> | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input checked="" type="checkbox"/> Public Housing <u>10%</u> | <input type="checkbox"/> WIC Offices _____% |
| <input type="checkbox"/> HeadStart _____% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): Montclair Community Collaborative
- Internet/Web Sites-website address: _____
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (16 occurrences at 1 hour(s) each)
- Community Education Events: (_____ occurrences at _____ hour(s) each)
- Training/Workshop/Conference: (16 occurrences at 3 hour(s) each)
- Point of Purchase: (_____ occurrences at _____ hour(s) each)
- Other (specify): (_____ occurrences at _____ hour(s) each)

Key Educational Messages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input checked="" type="checkbox"/> Lean Meat and Beans |
| <input checked="" type="checkbox"/> Physical Activity | <input checked="" type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input checked="" type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input checked="" type="checkbox"/> Fats and Oils | <input checked="" type="checkbox"/> Promote Healthy Weight |
| <input checked="" type="checkbox"/> Fiber-Rich Foods | <input checked="" type="checkbox"/> Sodium and Potassium |
| <input type="checkbox"/> Food Safety | <input checked="" type="checkbox"/> Whole Grains |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | <input type="checkbox"/> Other (Specify): _____ |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Other Youth Education Sites (includes Parks and Recreation) |
| _____ Adult Rehabilitation Centers | _____ Public/Community Health Centers (includes Public Health Departments) |
| _____ CalFresh Offices | <u>1</u> Public Housing |
| _____ Churches | _____ Schools – students (Preschool) |
| <u>1</u> Community Centers | _____ Schools – students (K-12) |
| _____ Elderly Service Centers | _____ Schools – students (Afterschool Program) |
| _____ Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | <u>10</u> Schools – Parents |
| _____ Extension Offices | _____ Shelters/Temporary Housing |
| _____ Farmers Markets | _____ WIC Programs |
| _____ Food Stores | _____ Worksites |
| _____ Head Start Programs | Other (specify): _____ |
| _____ Individual Homes | Other (specify): _____ |
| _____ Libraries | Other (specify): _____ |

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 800

Narrative (max. 200 words)

Through bilingual Health Educators and Promotoras, the City of Montclair Nutrition Education project targets parents of children within qualifying K-12 school sites and census tracts within the City of Montclair which are predominantly Hispanic (70.2%). The City of Montclair has a total of and of 36,292 residents (2010 Census). The project reaches Latino adults by tapping into the existing network of Por La Vida-Families Saludables participants, the Montclair Community Collaborative members, parents of elementary and middle school aged children attending school in Montclair, and Medical Clinic participants, among others. The Project recruits and trains local community members to become Promotoras. The Promotoras then facilitate the 16 session Por La Vida-Mujeres Decididas/Eating Smart, Being Active curriculums. Health Educators lead the cooking demonstrations, advanced nutrition classes, field trips to local farmers' markets, and nutrition workshops at community locations.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|---|--|
| <input checked="" type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input type="checkbox"/> Adding new partners |
| <input type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): _____ |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Process evaluation measures indicate the participation levels in all classes, workshops, and community education events, as recorded in sign-in sheets and on the Activity Tracking Form. Evaluate changes in fruit and vegetable consumption among participants.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities. Contractors who receive Federal Share >\$350,000 must participate in impact evaluation. Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

The City of Montclair coordinates with a group of mostly Latinas who serve as “lay” community health educators. Over 1,000 women have completed the *promotora* training, to insure the strength and longevity of the *Por La Vida* program. The City of Montclair *Por La Vida* program maintains a long-standing relationship with a registered dietitian who has conducted advanced nutrition courses, farmers’ markets and supermarkets field trips, and chef demonstrations to strengthen the program’s message. The City of Montclair enjoys a cooperative relationship with Ontario-Montclair School District, which provides the majority of classroom space used for the *Por La Vida* classes.

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
Community Centers	City of Montclair Community Center	5111 Benito Street	Montclair	91763	06071000202	---	---%	Proxy-Food Distribution Center
Public Housing	San Antonio Vista Apartments	10410 Pradera Ave.	Montclair	91763	06071000301	---	---%	Proxy-Public Housing

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
El Camino Elementary (P)	Ontario-Montclair Elementary	36-67819-6036230	70.38%	12.67%	83.05%
Elderberry Elementary (P)	Ontario-Montclair Elementary	36-67819-6036248	80.03%	11.29%	91.32%
Howard Elementary (P)	Ontario-Montclair Elementary	36-617819-6036271	71.63%	9.13%	80.76%
Kingsley Elementary (P)	Ontario-Montclair Elementary	36-617819-6036297	79.95%	10.02%	89.97%
Lehigh Elementary (P)	Ontario-Montclair Elementary	36-617819-6036305	94.03%	5.82%	99.85%
Mission Elementary (P)	Ontario-Montclair Elementary	36-617819-6036354	77.95%	11.02%	88.97%
Monte Vista Elementary (P)	Ontario-Montclair Elementary	36-617819-6036362	68.42%	13.01%	81.83%
Montera Elementary School (P)	Ontario-Montclair Elementary	36-67819-0100115	86.31%	8.49%	94.8%
Ramona Elementary (P)	Ontario-Montclair Elementary	36-617819-6036388	80.51%	11.24%	91.75%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Vernon Middle School (P)	Ontario-Montclair Elementary	36-617819-9036420	73.33%	11.69%	85.02%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
California Project LEAN	Celebrate Health with a Lowfat Fiesta Brochure	Brochure: tips for eating lean Mexican cuisine at home or eating out. Adult	Spanish
Contractor Developed-City of Montclair	Chef Lite lesson plan	Ideas for Cooking lighter side and encourage healthy eating Adult	English /Spanish
Contractor Developed-City of Montclair	Delaying Diabetes lesson plan	Diabetes prevention and education. Adult	English/Spanish
Contractor Developed-City of Montclair	Healthy Bodies lesson plan	Overall health overview, physical/nutritional Adult	English/Spanish
Contractor Developed-City of Montclair	Healthy Holidays lesson plan	Hosting a healthy “holiday” dinner. Adult	English/Spanish
Contractor Developed-City of Montclair	Keeping the Kitchen a “Safe Zone” lesson plan	Kitchen safety and cleanliness. Adult	English/Spanish
Contractor Developed-City of Montclair	Let’s Get Moving! lesson plan	Activities for healthy families. Adult	English/Spanish
Contractor Developed-City of Montclair	Nutrition and Wellness lesson plan	Holistic health approach. Adult	English/Spanish
National Health Video, Inc.	Compras eficientes en el super mercado con etiquetas	Cultural issues and dietary practices of Hispanic populations for healthy heart meal planning. Adult	Spanish/English
National Health Video, Inc.	New Food Pyramid	Video tour of the pyramid, using a sample 2000 calorie/day diet. Adult	English/Spanish
Network for a Healthy California-Latino Campaign	Keeping FITT, Physical Activity Pyramid, Stretching Exercises, Activity and Eating and Recipe Cards.	As title indicates Adult	English/Spanish
Network for a Healthy California-Latino Campaign	Healthy Latino Recipes Made With Love-Cookbook	Cookbook with zesty flavors and enticing aromas of healthy Latino cooking. Provides family favorites that use a variety of fruits and vegetables. Adult	English/Spanish

LOCAL PROJECT SYNOPSIS

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
UC San Diego	Por La Vida-Mujeres Decididas Curricula	16 week course on health, active living, personal wellness. Adult	English/Spanish
UCCE (EFNEP/FSNEP)	Eating Smart, Being Active Curricula	Provides eight lessons (60-90 minutes each) of nutrition education using multiple adult learning theories. Designed for paraprofessional nutrition educators to use when teaching limited resource adults.	English/Spanish
USDA Materials	Lessons: My Food Pyramid, Physical Activity & Calories, Serving Size	USDA / Team Nutrition/ My Pyramid lesson plan for 6 to 11 year olds to make healthy eating and physical activity choices.	English/Spanish

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

City of Montclair
 09-11219

A PERSONNEL SALARIES:										
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars			
FEDERAL SHARE POSITIONS										
1.	Name:	Leticia Gavilanes								
	Title:	Program Assistant	\$ 38,260	1.0000	0.0%	100.0%	\$ 38,260	\$ 38,260		
SUBTOTAL			\$ 38,260	1.0000	0.0%	100.0%	\$ 38,260	\$ 38,260		
POSITION DESCRIPTIONS:										
Program Assistant #1		Assists the Project Coordinator with nutrition education program planning and development. Under the direction of Project Coordinator, works directly with individuals and small groups providing curriculum-based, prevention-oriented general nutrition education and physical activity targeted to SNAP-Ed eligibles.								
							Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:										
Federal Share:										
Includes payroll taxes and medical/dental benefits at 30% of salaries							\$ 11,478	\$ 11,478		
\$38,260 X 30 % = \$11,478										
							SUBTOTAL:	\$ 11,478	\$ 11,478	
C. OPERATING EXPENSES:										
Federal Share:										
							SUBTOTAL:	\$ -	\$ -	
D. EQUIPMENT EXPENSES:										
Federal Share:										
							SUBTOTAL:	\$ -	\$ -	
E. TRAVEL AND PER DIEM:										
Federal Share:										
							SUBTOTAL:	\$ -	\$ -	

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

City of Montclair
 09-11219

											Federal Share Total Dollars	Total Dollars								
F. SUBCONTRACTORS:											\$	-								
Federal Share:																				
Por La Vida Promotoras (Compensation for these trained community members [mostly Latinas] to conduct Nutrition Ed.: 9 Promotoras initial training x \$175/each = \$1,575; 4 cycles of Promotora led 16-week Nutrition Ed x \$275 = \$1,100 Total = \$2,675 TOTAL											\$	2,675	\$	2,675						
Nutrition Consultant (Melanie Barbee) - (Nutrition Ed.) 4 Advanced Nutrition Classes using approved curriculum (with 4 sessions each cycle) 4 cycles x 4 sessions = 16 class sessions total. 16 x \$150 = \$2,400 ; Nutrition Consultant (Melanie Barbee) - (Nutrition Ed.) for 4 Chef Demonstrations with healthy foods as part of Nutrition ed. lesson (bilingual chefs) 4 x \$175 demo = \$700 ; Nutrition Consultant (Melanie Barbee) - (Nutrition Ed.) to lead 4 Field Trips to Farmers' Markets (interactive educational event to improve shopping behavior) 4 x \$100 = \$400 ; Nutrition Consultant (Melanie Barbee) - (Nutrition Ed.) for 2 Specialized 1/2 Day Nutrition Workshops (Nut./P.A. topic to be determined by participants) 2 x \$400 = \$800											\$	4,300	\$	4,300						
SUBTOTAL:											\$	6,975	\$	6,975						
G. OTHER COSTS:											\$	-								
Federal Share:																				
Promotional product (with a Nutrition/P.A. message and not to exceed \$4/item -- recipe books, other items that promote health and nutrition, etc.) 125 items x \$4 = \$500 ; Food for Nutrition Ed. Activities (taste testing only) (205 people x 1 taste testing) 205 tastes not to exceed \$2.50/person. = \$513 ; Nutrition/P.A. Educational materials (for promotoras, Por La Vida Lending Library, etc. (with approval)(10 nutrition education items x \$57.50) = \$575											\$	1,589	\$	1,589						
SUBTOTAL:											\$	1,589	\$	1,589						
H. INDIRECT COSTS:																				
Federal Share: N/A																				
SUBTOTAL:											\$	-	\$	-						
TOTAL											\$	38,260.00		1.0000	0.0%	100.0%	\$	58,302	\$	58,302

SUBCONTRACTOR BUDGET JUSTIFICATION
Por La Vida Promotoras
October 1, 2011-September 30, 2012

City of Montclair
09-11219

A PERSONNEL SALARIES:									
		1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS									
1.	Name: Title:								
SUBTOTAL				\$ -	0.0000	0.0%	0.0%		
B. FRINGE BENEFITS:									
Federal Share:									
Includes payroll taxes and medical/dental benefits at ___% of salaries									
								SUBTOTAL:	\$ - \$ -
C. OPERATING EXPENSES:									
Federal Share:									
								SUBTOTAL:	\$ - \$ -
D. EQUIPMENT EXPENSES:									
Federal Share:									
								SUBTOTAL:	\$ - \$ -
E. TRAVEL AND PER DIEM:									
Federal Share:									
								SUBTOTAL:	\$ - \$ -
F. SUBCONTRACTORS:									
Federal Share: Por La Vida Promotoras									
								SUBTOTAL:	\$ -
									\$ 2,675 \$ 2,675
G. OTHER COSTS:									
Federal Share:									
								SUBTOTAL:	\$ - \$ -
H. INDIRECT COSTS:									
Federal Share:									
								SUBTOTAL:	\$ - \$ -
TOTAL				\$ -	0.0000	0.0%	0.0%	\$ 2,675	\$ 2,675

SUBCONTRACTOR BUDGET JUSTIFICATION
Pomona Valley Hospital Medical Center
October 1, 2011 - September 30, 2012

City of Montclair
09-11219

A PERSONNEL SALARIES:									
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS									
1.	Name: Pomona Valley Hospital Medical Center Title: Nutrition Educator					\$ 4,300	\$ 4,300		
SUBTOTAL		\$ -	0.0000	0.0%	0.0%	\$ 4,300	\$ 4,300		
Nutritionist/Nutrition #1 Educator/Nutrition Aide		Provides nutrition education to the SNAP-Ed eligible population. 4 Advanced Nutrition Classes using approved curriculum (with 4 sessions each cycle) = 16 x \$150 = \$2,400; 4 Chef Demonstrations with healthy foods as part of Nutrition ed. lesson (bilingual chefs) 4 x \$175 demo = \$700; 4 Field Trips to Farmers' Markets (interactive educational event to improve shopping behavior) 4 x \$100 = \$400; 2 Specialized 1/2 Day Nutrition Workshops (Nut./P.A. topic to be determined by participants) 2 x \$400 = \$800							
B. FRINGE BENEFITS:									
Federal Share: Includes payroll taxes and medical/dental benefits at ___% of salaries									
SUBTOTAL:									
C. OPERATING EXPENSES:									
Federal Share:									
SUBTOTAL:									
D. EQUIPMENT EXPENSES:									
Federal Share:									
SUBTOTAL:									
E. TRAVEL AND PER DIEM:									
Federal Share:									
SUBTOTAL:									
F. SUBCONTRACTORS:									
Federal Share:									
SUBTOTAL:									
G. OTHER COSTS:									
Federal Share:									
SUBTOTAL:									
H. INDIRECT COSTS:									
Federal Share:									
SUBTOTAL:									
TOTAL		\$ -	0.0000	0.0%	0.0%	\$ 4,300	\$ 4,300		

Attachment 3

NETWORK FOR A HEALTHY CALIFORNIA**BI-WEEKLY TIME LOG
AUTOMATED SYSTEMS REQUEST FORM**Return this form to your *Network* Contract manager by fax or mailDATE: 7/27/2011CONTRACT #: 09-11219CONTRACTOR NAME: City of Montclair

<u>PROGRAM COORDINATOR:</u>	<u>Michelle Roche</u>	<u>(909) 625-9459</u>
	Name	Phone#

<u>IT CONTACT:</u>	<u>John Nguyen</u>	<u>(909) 625-9409</u>
	Name	Phone #

AUTOMATED SYSTEM DESCRIPTION:

Please provide a description of your Automated System, including # of staff, procedures for staff usage, supervisor review/approval, and capability to print bi-weekly time log copies for USDA and/or *Network* reviews/audits as requested.

The City of Montclair uses the "Springbrook" automated payroll system for all 226 full-time and 154 part-time employees. Currently, the City has one full-time employee funded by the "Network for a Healthy California" who utilizes this system. Staff input their hours on a bi-weekly basis and these hours are reviewed by the Human Services Division's Office Specialist for accuracy, submitted to the Assistant Director of Human Services for review and approval, and then sent to the Community Development Director for final approval and commitment of the timesheets before being submitted to the Finance Division for payment. Finance Division payroll staff has the capability to customize payroll register reports for an individual employee for any length of time requested, including bi-weekly, monthly, and annually.

Approved by:

Signature of Authorized Network Staff	Date

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: East Los Angeles College
Program Area: Local Incentive Awardee: School District
Contract Number: 11-10217

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 40% Female 60%

Ethnicity:

- African American 2%
- Asian 5%
- Caucasian 3%
- Latino 90%
- Native American _____ %
- Pacific Islander _____ %
- Other (specify) _____: _____ %

Languages:

- | | |
|--|---|
| <input checked="" type="checkbox"/> English <u>90%</u> | <input type="checkbox"/> Khmer (Cambodian) _____ % |
| <input checked="" type="checkbox"/> Spanish <u>10%</u> | <input type="checkbox"/> Korean _____ % |
| <input type="checkbox"/> Arabic _____ % | <input type="checkbox"/> Lao _____ % |
| <input type="checkbox"/> Armenian _____ % | <input type="checkbox"/> Tagalog _____ % |
| <input type="checkbox"/> Russian _____ % | <input type="checkbox"/> Vietnamese _____ % |
| <input type="checkbox"/> Bosnian _____ % | <input type="checkbox"/> Other (specify) _____: _____ % |
| <input type="checkbox"/> Cantonese _____ % | <input type="checkbox"/> Other (specify) _____: _____ % |
| <input type="checkbox"/> Farsi _____ % | <input type="checkbox"/> Mandarin _____ % |
| <input type="checkbox"/> Hmong _____ % | |

Ages:

- Under 5 years old _____ %
- 5 to 8 40%
- 9 to 11 10%
- 12 to 17 30%
- 18 to 59 20%
- 60 years old and over _____ %

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|--|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks _____% | <input type="checkbox"/> Soup Kitchens _____% |
| <input type="checkbox"/> Food Pantries _____% | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input type="checkbox"/> Public Housing _____% | <input type="checkbox"/> WIC Offices _____% |
| <input type="checkbox"/> HeadStart _____% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): _____
- Internet/Web Sites-website address: _____
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (450 occurrences at 0.5 hour(s) each)
- Community Education Events: (2 occurrences at 6 hour(s) each)
- Training/Workshop/Conference: (20 occurrences at 2 hour(s) each)
- Point of Purchase: (_____ occurrences at _____ hour(s) each)
- Other (specify) _____: (_____ occurrences at _____ hour(s) each)

Key Educational Messages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input checked="" type="checkbox"/> Lean Meat and Beans |
| <input checked="" type="checkbox"/> Physical Activity | <input checked="" type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input checked="" type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input checked="" type="checkbox"/> Fats and Oils | <input checked="" type="checkbox"/> Promote Healthy Weight |
| <input checked="" type="checkbox"/> Fiber-Rich Foods | <input checked="" type="checkbox"/> Sodium and Potassium |
| <input checked="" type="checkbox"/> Food Safety | <input checked="" type="checkbox"/> Whole Grains |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | <input type="checkbox"/> Other (Specify): _____ |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Other Youth Education Sites (includes Parks and Recreation) |
| _____ Adult Rehabilitation Centers | _____ Public/Community Health Centers (includes Public Health Departments) |
| _____ CalFresh Offices | _____ Public Housing |
| _____ Churches | _____ Schools – students (Preschool) |
| _____ Community Centers | 11 _____ Schools – students (K-12) |
| _____ Elderly Service Centers | 1 _____ Schools – students (Afterschool Program) |
| _____ Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | 8 _____ Schools – Parents |
| _____ Extension Offices | _____ Shelters/Temporary Housing |
| _____ Farmers Markets | _____ WIC Programs |
| _____ Food Stores | _____ Worksites |
| _____ Head Start Programs | Other (specify): _____ |
| _____ Individual Homes | Other (specify): _____ |
| _____ Libraries | Other (specify): _____ |

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 7550

Narrative (max. 200 words)

The Network for a Healthy California at East Los Angeles College (ELAC) will implement nutrition education programs at 12 sites including 1 high school, 3 middle schools, 8 elementary schools within the El Rancho Unified School District. The nutrition education program will focus on increasing fruit and vegetable consumption and physical activity among SNAP-Ed eligible school-age children, students, parents, and youth. These activities will promote the 2010 dietary guidelines. At the middle schools and high school, the ReThink Your Drink message will be promoted as indicated in the SOW including taste tests of healthy drinks. Nutrition education classes will be given at the high school as indicated in the SOW. In addition, the HOTM program will be offered at seven elementary sites, and the after school nutrition education series will be offered at one elementary site. Other activities include parent workshops, staff trainings, and an El Rancho Unified School District Health Fair. An impact evaluation will be conducted at participating HOTM sites.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|--|--|
| <input type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input checked="" type="checkbox"/> Adding new partners |
| <input checked="" type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): _____ |
| <input checked="" type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): _____ |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New \Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

An impact evaluation for the HOTM program will be evaluated using the Network Youth Survey. One 4th and one 5th grade class will be randomly selected from each of the seven participating HOTM sites, with the goal of reaching 150 matched pairs. The survey tool will measure consumption of healthy foods, perceived peer behavior and access, and changes in physical activity. Process evaluation measures will indicate the participation levels in all activities performed as specified in the sign-in sheets, tracking the number of newsletters, flyers (such as event flyers), and handouts distributed as indicated on the Activity Tracking Form.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities.

Contractors who receive Federal Share >\$350,000 must participate in impact evaluation.

Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

The Network for a Healthy California at East Los Angeles College (ELAC) will partner with LA's BEST Enrichment Program and UC Cooperative Extension in hosting a nutrition education event for SNAP-Ed eligible students. The nutrition education activities listed in the SOW will support school-wide health program efforts, and streamline nutrition messages for students, parents, youth, and community members.

ELAC will partner with El Rancho USD to provide nutrition education and other nutrition promotions to students and parents, Harvest of the Month, and offer professional development opportunities to enhance teachers and staff nutrition education capacity.

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
N/A						All Races	%	

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Alice M. Birney Elementary (S,P)	El Rancho Unified School District	19645276013304	55.78%	14.07%	69.85%
Durfee Elementary (S,P)	El Rancho Unified School District	19645276013312	55.50%	15.57%	71.07%
El Rancho High (S)	El Rancho Unified School District	19645271932706	42.31%	10.47%	52.77%
Lawrence T. Magee Elementary (S,P)	El Rancho Unified School District	19645276013338	65.87%	11.54%	77.40%
North Park Middle (S)	El Rancho Unified School District	19645276061287	66.51%	14.11%	80.62%
North Ranchito Elementary (S,P)	El Rancho Unified School District	19645276013353	74.36%	12.45%	86.81%
Osburn Burke Middle (S)	El Rancho Unified School District	19645276057681	60.06%	16.44%	76.50%
Rio Vista Elementary (S,P)	El Rancho Unified School District	19645276013379	58.66%	18.90%	77.56%
Rivera Elementary (S,P)	El Rancho Unified School District	19645276013387	61.17%	13.90%	75.07%
Rivera Middle (S)	El Rancho Unified School District	19645276061295	48.07%	13.35%	61.42%
South Ranchito Elementary (A, P)	El Rancho Unified School District	19645276013403	71.35%	11.72%	83.07%
Valencia Elementary (S,P)	El Rancho Unified School District	19645276013411	62.61%	14.68%	77.29%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
California Project LEAN	Jump Start Teens	Curriculum - teens Cross-curricular lessons encourage students to eat healthy, keep moving, and become smart consumers.	English
California Project LEAN	ReThink Your Drink Poster	Poster - Middle School and High School Offers practical advice to cutting calories by making healthier drink choices.	English
Contractor Developed - ABC Unified, Downey Unified and Hawthorne School Districts	Harvest of the Month Student Workbooks	Workbooks - K-5 Ready to use Harvest of the Month workbooks based around the monthly featured produce. Teachers can use workbooks to enhance HOTM classroom taste tests and activities for K-3 rd grades.	English
Contractor Developed - LAUSD LAUSD	Parent Workshop Resources	PowerPoint Presentations and Handouts - Parents Parent nutrition education workshop series highlights a different topic including basic nutrition, nutrients, food labels, meal planning, eating out and other topics related to healthy eating.	English/Spanish
Contractor Developed - LAUSD	Shake It Up! With Fruits & Veggies	CD - K-5 CD of very lively fun music and words that incorporates fruits and vegetables.	English
Contractor Developed - <i>Regional Networks: Bay Area, Orange County, gold Coast, Sierra Cascade</i>	ReThink Your Drink Be Sugar Savvy Lesson & Instructor Resource	Lesson Plan - Middle School and High School Offers practical advice to cutting calories by making healthier drink choices.	English/ Spanish
Contractor Developed - <i>Regional Networks: Bay Area</i>	ReThink Your Drink Fact Sheet on Sugar Sweetened Beverages	Fact Sheet - Middle School and High School Offers practical advice to cutting calories by making healthier drink choices.	English

Source	Title	Description	Languages
Contractor Developed - <i>Regional Networks: Bay Area, Central Valley, Desert Sierra, Gold Coast, Gold Country, Los Angeles, Northcoast, Orange County, Sierra Cascade</i>	ReThink Your Drink Flyer: Frequently Asked Questions About Sugar Sweetened Beverages	Flyer - Middle School and High School Offers practical advice to cutting calories by making healthier drink choices.	English/ Spanish
Contractor Developed - <i>Regional Networks: Bay Area, Sierra Cascade, Northcoast</i>	ReThink Your Drink Brochure	Brochure - Middle School and High School Offers practical advice to cutting calories by making healthier drink choices.	English/ Spanish
Dairy Council of California	Color MyPyramid	Handout - K-3 A coloring worksheet that teaches the food groups to young children.	English
Dairy Council of California	Deal Me In...Food and Fitness	Curriculum - K-5 This extended day nutrition education and physical activity program introduces and reinforces healthy eating and physical activity in a fun and engaging way.	English
Dairy Council of California	Healthy Choices, Healthy Me	Curriculum – 1 st -2 nd A comprehensive, ten-lesson nutrition education program that focuses on food choice behaviors while reinforcing language arts and math.	English
Dairy Council of California	Nutrition Pathfinders	Curriculum - 4 th -5 th This five lesson unit reinforces language arts and math while teaching health in a fun way.	English
Glencoe/McGraw Hill	Teen Health Course Series (7th grade health textbooks and supplementals that cover nutrition and physical activity)	Textbook - Middle School Course material and interactive multimedia resources that provide general nutrition education. Only health topics labeled Soft Drink Consumption Is Up, What Exercise Can Do For You , Mastering Nutrition Facts and Recognizing Propaganda from chapter 1 – 5 will be used from from the online book.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Holt, Rinehart, and Winston	Decisions for Health (Curriculum: Nutrition & Physical Activity lessons only)	Textbook, Middle School Holt's award-winning health resources promote active exploration of health concepts, character building and life skills by requiring students to apply what they learn within the context of the real world.	English
Jan Romero Stevens	Carlos and the Squash Plant	Storybook - K-5 Carlos works in the garden but doesn't like taking a bath afterward. A plant begins to grow out of his ear until he finally takes a clean bath. The father is a farmer and grows a variety of vegetables.	English/Spanish
Janet Steven	Tops and Bottoms (trade book)	Storybook - K-2 Bear and Mr. Hare agree to sharing half of the crops grown by the Hare family. Beautiful vegetables are grown, however, Bear never gets the colorful parts. In the end, Bear contributes by growing the crops and selling at a stand.	English
NASCO	Budget Shopping WA27573HR	Power Point - Adults Tips on budget shopping: healthy foods do not cost more with insightful comparisons, preparation tips, healthy recipe and meal ideas, and 10 budget shopping tips.	English
<i>Network</i>	Everyday Healthy Meals	Cookbook with healthy recipes for families.	English/Spanish
<i>Network</i>	Healthy Chinese Cuisine	Culturally appropriate healthy recipes for Chinese families.	English/Mandarin
<i>Network</i>	Shape of Yoga	Booklet - Families, Parents, Educators Offers simple ideas to teach others how to perform basic yoga and learn about healthy food choices.	English/Spanish
<i>Network - African American Campaign</i>	Soulful Recipes, Building Healthy Traditions	Culturally appropriate healthy recipes for African-American families.	English

Source	Title	Description	Languages
<i>Network - Children's Power Play!</i>	Community Youth Organization Idea & Resource Kit	Curriculum - K-6 Afterschool Students Lessons teach students about the importance of eating fruits and vegetables and being active every day for 60 minutes.	English
<i>Network - Children's Power Play!</i>	Power Up With Fruits and Vegetables	Poster - K-6 Poster of cups of fruits and vegetables.	English
<i>Network - Harvest of the Month</i>	Harvest of the Month Community Newsletter	Handouts - Parents Provides nutrition information on monthly produce items and recipes for adults.	English/Spanish
<i>Network - Harvest of the Month</i>	Harvest of the Month Educators Newsletter	Handouts - K-5 Educators Provides key information about the featured produce as well as resources to further explore each fruit and vegetable.	English
<i>Network - Harvest of the Month</i>	Harvest of the Month Family Newsletter	Handouts - Parents Takes Harvest of the Month from school to the home, allowing students and their families to share the experience.	English/Spanish
<i>Network - Harvest of the Month</i>	Harvest of the Month Menu Slick	Menu slick - K-6 The two-sided menu slick is designed to provide child nutrition staff with a template for inserting the monthly breakfast and/or lunch menu.	English
<i>Network - Latino Campaign</i>	Fruit, Vegetable and Physical Activity Toolbox for Community Educators	Curriculum - Adults Activities and lessons to teach adults about the importance of eating fruits and vegetables and being active every day.	English
<i>Network - Latino Campaign</i>	Healthy Latino Recipes Made with Love	Cookbook with culturally appropriate healthy recipes for Latino families.	English/Spanish
<i>Network - Children's Power Play! Campaign</i>	Kids...Get Cookin'! Fast and Fun Recipes	Cookbook with healthy recipes for children and families	English/Spanish
Positive Promotions	50 Healthy Snacks/50 Active Breaks	Workbooks - K-5 A quick snack and exercise reference for children.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Produce for Better Health	Eat More Fruits and Veggies posters	Poster - K-5 Each poster features fun nutrition facts and a variety of delicious fruits and veggies.	English
Roald Dahl	James and the Giant Peach	Storybook – 3 rd - 5 th Story book about a boy who turns into a giant peach.	English
Russ Invision	Smart and Tasty 1: Good Food Tunes for Kids	CD - K-5 These tunes teach children how to have fun with food while they learn about healthy eating and physical activity.	English
Russ Invision	Smart and Tasty 2: Good Food Tunes for Kids	CD - K-5 These tunes teach children how to have fun with food while they learn about healthy eating and physical activity.	English
UCCE (EFNEP, FSNEP)	MyPyramid Bingo	Activity Sheet - K-5 A way to teach MyPyramid Food Groups with a BINGO game.	English
USDA	ChooseMyPlate.gov	Online resource that provides educational materials and information on the basics of a healthy diet. For consumers of all age groups and educators.	English/Spanish
USDA	Move It!	Poster - K-5 Poster promoting physical activity.	English
USDA	MyPyramid Coloring Sheet	Activity Sheet - K-6 Educational material that bring the messages of MyPyramid.	English
USDA	MyPyramid for Kids Lessons and Activities	Lessons and Activities - K-5 Covers suggested amounts of food to consume from the basic food groups to meet recommended nutrient intake for kids.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
USDA Eat Smart, Play Hard	Let's Go on a Snack Hunt	Activity Sheet - Ages 4-7 Includes a joke, tip, and a recipe for a healthy snack.	English
USDA Eat Smart, Play Hard	Move More, Sit Less	Poster - K-5 Reinforces the importance of being physically active.	English/Spanish
USDA, Food and Nutrition Services	Eat Smart, Play Hard	Activity Sheets - K-5 Reinforces healthy eating and lifestyle behaviors that are consistent with the <i>Dietary Guidelines for Americans</i> and the <i>MyPyramid</i>	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>
N/A		

BUDGET COVER SHEET
FFY 2012

Organization: East Los Angeles College				
Contract Number: 11-10217				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 576,808.00	\$ 585,358.00	\$ 8,550.00	1.48%
Fringe Benefits	\$ 192,507.00	\$ 198,524.00	\$ 6,017.00	3.13%
Operating	\$ 8,326.00	\$ 8,200.00	\$ (126.00)	-1.51%
Equipment & Other Capital	\$ -	\$ -	\$ -	0.00%
Travel	\$ 4,235.00	\$ 3,785.00	\$ (450.00)	-10.63%
Subcontractors	\$ -	\$ -	\$ -	0.00%
Other Costs	\$ 41,660.00	\$ 27,670.00	\$ (13,990.00)	-33.58%
Indirect Costs	\$ 123,531.00	\$ 123,530.00	\$ (1.00)	0.00%
Total Federal Share	\$ 947,067.00	\$ 947,067.00	\$ -	0.00%
<i>Note: If the Total Federal Share Percentage difference is greater than 5%, please provide an explanation.</i>				
Travel and Other Costs decreased due to an increase in personnel salaries and fringe benefits				
<i>If the total percentage difference is greater than 5% consult your Contract Manager.</i>				
<i>FFY 2012 Network Growth Policy restricts contract growth.</i>				

BUDGET JUSTIFICATION
(October 1, 2011 - September 30, 2012)

Contractor: East Los Angeles College
 Contract #:11-10217

A PERSONNEL SALARIES:								
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS								
1.	Name: Kaur, Manjit Title: Program Director		\$ 101,965	1.0000	100.0%		\$ 101,965	\$ 101,965
2.	Name: Wakamatsu, Jeannie Title: Program Specialist		\$ 66,000	1.0000		100.0%	\$ 66,000	\$ 66,000
3.	Name: Frederick, Andre Title: Program Specialist		\$ 66,000	1.0000		100.0%	\$ 66,000	\$ 66,000
4.	Name: Tarpinian, Ani Title: Program Specialist		\$ 60,250	1.0000		100.0%	\$ 60,250	\$ 60,250
5.	Name: Martinez, Delia Title: Program Technician		\$ 48,600	1.0000		100.0%	\$ 48,600	\$ 48,600
6.	Name: Herman, Dena Title: Data Manager (\$40.00/hr x 75hrs)			0.0361	3.6%		\$ 3,000	\$ 3,000
7.	Name: Vacant Title: Nutrition Educator Program Consultant (\$40.00/hr x 125hrs)			0.0601	6.0%		\$ 5,000	\$ 5,000
8.	Name: Beilerian, Marine Title: Program Technician		\$ 51,300	1.0000	100.0%		\$ 51,300	\$ 51,300
9.	Name: Beilerian, Sonia Title: Program Technician		\$ 51,300	1.0000	100.0%		\$ 51,300	\$ 51,300
10.	Name: Paytaryan, Roxy Title: Program Technician		\$ 48,600	1.0000	100.0%		\$ 48,600	\$ 48,600
11.	Name: De La Parra, Monica Title: Administrative Services Support Staff (\$34.30/hr x 116.5hrs)			0.0560	5.6%		\$ 3,996	\$ 3,996
12.	Name: Hernandez, Irma Title: Personnel Specialist (\$37.36/hr x 67hrs)			0.0322	3.2%		\$ 2,503	\$ 2,503
13.	Name: Ruiz, Iris Title: Accountant (\$35.09/hr x 94.5hrs)			0.0454	4.5%		\$ 3,316	\$ 3,316
14.	Name: Phung, May Yee Title: Clerical Support (\$44.65/hr x 51.25hrs)			0.0246	2.5%		\$ 2,288	\$ 2,288
15.	Name: Estrada, Susan Title: Program Teacher South Ranchito Elementary (\$40.00/hr x 83hrs)			0.0399		4.0%	\$ 3,320	\$ 3,320
16.	Name: TBN Title: Program Teacher South Ranchito Elementary (\$40.00/hr x 58hrs)			0.0279		8.8%	\$ 2,320	\$ 2,320
17.	Name: Ochoa, Marisol Title: Site Assistant South Ranchito Elementary (\$14.78 x 47.25/hr)			0.0227		2.3%	\$ 698	\$ 698

BUDGET JUSTIFICATION
(October 1, 2011 - September 30, 2012)

Contractor: East Los Angeles College
Contract #:11-10217

18	Name: Delgado, Martha Title: Site Assistant South Ranchito Elementary (\$14.78 x 95hr)		0.0457		4.6%	\$ 1,404	\$ 1,404				
19	Name: TBN Title: Lead Teacher Alice M. Birney Elementary School (\$40.00hr x 62.5hrs)		0.0300		3.0%	\$ 2,500	\$ 2,500				
20	Name: TBN Title: Lead Teacher Durfee Elementary School (\$40.00hr x 62.5hrs)		0.0300		3.0%	\$ 2,500	\$ 2,500				
21	Name: TBN Title: Lead Teacher Lawrence T. Magee Elementary School (\$40.00hr x 62.5hrs)		0.0300		3.0%	\$ 2,500	\$ 2,500				
22	Name: TBN Title: Lead Teacher North Ranchito Elementary School (\$40.00hr x 62.5hrs)		0.0300		3.0%	\$ 2,500	\$ 2,500				
23	Name: TBN Title: Lead Teacher Rio Vista Elementary School (\$40.00hr x 62.5hrs)		0.0300		3.0%	\$ 2,500	\$ 2,500				
24	Name: TBN Title: Lead Teacher Rivera Elementary School (\$40.00hr x 62.5hrs)		0.0300		3.0%	\$ 2,500	\$ 2,500				
25	Name: TBN Title: Lead Teacher Valencia Elementary School (\$40.00hr x 62.5hrs)		0.0300		3.0%	\$ 2,500	\$ 2,500				
26	Name: Rangel, Sandra Title: HOTM Assistant (\$14.78hr x 1,151hrs)		0.5534		55.3%	\$ 17,012	\$ 17,012				
27	Name: Zamora, Bonnie Title: HOTM Assistant (\$14.78hr x 744.25hrs)		0.3578		35.8%	\$ 11,000	\$ 11,000				
28	Name: TBN Title: HOTM Data Entry (\$14.78/hr x 203hrs)		0.0976		976.0%	\$ 3,000	\$ 3,000				
29	Name: TBN Title: Parent Educator Alice M. Birney Elementary (14.78/hr x 67.5hrs)		0.0325		3.3%	\$ 998	\$ 998				
30	Name: TBN Title: Parent Educator Durfee Elementary (14.78/hr x 67.5hrs)		0.0325		3.3%	\$ 998	\$ 998				
31	Name: TBN Title: Parent Educator Lawrence T. Magee Elementary (14.78/hr x 67.5hrs)		0.0325		3.3%	\$ 998	\$ 998				
32	Name: TBN Title: Parent Educator North Ranchito Elementary (14.78/hr x 67.5hrs)		0.0325		3.3%	\$ 998	\$ 998				
33	Name: TBN Title: Parent Educator Rio Vista Elementary (14.78/hr x 67.5hrs)		0.0325		3.3%	\$ 998	\$ 998				
34	Name: TBN Title: Parent Educator Rivera Elementary (14.78/hr x 67.5hrs)		0.0325		3.3%	\$ 998	\$ 998				
35	Name: TBN Title: Parent Educator Valencia Elementary (14.78/hr x 67.5hrs)		0.0325		3.3%	\$ 998	\$ 998				
36	Name: TBN Title: Lead Teacher Rivera Middle School (\$40.00hr x 50hrs)		0.0240		2.4%	\$ 2,000	\$ 2,000				
37	Name: TBN Title: Lead Teacher North Park Middle School (\$40.00hr x 50hrs)		0.0240		2.4%	\$ 2,000	\$ 2,000				
38	Name: TBN Title: Lead Teacher Osburn Burke Middle School (\$40.00hr x 50hrs)		0.0240		2.4%	\$ 2,000	\$ 2,000				
39	Name: TBN Title: Lead Teacher El Rancho High School (\$40.00hr x 50hrs)		0.0240		2.4%	\$ 2,000	\$ 2,000				
	SUBTOTAL					\$ 494,015	9.9329	425.4%	1540.1%	\$ 585,358	\$ 585,358

BUDGET JUSTIFICATION
(October 1, 2011 - September 30, 2012)

Contractor: East Los Angeles College
Contract #:11-10217

POSITION DESCRIPTIONS:	
Program Director FS#1	Responsible for day-to-day operations of the Network project and implementation of the scope of work and fiscal reporting. Shall supervise all Network staff members and manage the budget. The Program Director will be responsible for presenting the program to the program partners, schools, and community organizations, and shall report to East Los Angeles College Administrators: Vice President and Dean of Academic Affairs, Associate President of Fiscal and Personnel, and Vice President of Administrative Services. Will oversee data collection and program evaluation.
Program Specialist FS#2-4 (4 ERUSD Elementary Schools)	Responsible for supervising all aspects of the HOTM activities including: implementing HOTM at 4 elementary sites, conducting meetings with school administrators, training and overseeing lead teachers, parent leaders, and HOTM assistants, attending trainings and meetings, and promoting nutrition education activities. Will also participate in School Wellness Committee activities to provide nutrition education expertise and support. The Program Specialist will assist with data collection and program evaluation. Shall report to the Program Director.
Program Specialist FS #3 (El Rancho High School, ERUSD Middle Schools)	Will supervise and support all ELAC personnel at El Rancho Unified School District (ERUSD). The Program Specialist will direct, organize and support all nutrition education activities at El Rancho High School for P.E. and health classes. Will oversee the nutrition education activities at Rivera, Burke and North Park Middle Schools, including taste tests of healthy drinks, distribution of posters, newsletters to participants and promote the ReThink Your Drink message. Shall Report to the Program Director.
Program Specialist FS #4 (South Ranchito Elementary and 3 ERUSD Elementary Schools)	The Program Specialist is responsible for supervising all aspects of the program including: planning, developing, directing, organizing, implementing, evaluating, and supporting all nutrition education activities at South Ranchito Elementary. Duties also include supervising all aspects of the HOTM activities including: implementing HOTM at 3 elementary sites, conducting meetings with school administrators, training and overseeing lead teachers, parent leaders, and HOTM assistants, attending trainings and meetings, and promoting nutrition education activities. Will also participate in School Wellness Committee activities to provide nutrition education expertise and support. The Program Specialist will assist with data collection and program evaluation. Shall report to the Program Director.
Program Technician FS#5	Develop, plan, and distribute nutrition education materials to the target population. Assist the program specialists in the middle school and high school nutrition education promotions, collect surveys. Shall report to the Program Specialist.
Data Manager: FS#6	Analyze and interpret nutrition education data, compile results, and submit a written report to the Program Director and the State.
Nutrition Education Program Consultant FS#7	Shall assist the Program Director in implementing large scale community events (deliver Scope of Work objectives) in collaboration with other LIA's and other community partners as deemed appropriate by the Network guidelines.
Program Technicians FS#8-10	Shall assist the Program Director and Program Specialists in implementing nutrition education activities at all site(s) and day to day activities of the program. Perform clerical tasks and other duties as needed, including data entry and maintaining program records. Shall assist with program evaluation and report to the Program Director.
Administrative Services Support Staff: FS#11	Shall assist the Program Director with regulations and procedures of the Los Angeles Community College District that applies to all Specially Funded Programs at East Los Angeles College, such as the Network for a Healthy California. Assist with drafting of contract agreements with ELAC and Partners.

BUDGET JUSTIFICATION
(October 1, 2011 - September 30, 2012)

Contractor: East Los Angeles College
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Personnel Specialist: (ELAC Personnel Office) FS#12	Shall assist the Program Director in processing the Professional Expert applications of the Network employees and act as a liaison between the Network and the Los Angeles Community College District regarding updates and status of all employees assigned to the Network. Program Director relies on the ELAC Personnel for the above mentioned documentation since she does not have access to the SAP system of the District.
Accountant: FS#13	Shall assist in preparing all invoices, maintain records and payroll for all Network personnel listed in the Federal Share Budget. Also will update the Program Director on all invoiced monthly expenditures. The Program Director does not have access to the above mentioned documentation.
Clerical Support: FS#14	Shall assist the Program Director in obtaining documentation related to the program, and also assist the Program Director in entering all employee assignments into the PCR system at the District and and College. Assignments are approved by the Vice President of the Academic Affairs and through the PCR system. Clerical Support staff assist in processing and approving staff assignments in the PCR System.
After School Program Teachers FS# 15-16	Duties include, but are not limited to, the following: attending all training and program implementation workshops, promoting the after school nutrition education series, recruiting students, preparing nutrition lesson plans, teaching nutrition classes, conducting cooking demonstrations for the series, and assisting the Program Specialist with parent orientation and award ceremonies. These activities will occur above and beyond the teacher's regular school day hours.
After School Site Assistants FS#17-18	Responsible for assisting Program Teachers. Duties include, but are not limited, to the following: ordering and receiving all taste test food items and nutrition education materials, record keeping, tagging all equipment and materials, tracking student attendance, assisting with food demonstrations and taste tests, assisting teachers with paperwork and nutrition education activities for the after school nutrition education series. These activities will occur above and beyond the regular school day hours. Shall report to Program Specialist.
Elementary Lead Teachers FS#19-25	Duties include: attending all trainings, sharing nutrition education materials resource with teachers, tracking participation, posting upcoming nutrition activities on the weekly teacher bulletin, submitting a narrative report on observed changes in school norms around healthy eating, and collecting time logs and evaluations. In addition, the lead teachers will assist Network staff with site events, meetings, staff development, and other events as needed. These activities will occur above and beyond the teacher's regular school day hours.
HOTM Assistants FS#26-27	Responsible for assisting the Program Specialist for the HOTM promotions. Duties include, but are not limited to, the following: ordering and preparing all HOTM produce and taste test items, scheduling HOTM activities with lead teachers, assist Program Specialist in teaching HOTM classes, attending trainings, and keeping participation records. Shall report to the Program Specialist.
Data Entry FS#28	Enter impact evaluation data, maintain all files and records, assist with the impact evaluation report, and report to the Data Manager.
Parent Educators FS#29-35	Attend trainings, disseminate nutrition education information to various parent groups, recruit, organize, promote and provide nutrition education classes to parents of students attending SNAP-Ed eligible school sites, submit evaluations, and report to the Program Specialist. For school teachers/staff, these activities will occur above and beyond the regular school day hours.
Lead Middle School Teachers FS#36-38	Assist the ReThink Your Drink healthy beverage education efforts at site, including: distribute, nutritional materials (i.e., newsletters), aid in taste testing, coordinate and schedule nutrition classes at site, attend trainings, provide technical support for classes (i.e., projectors, microphones, tables), collect and distribute activity logs at site. Shall report to the Program Specialist. These activities will occur above and beyond the teacher's regular school day hours.
Lead High School Teacher FS#39	Assist the ReThink Your Drink healthy beverage education efforts at site, including: distribute, nutritional materials (i.e., newsletters), aid in taste testing, coordinate and schedule nutrition classes at site, attend trainings, provide technical support for classes (i.e., projectors, microphones, tables), collect and distribute activity logs at site. Shall report to the Program Specialist. These activities will occur above and beyond the teacher's regular school day hours.

BUDGET JUSTIFICATION
(October 1, 2011 - September 30, 2012)

Contractor: East Los Angeles College
 Contract #:11-10217

										Federal Share	Total Dollars	
										Total Dollars	Total Dollars	
B. FRINGE BENEFITS:												
Federal Share:												
Includes payroll taxes and medical/dental benefits at 6.43-39.676% of salaries												
	Kaur, Manjit		Program Director							\$101,965 x 39.676%	\$ 40,456	\$ 40,456
	Wakamatsu, Jeannie		Program Specialist							\$66,000 x 39.676%	\$ 26,186	\$ 26,186
	Frederick, Andre		Program Specialist							\$66,000 x 39.676%	\$ 26,186	\$ 26,186
	Tarpinian, Ani		Program Specialist							\$60,250 x 39.676%	\$ 23,905	\$ 23,905
	Martinez, Delia		Program Technician							\$48,600 x 39.676%	\$ 19,283	\$ 19,283
	Herman, Dena		Data Manager							\$3,000 x 6.43%	\$ 193	\$ 193
	Vacant		Nutrition Educator Program Consultant							\$5,000 x 6.43%	\$ 322	\$ 322
	Beilerian, Marine		Program Technician							\$51,300 x 39.676%	\$ 20,354	\$ 20,354
	Beilerian, Sonia		Program Technician							\$51,300 x 39.676%	\$ 20,354	\$ 20,354
	Paytaryan, Roxy		Program Technician							\$48,600 x 39.676%	\$ 19,283	\$ 19,283
	Estrada, Susan		Program Teacher							\$3,320 x 6.43%	\$ 213	\$ 213
	TBN		Program Teacher							\$2,320x 6.43%	\$ 149	\$ 149
	TBN		Lead Elementary School Teachers (7)							\$17,500 x 6.43%	\$ 1,125	\$ 1,125
	TBN		Lead Middle School Teachers (3)							\$6,000 x 6.43%	\$ 386	\$ 386
	TBN		Lead High School Teacher							\$2,000 x 6.43%	\$ 129	\$ 129
										SUBTOTAL:	\$ 198,524	\$ 198,524
C. OPERATING EXPENSES:												
Federal Share:												
Based on historical usages for 100% Network Program												
	Misc. Office supplies such as disks, folders, organizers, and paper for 100% Network activities (\$125 x 12 months = \$1,500)									\$ 1,500	\$ 1,500	
	Photocopier supplies (paper and toner for Xeroxing nutrition materials) (\$125 x 12 months = \$1,500)									\$ 1,500	\$ 1,500	
	Laser printer cartridges									\$ 500	\$ 500	
	Express Mail Charges (\$125/quarter x 4 quarters = \$500)									\$ 500	\$ 500	
	Fax Machine cartridges									\$ 500	\$ 500	
	Landline Telephone Charges (15.00 FTE x \$200/per person/per yr)									\$ 3,000	\$ 3,000	
	Copier maintenance									\$ 700	\$ 700	
										SUBTOTAL:	\$ 8,200	\$ 8,200
D. EQUIPMENT EXPENSES:												
Federal Share:												
										SUBTOTAL:	\$ -	\$ -

BUDGET JUSTIFICATION
(October 1, 2011 - September 30, 2012)

Contractor: East Los Angeles College
 Contract #:11-10217

										Federal Share	Total Dollars				
										Total Dollars	Total Dollars				
E. TRAVEL AND PER DIEM:															
Federal Share:															
1)	Annual Network Conference (Program Director)														
	Air Fair									\$ 350	\$ 350				
	Per Diem									\$ 80	\$ 80				
	Hotel									\$ 200	\$ 300				
	Airport Transportation									\$ 50	\$ 50				
	Mileage from ELAC to Program Sites and <i>Network</i> approved regional meetings (2) and trainings (2)- \$0.555/mile x 5,594.59 miles (Program Director, Program Specialists, Program Technicians, and HOTM Site Assistants)									\$ 3,105	\$ 3,105				
										SUBTOTAL:	\$ 3,785	\$ 3,785			
F. SUBCONTRACTORS:															
Federal Share:															
										SUBTOTAL:	\$ -	\$ -			
G. OTHER COSTS:															
Federal Share:															
	Health License Fee - is needed in order to serve SNAP-Ed participants									\$ 300	\$ 300				
	Nutrition Education Resources (e.g., books, brochures, teaching aid, posters, and HOTM display table) for classes and events. (22 classes x \$136.36/class = \$3,000)									\$ 3,000	\$ 3,000				
	LA's BEST and UC Cooperative Extension: "PowerPlay Campaign" (to promote fruits and vegetables during the National Nutrition Month, e.g., expenses for posters, flyers, printing costs) (20 schools x \$101.35/school = \$2,027)									\$ 2,027	\$ 2,027				
	Public Storage Rental for nutrition education materials (\$125 x 12 months = \$1,500)									\$ 1,500	\$ 1,500				
	HOTM- Taste test of produce and/or recipes containing the featured monthly produce item (\$1.00/student x 300students x 7months x 7schools)									\$ 14,700	\$ 14,700				
	Supplies for taste test items (e.g., gloves, hairnets, paper towels, cleaners, napkins, utensils, plates, cups, containers, small cooking equipment)									\$ 1,100	\$ 1,100				
	Healthy food for taste tests conducted with series and single session classes (350 students x 10 sessions x \$1.00/student = \$3,500)									\$ 3,500	\$ 3,500				
	ReThink Your Drink Supplies includes (e.g., cups, ziplock bags, drink containers, sugar tubes, sugar, napkins, cleaners, posters)									\$ 1,543	\$ 1,543				
										SUBTOTAL:	\$ 27,670	\$ 27,670			
										TOTAL DIRECT COSTS:	\$ 823,537	\$ 823,537			
H. INDIRECT COSTS:															
Federal Share:															
	15% Total Direct Costs (\$823,537)									\$ 123,530	\$ 123,530				
	(.15 x \$823,537 = approx. \$123,530)														
	Administrative services, management, warehousing, heating, lighting, custodial service, operational facilities, reprographics														
										SUBTOTAL:	\$ 123,530	\$ 123,530			
TOTAL										\$ 494,015	9.9329	425.4%	1540.1%	\$ 947,067	\$ 947,067

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Los Angeles Trade Technical College
Program Area: Local Incentive Awardee: School District
Contract Number: 10-10039

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 50% Female 50%

Ethnicity:

- African American 11%
- Asian 6%
- Caucasian 5%
- Latino 76%
- Native American _____ %
- Pacific Islander 2%
- Other (specify) _____: _____ %

Languages:

- | | |
|--|---|
| <input checked="" type="checkbox"/> English <u>80%</u> | <input type="checkbox"/> Khmer (Cambodian) _____ % |
| <input checked="" type="checkbox"/> Spanish <u>20%</u> | <input type="checkbox"/> Korean _____ % |
| <input type="checkbox"/> Arabic _____ % | <input type="checkbox"/> Lao _____ % |
| <input type="checkbox"/> Armenian _____ % | <input type="checkbox"/> Tagalog _____ % |
| <input type="checkbox"/> Russian _____ % | <input type="checkbox"/> Vietnamese _____ % |
| <input type="checkbox"/> Bosnian _____ % | <input type="checkbox"/> Other (specify) _____: _____ % |
| <input type="checkbox"/> Cantonese _____ % | <input type="checkbox"/> Other (specify) _____: _____ % |
| <input type="checkbox"/> Farsi _____ % | <input type="checkbox"/> Mandarin _____ % |
| <input type="checkbox"/> Hmong _____ % | |

Ages:

- Under 5 years old 7%
- 5 to 8 30%
- 9 to 11 30%
- 12 to 17 28%
- 18 to 59 5%
- 60 years old and over _____ %

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|--|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks _____% | <input type="checkbox"/> Soup Kitchens _____% |
| <input type="checkbox"/> Food Pantries _____% | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input type="checkbox"/> Public Housing _____% | <input type="checkbox"/> WIC Offices _____% |
| <input type="checkbox"/> HeadStart _____% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): CAN-act board member, SWLA Workgroup
- Internet/Web Sites-website address: www.lawndale.k12.ca.us
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (360 occurrences at 0.5hour(s) each)
- Community Education Events: (28 occurrences at 2 hour(s) each)
- Training/Workshop/Conference: (67 occurrences at 0.75 hour(s) each)
- Point of Purchase: (_____ occurrences at _____hour(s) each)
- Other (specify) Farmers Market taste test, grocery tour/taste test:(9 occurrences at 2 hour(s) each)

Key Educational Messages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input type="checkbox"/> Lean Meat and Beans |
| <input checked="" type="checkbox"/> Physical Activity | <input checked="" type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input checked="" type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input checked="" type="checkbox"/> Fats and Oils | <input checked="" type="checkbox"/> Promote Healthy Weight |
| <input type="checkbox"/> Fiber-Rich Foods | <input type="checkbox"/> Sodium and Potassium |
| <input checked="" type="checkbox"/> Food Safety | <input checked="" type="checkbox"/> Whole Grains |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | <input type="checkbox"/> Other (Specify): _____ |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Other Youth Education Sites (includes Parks and Recreation) |
| _____ Adult Rehabilitation Centers | _____ Public/Community Health Centers (includes Public Health Departments) |
| _____ CalFresh Offices | _____ Public Housing |
| _____ Churches | <u>8</u> Schools – students (Preschool) |
| _____ Community Centers | <u>11</u> Schools – students (K-12) |
| _____ Elderly Service Centers | <u>10</u> Schools – students (Afterschool Program) |
| _____ Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | <u>12</u> Schools – Parents |
| _____ Extension Offices | _____ Shelters/Temporary Housing |
| <u>1</u> Farmers Markets | _____ WIC Programs |
| <u>2</u> Food Stores | _____ Worksites |
| _____ Head Start Programs | Other (specify): <u>1 Community Center</u> |
| _____ Individual Homes | Other (specify): _____ |
| _____ Libraries | Other (specify): _____ |

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 15,010

Narrative (max. 200 words)

LATTC’s overarching goal is to implement a comprehensive nutrition program at each funded site to promote the 2010 Dietary Guidelines, increase fruit and vegetable consumption and physical activity among SNAP-Ed eligibles. LATTC does this by conducting and promoting skills-based nutrition education lessons and trainings. During lessons with students, teachers are provided with nutrition education resources for classroom use and encouraged to incorporate resources into lesson plans. Teachers are asked for feedback about follow-up lessons and recipes they conducted after attending nutrition education trainings. LATTC provides skills-based activities at school-wide events such as Family Nutrition Nights and trains parent peer educators on the Harvest of the Month recipes. The peer educators present information about the produce and demonstrate how to prepare the recipe at parent meetings. Prek-8th grade classrooms receive HOTM taste tests each month. LATTC collaborates with the School Nutrition program on HOTM activities and ensures that the produce item is highlighted on the menu. Efforts with the before and afterschool program continue to expand through staff trainings. LATTC considers the schools it works with as a community of students, parents, teachers, and administrators all working toward the common goal of creating a healthier school environment.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|---|--|
| <input checked="" type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input type="checkbox"/> Adding new partners |
| <input type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): _____ |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Event reports and sign in sheets will record attendance at trainings, workshops and events and will coincide with SOW activities. A yearly impact evaluation will be performed which measures nutrition knowledge, self-efficacy, preferences & consumption of fruits and vegetables. Results from the evaluation will be used to enhance and modify existing strategies. At the conclusion of trainings and three to six months after trainings, evaluations will be completed by teachers to determine the effectiveness of trainings and help guide future plans. An annual evaluation of HOTM implementation will be conducted through staff surveys following the completion of HOTM activities.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities. Contractors who receive Federal Share >\$350,000 must participate in impact evaluation. Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

LATTC will continue the partnership with the Alliance for a Healthier Generation. During FFY2011, five schools within the Lawndale Elementary School District received Silver level recognition with the Healthy Schools Program which focuses on creating a healthier school environment. LATTC will continue collaboration with the LA Collaborative, Regional *Network*, Dairy Council, and PowerPlay. LATTC will continue to share resources with LIAs such as training materials on how to integrate nutrition into the curriculum and follow up evaluations to use with teachers. As a member of the CAN-Act board, the Director will continue to facilitate communication between the *Network* and contractors.

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
Community Centers	Los Angeles Trade Technical College	400 W. Washington Blvd.	Los Angeles	90015	06037224010	All Races	77.4%	
Food Store	Valu Plus	15202 Hawthorne Blvd	Lawndale	90260	06037603800	All Races	50.8%	
Farmers Market	Lawndale Farmers Market	147 th Street & Hawthorne Blvd	Lawndale	90260	06037603800	All Races	50.8%	
Food Store	Los Compadres Market	128 E Martin Luther King Jr Blvd	Los Angeles	90011	06037228410	All Races	79.8%	

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Will Rogers Middle (S, A, P)	Lawndale Elementary School District	19646916014922	63.89%	18.10%	82.00%
Jane Addams Middle (S, PS, A, P)	Lawndale Elementary School District	19646910112144	62.73%	19.23%	81.97%
Mark Twain Elementary (S, PS, A, P)	Lawndale Elementary School District	19646916014906	35.76%	16.27%	52.03%
Billy Mitchell Elementary (S, PS, A, P)	Lawndale Elementary School District	19646916014856	63.74%	13.01%	76.75%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Lucille J. Smith Elementary (S, A, P)	Lawndale Elementary School District	19646916014898	60.91%	16.87%	77.78%
William Green Elementary (S, PS, A, P)	Lawndale Elementary School District	19646916014930	65.93%	17.30%	83.22%
William Anderson Elementary (S, PS, A, P)	Lawndale Elementary School District	19646916014831	67.05%	10.51%	77.56%
F. D. Roosevelt Elementary (S, A, P)	Lawndale Elementary School District	19646916014914	80.00%	9.47%	89.47%
Kit Carson Elementary (S, PS, A, P)	Lawndale Elementary School District	19646910120337	65.69%	11.52%	77.21%
Los Angeles Leadership Academy (S, A, P)	Los Angeles Unified	19647331996610	90.00%	4.88%	94.88%
The Accelerated School (S, PS, P)	Los Angeles Unified	19647336112536	84.28%	6.78%	91.06%
L.A. Trade Tech College Child Development Center (PS, P)	Los AngelesCommunity College District	(FRPM data from LATTC Child Development Center for May 2011)	73.86%	10.22%	84.08%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Network for a Healthy California-Latino Campaign	Healthy Latino Recipes	Cookbook with healthy and culturally appropriate recipes	English, Spanish
Network for a Healthy California-PowerPlay	Fourth and Fifth School Idea and Resource Kit	10 nutrition education and physical activity lessons for 9-11 year olds	English
Harvest of the Month	State and Contractor developed materials	Print materials including Educator and Parent newsletters, recipe booklets, etc on the benefits of featured fruits and vegetables	English, Spanish
Dairy Council of California	Kindergarten Classroom Guide Building a Healthy Me; First and Seond Grade Healthy Choices Healthy Me; Third, Fourth and Fifth Nutrition Pathfinders; Middle School Exercise your Options; High School Activity and Eating	Nutrition education materials based on scope and sequence per grade level.	English
Centers for Disease Control and Prevention (CDC)	Obesity Map Power Point	A series of maps that depict the prevalence of obesity in the United States	English
Previously approved Contractor developed materials	HOTM student workbooks	Ready to use Harvest of the Month (HOTM) nutrition education workbooks based around the HTOM monthly produce item. Workbook nutrition education materials linked with grade level California Education Standards. Teachers can use to the workbook books to enhance their HOTM classroom taste tests & activities.	English
USDA materials	Inside the MyPyramid; MyPyramid Menu Planner; MyPyramid for Preschoolers; MyPyramid for Kids	Assists health education experts in offering the latest science-based nutrition and physical activity recommendations	English, Spanish
California Department of Education	Food for thought	CD: tool for child care programs to teach young children 3to 5 years good nutrition and healthy food choices.	English
USDA materials	Read it Before you Eat it	Nutrition Education around Label reading	English, Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Network for a Healthy California-Children's Power Play! Campaign	Kids get Cooking! cookbook	25 page cookbook for children ages 9-11 promoting fruits and vegetables.	English, Spanish
Network for a Healthy California-African American Campaign	Soulfood Recipes Building Healthy Traditions Cookbook	This cookbook is full of delicious recipes and tips to help you make eating healthy.	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>
NA		

Organization: Los Angeles Trade Technical College
Contract Number: 10-10039

Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 443,528	\$ 474,322	\$ 30,794	6.94%
Fringe Benefits	\$ 170,403	\$ 140,779	\$ (29,624)	-17.38%
Operating	\$ 4,095	\$ 9,500	\$ 5,405	131.99%
Equipment & Other Capital	\$ 1,000	\$ 2,000	\$ 1,000	100.00%
Travel	\$ 10,770	\$ 11,253	\$ 483	4.48%
Subcontractors	\$ 20,197	\$ 2,500	\$ (17,697)	-87.62%
Other Costs	\$ 71,798	\$ 119,303	\$ 47,505	66.16%
Indirect Costs	\$ 36,836	\$ 36,906	\$ 70	0.19%
Total Federal Share	\$ 758,627	\$ 796,563	\$ 37,936	5.00%

Note: If the Total State Share or Total Federal Share Percentage difference is greater than 5%, please provide an explanation.

If the total percentage difference is greater than 5% consult your Contract Manager.

Justifications:

Personnel	Salary increased for FFY 2012
Fringe	Reduced to a lower rate
Operating	Removal of subcontractor (copier lease) added into Operating
Equipment & Other Capital	Network-approved computer standard quoted higher cost
Subcontractors	Removed subcontractors which should belong to Operating & Other Costs
Other Costs	Removal of subcontractors (SPARK, Teacher Liaisons) added into Other C

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Los Angeles Trade Technical College
 10-10039

A PERSONNEL SALARIES:							
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	7. Federal Share Total Dollars	8. Total Dollars
FEDERAL SHARE POSITIONS							
1.	Name: Christine Bou Sleiman Title: Administrator (Program Manager)	\$ 99,059	1.0000	40.00%	60.00%	\$ 99,059	\$ 99,059
2.	Name: Thomas Jagielski Title: Program Assistant (Program Coordinator)	\$ 73,361	1.0000	100.00%		\$ 73,361	\$ 73,361
3.	Name: Michelle Abich Title: Nutrition Educator	\$ 65,100	1.0000		100.00%	\$ 65,100	\$ 65,100
4.	Name: Zizis Carrillo Title: Accountant	\$ 52,809	1.0000	100.00%		\$ 52,809	\$ 52,809
5.	Name: William Fernandez Title: Nutrition Educator	\$ 65,421	1.0000		100.00%	\$ 65,421	\$ 65,421
6.	Name: Whitney Randall Title: Nutrition Educator	\$ 55,100	1.0000		100.00%	\$ 55,100	\$ 55,100
7.	Name: TBD Title: Nutrition Educator	\$ 32,000	0.5000		50.00%	\$ 16,000	\$ 16,000
8.	Name: Edith Garnica Title: Nutrition Educator	\$ 44,375	0.8000		80.00%	\$ 35,500	\$ 35,500
9.	Name: Deborah Thompson Title: Nutrition Educator	\$ 96,000	0.0625		6.25%	\$ 6,000	\$ 6,000
10.	Name: Anthony Nguyen Title: Administrative Asst.	\$ 23,888	0.2500	25.00%		\$ 5,972	\$ 5,972
SUBTOTAL		\$ 607,113	7.6125	265.00%	496.25%	\$ 474,322	\$ 474,322

POSITION DESCRIPTIONS:

Federal Share

Accountant/Finance Analyst Position #4	Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.
Administrator (e.g., Director of Programs) Position # 1	Administer the nutrition education contract and budget, supervising nutrition education staff, attend nutrition education and scope of work related meetings, program planning and participating in the Regional collaborative. Coordinate contract reporting requirements.
Nutritionist/Nutrition Educator Nutrition Aide Position # 3,5-9	Provides nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation of quarterly reports, maintaining program reporting and tracking systems.
Office Manager/Secretary/Admin Asst. Position #10	Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support nutrition education.
Program Assistant Position #2	Assists the Project Coordinator with nutrition education program planning and development. Under the direction of Project Coordinator, works directly with individuals and small groups providing curriculum-based, prevention-oriented general nutrition education and physical activity targeted to SNAP-Ed eligible's.

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Los Angeles Trade Technical College
 10-10039

		Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:			
Federal Share:			
Includes payroll taxes and medical/dental benefits at 5.45 - 42% of salaries		\$474,322 x approx. 29.68% =	\$140,779
		\$ 140,779	\$ 140,779
SUBTOTAL:		\$ 140,779	\$ 140,779
C. OPERATING EXPENSES:			
Federal Share:			
1) General office supplies: Pens, Pencils, USB's, markers, erasers, tape, scissors, printing paper, calculators, file folders, disks, labels, hole punchers, etc.			
	6 FTE @ 100% FTE x \$87.58 x 12 =	\$ 6,305.76	(Sleiman, Jagielski, Abich, Carrillo, Fernandez, Randall)
	1 FTE @ 80% x \$87.58 x 12 =	\$ 840.77	(Garnica)
	1 FTE @ 50% x \$87.58 x 12 =	\$ 525.48	(TBD)
	1 FTE @ 25% x \$87.58 x 12 =	\$ 262.74	(Nguyen)
	1 FTE @ 6.25% x \$87.58 x 12 =	\$ 65.69	(Thompson)
		\$ 8,000	\$ 8,000
2) Postage: (mailing overnight documentation to the Network) based on historical costs (\$25/month x 12 months = \$300)		\$ 300	\$ 300
3) Copier Lease: Copier company will send employee to change ink, rollers and other necessary items for copier to function correctly (12 months x \$100/service charge = \$1,200/yr)		\$ 1,200	\$ 1,200
SUBTOTAL:		\$ 9,500	\$ 9,500
D. EQUIPMENT EXPENSES:			
Federal Share:			
New Security Requirement: CDPH anti-virus software & encryption device to be installed. Please contact CM prior to purchasing computer equipment for approval.			
	Replacement of Desktop computer for Nutrition Educator at 100% FTE	\$ 2,000	\$ 2,000
SUBTOTAL:		\$ 2,000	\$ 2,000

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Los Angeles Trade Technical College
 10-10039

										Federal Share Total Dollars	Total Dollars	
E. TRAVEL AND PER DIEM:												
Federal Share:												
Federal Share Staff will drive to various school sites such as Lawndale, The Accelerated School, LA Leadership to perform nutrition education intervention and food demonstrations (9 F.S. staff x approx.112.37 miles/month each x \$.55 mile = \$556.23/month x 12 months)												
1) Mileage:											\$ 6,675	\$ 6,675
Annual Network Conference (4 Nutrition Educators and Program Director, all are 100% FTE)												
Staff	# Trips	# Days	Airfare/Transportation	Lodging	Meals	Registration	Incidentals	Total				
			\$350 flight x 5 staff = \$1750 \$30 parking x 5 staff x 2d = \$300 \$40 taxi x 5 staff = \$200 Total = \$2250	(\$100/night [\$84 + tax] x 2 nights x 5 staff) = \$1,000	(\$34/day x 2 days x 5 staff) = \$340		(\$6/day x 2 days x 5 staff) = \$60	\$ 2,750	\$	2,750	\$	2,750
5	1	2										
CAN Act (Program Director)												
Staff	# Trips	# Days	Airfare/Transportation	Lodging	Meals	Registration	Incidentals	Total				
			(\$350 flight, \$30 airport parking, \$40 taxi round trip) = \$420		(breakfast, lunch and dinner) 34			\$ 454	\$	454	\$	454
1	1	1										
Network Steering Committee (Program Director)												
Staff	# Trips	# Days	Airfare/Transportation	Lodging	Meals	Registration	Incidentals	Total				
			(\$350 flight, \$30 airport parking, \$40 taxi round trip) = \$420		(breakfast, lunch and dinner) 34			\$ 454	\$	454	\$	454
1	1	1										
Network Sponsored Training (5 Nutrition Educators)												
Staff	# Trips	# Days	Airfare/Transportation	Lodging	Meals	Registration	Incidentals	Total				
						(30 x 5 staff) 150		\$ 150	\$	150	\$	150
5	1	1										
School Wellness Conference (Nutrition Educators attending are 100% FTE)												
Staff	# Trips	# Days	Airfare/Transportation	Lodging	Meals	Registration	Incidentals	Total				
			(30 parking x 2 staff x 2 days) = \$120			(275 x 2) = \$ 550		\$ 670	\$	670	\$	670
2	1	1										
SHAPE Meetings (4 Nutrition Educators and Program Director , all are 100% FTE)												
Staff	# Trips	# Days	Airfare/Transportation	Lodging	Meals	Registration	Incidentals	Total				
						(20 x 5 staff) 100		\$ 100	\$	100	\$	100
5	1	1										
SUBTOTAL:										\$ 11,253	\$	11,253

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Los Angeles Trade Technical College
 10-10039

		Federal Share Total Dollars	Total Dollars
F. SUBCONTRACTORS:			
Federal Share: (see attached Subcontractor Budget Justifications)			
1)	Translator (Rosalba Covarrubias): Translate Network-approved materials from English to Spanish (\$20/hr x 50 hours = \$1,000)	\$ 1,000	\$ 1,000
2)	Nutrition/PA Demonstration (KidTribe) : to provide a one time nutrition education assembly to reach 800 students (\$1.875 x 800 = 1500)	\$ 1,500	\$ 1,500
		SUBTOTAL:	\$ 2,500
G. OTHER COSTS:			
Federal Share:			
1)	Cost for produce for Classroom Nutrition Education Demonstrations and taste testing 8,000 students @ ~ \$1.25 person (Tasting will be used to reinforce Harvest of the Month (HOTM) Programs and Healthy Eating)	\$ 10,000	\$ 10,000
2)	Cost of Paper Goods, Plastics, and Knives for nutrition education demonstrations (10,000 students and parents @ .66/person = 6,600)	\$ 6,600	\$ 6,600
3)	Harvest of the Month Storybooks and other nutrition related storybooks (20 books x \$17 x 20 sites = 6,800)	\$ 6,800	\$ 6,800
4)	Small Wares, utensils, cooking equipment and supplies for teachers and nutrition educators to use in the classroom (\$20/classroom x 300 classrooms = \$6,000)	\$ 6,000	\$ 6,000
5)	Cost of produce for HOTM fruit and vegetables to promote Nutrition Education (300 classrooms x 9mths x \$10 = \$27,000)	\$ 27,000	\$ 27,000
6)	Purchasing of nutrition education supplies and materials required for the delivery of critical program services such as cookbooks, pamphlets, and slide guides for students and parents at ~1.2482/person x 10,000 people = \$12,482	\$ 12,482	\$ 12,482
7)	HOTM Workbooks for students (5,351 Harvest of the Month books x \$1.14/book = \$6,100)	\$ 6,100	\$ 6,100
8)	CAN Act Membership	\$ 800	\$ 800
9)	Printing for nutrition and HOTM related posters, signs, newsletters and taste test testimonials (8,000 students @ ~.27each = \$2,160)	\$ 2,160	\$ 2,160
10)	Materials for teacher-led nutrition-themed mural (paint, brushes, etc) for approx. 10 classrooms; 200 students @ \$2.51 per student = \$502	\$ 502	\$ 502
11)	SPARK PE \$500/hour x 6 hour research based nutrition education and physical activity training for 40 teachers	\$ 3,000	\$ 3,000
12)	SPARK PE curriculum and training day equipment for elementary teachers. \$157 per curriculum set x 3 grade levels (K-2nd) x 5 sites = \$2,355 + equipment (cones, jump ropes, hoops) rental for the training day (\$700) = \$3,055	\$ 3,055	\$ 3,055
13)	Compensation attending nutrition education and physical activity-related trainings outside of regular work hours for teachers (7 sites x \$33.82/hr x 3 hr x 30 teachers = \$21,307)	\$ 21,307	\$ 21,307
14)	Lawndale Elementary School District : Extra Pay Teacher Liaisons (9 liaisons x 50 hrs x \$26.66/hr) collect time logs from teachers and helps coordinate HOTM and nutrition education activities.	\$ 11,997	\$ 11,997
15)	Los Angeles Leadership Academy Extra Pay Teacher Liaisons (1 liaison x \$25/hr x 20 hrs = \$500) collects time logs from teachers and helps coordinate HOTM and nutrition education activities.	\$ 500	\$ 500
16)	The Accelerated School Extra Pay Teacher Liaisons (1 liaison x \$25/hr x 40 hrs = \$1,000) collects time logs from teachers and helps coordinate HOTM and nutrition education activities.	\$ 1,000	\$ 1,000
		SUBTOTAL:	\$ 119,303
H. INDIRECT COSTS:			
Federal Share: 6% of Total Salaries and Benefits (\$615,101 x 6%)			
The cost of utilities for LATTC provided office space, office supplies, postage, local telephone service and communications infrastructure, and salaries of LATTC personnel engaged in providing a broad range of departmental support activities for our Network program.			
TOTAL		\$ 607,113	\$ 796,563
		7.6125	496.25%
		265.00%	\$ 796,563
		\$ 796,563	\$ 796,563

SUBCONTRACTOR BUDGET JUSTIFICATION
Rosalba Covarrubias
October 1, 2011-September 30, 2012

Los Angeles Trade Technical College
10-10039

A PERSONNEL SALARIES:									
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS									
1.	Name: Rosalba Covarrubias								
	Title: Translator \$20/hr x 50 hours =\$1,000					\$ 1,000	\$ 1,000		
SUBTOTAL		\$ -	0.0000	0.0%	0.0%	\$ 1,000	\$ 1,000		
POSITION DESCRIPTIONS:									
Translator: # 1		Translates approved curriculum and materials into Spanish. Reviews translation for cultural appropriateness. Interprets nutrition education interventions (one-on-one and group) in the community for dieticians, health educators and other.							
						Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:									
						SUBTOTAL:			
C. OPERATING EXPENSES:									
						SUBTOTAL:			
D. EQUIPMENT EXPENSES:									
						SUBTOTAL:			
E. TRAVEL AND PER DIEM:									
						SUBTOTAL:			
F. SUBCONTRACTORS:									
						SUBTOTAL:			
G. OTHER COSTS:									
						SUBTOTAL:			
H. INDIRECT COSTS:									
Federal Share:									
						SUBTOTAL:			
TOTAL		\$ -	0.0000	0.0%	0.0%	\$ 1,000	\$ 1,000		

SUBCONTRACTOR BUDGET JUSTIFICATION

KidTribe

October 1, 2011-September 30, 2012

Los Angeles Trade Technical College

10-10039

A PERSONNEL SALARIES:									
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS									
1.	Name: KidTribe Title: PA Demonstration \$1.875 x 800 = 1500					\$ 1,500	\$ 1,500		
SUBTOTAL		\$ -	0.0000	0.0%	0.0%	\$ 1,500	\$ 1,500		
POSITION DESCRIPTIONS:									
Nutrition/Physical Activity Demonstration		Mentors and trains staff on integration of physical activity into nutrition education interventions. Coordinates one-time physical activity demonstrations. Chooses nutrition and physical activity resources to distribute with nutrition education interventions.							
						Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:									
						SUBTOTAL:			
C. OPERATING EXPENSES:									
						SUBTOTAL:			
D. EQUIPMENT EXPENSES:									
						SUBTOTAL:			
E. TRAVEL AND PER DIEM:									
						SUBTOTAL:			
F. SUBCONTRACTORS:									
						SUBTOTAL:			
G. OTHER COSTS:									
						SUBTOTAL:			
H. INDIRECT COSTS:									
Federal Share:									
						SUBTOTAL:			
TOTAL		\$ -	0.0000	0.0%	0.0%	\$ 1,500	\$ 1,500		

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Project EAT – Alameda County Office of Education
Program Area: Local Incentive Awardee: County Office of Education
Contract Number: 10-10160

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 52% Female 48%

Ethnicity:

- African American 14.5%
- Asian 21%
- Caucasian 23.1%
- Latino 30%
- Native American 0.4%
- Pacific Islander 1.4%
- Other (specify) Multiple, none reported and Phillipino: 9.6%

Languages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> English 80% | <input type="checkbox"/> Korean % |
| <input checked="" type="checkbox"/> Spanish 20% | <input type="checkbox"/> Lao % |
| <input type="checkbox"/> Arabic % | <input type="checkbox"/> Tagalog % |
| <input type="checkbox"/> Armenian % | <input type="checkbox"/> Vietnamese % |
| <input type="checkbox"/> Russian % | <input type="checkbox"/> Other (specify) : |
| <input type="checkbox"/> Bosnian % | % |
| <input type="checkbox"/> Cantonese % | <input type="checkbox"/> Other (specify) : |
| <input type="checkbox"/> Farsi % | % |
| <input type="checkbox"/> Hmong % | <input type="checkbox"/> Mandarin % |
| <input type="checkbox"/> Khmer (Cambodian) % | |

Ages:

- Under 5 years old 5%
- 5 to 8 17.5%
- 9 to 11 15%
- 12 to 17 12.5%
- 18 to 59 50%
- 60 years old and over %

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet

- Other (Specify): (% equal to or less than 185% FPL)
- Other (Specify): (% equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> CalFresh Offices | % | <input type="checkbox"/> Shelters/Temporary Housing | % |
| <input type="checkbox"/> Food Banks | % | <input type="checkbox"/> Soup Kitchens | % |
| <input type="checkbox"/> Food Pantries | % | <input type="checkbox"/> TANF Job Readiness Program | % |
| <input type="checkbox"/> Public Housing | % | <input type="checkbox"/> WIC Offices | % |
| <input type="checkbox"/> HeadStart | % | | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): CNAP
- Internet/Web Sites-website address: www.projecteat.com
- Print Media
- Radio:
- TV:
- Nutrition Education Classes: (4741 occurrences at 1 hour(s) each)
- Community Education Events: (113 occurrences at 1.5 hour(s) each)
- Training/Workshop/Conference: (77 occurrences at 1.5 hour(s) each)
- Point of Purchase: (occurrences at hour(s) each)
- Other (specify) : (occurrences at hour(s) each)

Key Educational Messages:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input checked="" type="checkbox"/> Lean Meat and Beans |
| <input checked="" type="checkbox"/> Physical Activity | <input checked="" type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input checked="" type="checkbox"/> Fats and Oils | <input type="checkbox"/> Promote Healthy Weight |
| <input type="checkbox"/> Fiber-Rich Foods | <input type="checkbox"/> Sodium and Potassium |
| <input type="checkbox"/> Food Safety | <input checked="" type="checkbox"/> Whole Grains |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | <input type="checkbox"/> Other (Specify): _____ |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| Adult Education & Job Training Sites | Food Stores |
| Adult Rehabilitation Centers | Head Start Programs |
| CalFresh Offices | Individual Homes |
| Churches | Libraries |
| Community Centers | Other Youth Education Sites (includes Parks and Recreation) |
| Elderly Service Centers | Public/Community Health Centers (includes Public Health Departments) |
| Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | Public Housing |
| Extension Offices | Schools – students (Preschool) |
| Farmers Markets | <u>51</u> Schools -students (K-12) |
| | <u>28</u> Schools – students (Afterschool Program) |
| | <u>51</u> Schools – Parents |

Shelters/Temporary Housing
 WIC Programs
 Worksites

Other (specify):
 Other (specify):
 Other (specify):

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 193325

Narrative (max. 200 words)

Project EAT (Educate. Act. Thrive.) works with Alameda County in four school districts, 51 schools sites, 28 afterschool programs with approximately 850 teachers serving 50,000 students and their parents. The federal share contributes to the classrooms with the implementation of a culturally and linguistically appropriate, hands-on nutrition education and physical activity promotion approach. Different methods include garden-enhanced nutrition education and taste testing activities led by 24 nutrition education site and cooking coordinators. In addition to this work for students, we serve parents through a series of 5 bilingual nutrition education classes and 50 special events annually at schools that highlight seasonal vegetables and physical activity promotion. Our program includes promotores, parents who are trained to assist and lead nutrition education events for other parents and provide peer to peer instruction for locally identified food stamp eligible participants.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|--|--|
| <input type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input checked="" type="checkbox"/> Adding new partners |
| <input checked="" type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): |
| <input type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Project EAT will use the nutrition survey prepared by the Network for a Healthy California to survey the students participating systematically. Measures include knowledge, self efficacy, and impact on consumption of fruits and vegetables. The information will be used to change and improve the efficacy of the program.

3. EVALUATION PLANS

*All contractors participate in process evaluation per their Scope of Work activities.
Contractors who receive Federal Share >\$350,000 must participate in impact evaluation.
Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.*

4. COORDINATION EFFORTS (MAX. 100 WORDS)

Project EAT (Educate. Act. Thrive.) serves four school districts(Hayward Unified, Livermore, San Lorenzo, and San Leandro) across Alameda County. We distribute \$ 4 million in materials, technical assistance and direct services to the 50,000 students and their families to increase the consumption of fruits and vegetables and promote physical activity everyday.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Bancroft Middle (S) (P)	San Leandro	01 61291 6057111	44.18%	12.86%	57.04%
Bohannon Middle School (S) (P)	San Lorenzo	01 61309 6002513	40.87%	9.43%	50.30%
Bowman Elementary (S) (A) (P)	Hayward	01 61192 6000889	68.39%	8.57%	76.96%
Brenkwitz High (S) (P)	Hayward	01 61192 0133009	56.25%	9.38%	65.63%
Bret harte Middle (S) (P)	Hayward	01 61192 6056931	54.49%	9.94%	64.42%
Burbank Elementary (S) (A) (P)	Hayward	01 61192 6000905	73.70%	7.88%	81.58%
Alameda County Opportunity (Cal Safe, Fruitvale) (S) (P)	Alameda County Office of Education	01 10017-0130427	88.64%	4.55%	93.18%
Alameda County Opportunity (Cal Safe, Burke) (S) (P)	Alameda County Office of Education	01-10017-0130427	88.64%	4.55%	93.18%
Chavez (Cesar) Middle(S) (A) (P)	Hayward	01 61192 6056949	68.84%	9.30%	78.14%
Cherryland Elementary (S),(A) (P)	Hayward	01 61192 6000913	80.13%	7.26%	87.39%
Colonial Acres(S) (A) (P)	San Lorenzo	01 61309 6002521	65.25%	7.67%	72.91%
Corvallis (S) (P)	San Lorenzo	01 61309 6002539 (School Food Service, April 2011)	60%	11%	71%
De Rey (S) (A) (P)	San Lorenzo	01 61309 6002554	42.73%	11.23%	53.96%
East Bay (S) (P)	San Lorenzo	01 61309 0111799	44.85%	10.66%	55.51%
Eden Garden (S) (A) (P)	Hayward	01 61192 6090583	49.57%	9.29%	58.86%
Edendale (S) (P)	San Lorenzo	01 61309 6002562	64.33%	9.55%	73.89%
Eldridge Elementary (S) (A) (P)	Hayward	01 61192 6000947	63.38%	9.39%	72.77%
Emery Elementary (S) (A) (P)	Emeryville	01 61168 6090492	65.32%	10.69%	76.01%
Emery Secondary (S) (A) (P)	Emeryville	01 61168 0132746	64.12%	10.29%	74.41%
Fairview Elementary (S) (A) (P)	Hayward	01 61192 6000962	59.35%	7.10%	66.45%
Garfield Elementary (S) (P)	San Leandro	01 61291 6002372	47.93%	16.80%	64.74%
Glassbrook Elementary(S) (A) (P)	Hayward	01 61192 6000988	83.79%	5.47%	89.26%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Grant Elementary (S) (P)	San Lorenzo	01 61309 6002604 (School Food Service, April 2011)	57%	15%	72%
Harder Elementary(S) (A) (P)	Hayward	01 61192 6000996	71.58%	6.53%	78.12%
Hayward High (S) (P)	Hayward	01 61192 0133629	50.15%	8.29%	58.44%
Hesperian Elementary (S) (A) (P)	San Lorenzo	01 61309 6002612	62.25%	11.97%	74.22%
Hillside Elemenatry (S) (A) (P)	San Lorenzo	01 61309 6002620	75.95%	14.03%	89.98%
Jeffereson Elementary (S) (P)	San Leandro	01 61291 6002398	54.84%	13.44%	68.28%
John Muir Middle (S) (P)	San Leandro	01 61291 6066518	42.57%	15.24%	57.81%
Longwood Elementary(S) (A) (P)	Hayward	01 61192 6001044	76.68%	7.58%	84.26%
Lorenzo Manor Elemenatry (S) (P)	San Lorenzo	01 61309 6002653	50.47%	9.97%	60.44%
Lorin A. Eden Elementary (S) (A) (P)	Hayward	01 61192 6001051	54.76%	6.80%	61.55%
Faith Ringold(S) (P)	Hayward	01 61192 6113815	38.57%	13.57%	52.14%
Martin Luther King Jr. Middle (S) (P)	Hayward	01 61192 6066476	59.82%	11.96%	71.79%
Marylin Elementary (S) (A) (P)	Livermore	01 61200 6001317	71.82%	6.07%	77.89%
McKinley Elementary (S) (A) (P)	San Leandro	01 61291 6002422	51.07%	12.39%	63.46%
Ochoa (Anthony W.) Middle(S) (A) (P)	Hayward	01 61192 6056956	57.56%	8.96%	66.52%
Palma Ceia Elementary (S) (A) (P)	Hayward	01 61192 6001093	64.29%	11.63%	75.91%
Park Elementary(S) (A) (P)	Hayward	01 61192 6001101	69.07%	9.01%	78.08%
Portola, Don Gaspar de (S) (P)	Livermore	01 61200 6057244	67.35%	6.43%	73.78%
Ruus Elementary (S) (A) (P)	Hayward	01 61192 6001127	66.90%	10.33%	77.23%
San Lorenzo High (S) (A) (P)	San Lorenzo	01 61309 0137810	45.69%	8.82%	54.51%
Schafer Park Elementary(S) (P)	Hayward	01 61192 6001135	66.09%	9.39%	75.48%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Strobridge Elementary (S) (A) (P)	Hayward	01 61192 6062160	59.37%	8.93%	68.30%
Tennyson High (S) (A) (P)	Hayward	01 61192 0138339	61.84%	9.19%	71.02%
Alameda County Community (Thunder Road) (S) (P)	Alameda County Office of Education	01 10017 0130419	65.08%	9.52%	74.60%
Treeview Elementary (S) (P)	Hayward	01 61192 6001192	53.68%	7.35%	61.03%
Tyrrell Elementary (S) (A) (P)	Hayward	01 61192 6104566	86.49%	7.05%	93.54%
Washington Elementary(S) (P)	San Leandro	01 61291 6002455	52.58%	12.89%	65.46%
Wilson Elementary (S) (P)	San Leandro	01 61291 6002463	53.24%	19.08%	72.32%
Winton Middle (S) (A) (P)	Hayward	01 61192 6056972	74.23%	9.12%	83.45%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
California Department of Education	Kids Cook Farm Fresh	An activity guide that links academic content standards to the real world through gardens, nutrition, cooking, recycling, and the environment. Activities engage students and teachers in grades two through seven in exploring fresh, seasonal and locally grown produce.	English
California Department of Education	Nutrition to Grow On	This curriculum contains nine nutrition lessons. Each lesson is complemented with a gardening activity that uses students' observation, research, and critical thinking skills. Students learn to evaluate product information, read food labels, grow plants from seeds, distinguish between stems, roots, leaves and fruits.	English
California Power Play!	Kids Get Cooking	Eating fruits can give you more energy for sports and play. The recipes taste great in this cookbook and have plenty of fruits and vegetables. They can help you meet your fruit and vegetable goal.	English/Spanish
California Power Play!	Powerplay materials	Its purpose is to motivate and empower California's 9- to 11-year-old children to eat 3 to 5 cups of fruits and vegetables and get at least 60 minutes of physical activity every day.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
California Project LEAN	Jumpstart Teens	This set of activities involves students in surveying, analyzing media, and researching healthier fast food choices. Additional lessons build knowledge and skills and reading food labels, setting goals, and making healthier activity and food choices. Students also learn about advocating for change in their community, sports nutrition, and writing news stories.	English
Can Fit	Can Fit	This manual offers 25 physical and nutrition activities, as well as background information focused on health issues of low-income, African American, Latino, Asian, and Native American students aged ten to fourteen.	English

Source	Title	Description	Languages
Columbia University Teachers College	Linking Food with the Environment	<p><u>Choice, Control & Change: Using Science to Make Food and Activity Decisions</u> module, students learn how an understanding of biology, the built environment, and personal behaviors impacts weight and health through hands on investigations. The module’s driving question — How can we use scientific evidence to help us make healthful food and activity choices?</p> <p><u>Farm to Table & Beyond</u> module, students learn science through the study of food systems through hands on investigations. The module’s driving question — What is the system that gets food from farm to table and how does this system affect the environment?</p> <p><u>Growing Food</u> module provides experiences for students to learn science through the study of food systems through hands on investigations. The module’s driving question — How does nature provide us with food?</p>	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Dairy Council of California	<u>Dairy Council materials for all grades</u>	Kindergarten- Building a Healthy Me	English/Spanish
	1 st -2 nd Grade- Healthy Choices, Healthy Me	This six-lesson program, free for California teachers, teaches fundamental nutrition concepts that introduce students to a range of healthy food choices. It reinforces language arts and math while teaching health in a fun way.	
	3 rd Grade Shaping Up My Choices	This ten lesson unit focuses on food choice behaviors while reinforcing language arts and math	
	4 th -5 th Nutrition Pathfinders	This ten-lesson unit is skill-based to help students apply problem-solving, reasoning and critical-thinking techniques as they learn about nutrition and physical activity.	
	Middle School- Exercise Your Options	This five lesson unit reinforces language arts and math while teaching health in a fun way	
	High School- Activity and Eating	This eight lesson unit helps students assess their current food and activity choices and plan for improvement. The lessons focus on improvement rather than perfection and helps high school students understand the essential connection between being physically active, making healthful food choices and maintaining long-term good health	

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Harvest of the Month	Cookbook, Harvest of the Month	The Recipes feature low-cost ingredients and are easy to make using healthy california produce.	English/Spanish
Lawrence Hall of Science	Botany on Your Plate	These are life science lessons that integrate nutritional health, mathematics, language arts and social studies with learning about plants. Every lesson begins with plant tastings that spark curiosity and social dialogue to fuel the learning process.	English
Lawrence Hall of Science	Food and Fitness Festival	This is a series of stations comprised of hands-on activities for families . The stations explore various aspects of nutrition such as fats,sugar, grains, fruits and vegetables as well as physical activity.	English/Spanish
National Gardening Association	Growing a Classroom	Elementary school science, math, and language arts activities that you can do with your students in the garden and activities are aligned with California Science Content Standards.	English/Spanish
Network for a Healthy California	Community Tool Kit	This tool kit allows community educators to easily teach low-income adults about eating the recommended amount of fruits and vegetables and enjoying physical activity every day. Each item in the Toolbox was tested with the target community to make sure it is culturally appropriate.	English/Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Network for a Healthy California	Latino Cookbook	The Network for a Healthy California — Latino Campaign invites you to discover the zesty flavors and enticing aromas of healthy Latino cooking.	English/Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Network for a Healthy California	Secret to Healthy Living	<p><u>Delicious Recipes - African American</u> The Network for a Healthy California — African American Campaign invites you to discover the secret to preparing healthier soul food.</p> <p><u>Discover the Secrets (English)</u> Did you know that eating 5 to 9 servings of fruits and vegetables and enjoying physical activity every day are the most important lifestyle choices you can make?</p> <p><u>Healthy Chinese Cookbook</u> The San Francisco Chinese Network for a Healthy California Project would like to present to you a colorful and flavorful way of healthy eating incorporated into Chinese cooking.</p> <p><u>Kid Friendly Recipes - Power Play!</u> Kids do like fruits and vegetables! Try these kid-friendly, delicious, and healthy fruit and vegetable recipes from the Network for a Healthy California — Power Play! Campaign’s Kids.</p> <p>Teen Cookbook Fast Meals & Quick Snacks for Teens. The Nutrition and Physical Activity Initiative (MCAH) homepage presents other helpful hints.</p>	English/Spanish

Source	Title	Description	Languages
North Carolina State University of Cooperative Extension	Color Me Healthy	This nutrition and physical activity curriculum includes six sections that provide classroom activities to promote consumption of fruits and vegetables, dairy products, and students involvement in physical activity. Included are resources are resources from the 2005 Dietary Guidelines, MyPyramid, and child serving sizes for Americans.	English/Spanish
Project Food Land and People	Project Food Land and People	<i>Resources for Learning</i> , first released in 1998, is a collection of 55 Pre-K through 12th grade lesson plans for use in either a formal or non-formal education setting. The new Second Edition has expanded background information for teacher preparation, more activities and student pages,	English/Spanish
Scholastic	Gregory the Terrible Eater	A very picky eater, Gregory the goat refuses the usual goat diet staples of shoes and tin cans in favor of fruits, vegetables, eggs, and orange juice	English
Teacher Created Resources	Snack Art	In this book there are recipes that use food just as you would other craft material, and then you eat what you create!	English
UC Botanical Gardens	Math in the Garden	This engaging curriculum uses a mathematical lens to take children on an education-filled exploration of the garden. Dozens of hands-on activities hone math skills and promote inquiry, language arts and nutrition.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
UC Cooperative Extension	Nutrition Matters	Nine lessons are designed to teach children and their families about nutrition by relating each lesson to a garden activity. The curriculum uses the garden to integrate disciplines, including science, mathematics, language arts, history, environmental studies, nutrition, and health, while reinforcing some of the California academic content standards.	English
UC Cooperative Extension (EFNEP, FSNEP)	TWIGS	30 field tested lessons connecting gardening with nutrition for children in kindergarten through sixth grade. The focus is on positively influencing participant's nutritive choices through the development and harvesting of a vegetable garden.	English
USDA materials	Deal me in	This resource offers hands on activities and card games to introduce or reinforce healthy eating and physical activity messages within the after school program environment.. Topics covered include MyPyramid, how to identify the correct food group and appropriate portion sizes, and choosing physical activities.	English
USDA materials	Eat Smart Play Hard	This campaign kit includes promotional and educational materials to support eating breakfast, balancing food and play, family activities, eating fruits, vegetables and whole grain foods as snacks, and physical activity.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
USDA materials	My Pyramid. MyPyramid.gov	Students and parents learn how to use MyPyramid to meet individual needs for proper nutrition and activity. The food groups are explained along with serving sizes and how to balance nutrition with physical activity.	English
USDA materials	Nutrition Essentials	This set of six lessons covers MyPyramid, choosing healthy foods, nutrients, portion size, and balancing intake. Students develop skills in accessing information, decision making, goal setting and practicing health enhancing behaviors.	English
USDA materials	Power of Choice	This program is intended for after school programs working with young adolescents. It includes ten interactive sessions covering increasing activity, portion sizes, label reading, low fat alternatives, and eating triggers.	English
USDA Materials	Team Nutrition	Team Nutrition is an initiative of the USDA Food and Nutrition Service to support the Child Nutrition Programs through training and technical assistance for foodservice, nutrition education for children and their caregivers, and school and community support for healthy eating and physical activity.	English

BUDGET COVER SHEET
FFY 2012

Organization: Alameda County Office of Education - Coalition				
Contract Number: 10-10610				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 1,234,511	2,354,204	\$ 1,119,693.00	90.70%
Fringe Benefits	\$ 315,151	609,994	\$ 294,843.00	93.56%
SubContracts	\$ 1,842,307	324,360	\$ (1,517,947.00)	-82.39%
Contracts/Grants/Agreements			\$ -	
Operating	\$ 14,650	226,650	\$ 212,000.00	1447.10%
Non-Capital Equipment Supplies			\$ -	
Building Space			\$ -	
Maintenance			\$ -	
Other Costs	\$ 104,705	209,695	\$ 104,990.00	100.27%
Materials			\$ -	
Travel	\$ 13,604	16,476	\$ 2,872.00	21.11%
Equipment & Other Capital	\$ 27,890	-	\$ (27,890.00)	-100.00%
Indirect Costs	\$ 342,492	348,697	\$ 6,205.00	1.81%
Total Federal Share	\$ 3,895,310	4,090,076	\$ 194,766.00	5.00%
Rationale for 5% increase/decrease from FY2011 to FY 2012:				
Personnel Salaries	There is more than a 5% increase in the line item because the program is consolidating to one agency and providing resources to the community through centralized programing. This saves on indirect and other administrative fees.			
Fringe Benefits	There is more than a 5% increase in the line item because the program is consolidating to one agency and providing resources to the community through centralized programing. This saves on indirect and other administrative fees.			
SubContracts	There is more than a 5% decrease in the line item because the program is consolidating to one agency and providing resources to the community through centralized programing. This saves on indirect and other administrative fees.			
Operating	There is more than a 5% increase in the line item because the program is consolidating to one agency and providing resources to the community through centralized programing. This saves on indirect and other administrative fees.			
Other Costs	There is more than a 5% increase in the line item because the program is consolidating to one agency and providing resources to the community through centralized programing. This saves on indirect and other administrative fees.			
Travel	There is more than a 5% increase in the line item because the program is consolidating to one agency and providing resources to the community through centralized programing. This saves on indirect and other administrative fees.			
Equipment & Other Capital	Since this is the second year of the contract there are no major equipment and other capitol expenses projected.			
Note: If the Total % difference in either Total line is greater than 5%, please provide an explanation.				
If the total % difference is greater than 5% consult your Contract Manager. FFY 2012				
Network Growth Policy restricts contract growth.				
ACOE is approved for 5% growth				

BUDGET JUSTIFICATION

October 1, 2011 to September 1, 2012

A PERSONNEL SALARIES:									
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
CERTIFICATED POSITIONS									
1.	Name:	Craig McKinley							
	Title:	Curriculum Specialist (Nutrition Education/ Physical Activity) NEPAC	\$ 113,506	1.00	0%	100%	\$113,506	\$113,506	
2.	Name:	Chris Boynton							
	Title:	Administrator (Director, Alameda County Office of Education Nutritional Learning Community Coalition)	\$ 128,464	1.00	40%	60%	\$128,464	\$128,464	
3.	Name:	TBD							
	Title:	Curriculum Specialist (Elementary Nutrition Education)	\$ 105,000	1.00	0%	100%	\$105,000	\$105,000	
4.	Name:	Debra Israel + TBD							
	Title:	Project Coordinator (Nutrition Education Project Coordinator-Hayward) /106,421/1 FTE/pp	\$ 212,842	2.00	0%	200%	\$212,842	\$212,842	
5.	Name:	Lauren Squalia							
	Title:	Curriculum Specialist (NE Physical Activity Promotion)	\$ 99,848	1.00	0%	100%	\$99,848	\$99,848	
6.	Name:	TBD							
	Title:	Registered Dietician	\$ 90,000	0.50	0%	50%	\$45,000	\$45,000	
7.	Name:	12 Teachers							
	Title:	Nutrition Educators/58,000/1FTE/pp	\$ 696,000	12.00	0%	1200%	\$696,000	\$696,000	
CERTIFICATED SUBTOTAL			\$ 1,445,660	18.5000	40.0%	1810.0%	\$ 1,400,660	\$ 1,400,660	
CLASSIFIED POSITIONS									
8..	Name:	Heather Oakman							
	Title:	Office Manager/Secretary/Admin Asst (Administrative Assistant, ACOE)	\$ 54,262	1.00	100%	0%	\$54,262	\$54,262	
9.	Name:	(2) Lisa Hedlin and TBD Admin Sec							
	Title:	Office Manager/Secretary/Admin Asst @\$42,045/1.0 FTE/pp	\$ 84,090	2.00	200%	0%	\$84,090	\$84,090	
10.	Name:	TBD							
	Title:	Accountant/Finance Analyst	\$ 64,114	0.50	50%	0%	\$32,057	\$32,057	
11.	Name:	TBD /Purchasing Specialist							
..	Title:	Accountant/Finance Analyst	\$ 64,114	0.50	50%	0%	\$32,057	\$32,057	
PAGE SUBTOTAL FOR CLASSIFIED:			\$ 266,580	4.00	400%	0%	\$202,466	\$202,466	

BUDGET JUSTIFICATION

Alameda County office of Education
10-10160

October 1, 2011 to September 1, 2012

1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars	
12	Name: Youth Development Specialist TBD Title: Health Educator (Nutrition Education Site Coordinator Secondary) @ \$58,000/1.0 FTE/pp	\$58,000	1.00	0%	100%	\$58,000	\$58,000	
13	Name: Melissa Morris, Leah Mowrey, Leah Sokolofski, + 1 TBD Title: Health Educator (Nutrition Education Site Coordinator Secondary) @ \$60,147	\$240,588	4.00	0%	400%	\$240,588	\$240,588	
14	Name: Community Outreach Specialist , Title: Health Educator (Nutrition Education Site \$56,000/1.0 FTE/pp	\$112,000	2.00	0%	200%	\$112,000	\$112,000	
15	Name: (4) Community Outreach Specialist , Cooks Title: Health Educator (Nutrition Education Site \$56,000/1.0 FTE/pp	\$224,000	4.00	0%	400%	\$224,000	\$224,000	
16	Name: Jimmy Cosby + 2 TBD @ 38830 /1 FTE PP Title: Operations Assistant / Driver	\$ 116,490	3.00	0%	300%	\$116,490	\$116,490	
PAGE SUBTOTAL		\$751,078	14.00	0%	1400%	\$751,078	\$751,078	
SUBTOTAL ACOE CLASSIFIED		\$1,017,658	18.00	400%	0%	\$953,544	\$953,544	
SUBTOTAL PERSONNEL		\$ 2,463,318	\$ 36.50	440%	3210%	\$2,354,204	\$2,354,204	
POSITION DESCRIPTIONS:								
1, 3, 5 Curriculum specialists : Nutrition Education/ Physical Activity Coordinator (NEPAC) Nutrition Education / Wellness Coordinator (NEWC)		Modifies curriculum for nutrition education and physical activity interventions in a variety of different channels/venues.						
2. Administrator (e.g., Director of Programs) (Director of Alameda County Office of Education Nutritional Learning Community Coalition (PD)		Administer the nutrition education contract and budget, supervising nutrition education staff, attend nutrition education and scope of work related meetings, program planning and participating in the Regional collaborative. Coordinate contract reporting requirements.						

BUDGET JUSTIFICATION

October 1, 2011 to September 1, 2012

10 & 11 Accounting/Finance Analyst	Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.		
4. Project Coordinator (PC)	Coordinate overall program staff and nutrition education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and educational materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles. Is responsible for day to day operations of the project.		
6. Dietician	Oversees and supervises the nutrition education program including project administration, Project coordination, the development of the nutrition education component and materials and other nutrition and physical activity promotion programs.		
8. & 9 Office Manager/Secretary/Admin Asst (Administrative Assistant (AA))	Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, etc.		
12 - 15. Health Educator	Develop materials and facilitate health education in both group and individual settings. Teaches general nutrition, the importance of fruits and vegetables, and health benefits of proper nutrition and physical activity.		
7. Nutritionist/Nutrition Educator/Nutrition Aide	Provides nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation of quarterly reports, maintaining program reports and tracking system.		
16. Operations Assistants / Driver	Assists with the purchase, packing and delivery of healthy food taste tests in the school setting in conjunction with classroom based nutrition education intervention. 100% of time used is for fruit and vegetable delivery for SNAP-Ed eligible students..		

BUDGET JUSTIFICATION

October 1, 2011 to September 1, 2012

										Federal Share Total Dollars	Total dollars		
B.	FRINGE BENEFITS:												
	Federal Share:												
	Includes payroll taxes and medical/dental benefits at 17-39% of salaries												
										\$1,400,660	Certificated 17%	\$ 238,112	\$ 238,112
										\$953,544	Classified 39%	\$ 371,882	\$ 371,882
										SUBTOTAL FRINGE BENEFITS:		\$ 609,994	\$ 609,994
C.	OPERATING EXPENSES:												
	Federal Share:												
	Delivery costs of weekly nutrition education supplies and materials for 300 teachers for 36 weeks @ \$2.50										\$ 27,000	\$ 27,000	
	Delivery charges for HOTM and other produce for 1100 teachers \$4.50 a month for 9 months										\$ 44,550	\$ 44,550	
	Rental space for operations for kits and supplies for nutrition education activities only for 1,200 teachers and 40 staff: 6,681 sq ft @ \$1.25 per month for 12 months.										\$ 100,215	\$ 100,215	
	Maintenance and operations at ACOE based on sq footage 1,707 sq feet @ 113.82/person x \$1.52/sf x 12 mos. X 15 FTE = \$31,141, plus 188 sq ft storage @ \$9.10= \$1,711 for a total of \$32,852.										\$ 32,852	\$ 32,852	
	15 FTE include: #1 - #3 (3 FTE), #4 (2.0 FTE), #12 (1 FTE), #14(2.0 FTE), [#6, #10 and #11 (.5 FTE/person, dedicate 100% of their time to Network activity)]. A total of 15 FTE												
	Telephone charges at ACOE : 46.90 per person for 12 months 15 FTE										\$ 8,442	\$ 8,442	
	Network charges @ \$ 20 per person for 12 months for same 15 employees listed in telephone chargess										\$ 3,600	\$ 3,600	
	(This is a charge for computer internet access plus phone charge)												
	Expenses below are based on historic SNAP-Ed usage:											\$ -	
	Office supplies	Toner \$650 x 8 per year= 5,200; 55 cases paper @ \$17 =935; pens/markers/pencils =545; brochures 2,000 @\$1 = \$2,000; large and small post it paper for workshops \$300; folders, clips, staples, etc. \$507									\$ 9,487	\$ 9,487	
	Postage	\$ 42.00 per month for 12 month									\$ 504	\$ 504	
												\$ -	
		SUBTOTAL OPERATING EXPENSES:									\$ 226,650	\$ 226,650	
D.	EQUIPMENT EXPENSES:												
	Federal Share:												
		SUBTOTAL EQUIPMENT:									\$0	\$0	

BUDGET JUSTIFICATION

October 1, 2011 to September 1, 2012

										Federal Share Total Dollars	Total dollars		
E. TRAVEL AND PER DIEM:													
Federal Share:													
For partially and non-funded Network meetings, trainings, & conferences, travel funds will be utilized upon the approval of State Network staff.													
Travel costs are for staff traveling throughout the County to provide technical assistance and support related to nutrition education and physical activities.													
			Mileage @.555				# of months	Cost per month					
			FS# 1, Curriculum Specialist(363 miles)				12	\$ 201.47		\$ 2,418	\$ 2,418		
			FS# 4, 2 Project Coordinator (363 miles X 2)				12	\$ 402.93		\$ 4,443	\$ 4,443		
			FS#7, Nutrition Education Coordinator (42 milesx 4)				10	\$ 93.24		\$ 932	\$ 932		
											\$ -		
			Annual Network Conference (Sacramento): 8 attendees: 2 Project Coordinator (#4), Program Director (#2), Curriculum Specialist #1, #3, #5, #12, Youth Development Specialist and one of #13 or #15										\$ -
							# people	amount	days		\$ -		
			mileage .555 x 211				8	\$ 117	1	\$ 937	\$ 937		
			per diem				8	\$ 40	3	\$ 960	\$ 960		
			hotel				8	\$ 84	3	\$ 2,016	\$ 2,016		
			Network Trainings (Sacramento) - media training, professional development, Joint Steering Committee, Operations subcommittee: 1 Project Coordinators (#4) ,or Program Director (#2)										\$ -
			airfare				1	\$ 350	4	\$ 1,400	\$ 1,400		
			hotel				1	\$ 95	12	\$ 1,140	\$ 1,140		
			per diem				1	\$ 40	8	\$ 320	\$ 320		
			car rental				1	\$ 40	4	\$ 160	\$ 160		
											\$ -		
			Nutrition Advisory Council event at California School Nutrition Association: 1 Project Coordinators (#4)										\$ -
			airfare				2	\$ 350	1	\$ 700	\$ 700		
			hotel				2	\$ 95	3	\$ 570	\$ 570		
			per diem				2	\$ 40	3	\$ 240	\$ 240		
			car rental				2	\$ 40	3	\$ 240	\$ 240		
											\$ -		
			SUBTOTAL TRAVEL									\$ 16,476	\$ 16,476

SUBCONTRACTOR BUDGET JUSTIFICATION
Student and Parent Promotores
October 1, 2011 - September 30, 2012

ALAMEDA COUNTY OFFICE OF EDUCATION
 10-10160

A PERSONNEL SALARIES:									
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS									
CLASSIFIED POSITIONS									
	Name:	120 Parent/student promotores TBD							
	Title:	120 @ \$500 per promotore							
SUBTOTAL		\$0	-	0%	0%	\$60,000	\$60,000		
POSITION DESCRIPTIONS:									
Promotores		Works with the Project Coordinator in SNAP-Ed communities to conduct nutrition education interventions and participate in local events to promote health eating and physical activity for SNAP-Ed eligibles.							
						Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:									
Federal Share:									
Includes payroll taxes and medical/dental benefits at % of salaries									
						\$0	\$0		
						\$0	\$0		
						SUBTOTAL FRINGE BENEFITS:	\$0		
C. OPERATING EXPENSES									
Federal Share:									
						\$0	\$0		
						SUBTOTAL OPERATING EXPENSES:	\$0		
D. EQUIPMENT EXPENSES:									
Federal Share:									
						\$0	\$0		
						SUBTOTAL EQUIPMENT:	\$0		
E. TRAVEL AND PER DIEM:									
Federal Share:									
						SUBTOTAL TRAVEL	\$0		

SUBCONTRACTOR BUDGET JUSTIFICATION
Student and Parent Promotors
October 1, 2011 - September 30, 2012

ALAMEDA COUNTY OFFICE OF EDUCATION
10-10160

												Federal Share Total Dollars	Total Dollars
F.	SUBCONTRACTORS:												
	Federal Share:											\$0	\$0
												\$0	\$0
G.	OTHER COSTS:												
	Federal Share:												
												\$0	\$0
H.	INDIRECT COSTS:												
	Federal Share:											\$0	\$0
												\$0	\$0
												\$60,000	\$60,000

SUBCONTRACTOR BUDGET JUSTIFICATION

ALAMEDA COUNTY OFFICE OF EDUCATION

HAYWARD USD

10-10160

October 1, 2011 - September 30, 2012

A									
1. Name and Position Title									
1. Name and Position Title									
2. Annual Salary									
3. Total FTE (as a decimal)									
4. Percentage FTE Time for Administrative Duties									
5. Percentage FTE Time for Direct Delivery									
6. Federal Share Total Dollars									
7. Total Dollars									
FEDERAL SHARE POSITIONS									
CERTIFICATED POSITIONS									
1.	Name:	Katy Pearce							
	Title:	Middle / High School Nutrition Education Project Specialist							
		\$77,833	1.0000	0%	100%	\$77,833	\$77,833		
TOTOAL PERSONNEL:									
		\$77,833	1.00	0%	100%	\$77,833	\$77,833		
POSITION DESCRIPTIONS:									
FS #1 Middle / High School Nutrition Education Project Specialist		Assists the Middle School Teachers, Nutritionists, Health Educators, and Project Coordinator with garden based nutrition education activities and community events that promote healthy eating and physical activity for low-income families, the target population, Food Stamp recipients and other similar households. 100% direct delivery of educational services.							
						Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:									
Federal Share:									
Includes payroll taxes and medical/dental benefits									
at 12 - 25% of salaries									
			Certificated	12.49%	\$77,833	\$9,721	\$9,721		
SUBTOTAL FRINGE BENEFITS:									
						\$9,721	\$9,721		
C. OPERATING EXPENSES:									
Federal Share:									
SUBTOTAL OPERATING EXPENSES:									
						\$0	\$0		

**SUBCONTRACTOR BUDGET JUSTIFICATION
LIVERMORE
October 1, 2011 - September 30, 2012**

ALAMEDA COUNTY OFFICE OF EDUCATION
10-10610

A PERSONNEL SALARIES:										
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS										
CLASSIFIED POSITIONS										
2.	Name:	TBD (0.5 FTE)								
	Title:	Dietitian (District Nutritionist)		\$72,000	0.50	0%	50%	\$36,000	\$36,000	
SUBTOTAL			\$72,000	0.50	0%	50%	\$36,000	\$36,000		
POSITION DESCRIPTIONS:										
FS # 2 Dietitian (District Nutrition Education Manager)			Oversees and supervises the nutrition education program including project administration, project coordination, the development of the nutrition education component and materials and other nutrition and physical activity promotion programs.							
							Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:										
Federal Share:										
Includes payroll taxes and medical/dental benefits at 20-35% of salaries										
				Livermore	Certificated 20%		\$0			
					Classified 35% \$36,000		\$12,600	\$12,600		
SUBTOTAL FRINGE BENEFITS:							\$12,600	\$12,600		
C. OPERATING EXPENSES										
Federal Share:										
SUBTOTAL OPERATING EXPENSES:							\$0	\$0		
D. EQUIPMENT EXPENSES:										
Federal Share:										
SUBTOTAL EQUIPMENT:							\$0	\$0		

**SUBCONTRACTOR BUDGET JUSTIFICATION
LIVERMORE
October 1, 2011 - September 30, 2012**

ALAMEDA COUNTY OFFICE OF EDUCATION
10-10610

										Federal Share Total Dollars	Total Dollars	
E.	TRAVEL AND PER DIEM:											
	Federal Share:											
	Travel costs are for Dietitian traveling to provide technical assistance and support related to nutrition education and physical activity promotion.											
	Dietitian 178.2 miles @\$.555 for 10 months										\$989	\$989
	SUBTOTAL TRAVEL:										\$989	\$989
F.	SUBCONTRACTORS:											
	Federal Share:										\$0	\$0
	SUBTOTAL SUBCONTRACTORS:										\$0	\$0
G.	OTHER COSTS:											
	Federal Share:											
	Harvest of the Month											
	PE teachers to do Harvest of the Month tastings for 200 students@ \$.20 a tasting, for 9 months										\$360	\$360
	Food Tasting for 1,075 students in the classroom@\$.60 per student for 9 months										\$5,805	\$5,805
	2 Nutrition Nights for 400 students @\$.25 for tastings, fact sheets and other nutrition education materials										\$200	\$200
	SUBTOTAL OTHER COSTS:										\$6,365	\$6,365

**SUBCONTRACTOR BUDGET JUSTIFICATION
LIVERMORE
October 1, 2011 - September 30, 2012**

ALAMEDA COUNTY OFFICE OF EDUCATION
10-10610

										Federal Share Total Dollars	Total Dollars	
										DIRECT COSTS TOTAL:	\$55,954	\$55,954
H.	INDIRECT COSTS:											
	Federal Share:											
				5.45% of	Total Direct costs			\$55,954		\$3,049	\$3,049	
										SUBTOTAL INDIRECT COSTS:	\$3,049	\$3,049
										TOTALS	\$59,003	\$59,003

SUBCONTRACTOR BUDGET JUSTIFICATION

ALAMEDA COUNTY OFFICE OF EDUCATION

Nutrition Liasons

10-10160

October 1, 2011 - September 30, 2012

A PERSONNEL SALARIES:									
1. Name and Position Title				2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS									
CLASSIFIED POSITIONS									
Name:		38 TBD liaisons							
Title:		liaisons			\$0			\$33,300	\$33,300
SUBTOTAL				\$0	-	0%	0%	\$33,300	\$33,300
POSITION DESCRIPTIONS:									
Liasons				Provides support for nutrition education and administrative paperwork for Network compliance.					
								Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:									
Federal Share:									
Includes payroll taxes and medical/dental benefits at % of salaries									
								\$0	\$0
								\$0	\$0
SUBTOTAL FRINGE BENEFIT								\$0	\$0
C. OPERATING EXPENSES									
State Share:									
								\$0	\$0
Federal Share:									
								\$0	\$0
SUBTOTAL OPERATING EXPENSES:								\$0	\$0

SUBCONTRACTOR BUDGET JUSTIFICATION

ALAMEDA COUNTY OFFICE OF EDUCATION

Evaluation

10-10160

October 1, 2011 to September 30, 2012

A PERSONNEL SALARIES:									
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS									
CLASSIFIED POSITIONS									
	Name:	TBD							
	Title:	Consultant \$75/hour for 535 hours							
			0.00	0%	0%	\$40,125	\$40,125		
SUBTOTAL PERSONNEL		\$0	-	0%	0%	\$40,125	\$40,125		
POSITION DESCRIPTIONS:									
Principal Investigator		Provides support for evaluation of nutrition education programs.							
						Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:									
Federal Share:									
Includes payroll taxes and medical/dental benefits at % of salaries									
						\$0	\$0		
						\$0	\$0		
						SUBTOTAL FRINGE BENEFIT	\$0	\$0	
C. OPERATING EXPENSES									
Federal Share:									
						\$0	\$0		
						SUBTOTAL OPERATING EXPENSES:	\$0	\$0	
D. EQUIPMENT EXPENSES:									
Federal Share:									
						\$0	\$0		
						SUBTOTAL EQUIPMENT:	\$0	\$0	
E. TRAVEL AND PER DIEM:									
Federal Share:									
						\$0	\$0		
						SUBTOTAL TRAVEL	\$0	\$0	
F. SUBCONTRACTORS:									
Federal Share:									
						\$0	\$0		
						SUBTOTAL SUBCONTRACTORS:	\$0	\$0	

SUBCONTRACTOR BUDGET JUSTIFICATION

ALAMEDA COUNTY OFFICE OF EDUCATION

Evaluation

10-10160

October 1, 2011 to September 30, 2012

											Federal Share Total Dollars	Total Dollars
G.	OTHER COSTS:											
	Federal Share:											
	Materials for professional development: such as produce, laminated charts, copies, curricula etc										\$1,673	\$1,673
	SUBTOTAL OTHER COSTS:										\$1,673	\$1,673
H.	INDIRECT COSTS:											
	Federal Share:											
	Total Direct costs										\$ -	\$ -
	SUBTOTAL INDIRECT COSTS:										\$0	\$0
	TOTALS										\$41,798	\$41,798

SUBCONTRACTOR BUDGET JUSTIFICATION

ALAMEDA COUNTY OFFICE OF EDUCATION

Parent Outreach

10-10160

October 1, 2011 - September 30, 2012

A PERSONNEL SALARIES:									
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS									
CLASSIFIED POSITIONS									
	Name:	TBD							
	Title:	Parent Outreach Worker: 1,600 hours @ \$25.00 per hour							
		\$0				\$40,000	\$40,000		
SUBTOTAL PERSONNEL		\$0	-	0%	0%	\$40,000	\$40,000		
POSITION DESCRIPTIONS:									
Parent Outreach worker		Provides support for nutrition education and administrative paperwork for Network compliance.							
						Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:									
Federal Share:									
	Includes payroll taxes and medical/dental benefits at % of salaries								
						\$0	\$0		
						\$0	\$0		
						\$0	\$0		
						\$0	\$0		
C. OPERATING EXPENSES									
Federal Share:									
						\$0	\$0		
						\$0	\$0		
D. EQUIPMENT EXPENSES:									
Federal Share:									
						\$0	\$0		
						\$0	\$0		
E. TRAVEL AND PER DIEM:									
Federal Share:									
						\$0	\$0		
						\$0	\$0		

SUBCONTRACTOR BUDGET JUSTIFICATION

ALAMEDA COUNTY OFFICE OF EDUCATION

Parent Outreach

10-10160

October 1, 2011 - September 30, 2012

											Federal Share Total Dollars	Total Dollars
F.	SUBCONTRACTORS:											
	Federal Share:										\$0	\$0
	SUBTOTAL SUBCONTRACTORS:										\$0	\$0
G.	OTHER COSTS:											
	Federal Share:											
	SUBTOTAL OTHER COSTS:										\$0	\$0
H.	INDIRECT COSTS:											
	Federal Share:											
	Total Direct costs										\$0	\$0
	SUBTOTAL INDIRECT COSTS:										\$0	\$0
	TOTALS										\$40,000	\$40,000

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: *Fresno County Office of Education*
Program Area: *Local Incentive Awardee: Education – County Office of Education*
Contract Number: *11-10246*

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 45% Female 55%

Ethnicity:

- X African American 3%
- X Asian 8%
- X Caucasian 14%
- X Latino 74%
- X Native American 1%
- Pacific Islander _____%
- Other (specify) _____: _____%

Languages:

- | | | | |
|------------------------------------|------------|---|--------|
| X English | <u>85%</u> | <input type="checkbox"/> Khmer (Cambodian) | _____% |
| X Spanish | <u>15%</u> | <input type="checkbox"/> Korean | _____% |
| <input type="checkbox"/> Arabic | _____% | <input type="checkbox"/> Lao | _____% |
| <input type="checkbox"/> Armenian | _____% | <input type="checkbox"/> Tagalog | _____% |
| <input type="checkbox"/> Russian | _____% | <input type="checkbox"/> Vietnamese | _____% |
| <input type="checkbox"/> Bosnian | _____% | <input type="checkbox"/> Other (specify) _____: | _____% |
| <input type="checkbox"/> Cantonese | _____% | <input type="checkbox"/> Other (specify) _____: | _____% |
| <input type="checkbox"/> Farsi | _____% | <input type="checkbox"/> Mandarin | _____% |
| <input type="checkbox"/> Hmong | _____% | | |

Ages:

- X Under 5 years old 4%
- X 5 to 8 44%
- X 9 to 11 31%
- X 12 to 17 14%
- X 18 to 59 7%
- 60 years old and over _____%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet*
- X *See attached Free/Reduced Price Meal % data sheet*
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|--|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks _____% | <input type="checkbox"/> Soup Kitchens _____% |
| <input type="checkbox"/> Food Pantries _____% | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input type="checkbox"/> Public Housing _____% | <input type="checkbox"/> WIC Offices _____% |
| <input type="checkbox"/> HeadStart _____% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): _____
- Internet/Web Sites-website address: _____
- Print Media
- Radio: _____
- TV: _____

- X Nutrition Education Classes: (22 occurrences at 1 hour(s) each)
- X Community Education Events: (6 occurrences at 1 hour(s) each)
- X Training/Workshop/Conference: (16 occurrences at 1.5 hour(s) each)
- Point of Purchase: (_____ occurrences at _____ hour(s) each)
- Other (specify) _____: (_____ occurrences at _____ hour(s) each)

Key Educational Messages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fruits & Vegetables | X Limit Added Sugars or Caloric Sweeteners |
| X Physical Activity | X MyPyramid – Healthy Eating Plan |
| X Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | X Promote Healthy Weight |
| <input type="checkbox"/> Fats and Oils | <input type="checkbox"/> Sodium and Potassium |
| X Fiber-Rich Foods | X Whole Grains |
| <input type="checkbox"/> Food Safety | X Other (Specify): Promote Healthy Communities |
| X Food Shopping/Preparation | |
| <input type="checkbox"/> Lean Meat and Beans | |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Other Youth Education Sites (includes Parks and Recreation) |
| _____ Adult Rehabilitation Centers | _____ Public/Community Health Centers (includes Public Health Departments) |
| _____ CalFresh Offices | _____ Public Housing |
| _____ Churches | 7 _____ Schools – students (Preschool) |
| _____ Community Centers | 18 _____ Schools – students (K-12) |
| _____ Elderly Service Centers | 19 _____ Schools – students (Afterschool Program) |
| _____ Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | 8 _____ Schools – Parents |
| _____ Extension Offices | _____ Shelters/Temporary Housing |
| _____ Farmers Markets | _____ WIC Programs |
| _____ Food Stores | _____ Worksites |
| _____ Head Start Programs | Other (specify): _____ |
| _____ Individual Homes | Other (specify): _____ |
| _____ Libraries | Other (specify): _____ |

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 11,250

Narrative (max. 200 words)

Fresno County Office of Education (FCOE), Safe & Healthy Kids department, Wellness and Nutrition program will work with multiple K-12 school districts promoting the increased consumption of fresh fruits and vegetables, based on healthy eating choices, and the importance of daily physical activity throughout school-based interventions and county wide events. A comprehensive *Harvest of the Month (HOTM)* program will be high-lighted during: taste-tests; classroom, after-school, and parent educational activities; taste testing at Farmer’s Markets; cooking in the classroom; student and parent newsletters; and in the child nutrition departments i.e.: bulletin boards, partnership with Nutrition Advisory Councils (NAC). Student NACs will take lead facilitating and promoting a healthy school environment. The *ReThink Your Drink* campaign and *PowerPlay!* will also be introduced.

FCOE Wellness and Nutrition program will collaborate with partners, deliver trainings and provide technical support to faculty, staff, students and parents involved with the *Network for a Healthy California* utilizing recommended and supplemental curriculum and programming. Selected school sites will participate in the Youth Impact Survey. Promoting county and district wide community events will occur throughout the Network year instilling teachings for a healthy, active lifestyle i.e.: Back to School nights, Open House, Health Fairs, Parent Clubs, Pentathlon Adventure, Scout Island Adventure Challenge, Farm and Nutrition Day, as well as other nationally recognized events.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- X We have not modified our methods/strategies
- Improving cultural relevancy
- Enhancing/updating existing strategies
- Utilizing research/program tool
- Changing audience participation
- Adding new partners
- Other (specify): _____
- Other (specify): _____

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Selected school sites, in grades 4-5, will participate in the *Youth Impact Survey* pre and post assessment to determine youth preferences of fruits and vegetables and physical activity. All participating with the HOTM program, professional development trainings and Parent classes will partake in an end of the school year survey to learn the effectiveness of the program.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities. Contractors who receive Federal Share >\$350,000 must participate in impact evaluation. Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

Supportive relationships exist with *Central Valley Health and Nutrition Collaborative, Regional Network for a Healthy California and UC-Food Stamp Nutrition Education Program* to provide and promote nutrition education and physical activity to serve the Network population. *FCOE* boasts solid partnerships with *Fresno County Public Health department, Kaiser Permanente, Anthem Blue Cross, Dairy Council of California, California After-school Resource Center and Project Lean.*

FCOE Wellness and Nutrition program will subcontract with the following school districts to deliver SOW implementation to: a) Burrel Union, b) Caruthers Unified, c) Central Unified, d) Kings Canyon Joint Unified, e) Sanger Unified and f) Washington Colony.

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
N/A								

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Burrel Union Elementary (S) (A)	Burrel Union Elementary	10-62042-6005797	78.95%	11.58%	90.53%
CaruthersElementary (S) (A)	Caruthers Unified	10-75598-6005813	80.40%	5.56%	85.97%
Herndon-Barstow (S) (A)	Central Unified	10-73965-6006654	50.11%	9.66%	59.77%
Houghton-Kearney (S)	Central Unified	10-73965-6006662	53.10%	5.81%	58.91%
Madison (S) (A) (P)	Central Unified	10-73965-6006910	77.09%	9.76%	86.85%
Pershing Continuation High (S)	Central Unified	10-73965-1035112	67.38%	2.67%	70.05%
Roosevelt (S)	Central Unified	10-73965-6006951	78.83%	7.77%	86.60%
Alta (S) (P)	Kings Canyon Unified	10-62265-6006738	80.58%	7.61%	88.19%
Dunlap (S) (A)	Kings Canyon Unified	10-62265-6006753	52.38%	7.14%	59.52%
Jefferson (S) (P)	Kings Canyon Unified	10-62265-6006787	68.95%	14.81%	83.76%
General Grant (S)	Kings Canyon Unified	10-62265-6006761	82.15%	9.11%	91.26%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Lincoln (S)	Kings Canyon Unified	10-62265-600803	76.51%	14.46%	90.96%
McCord (S) (P)	Kings Canyon Unified	10-62265-6006795	75.17%	8.12%	83.29%
Navelencia (S) (P)	Kings Canyon Unified	10-62265-6006829	69.52%	12.59%	82.12%
Washington (S) (PS)	Kings Canyon Unified	10-62265-600878	73.12%	9.54%	82.66%
Centerville (S) (A) (P)	Sanger Unified	10-62414-6007108	71.21%	12.06%	83.27%
Del Rey (S) (PS) (A)	Sanger Unified	10-62414-6007116	86.03%	7.35%	93.38%
Fairmont (A)	Sanger Unified	10-62414-6007124	44.20%	14.00%	58.21%
Jackson (PS) (A) (P)	Sanger Unified	10-62414-6007132	72.49%	10.53%	83.01%
Jefferson (PS) (A)	Sanger Unified	10-62414-6007140	84.21%	9.97%	94.18%
John S. Wash (A)	Sanger Unified	10-62414-6007157	47.64%	15.63%	63.28%
Lincoln (PS)(A) (P)	Sanger Unified	10-62414-6007165	77.72%	10.62%	88.34%
Lone Star (S) (A)	Sanger Unified	10-62414-6007173	52.95%	17.89%	70.84%
Madison (A)	Sanger Unified	10-62414-6007181	72.39%	10.22%	82.61%
Reagan (A)	Sanger Unified	10-62414-0113043	53.25%	15.79%	69.04%
Sanger Academy Charter (A)	Sanger Unified	10-62414-6117873	47.16%	19.45%	66.61%
Sanger High School (A)	Sanger Unified	10-62414-1036094	60.50%	13.20%	73.70%
Washington Academy (A)	Sanger Unified	10-62414-6007207	64.18%	15.98%	80.16%
Wilson (PS) (A)	Sanger Unified	10-62414-6007215	73.27%	15.45%	88.73%
Washington Colony (S) (PS)	Washington Colony Elementary	10-62513-6007405	64.27%	11.84%	76.11%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
California Department of Public Helath	Children’s PowerPlay! School Idea & Resource Kit for 4 th & 5 th grade students	Each Kit includes 10 activities designed to encourage and motivate students to eat fruits and vegetables and be physically active every day. The activities link to the California Content Standards in English/Language Arts and Mathematics.	English/Spanish
California Department of Public Helath	Children’s Power Play! Community Youth Organization Idea & Resource Kit	Designed for use in out-of-school settings, this Kit includes educational activities and physically active games focused on fruits and vegetables and physical activity.	English/Chinese, Hmong, Spanish
California Department of Public Health	Harvest of the Month	The overall goal is to provide knowledge- and skill-based strategies that are designed to motivate and empower K-12 students to increase consumption and enjoyment of a variety of colorful fruits and vegetables and to engage in physical activity every day.	English/Spanish
Dairy Council of California	Building a Healthy Me – Stacking Up Choices For Good Nutrition	This six-lesson program teaches fundamental nutrition concepts that introduce kindergarten students to a range of healthy food choices. It reinforces language arts and math while teaching health in a fun way.	English/Spanish
Dairy Council of California	Healthy Choices, Healthy Me	This ten lesson unit focuses on food choice behaviors while reinforcing language arts and math to grades 1-2.	English/Spanish

Source	Title	Description	Languages
Dairy Council of California	Shaping Up My Choices	This ten-lesson unit is skill-based to help third grade students apply problem-solving, reasoning and critical-thinking techniques as they learn about nutrition and physical activity.	English/Spanish
Harvard School of Public Health/Human Kinetics	Eat Well & Keep Moving	A comprehensive, multifaceted program that encompasses the upper elementary classrooms, the cafeteria, and the gymnasium and includes tools to involve the family and the community. This program differs from most in that it addresses nutrition and physical activity simultaneously. And it's proven to be effective at combating a major factor related to childhood obesity: too much time in front of the TV screen	English
North Caroling State University	Color Me Healthy	The program targets 4- and 5-year-olds, in hopes of improving their diet and activity levels.	English
Santa Fe Partners in Education	Cooking with Kids	Cooking with Kids is a hands-on food and nutrition education program. The program includes "tasting classes," in which classroom teachers invite youngsters to use their senses to explore a variety of fruits and vegetables.	English/Spanish
University of California Cooperative Extension, Agriculture and Natural Resources	Eating Healthy From Farm to Fork	Promoting School Wellness is a nutrition education curriculum that makes the connection between local food systems, garden-based learning, school food service, and the establishment of healthy habits.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
USDA, Food and Nutrition Service	MyPyramid for Kids	A child-friendly version of <u>MyPyramid</u> designed for 6-11 year olds. MyPyramid for Kids, which was released on September 28, 2005, encourages school children to make healthy eating choices and to be more physically active.	English/Spanish

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>

BUDGET COVER SHEET
FFY 2012

Organization: Fresno County Office of Education				
Contract Number: 11-10246				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 235,251.00	\$ 225,975.00	\$ (9,276.00)	-3.94%
Fringe Benefits	\$ 75,280.00	\$ 99,468.00	\$ 24,188.00	32.13%
Operating	\$ 2,089.00	\$ 5,263.00	\$ 3,174.00	151.94%
Equipment & Other Capital	\$ -	\$ 7,545.00	\$ 7,545.00	100.00%
Travel	\$ 7,470.00	\$ 9,232.00	\$ 1,762.00	23.59%
Subcontractors	\$ 289,326.00	\$ 246,159.00	\$ (43,167.00)	-14.92%
Other Costs	\$ 3,767.00	\$ 4,926.00	\$ 1,159.00	30.77%
Indirect Costs	\$ 21,472.00	\$ 36,087.00	\$ 14,615.00	68.07%
Total Federal Share	\$ 634,655.00	\$ 634,655.00	\$ -	0.00%
Rationale for 5% increase/decrease from FFY2011 to FFY2012:				
<i>Note: If the Total State Share or Total Federal Share Percentage difference is greater than 5%, please provide an explanation.</i>				
<i>If the total percentage difference is greater than 5% consult your Contract Manager.</i>				
Fringe Benefits	Increase of 32.13% due to taxes/health benefits increase for 4.6 employee's			
Operating	Increased of 151.94% due to 2 additional staff as 100% FTE in 2012			
Equipment & Other Capital	Increase of 100% because the Equipment is needed to meet our SOW activities			
Travel	Increase of 23.59% due to additional site visits to meet our SOW activities			
Subcontractors	Decrease of 14.92%: adjusted based on subcontractors' historic expenses.			
Other Costs	Increase of 30.77% for taste testing to meet our SOW objectives			
Indirect Costs	Rate increase from 2011 (6.63%) to 2012 (10.24%)			

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Fresno County Office of Education
 11-10246

A PERSONNEL SALARIES:									
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS									
1.	Name: Cyndi Kirby Dean Title: Administrative Coordinator	\$ 70,889	1.0000	30.0%	70.0%	\$ 70,889	\$	70,889	
2.	Name: Valerie Romero Title: Nutritionist/Nutrition Educator/Nutrition Aide	\$ 44,500	1.0000	20.0%	80.0%	\$ 44,500	\$	44,500	
3.	Name: Kelly Brough Title: Nutritionist/Nutrition Educator/Nutrition Aide	\$ 44,500	1.0000	20.0%	80.0%	\$ 44,500	\$	44,500	
4.	Name: Esther McGraw Edwards Title: Office Manager/Secretary/Admin Assist	\$ 41,304	0.6000	50.0%	10.0%	\$ 24,782	\$	24,782	
5.	Name: Cindy Smith Garrison Title: Office Manager/Secretary/Admin Assist	\$ 41,304	1.0000	90.0%	10.0%	\$ 41,304	\$	41,304	
SUBTOTAL		\$ 242,497	4.6000	210.0%	250.0%	\$ 225,975	\$	225,975	
<i>Please order descriptions to align with personnel salaries and delete any unnecessary descriptions.</i>									
POSITION DESCRIPTIONS:									
Administrative Coordinator - F1		Provides administrative and office support for the project staff and is responsible for the reporting requirements.							
Nutritionist/Nutrition Educator/Nutrition Aide - F2, 3		Provides nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation of quarterly reports, maintaining program reports and tracking system.							
Office Manager/Secretary/Admin Asst - F4, 5		Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract.							

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Fresno County Office of Education
 11-10246

											Federal Share Total Dollars	Total Dollars	
B. FRINGE BENEFITS:													
Federal Share:													
Includes payroll taxes and medical/dental benefits at ACTUALS% of salaries													
				Salaries	FB rate		FB \$ amount						
				Cyndi Dean		\$70,889	35%	\$24,811					
				Valerie Romero		\$44,500	48%	\$21,360					
				Kelly Brough		\$44,500	47%	\$20,915					
				Esther McGraw-Edwards		\$24,782	49%	\$12,143					
				Cindy Smith Garrison		\$41,304	49%	\$20,239					
											SUBTOTAL:	\$ 99,468	\$ 99,468
C. OPERATING EXPENSES: (cost is based on historic usage)													
Federal Share:													
1) Communication:											\$ 483	\$ 483	
Telephone accounts for Cyndi Kirby Dean (100%), Valerie Romero (100%), Kelly Brough (100%), Esther McGraw Edwards (60%) and Cindy Smith Garrison (100%), total of 4.60 FTE: Rate = \$8.75 per month x 4.6 FTE x 12 months = \$483													
2) Postage:											\$ 300	\$ 300	
Network documents, including invoices to CDPH, newsletters, workshop flyers and program updates (includes certified and overnight costs. Approximately \$25 per month x 12 months = \$300)													
3) Printing:											\$ 2,880	\$ 2,880	
Routine printing of nutrition education flyers 6300 x .35 = \$2,205 Brochures 500 copies x .35 = \$175 Posters 20 copies x 4 each = \$80 Impact evaluation (pre and post surveys) 300 x 4 pages x .35 = \$420													
4) Routine Office Supplies:											\$ 1,600	\$ 1,600	
Copy paper, toner, post-its, pens, labels, folders, envelopes, ink cartridges, brochure holders, rewritable CDs, hanging files, binders, sheet protectors, highlighters, calendars, photo paper, laminating paper and various other items. \$29 per month x 4.60 FTE x 12 months = \$1,600													
											SUBTOTAL:	\$ 5,263	\$ 5,263

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Fresno County Office of Education
 11-10246

											Federal Share Total Dollars	Total Dollars	
E. TRAVEL AND PER DIEM:													
Federal Share:													
Staff	1 Trips	2 Days	Per Diem	Lodging	Round	Total							
Meeting	Two (2) Attendees for the Network for a Healthy California Conference:												
	Cyndi Kirby Dean (100% FTE) and Valerie Romero (100% FTE)												
	Registration: $\$225/\text{person} \times 2 \text{ people} \times 1 \text{ training} = \450										\$ 450	\$ 450	
	Mileage: $337 \text{ miles} \times .555/\text{mile} \times 1 \text{ training} = \187										\$ 187	\$ 187	
	Lodging: $\$110/\text{night} \times 2 \text{ nights} \times 2 \text{ people} = \440										\$ 440	\$ 440	
	Parking: $\$40/\text{night} \times 2 \text{ nights} \times 1 \text{ training} = \80										\$ 80	\$ 80	
	Three (3) Attendees for the Fresh Fruit and Vegetable Workshop: Centerpiece for a Healthy School Environment										\$ 8,525	\$ 8,525	
	Cyndi Kirby Dean (100% FTE), Valerie Romero (100% FTE) and Kelly Brough (100% FTE)												
	Local Mileage: Travel consists of on average approximately 320 miles/week x 48 x \$.555/mile for 4.6 Federal Share employees as follows:												
	Administrator: - - 120 miles per week;												
	2 Nutrition Aides - - 76 miles per week x 2; and												
	2 Office Managers - - 30 miles for #5 + 18 miles for #4 (prorated by 60% FTE) per week = 48 miles												
	All travel benefits the Food Stamp eligible population by providing nutrition training at school sites, conducting/coordinating workshops, attending collaborative meetings, and attending/conducting meetings to increase relationships, and conduct physical activities.												
	The Administrator and designated staff will attend Network sponsored meetings with the purpose of meeting SOW goals and objectives.												
											SUBTOTAL:	\$ 9,232	\$ 9,232
F. SUBCONTRACTORS:													
Federal Share:													
	Collaborating School Districts:												
	The following subcontractors are schools that meet the requirement of 50% or greater Free & Reduced Lunch eligibility and will provide the following nutrition education programs. Individual details subcontractor budgets are attached for each of the subcontractors indicated below.												
	1) Burrel Union Elementary:										\$ 4,403	\$ 4,403	
	Nutrition education activities provided include: Harvest of the Month with taste testing of fruits and vegetables, classroom presentations and cafeteria promotions. One-time physical activity and nutrition demonstrations at special events; cooking classes; staff training for curriculum (re-think your drink) and classroom nutrition integration training; and walk to school events.												

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Fresno County Office of Education
11-10246

											Federal Share Total Dollars	Total Dollars
SUBCONTRACTORS: (CONTINUED)												
2)	Caruthers Elementary School:										\$ 19,751	\$ 19,751
	Nurition education activities provided include: Harvest of the Month with taste testing of fruits and vegetables, classroom presentations and cafeteria promotions. One-time physical activity and nutrition demonstrations at special events; cooking classes; staff training for curriculum (re-think your drink) and classroom nutrition integration training; and walk to school events.											
3)	Central Unified School District:										\$ 61,220	\$ 61,220
	Nurition education activities provided include: Harvest of the Month with taste testing of fruits and vegetables, classroom presentations and cafeteria promotions. One-time physical activity and nutrition demonstrations at special events; cooking classes; staff training for curriculum (re-think your drink) and classroom nutrition integration training; and walk to school events. Leadership development which promote nutrition education and physical activity using classroom/community presentations.											
4)	Kings Canyon Unified School District:										\$ 50,056	\$ 50,056
	Nurition education activities provided include: Harvest of the Month with taste testing of fruits and vegetables, classroom presentations and cafeteria promotions. One-time physical activity and nutrition demonstrations at special events; cooking classes; staff training for curriculum (re-think your drink) and classroom nutrition integration training; and walk to school events.											
5)	Sanger Unified School District:										\$ 100,452	\$ 100,452
	Nurition education activities provided include: Harvest of the Month with taste testing of fruits and vegetables, classroom presentations and cafeteria promotions. One-time physical activity and nutrition demonstrations at special events; cooking classes; staff training for curriculum (re-think your drink) and classroom nutrition integration training; and walk to school events. Leadership development which promote nutrition education and physical activity using classroom/community presentations.											
6)	Washington Colony Elementary:										\$ 10,277	\$ 10,277
	Nurition education activities provided include: Harvest of the Month with taste testing of fruits and vegetables, classroom presentations and cafeteria promotions. One-time physical activity and nutrition demonstrations at special events; cooking classes; staff training for curriculum (re-think your drink) and classroom nutrition integration training; and walk to school events. Leadership development which promote nutrition education and physical activity using classroom/community presentations.											
SUBTOTAL:											\$ 246,159	\$ 246,159

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Fresno County Office of Education
 11-10246

													Federal Share Total Dollars	Total Dollars
G. OTHER COSTS:														
Federal Share:														
1) Pentathlon Adventure:													\$ 1,000	\$ 1,000
This event includes nutrition education, physical activity promotion and leadership skills. The funds are used towards the production and creation of the event, including, but not limited to nutrition education materials, community promotion and use of the facilities at The Fresno Fairgrounds.														
In 2012, we will be celebrating the 14th Anniversary of the Pentathlon Adventure. We will add new events and change some old ones. Modifications in equipment will also be made to include larger groups of students. FCOE will purchase nutrition education materials that are required for the delivery of nutrition education program services for the Food Stamp eligible participants in the Pentathlon Adventure physical fitness and nutrition event. These items will include awards, programs, educational materials, posters and taste testing supplies. 500 participants x \$2 each = \$1,000														
2) Taste Testing Demonstrations:													\$ 625	\$ 625
For food demonstrations conducted at targeted sites by Fresno County Office of Education staff, using fresh fruits and vegetables for students, staff, parent meetings and other special events when nutrition education is presented. We will use this as a way to demonstrate the preparation and consumption of healthy snacks, using nutrition education to communicate the importance of increasing fruits and vegetables. Also provides healthful foods with an emphasis on fruits and vegetables for teachers to teach core curriculum with a focus on nutrition education.														
\$125 x 1 demo per mo. X 5 mos. = \$625														
A minimum of 50 students will be reached at each demonstration x \$2.50 each = \$125														
3) Materials/Supplies for Food Demos & Taste Testing:													\$ 1,466	\$ 1,466
Small appliances to include: blender, double burner, cutting boards, mixing bowls, cooler (1), grill wok, kabob holder (2), cleaning and basic utensils, paper towels, plates, cups, forks/spoons, napkins and clorox wipes/sanitizer.														
\$300 for one-time purchase of small appliances														
\$116 per mo. x 10 mos. = \$1,166 (taste testing, paper products & clean-up supplies)														
A minimum of 50 students will be reached at each demonstration, in 6 school districts at 10 school sites														
4) Nutrition Education Workshops/In-Service Education:													\$ 1,000	\$ 1,000
Nutrition education material that is required for the delivery of critical program services, trainings of teachers and other staff to increase nutrition education and model integration of nutrition into the classroom curricula, after school, Physical Education and pre-school. Supplies used for nutrition education include; books and fruit/vegetable cards.														
250 teachers x \$4.00 per mo. = \$1,000														

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Fresno County Office of Education
 11-10246

										Federal Share	Total Dollars			
										Total Dollars	Total Dollars			
OTHER COSTS: (CONTINUED:)														
5) Nutrition Education Curriculum:										\$ 235	\$ 235			
Resources to be used during trainings and workshops with teachers within the districts to enhance the regular nutrition education courses and interdisciplinary units such as CATCH that promote healthful foods, physical activity, cooking with kids, and glo germ kits.														
6) Computer Maintenance:										\$ 600	\$ 600			
Expenditures for 4 100% FTE and 1 60% FTE. Costs for services to install, maintain and update computers for nutrition education staff only. These services will be performed by our FCOE IS&T Department.														
\$10.87/per FTE/mo. x 4.6 FTE x 12 mos. = \$600														
										SUBTOTAL:	\$ 4,926	\$ 4,926		
										TOTAL DIRECT COSTS:	\$ 598,568	\$ 598,568		
*Expenditures on nutrition education reinforcement items or promotional items must have prior California Department of Public Health approval and must comply with all State and Federal safety requirements with respect to production including Prop 65 requirements for lead content.														
H. INDIRECT COSTS:														
Federal Share:														
*Indirect cost includes administrative personnel, bookkeeping, payroll services, janitorial services, insurance, and audit expense etc.														
6.63% 10.24% of modified direct costs excluding Subcontractors														
598,568 - 246,159 = \$352,409										SUBTOTAL:	\$ 36,087	\$ 36,087		
TOTAL:										\$ 242,497.00	\$ 634,655			
										4.6000	210.0%	250.0%	\$ 634,655	\$ 634,655

SUBCONTRACTOR BUDGET JUSTIFICATION
Burrel Union Elementary
October 1, 2011 - September 30, 2012

Fresno County Office of Education
11-10246

A PERSONNEL SALARIES:									
1. Name and Position Title				2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrati	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS									
1.	Name:	TBA Substitute Teacher for Mary Funk							
	Title:	Teacher/Student Aide/Assistant Extra Duty		\$ 675				\$ 675	\$ 675
SUBTOTAL				\$ 675	0.0000	0.0%	0.0%	\$ 675	\$ 675
<i>Please order descriptions to align with personnel salaries and delete any unnecessary descriptions.</i>									
POSITION DESCRIPTIONS:									
Teacher/Student Aide/Assistant - F1		Assists the Nutritionists, Health Educators, and Project Coordinator with nutrition education activities and community events that promote healthy eating and physical activity for low-income families, the target population, Food Stamp recipients and other similar households.							
B. FRINGE BENEFITS:									
Federal Share:									
Includes payroll taxes and medical/dental benefits at 0% of salaries								\$ -	\$ -
SUBTOTAL:								\$ -	\$ -
C. OPERATING EXPENSES: (cost is based on historic usage)									
Federal Share:									
Office paper, pens, ink cartridges for copies of receipts, cooking lesson plans @ \$20 per mo. X 10 mos. = \$200								\$ 200	\$ 200
SUBTOTAL:								\$ 200	\$ 200
D. EQUIPMENT EXPENSES:									
Federal Share:									
								\$ -	\$ -
SUBTOTAL:								\$ -	\$ -
E. TRAVEL AND PER DIEM:									
Federal Share:									
Network Sponsored Workshop									
Staff	2 Trips	2 Days	Per Diem	Lodging	Round Trip	Total			
Meeting	Fresh Fruit and Vegetables: Centerpiece for a Healthy School Environment							\$ 118	\$ 118
	Mary Funk, Site Coordinator & Kathy Avila, Food Service Director - 106 miles x \$.555 x 2 meetings = \$118								
SUBTOTAL								\$ 118	\$ 118

SUBCONTRACTOR BUDGET JUSTIFICATION
Caruthers Unified School District
October 1, 2011 - September 30, 2012

Fresno County Office of Education
 11-10246

A PERSONNEL SALARIES:									
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
1.	Name:	Kim Souder, Site Coordinator (extra duties)							
	Title:	Teacher/Student Aide/Assistant \$45/hour x 27.77 hours	\$ 1,250				\$ 1,250	\$ 1,250	
2.	Name:	TBA Substitute Teacher for Kim Souder (extra duty)							
	Title:	Teacher/Student Aide/Assistant	\$ 675				\$ 675	\$ 675	
SUBTOTAL			\$ 1,925	0.0000	0.0%	0.0%	\$ 1,925	\$ 1,925	
POSITION DESCRIPTIONS:									
Teacher/Student Aide/Assistant - F1, F2		Assists the Nutritionists, Health Educators, and Project Coordinator with nutrition education activities and community events that promote healthy eating and physical activity for low-income families, the target population, Food Stamp recipients and other similar households.							
B. FRINGE BENEFITS:									
Federal Share:									
Includes payroll taxes and medical/dental benefits at 0% of salaries							\$ -	\$ -	
SUBTOTAL:							\$ -	\$ -	
C. OPERATING EXPENSES: (cost is based on historic usage)									
Federal Share:									
Office paper, pens, ink cartridges for copies of receipts, cooking lesson plans @ \$25 per mo. X 10 mos. = \$250							\$ 250	\$ 250	
SUBTOTAL:							\$ 250	\$ 250	
D. EQUIPMENT EXPENSES:									
Federal Share:									
SUBTOTAL:							\$ -	\$ -	

SUBCONTRACTOR BUDGET JUSTIFICATION
Caruthers Unified School District
October 1, 2011 - September 30, 2012

Fresno County Office of Education
11-10246

								Federal Share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:								\$ 143	\$ 143
Federal Share:		Network Sponsored Workshop							
Staff	2 Trips	2 Days	Per Diem	Lodging	Round Trip	Total			
Meeting									
Fresh Fruit and Vegetables: Centerpiece for a Healthy School Environment									
Kim Souder, Site Coordinator & Tracy Helm, Food Service Director - 64.5 miles x \$.555 x 2 meetings x 2 attendees = \$143									
SUBTOTAL:								\$ 143	\$ 143
F. SUBCONTRACTORS:								\$ 500	\$ 500
Federal Share:									
Brent Smithers, Leadership Consultant, Healthy cooking demonstration @ 1 school site									
200 students, teachers and parents reached x \$2.50 each x 1 demonstration = \$500									
Teaching students, parents and teachers the benefits of healthy cooking. Grilling fruits and vegetables for taste testing.									
SUBTOTAL:								\$ 500	\$ 500
G. OTHER COSTS:									
Federal Share:									
HOTM produce at \$650 per mo. X 9 mos. = \$5,850 (940 students in 42 classrooms will be reached)								\$ 5,850	\$ 5,850
HOTM newsletters for 940 students x .07 = \$66 x 2 pages = \$132 x 9 mos = \$1,188								\$ 1,188	\$ 1,188
42 teacher newsletters x .35 = \$14.70 x 4 pages = \$59 x 9 mos = \$531								\$ 531	\$ 531
HOTM cooking in the classroom/taste testing supplies, storage prep surface: dish towels, sponges, drying racks, cutting boards, mixing bowls, measuring cups, crockpot, double burner, pans, cooking books, grilling utensils, and paper/cleaning products.								\$ 2,000	\$ 2,000
10 teachers x \$20 per mo. (\$200 yearly) x 10 mos. = \$2,000									
Storage containers to hold the items described for the HOTM classroom/taste testing supplies such as; dish towels, cutting board mixing bowls, etc. Storage boxes 5 boxes x \$7 each = \$35								\$ 35	\$ 35
Additional prep space for cooking in the classroom, health fair, back to school night, cafeteria taste testing, field day and all other healthy events that may require additional food prep space. Prep (folding) Tables 2 x \$40 = \$80								\$ 80	\$ 80
HOTM workbooks for 940 students x \$2 per booklet = \$1,880 42 teacher workbooks x \$4 per booklet = \$168								\$ 2,048	\$ 2,048
Farmer's Marekt taste testing for 940 students x \$1.95 per student x 1 per year = \$1,833								\$ 1,833	\$ 1,833
Nutrition Education materials required for the delivery of critical program services. Classroom curriculum, supplies and resources to enforce nutrition education. These supplies will be used in the classroom or classroom setting and include items such as books, visual aides, bulletin boards (supplies), glo germ & vegetable cards. 42 teachers x \$65.48 per year (\$6.55 x 10 mos per teacher) = \$2,750								\$ 2,750	\$ 2,750
Disposable cameras to showcase HOTM, cafeteria taste testing, health fair and farm to mouth taste testing								\$ 65	\$ 65
5 cameras for all 4 events @ \$8 each x 5 = \$40 Developing of SD card for 5 cameras x \$5 each = \$25									
SUBTOTAL:								\$ 16,380	\$ 16,380

SUBCONTRACTOR BUDGET JUSTIFICATION
Central Unified School District
October 1, 2011 - September 30, 2012

Fresno County Office of Education
11-10246

A PERSONNEL SALARIES:									
		1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS									
1.	Name:	Jodie Velasquez, Site Coordinator (extra duties)							
	Title:	After School Coordinator/Assistant \$25/hour x 50 hours		\$ 1,250				\$ 1,250	\$ 1,250
2.	Name:	Jessica Velasquez, Parent Cooking Classes (extra duties)							
	Title:	After School Coordinator/Assistant \$15/hour x 141.6 hours		\$ 2,124				\$ 2,124	\$ 2,124
3.	Name:	4 HOTM Prep and Demonstrations (extra duties)							
	Title:	Recreation Leader \$12/hour x 36 hours x 4		\$ 1,728				\$ 1,728	\$ 1,728
4	Name:	3 Teachers, Site Coordinators/\$1,250 each (extra duties)							
	Title:	Teacher/Student Aide/Assistant \$45/hour x 27.78 hours x 3		\$ 3,750				\$ 3,750	\$ 3,750
SUBTOTAL				\$ 8,852	0.0000	0.0%	0.0%	\$ 8,852	\$ 8,852
<i>Please order descriptions to align with personnel salaries and delete any unnecessary descriptions.</i>									
POSITION DESCRIPTIONS:									
After School Coordinator/Assistant - F1, 2		Plans and facilitates nutrition education activities for recreation programming, in after school setting for different age groups of children; seniors, teen; special populations, such as mothers with young children and families; nutrition education for special events and workshops. Prepare instructional plans for youth camps and field trips; and nutrition education for special events and workshops. Prepare instructional plans for nutrition activities, collect data related to nutrition education programming, prepare documentation for nutrition education contract; and help prepare interim and final report.							
Recreation Leader - F3		Mentors and trains staff on integration of physical activity into nutrition education interventions. Coordinates one-time physical activity demonstrations. Chooses nutrition and physical activity resources to distribute with nutrition education interventions.							
Teacher/Student Aide/Assistant - F4		Assists the Nutritionists, Health Educators, and Project Coordinator with nutrition education activities and community events that promote healthy eating and physical activity for low-income families, the target population, Food Stamp recipients and other similar households.							

SUBCONTRACTOR BUDGET JUSTIFICATION
Kings Canyon Unified School District
October 1, 2011 - September 30, 2012

Fresno County Office of Education
 11-10246

A PERSONNEL SALARIES:									
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrati	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
1.	Name:	7 Teachers, Site Coordinators (extra duties)							
	Title:	Teacher/Student Aide/Assistant \$45/hour x 22.22 hours x 7		\$ 7,000			\$ 7,000	\$ 7,000	
2.	Name:	Angelina Galvin, Site Coordinator (extra duties)							
	Title:	Health Educator \$18/hour x 55.55 hours		\$ 1,000			\$ 1,000	\$ 1,000	
3.	Name:	TBA Substitute Teacher (\$45 x 7.5 hrs. x 2 workshops)							
	Title:	Teacher/Student Aide/Assistant		\$ 675			\$ 675	\$ 675	
SUBTOTAL				\$ 8,675	0.0000	0.0%	0.0%	\$ 8,675	\$ 8,675
<i>Please order descriptions to align with personnel salaries and delete any unnecessary descriptions.</i>									
POSITION DESCRIPTIONS:									
Health Educator (including Health Aide, Health Promotion Instructor, etc.) - F2		Develop materials and facilitate health education in both group and individual settings. Teaches general nutrition, the importance of fruits and vegetables, and health benefits of proper nutrition and physical activity.							
Teacher/Student Aide/Assistant - F1, F3		Assists the Nutritionists, Health Educators, and Project Coordinator with nutrition education activities and community events that promote healthy eating and physical activity for low-income families, the target population, Food Stamp recipients and other similar households.							
							Federal Share Total Dollars	Total Dollars	
B. FRINGE BENEFITS:									
Federal Share:									
Includes payroll taxes and medical/dental benefits at 0% of salaries									
							SUBTOTAL:	\$ -	\$ -
C. OPERATING EXPENSES: (cost is based on historic usage)									
Federal Share:									
Office paper, pens, ink cartridges for copies of receipts, cooking lesson plans. \$20 per mo. X 8 sites x 10 mos. = \$1,600									
							SUBTOTAL:	\$ 1,600	\$ 1,600

SUBCONTRACTOR BUDGET JUSTIFICATION
Kings Canyon Unified School District
October 1, 2011 - September 30, 2012

Fresno County Office of Education
11-10246

											Federal Share Total Dollars	Total Dollars
D. EQUIPMENT EXPENSES:											\$ -	\$ -
Federal Share:												
SUBTOTAL:											\$ -	\$ -
E. TRAVEL AND PER DIEM:											\$ 123	\$ 123
Federal Share: Network Sponsored Workshop												
Staff	2 Trips	2 Days	Per Diem	Lodging	Round Trip	Total						
Meeting	Fresh Fruit and Vegetables: Centerpiece for a Healthy School Environment											
	TBA, Teacher and Deborah Anlauf, Food Service Director - 55.5 miles x \$.555 x 2 attendees x 2 meetings = \$123											
SUBTOTAL:											\$ 123	\$ 123
F. SUBCONTRACTORS:											\$ -	\$ -
Federal Share:												
SUBTOTAL:											\$ -	\$ -
G. OTHER COSTS:												
Federal Share:												
	HOTM produce at \$300 per mo. X 9 mos. X 6 sites = \$16,200 (2,300 students in 120 classrooms will be reached)										\$ 16,200	\$ 16,200
	HOTM newsletters for 2,300 students x .07 = \$161 x 2 pages = \$322 x 9 mos = \$2,898										\$ 2,898	\$ 2,898
	120 teacher newsletters x .35 = \$42 x 4 pages = \$168 x 9 mos = \$1,512										\$ 1,512	\$ 1,512
	HOTM cooking in the classroom/taste testing supplies, storage prep surface: cutting boards, mixing bowls, spatulas, dish towels, measuring cups/spoons, can openers, dish soap, hand sanitizer, choppers, crockpot, pans, double burners, popcorn popper, blender, hand mixer, grater, grilling utensils and paper/cleaning products.										\$ 4,500	\$ 4,500
	60 teachers x \$7.50 per mo. (\$75 yearly) x 10 mos. = \$4,500											
	Storage containers - \$7 x 2 = \$14 x 48 sites = \$672										\$ 672	\$ 672
	HOTM workbooks for 1,150 students x \$2 per booklet = \$2,300					60 teacher workbooks x \$4 per booklet = \$240					\$ 2,540	\$ 2,540
	Farmer's Market taste testing for 400 students x \$1.95 x 1 per year (1 school site) = \$780										\$ 780	\$ 780
	Nutrition Education materials required for the delivery of critical program services. Classroom curriculum, supplies and resources to enforce nutrition education. These supplies will be used in the classroom and include items such as books, visual aides, glo germs, bulletin boards (supplies) and vegetable cards. 120 teachers x \$70 per year (\$7 x 10 mos per teacher) = \$8,400										\$ 8,400	\$ 8,400
SUBTOTAL:											\$ 37,502	\$ 37,502

SUBCONTRACTOR BUDGET JUSTIFICATION
Sanger Unified School District
October 1, 2011 - September 30, 2012

A PERSONNEL SALARIES:								
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS								
1.	Name:	3 PE Teachers, Site Coordinators/\$1,250 each						
	Title:	Teacher/Student Aide/Assistant (extra duties) \$45/hour x 27.78 hours x3	\$ 3,750				\$ 3,750	\$ 3,750
2.	Name:	Loudres Martinez, Site Coordinator						
	Title:	Office Manager/Secretary/Admin. Assist. (extra duties) \$15/hour x 83.33 hours	\$ 1,250				\$ 1,250	\$ 1,250
3.	Name:	RuthAnn Good, Site Coordinator						
	Title:	Food Service Worker (Assistant) (extra duties) \$15/hour x 83.33 hours	\$ 1,250				\$ 1,250	\$ 1,250
4.	Name:	TBA Substitute Teacher						
	Title:	Teacher/Student Aide/Assistant \$45/hour x15 hours	\$ 675				\$ 675	\$ 675
SUBTOTAL			\$ 6,925	0.0000	0.0%	0.0%	\$ 6,925	\$ 6,925
<i>Please order descriptions to align with personnel salaries and delete any unnecessary descriptions.</i>								
POSITION DESCRIPTIONS:								
Food Service Worker (e.g., Director, Manager, Asst, Server, Cook) - F3		Assists with planning and preparing healthy food taste tests in the school setting in conjunction with classroom based nutrition education interventions. Works with teachers to increase student, teacher and parent knowledge of the importance of consuming more servings of fruits and vegetables and being active daily. Compiles documentation on taste testing activities and all reporting required for nutrition contract. In some cases, supervises staff that carry out the activities.						
Office Manager/Secretary/Admin Asst - F2		Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract.						
Teacher/Student Aide/Assistant - F1, F4		Assists the Nutritionists, Health Educators, and Project Coordinator with nutrition education activities and community events that promote healthy eating and physical activity for low-income families, the target population, Food Stamp recipients and other similar households.						

SUBCONTRACTOR BUDGET JUSTIFICATION
Sanger Unified School District
October 1, 2011 - September 30, 2012

Fresno County Office of Education
11-10246

										Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:													
Federal Share:													
Includes payroll taxes and medical/dental benefits at 0% of salaries													
										SUBTOTAL:	\$ -	\$ -	
C. OPERATING EXPENSES: (cost is based on historic usage)													
Federal Share:													
Office paper, pens, ink cartridges for copies of receipts, cooking lesson plans, journals (HOTM, farm to mouth & time in the garden) \$50 per mo. X 5 sites x 10 months = \$2,500											\$ 2,500	\$ 2,500	
										SUBTOTAL:	\$ 2,500	\$ 2,500	
D. EQUIPMENT EXPENSES:													
Federal Share:													
										SUBTOTAL:	\$ -	\$ -	
E. TRAVEL AND PER DIEM:											\$ 44	\$ 44	
Federal Share: Network Sponsored Workshop													
Staff	2 Trips	2 Days	Per Diem	Lodging	Round	Total							
Meeting	Fresh Fruit and Vegetables: Centerpiece for a Healthy School Environment Alex Carrillo, Food Service Operations & TBA (PE Teacher) 20 miles x \$.555 x 2 attendees x 2 meetings = \$44												
										SUBTOTAL:	\$ 44	\$ 44	
F. SUBCONTRACTORS:											\$ 1,500	\$ 1,500	
Federal Share: Brent Smithers, Leadership Consultant, Healthy Cooking Demonstration @ 3 school sites													
200 students, teachers and parents reached x \$2.50 each x 3 demonstrations (3 sites) = \$1,500													
Teaching students, parents and teachers the benefits of healthy cooking. Grilling fruits & vegetables for taste testing.													
										SUBTOTAL:	\$ 1,500	\$ 1,500	
G. OTHER COSTS:													
Federal Share:													
HOTM produce at \$2,090 per mo. X 9 mos. (for 22 sites) = \$18,810 (3,322 students in 126 classrooms will be reached)											\$ 18,810	\$ 18,810	
HOTM newsletters for 3,322 students x .07 = \$233 x 9 mos. = \$2,097											\$ 2,097	\$ 2,097	
126 teacher newsletters x .35 = \$44 x 4 pages = \$176 x 9 mos. = \$1,584											\$ 1,584	\$ 1,584	
										Federal Share Total Dollars	Total Dollars		

SUBCONTRACTOR BUDGET JUSTIFICATION
Washington Colony Elementary
October 1, 2011 - September 30, 2012

Fresno County Office of Education
 11-10246

A PERSONNEL SALARIES:									
		1. Name and Position Title	2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrati	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
1.	Name:	Wallene Hawkins, Site Coordinator (extra duties)							
	Title:	Teacher/Student Aide/Assistant \$45/hour x 22.22 hours	\$ 1,000				\$ 1,000	\$ 1,000	
2.	Name:	TBA Substitute Teacher for Wallene Hawkins							
	Title:	Teacher/Student Aide/Assistant	\$ 675				\$ 675	\$ 675	
SUBTOTAL			\$ 1,675	0.0000	0.0%	0.0%	\$ 1,675	\$ 1,675	
<i>Please order descriptions to align with personnel salaries and delete any unnecessary descriptions.</i>									
POSITION DESCRIPTIONS:									
		Teacher/Student Aide/Assistant - F	Assists the Nutritionists, Health Educators, and Project Coordinator with nutrition education activities and community events that promote healthy eating and physical activity for low-income families, the target population, Food Stamp recipients and other similar households.						
							Federal Share Total Dollars	Total Dollars	
B. FRINGE BENEFITS:									
Federal Share:									
Includes payroll taxes and medical/dental benefits at 0% of salaries									
							SUBTOTAL:	\$ -	\$ -
C. OPERATING EXPENSES: (cost is based on historic usage)									
Federal Share:									
Office paper, pens, ink cartridges for copies of receipts, cooking lesson plans. \$20 per mo. X 10 mos. = \$200									
							SUBTOTAL:	\$ 200	\$ 200
D. EQUIPMENT EXPENSES:									
Federal Share:									
							SUBTOTAL:	\$ -	\$ -

SUBCONTRACTOR BUDGET JUSTIFICATION
Washington Colony Elementary
October 1, 2011 - September 30, 2012

Fresno County Office of Education
11-10246

										Federal Share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:										\$ 21	\$ 21
Federal Share: Network Sponsored Workshop											
Staff	2 Trips	2 Days	Per Diem	Lodging	Round	Total					
Meeting	Fresh Fruit and Vegetables: Centerpiece for a Healthy School Environment										
	Wallene Hawkins, Site Coordinator & Carmen Cruz, Food Service Director - 9.5 miles x \$.555 x 2 attendees x 2 meetings = \$21										
SUBTOTAL:										\$ 21	\$ 21
F. SUBCONTRACTORS:										\$ -	\$ -
Federal Share:											
SUBTOTAL:										\$ -	\$ -
G. OTHER COSTS:											
Federal Share:											
	HOTM produce at \$300 per mo. X 9 mos. = \$2,700 (470 students in 23 classrooms will be reached)									\$ 2,700	\$ 2,700
	HOTM newsletters for 470 students x .07 = \$32.90 x 2 pages = \$65.80 x 9 mos = \$592									\$ 592	\$ 592
	23 teacher newsletters x .35 = \$8.05 x 4 pages = \$32.20 x 9 mos = \$290									\$ 290	\$ 290
	HOTM cooking in the classroom/taste testing supplies, storage prep surface: cutting boards, mixing bowls, spatulas, dish towels, measuring cups/spoons, can openers, dish soap, sanitizer, grilling utensils and paper/cleaning products.										
	2 teachers x \$35 per mo. (\$350 yearly) x 10 mos. = \$700									\$ 700	\$ 700
	Storage Containers - \$7 x 5 x 1 site = \$35									\$ 35	\$ 35
	Prep (folding) tables \$40 x 2 x 1 site = \$80									\$ 80	\$ 80
	HOTM workbooks for 470 students x \$2 per booklet = \$940 23 teacher workbooks x \$4 per booklet = \$92									\$ 1,032	\$ 1,032
	Nutrition Education materials required for the delivery of critical program services. Classroom curriculum, supplies and resources to enforce nutrition education. These supplies will be used in the classroom and include items such as books, visual aides, glo germ kits, bulletin boards (supplies) and vegetable cards. 23 teachers x \$110 per year (\$11 x 10 mos per teacher) = \$2,530									\$ 2,530	\$ 2,530
SUBTOTAL:										\$ 7,959	\$ 7,959
*Expenditures on nutrition education reinforcement items or promotional items must have prior California Department of Public Health approval and must comply with all State and Federal safety requirements with respect to production including Prop 65 requirements for lead content.											

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Humboldt County Office of Education

Program Area: Local Incentive Awardee:

Contract Number: 11-10208

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 51% Female 49%

Ethnicity:

- African American 2%
- Asian 4%
- Caucasian 63%
- Latino 16%
- Native American 11%
- Pacific Islander 1%
- Other (specify) Multiple Ethnicity: 3%

Languages:

- | | | | |
|---|------------|---|---|
| <input checked="" type="checkbox"/> English | <u>88%</u> | <input type="checkbox"/> Korean | % |
| <input checked="" type="checkbox"/> Spanish | <u>10%</u> | <input type="checkbox"/> Lao | % |
| <input type="checkbox"/> Arabic | % | <input type="checkbox"/> Tagalog | % |
| <input type="checkbox"/> Armenian | % | <input type="checkbox"/> Vietnamese | % |
| <input type="checkbox"/> Russian | % | <input type="checkbox"/> Other (specify): | % |
| <input type="checkbox"/> Bosnian | % | <input type="checkbox"/> Other (specify) | % |
| <input type="checkbox"/> Cantonese | % | | |
| <input type="checkbox"/> Farsi | % | <input type="checkbox"/> Mandarin | % |
| <input checked="" type="checkbox"/> Hmong | <u>2%</u> | | |
| <input type="checkbox"/> Khmer (Cambodian) | % | | |

Ages:

- Under 5 years old 3%
- 5 to 8 67%
- 9 to 11 27%
- 12 to 17 3%
- 18 to 59 %
- 60 years old and over %

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet

- Other (Specify): (% equal to or less than 185% FPL)
- Other (Specify): (% equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> CalFresh Offices | % | <input type="checkbox"/> Shelters/Temporary Housing | % |
| <input type="checkbox"/> Food Banks | % | <input type="checkbox"/> Soup Kitchens | % |
| <input type="checkbox"/> Food Pantries | % | <input type="checkbox"/> TANF Job Readiness Program | % |
| <input type="checkbox"/> Public Housing | % | <input type="checkbox"/> WIC Offices | % |
| <input type="checkbox"/> HeadStart | % | | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify):
- Internet/Web Sites-website address:
- Print Media
- Radio:
- TV:
- Nutrition Education Classes: (2550 occurrences at .5hour(s) each)
- Community Education Events: (occurrences at hour(s) each)
- Training/Workshop/Conference: (8 occurrences at 1hour(s) each)
- Point of Purchase: (occurrences at hour(s) each)
- Other (specify) : (occurrences at hour(s) each)

Key Educational Messages:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input checked="" type="checkbox"/> Physical Activity | <input type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input type="checkbox"/> Promote Healthy Weight |
| <input type="checkbox"/> Fats and Oils | <input type="checkbox"/> Sodium and Potassium |
| <input type="checkbox"/> Fiber-Rich Foods | <input checked="" type="checkbox"/> Whole Grains |
| <input type="checkbox"/> Food Safety | <input type="checkbox"/> Other (Specify): |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | |
| <input type="checkbox"/> Lean Meat and Beans | |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| Adult Education & Job Training Sites | Farmers Markets |
| Adult Rehabilitation Centers | Food Stores |
| CalFresh Offices | Head Start Programs |
| Churches | IndividualHomes |
| Community Centers | Libraries |
| Elderly Service Centers | Other Youth Education Sites (includes Parks and Recreation) |
| Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | Public/Community Health Centers (includes Public Health Departments) |
| Extension Offices | Public Housing |
| | Schools – students (Preschool) |

33 Schools – students (K-12)
 20 Schools – students (Afterschool Program)
 Schools – Parents
 Shelters/Temporary Housing
 WIC Programs

Worksites
 Other (specify):
 Other (specify):
 Other (specify):

***Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 4680

Narrative(max. 200 words)

Acting as the lead agency, the Humboldt County Office of Education coordinates the *Network for a Healthy California* through a consortium of 33 schools. Efforts focus on a comprehensive nutrition education program to promote the 2010 Dietary Guidelines, consumption of colorful fruits and vegetables, and promotion of daily physical activity. Activities include implementation of the Harvest of the Month (HOTM) program in approximately 250 preK-8 grade classrooms and 20 after school programs, *Power Up!* with Harvest of the Month in the 4th and 5th grade classrooms, garden enhanced nutrition education, Chefs in the Classroom and Junior Chef skill-based culinary program, and HOTM supported school wide special events. Additionally, multiple professional development and network opportunities are offered to school site and after school program staff.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|--|--|
| <input type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input type="checkbox"/> Adding new partners |
| <input checked="" type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): |
| <input type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Process evaluation measures such as sign-in sheets, lesson plans, activity tracking logs, and pictures will show participation levels. Increased identification, knowledge and preference of fruits and vegetables will indicate successful implementation of Harvest of the Month and Power Play! Programs. Improved food preparation and cooking skills will reflect successful implementation of cooking activities. Impact evaluation will measure changes in fruit and vegetable consumption, preference and self efficacy among targeted 9-11 year olds. A minimum of 50 4th and 5th grade students currently participating in Harvest of the Month will receive additional opportunities for nutrition education on a bi-monthly basis. Changes in consumption, preference and self-efficacy will be measured using pre and post survey. The survey tool that will

be utilized is The Day in the Life Questionnaire with the addition of the preference question found in the HOTM survey. Both survey tools are from the Impact Evaluation Handbook.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities. Contractors who receive Federal Share >\$350,000 must participate in impact evaluation. Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

The Humboldt County Office of Education will continue to support Regional Network for a Healthy California by participating in the Northcoast Nutrition and Fitness Collaborative and acting as co-chair for two of the educational initiatives. We will continue to coordinate with CAFF—Humboldt Chapter on garden enhanced nutrition education and the Humboldt County Public Health Branch. Also, we will continue our work with the Regional Power Play! coordinator on implementing Power Play! through Power Up with Harvest of the Month in 4th and 5th grade classrooms.

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
NA						All Races	%	

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Pacific View Charter (S)	Loleta Union Elementary	12-62927-1230150	56.61%	6.88%	63.49%
Loleta Elementary (S, AS)	Loleta Union Elementary	12-62927-6008023	72.81%	12.28%	85.09 %
Maple Creek Elementary (S)	Maple Creek Elementary	12-62935-6008031	22.22%	44.44%	66.67 %
Dows Prairie Elementary (S, AS)	McKinleyville Union Elementary	12-62950-6008056	38.57%	15.51%	54.09 %
Orick Elementary (S)	Orick Elementary	12-62968-6008080	75.00%	5.00 %	80.00 %
Trillium Charter (S)	Pacific Union Elementary	12-62976-0115154	62.50%	12.50 %	75.00 %
Peninsula Union Elementary (S, AS)	Peninsula Union	12-62984-6008106	60.00%	10.00 %	70.00 %
Eagle Prairie Elementary (S, AS)	Rio Dell Elementary	12-63008-6008114	57.53%	26.03%	83.56%
Monument Middle (S)	Rio Dell Elementary	12-63008-6008122	58.76%	15.46%	74.23%
Stanwood A. Murphy Elementary (S, AS)	Scotia Union Elementary	12-63024-6008155	49.54%	16.97%	66.51%
Pine Hill Elementary (S, AS)	South Bay Union Elementary	12-63032-6008163	43.36%	14.45%	57.81%
South Bay Elementary (S, AS)	South Bay Union Elementary	12-63032-6008171	54.66%	16.77%	71.43%
Casterlin Elementary (S)	Southern Humboldt USD	12-63040-6008197	29.27%	24.39%	53.66%
Redway Elementary (S, AS)	Southern Humboldt USD	12-63040-6008213	49.46%	14.08%	63.54%
Agnes J. Johnson Elementary (S, AS)	Southern Humboldt USD	12-63040-6008221	42.37%	20.34%	62.71%
Ettersburg Elementary (S)	Southern Humboldt USD	12-63040-6008239	100.00%	0.00%	100.00%
Trinidad Elementary (S, PS)	Trinidad Union Elementary	12-63057-6008247	34.62%	27.56%	62.18%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Alice Birney Elementary (S, PS, AS)	Eureka City Unified	12-75515-6007751	80.16%	12.68%	92.84%
Grant Elementary (S, AS)	Eureka City Unified	12-75515-6007777	60.42%	12.69%	73.11%
Lafayette Elementary (S, AS)	Eureka City Unified	12-75515-6007793	62.97%	12.26%	75.24%
Glen Paul School (S)	Humboldt County Office of Education	12-10124-6007191	45.71%	12.86%	58.57%
Arcata Elementary (S, AS)	Arcata Elementary	12-62679-6007678	52.90%	8.53%	61.43%
Big Lagoon Elementary (S)	Big Lagoon Union Elementary	12-62695-6007686	53.70%	24.07%	77.78%
Blue Lake Elementary (S, AS)	Blue Lake Union Elementary	12-62703-6007694	40.13%	10.19%	50.32%
Bridgeville Elementary (S, AS)	Bridgeville Elementary	12-62729-6007710	62.16%	13.51%	75.68%
Cuddeback Elementary (S, PS, AS)	Cuddeback Union Elementary	12-62737-6007728	42.37%	10.17%	52.54%
Fortuna Middle (S, AS)	Fortuna Union Elementary	12-62802-6007868	46.25%	9.17%	55.42%
South Fortuna Elementary (S, AS)	Fortuna Union Elementary	12-62802-6007876	69.30%	7.68%	76.97%
Hoopa Elementary (S, AS)	Klamath-Trinity JUSD	12-62901-6007967	70.40%	8.71%	79.10%
Orleans Elementary (S)	Klamath-Trinity JUSD	12-62901-6007975	75.86%	8.62%	84.48%
Jack Norton Elementary (S)	Klamath-Trinity JUSD	12-62901-6007983	85.19%	0.00%	85.19%
Trinity Valley Elementary (S, AS)	Klamath-Trinity JUSD	12-62901-6007991	61.24%	16.75%	77.99%
Weitchpec Elementary (S)	Klamath-Trinity JUSD	12-62901-6008007	66.67%	0.00%	66.67%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A)& Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
<i>Network for Healthy California</i>	Power Up! with Harvest of the Month	Student workbooks for use in the 4 th and 5 th grade classroom with Harvest of the Month	English
<i>Network for Healthy California</i>	Harvest of the Month Educator Newsletter	Newsletter to be included in monthly educator packet to be used with classroom based Harvest of the Month activities.	English
<i>Network for Healthy California—Orange County Department of Education</i>	Harvest of the Month Big Books	Big Books to be used in preschool and kindergarten classrooms with Harvest of the Month activities	English
California Department of Education	Food for Thought	Nutrition Education for use in preschool and kindergarten classrooms.	English
Contractor Developed	Fruit and Vegetable recipe cards	Recipes pulled from existing nutrition resources (<i>Network for Healthy California</i> , <i>Eating Well</i> , <i>Cooking Light</i>) and modified as necessary for use in our Glen Paul School classrooms and after school programs.	English
California Department of Education	Fruit and Vegetable Photo Cards	Photo cards of fruits and vegetables that contain nutrition information. The cards are used with some of our classroom and after school programs.	English
Teachers College Columbia University	Linking Food and Environment (LIFE) Food and Health	Nutrition education curriculum used with 4 th and 5 th grade classrooms.	English
University of California Cooperative Extension, Agriculture and Natural Resources	Farm to Fork	Kindergarten curriculum.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
<i>Network for a Healthy California—LA Collaborative</i>	LA Collaborative website	Various nutrition education materials and powerpoint presentation used for classroom based activities and professional development.	English
Harvest of the Month Quarterly Family Newsletter	Quarterly newsletter developed using information from Harvest of the Month Family Newsletters. Newsletter is sent home on quarterly basis.	The quarterly newsletter will be printed by <i>Network for a Healthy California</i> staff and distributed to sites to send home.	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>
N/A		

BUDGET COVER SHEET
FFY 2012

Organization: Humboldt County Office of Education				
Contract Number: 11-10208				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 151,429.00	\$ 149,644.00	\$ (1,785.00)	-1.18%
Fringe Benefits	\$ 65,114.00	\$ 74,822.00	\$ 9,708.00	14.91%
Operating	\$ 2,104.00	\$ 1,620.00	\$ (484.00)	-23.00%
Equipment & Other Capital	\$ -	\$ 2,200.00	\$ 2,200.00	100.00%
Travel	\$ 9,992.00	\$ 9,718.00	\$ (274.00)	-2.74%
Subcontractors	\$ 22,000.00	\$ 14,002.00	\$ (7,998.00)	-36.35%
Other Costs	\$ 100,491.00	\$ 99,124.00	\$ (1,367.00)	-1.36%
Indirect Costs	\$ 26,335.00	\$ 26,335.00	\$ -	0.00%
Total Federal Share	\$ 377,465.00	\$ 377,465.00	\$ -	0.00%
Justification/Explanation for Line Item Increases/Decreases of Greater than 5%				
<p>Fringe Benefits: Increase due to the addition of benefits for Lead Teachers and standard increase in employee benefit package.</p> <p>Operating Expenses: Decrease due to moving certain costs such as envelopes, stickers, labels for Harvest of the Month to Other Costs line item.</p> <p>Equipment: Increase due to funds budgeted for purchase of computer for one staff member (1.0 FTE) and purchase of digital camera to document scope of work activities.</p> <p>Subcontractors: Decrease due to changes in scope of work activities.</p>				
<p>Note: If the Total Federal Share Percentage difference is greater than 5%, please provide an explanation.</p> <p>If the total percentage difference is greater than 5% consult your Contract Manager.</p> <p>FFY 2012 Network Growth Policy restricts contract growth.</p>				

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Humboldt County Office of Education
11-10208

A PERSONNEL SALARIES:							
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Total
1.	Title:	Finance Analyst (Fiscal Technician)	\$ 37,596	0.3000	30.0%		\$ 11,279
2.	Title:	Dietitian (Project Coordinator)	\$ 76,328	0.5000		50.0%	\$ 38,164
3.	Title:	Dietitian (Nutrition Education Specialist)	\$ 48,462	0.6000		60.0%	\$ 29,077
4.	Title:	Administrative Assistant (Office Tech)	\$ 32,280	0.2504	25.04%		\$ 8,083
5.	Title:	Program Assistant (Special Projects Tech)	\$ 23,808	1.0000		100.0%	\$ 23,808
6.	Title:	Program Assistant (Special Projects Tech)	\$ 23,808	1.0000		100.0%	\$ 23,808
7.	Title:	Program Assistant (Nutrition Education Tech)	\$ 32,240	0.1923		19.2%	\$ 6,200
8.	Title:	Program Assistant (Courier)	\$ 28,496	0.0423	4.23%		\$ 1,205
9.	Title:	Teacher (Lead Teacher) (11) 10 hrs. x	\$ 5,500				\$ 5,500
10.	Title:	Excess Time (Teachers/Student Aide)	\$ 2,520				\$ 2,520
SUBTOTAL			\$ 311,038	3.8850	59.27%	329.23%	\$ 149,644
POSITION DESCRIPTIONS:							
Accountant/Finance Analyst #1		Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.					
Dietician #2, 3		Oversees and supervises the nutrition education program including project administration, project coordination, the development of the nutrition education component and materials and other nutrition and physical activity promotion programs.					

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Humboldt County Office of Education
11-10208

Office Manager/Secretary/Admin Asst #4	Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract.
Program Assistant # 5, 6, 7, 8	Assists the Project Coordinator with nutrition education program planning and development. Under the direction of Project Coordinator, works directly with individuals and small groups providing curriculum-based, prevention-oriented general nutrition education and physical activity targeted to SNAP-Ed eligibles.
Teacher (preK-12 Classroom, PE, Speech, etc.) #9	Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion; local, regional, and statewide collaboration; and close coordination with Registered Dietician (RD) to train staff.
Teacher/Student Aide/Assistant #10	Assists the Nutritionists, Health Educators, and Project Coordinator with nutrition education activities and community events that promote healthy eating and physical activity for low-income families, the target population, Food Stamp recipients and other similar households.
	Total Dollars
B. FRINGE BENEFITS:	
Includes payroll taxes and medical/dental benefits at 50 % of salaries (\$149,644 x 50%)	\$ 74,822
	SUBTOTAL: \$ 74,822
C. OPERATING EXPENSES:	
Phone costs (3 phone lines @ \$20.00/month x 12 months)	\$ 720
Miscellaneous office supplies (ink cartridges for printers and other miscellaneous supplies such as as post-it notes, pens, pencils, tape, staples, postage) approx. (\$75.00/month x 12 months)	\$ 900
	SUBTOTAL: \$ 1,620
D. EQUIPMENT EXPENSES:	
Purchase of new computer for Special Projects Technician position (1.0 FTE) (current computer is six years old).	\$ 2,000
Digital camera to document scope of work activities.	\$ 200
	SUBTOTAL: \$ 2,200
E. TRAVEL AND PER DIEM:	
	\$ -
Funds budget for local mileage approx. 9,294miles @ .555 mile equals approx. \$5,158 (Local mileage budgeted for Nutrition Education Specialist, and Special Project Technicians to travel to school sites, after school programs, and preschool sites within Humboldt County (geographically remote covering 3,572.49 miles) to assist with conducting nutrition education, HOTM delivery, meetings and procurement of materials and supplies to conduct activities outlined in scope of work.	\$ 5,158
1 One Out of Town Regional Network sponsored Collaborative Meeting--Attendance for 2 staff members (Project	\$ 526

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Humboldt County Office of Education
11-10208

	<u>Coordinator (.50 FTE) and Nutrition Education Specialist (.60 FTE)</u>	
	Mileage @ approx. 322 miles x .555/mile equals approx. \$179.00	
	Lodging @ \$168.00 (\$84.00x 1 night x 2 staff) plus \$19.00 (11% tax @9.24 x 2) equals \$187.00	
	Per diem @ \$40.00/day x 2 days/person (2) equals \$160.00	
	\$179.00 + \$187.00 + \$160.00= \$526.00	
2	<u>Network Annual Conference Sacramento: Attendance for 3 staff members (Project Coordinator (.50 FTE), Nutrition Education Specialist (.60FTE), and Special Projects Technician (1.0 FTE)</u>	\$ 2,555
	Airfare @ \$500.00 x 3 staff (roundtrip Eureka to Sacramento) per person equals \$1,500.00 (\$84.00/night x 2 nights x 3staff) plus 12% tax. Lodging @ \$504.00 + \$61.00= \$565.00	
	Ground Transportation/Parking @ \$ 65.00 x 2 days equals \$130.00	
	Per diem @ \$40.00/day x 3 days/per person (3) equals \$360.00	
	\$1,500.00 + \$565.00 + \$130.00 + \$360.00=\$ 2555.00	
3	<u>Miscellaneous Network sponsored nutrition education training, workshops and meeting for FFY 2012--Attendance 2 staff members (Project Coordinator (.50 FTE), Special Project Technician(1.0 FTE)</u>	\$ 1,479
	Trainings may include Geographic Information System (GIS); Harvest of the Month training; other Network sponsored trainings that have been pre-approved by State Program Managers.	
	Airfare (roundtrip Eureka to Sacramento) @\$500.00 per person x 2 people equals \$1,000.00 (\$84.00/night x 2 staff plus 12% tax-. Lodging @ \$168.00 +21.00 = \$189.00	
	Ground Transportation/Parking @ \$ 65.00 x 2 days equals \$130.00	
	Per diem @ \$40.00/day x 2 days/per person (2) equals \$160.00	
	\$1,000.00 + \$189.00 + \$130.00 + 160.00 = \$1479.00	
	SUBTOTAL:	\$ 9,718
		Total Dollars
F. SUBCONTRACTORS:		\$ -
	MOU with Southern Humboldt USD: Collaborate with Project Coordinator to carry out activities outlined within scope of work with qualifying schools within district. See attached MOU and Subcontractor Budget Justification. \$2389 (Personnel) + \$1802 (Fringe Benefits) + \$1054.00 (travel) + 2755.00 (other costs)	\$ 8,000
	MOU with Community Alliance with Family Farmers (CAFF): Utilize school/community gardens for garden enhanced nutrition education that teach gardening concepts that reinforce the beneficial nutrition aspects of gardening. See attached MOU and Subcontractor Budget Justification \$39,000 @ .1539 FTE (Personnel)	\$ 6,002
	SUBTOTAL:	\$ 14,002

SUBCONTRACTOR BUDGET JUSTIFICATION
Humboldt Community Alliance With Family Farmers
October 1, 2011-September 30, 2012

Humboldt County of Education
11-10208

A. PERSONNEL SALARIES:										
1. Name and Position Title					2. Annual Salary		3. Total FTE (as a decimal)		4. Total Dollars	
POSITIONS										
1.	Title:	Nutrition Aide (Family Service Worker)			\$	39,000	0.1539	\$	6,002	
SUBTOTAL					\$	39,000	0.1539	\$	6,002	
POSITION DESCRIPTIONS:										
Nutritionist/Nutrition Educator/Nutrition Aide #1		Provides nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other								
B. FRINGE BENEFITS:										
									\$0	
C. OPERATING EXPENSES:										
									\$0	
D. EQUIPMENT EXPENSES:										
									\$0	
E. TRAVEL AND PER DIEM:										
									\$ -	
									\$0	
F. SUBCONTRACTORS:										
									\$ -	
									\$0	
G. OTHER COSTS:										
									\$ -	
									\$0	
H. INDIRECT COSTS:										
									\$0	
TOTAL					\$	39,000.00	0.1539	\$	6,002	

SUBCONTRACTOR BUDGET JUSTIFICATION
Southern Humboldt Unified School District
October 1, 2011-September 30, 2012

Humboldt County of Education
11-10208

A PERSONNEL SALARIES:						
1. Name and Position Title				2. Annual Salary	3. Total FTE (as a decimal)	4. Total Dollars
POSITIONS						
1.	Name:	Lisa Henniger				
	Title:	Nutrition Aide (Family Service Worker)			\$ 17,670	0.1352 \$ 2,389
SUBTOTAL				\$ 17,670	0.1352	\$ 2,389
POSITION DESCRIPTIONS:						
Nutritionist/Nutrition Educator/Nutrition Aide #1		Provides nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation				
						Total Dollars
B. FRINGE BENEFITS:						
Includes payroll taxes and medical/dental benefits at 74.56% of salaries (\$2,389.00 x 75.43% =)						\$ 1,802
						\$ 1,802
C. OPERATING EXPENSES:						
SUBTOTAL:						\$ -
D. EQUIPMENT EXPENSES:						
SUBTOTAL:						\$ -
						Total Dollars
E. TRAVEL AND PER DIEM:						
Funds budgeted for local mileage approx. 960 —approx. 822 miles @ 51 -.555/mile equals approx. sites, playgroups, and events to assist with conducting nutrition education, delivery of Harvest of the and procurement of materials and supplies to conduct nutrition education activities.						\$ 490

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Kern County Superintendent of Schools
Program Area: Local Incentive Awardee: County Office of Education
Contract Number: 10-10038

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 51% Female 49%

Ethnicity:

- African American 7%
- Asian 5%
- Caucasian 30%
- Latino 58%
- Native American _____%
- Pacific Islander _____%
- Other (specify) _____: _____%

Languages:

- | | |
|--|--|
| <input checked="" type="checkbox"/> English 100% | <input type="checkbox"/> Khmer (Cambodian) _____% |
| <input type="checkbox"/> Spanish _____% | <input type="checkbox"/> Korean _____% |
| <input type="checkbox"/> Arabic _____% | <input type="checkbox"/> Lao _____% |
| <input type="checkbox"/> Armenian _____% | <input type="checkbox"/> Tagalog _____% |
| <input type="checkbox"/> Russian _____% | <input type="checkbox"/> Vietnamese _____% |
| <input type="checkbox"/> Bosnian _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Cantonese _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Farsi _____% | <input type="checkbox"/> Mandarin _____% |
| <input type="checkbox"/> Hmong _____% | |

Ages:

- Under 5 years old 40%
- 5 to 8 25%
- 9 to 11 13%
- 12 to 17 5%
- 18 to 59 15%
- 60 years old and over 2%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|--|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks _____% | <input type="checkbox"/> Soup Kitchens _____% |
| <input type="checkbox"/> Food Pantries _____% | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input type="checkbox"/> Public Housing _____% | <input type="checkbox"/> WIC Offices _____% |
| <input type="checkbox"/> HeadStart _____% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): _____
- Internet/Web Sites-website address: _____
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (320 occurrences at .5hour(s) each)
- Community Education Events: (4 occurrences at .5hour(s) each)
- Training/Workshop/Conference: (5 occurrences at 2hour(s) each)
- Point of Purchase: (_____ occurrences at _____hour(s) each)
- Other (specify)_____: (_____ occurrences at _____hour(s) each)

Key Educational Messages:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input type="checkbox"/> Lean Meat and Beans |
| <input checked="" type="checkbox"/> Physical Activity | <input type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input type="checkbox"/> Fats and Oils | <input checked="" type="checkbox"/> Promote Healthy Weight |
| <input type="checkbox"/> Fiber-Rich Foods | <input type="checkbox"/> Sodium and Potassium |
| <input checked="" type="checkbox"/> Food Safety | <input type="checkbox"/> Whole Grains |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | <input type="checkbox"/> Other (Specify): _____ |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Other Youth Education Sites (includes Parks and Recreation) |
| _____ Adult Rehabilitation Centers | _____ Public/Community Health Centers (includes Public Health Departments) |
| _____ CalFresh Offices | _____ Public Housing |
| _____ Churches | 2_____ Community Centers |
| _____ Elderly Service Centers | 8_____ Schools – students (Preschool) |
| _____ Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | 5_____ Schools – students (K-12) |
| _____ Extension Offices | _____ Schools – students (Afterschool Program) |
| _____ Farmers Markets | _____ Schools – Parents |
| _____ Food Stores | _____ Shelters/Temporary Housing |
| _____ Head Start Programs | _____ WIC Programs |
| _____ Individual Homes | _____ Worksites |
| _____ Libraries | Other (specify): _____ |
| | Other (specify): _____ |
| | Other (specify): _____ |

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 4,273

Narrative (max. 200 words)

The Kern County Superintendent of Schools along with Kern Union High and Standard School Districts will work with its partners (American Cancer Society, The Gleaners, Grocery Partners, Kern County Farm Bureau, Dairy Council and UC-EFNEP) to increase healthy eating among SNAP-Ed eligible families in Kern County. Nutrition education will be provided at thirteen eligible school sites and will include hands-on healthy cooking demonstrations and physical activity promotion. SNAP-Ed will also be promoted in the context of nutrition education.

Activities to increase nutrition education and physical activity promotion will include : implementation of Harvest of the Month at eligible school sites; providing professional development to teachers and staff on nutrition education; providing eligible school sites with materials needed to conduct nutrition education and healthy taste testing.

KCSOS will partner with local organizations and groups to provide nutrition education to SNAP-Ed eligible families through community events, school events, and parent classes. KCSOS will attend Central Valley Health and Nutrition Collaborative meetings.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|---|--|
| <input checked="" type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input type="checkbox"/> Adding new partners |
| <input type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): _____ |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Process evaluation measures will include the following : as recorded in sign-in sheets, agendas, numbers who participated in events, and frequency of events and classes as measured on Activity Tracking Forms. Post evaluation assessments of teachers participating in professional development trainings will be conducted.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities.

Contractors who receive Federal Share >\$350,000 must participate in impact evaluation.

Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

A strong relationship with the following agencies, American Cancer Society, Gleaners, Farm Bureau, Grocery Partners and UC-EFNEP will ensure a seamless delivery of nutrition education to SNAP-Ed eligible students and their families. Continued participation in *Network* allowable, professional development opportunities will provide access to best practices in nutrition education and physical activity promotion.

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
School (Pre-School)	Wasco Child Development Center (CDC)	764 H Street	Wasco	93280	06029004402	All Races	63.6%	
School (Pre-School)	Richardson CDC	1515 Feliz Drive	Bakersfield	93307	06029002500	All Races	69.1%	
School (Pre-School)	Ming Ave CDC	1100 Ming Ave	Bakersfield	93304	06029002600	All Races	53.7%	
School (Pre-School)	Wasco CDC	617 6 th Street	Wasco	93280	06029004402	All Races	63.6%	
School (Pre-School)	Lamont CDC	9615 Main St	Lamont	93241	06029006402	All Races	68.8%	
School (Pre-School)	Fairgrounds CDC	931 Belle Terrace	Bakersfield	93304	06029002600	All Races	53.7%	
School (Pre-School)	North Beardsley CDC	900 W. Sanford	Bakersfield	93308	06029002600	All Races	52.8%	
Community Center	Kern County Fairgrounds	Ming/Ave/Belle Terrace	Bakersfield	93304	06029002600	All Races	53.7 %	
Community Center	Family Resource Center	1515 Feliz Drive	Bakersfield	93307	06029002500	All Races	69.1%	

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Standard Elementary (S)	Standard Elementary	15637926010086	83.78%	5.65%	89.43%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Wingland Elementary (S)	Standard Elementary	15637926010102	65.15%	15.15%	80.30%
Highland Elementary (S)	Standard Elementary	15637926010078	42.79%	20.93%	63.72%
Shafter High School (S)	Kern Union High School	15635291535087	66.67%	11.81%	78.47%
Kern County Community (S)	Kern County Office of Education	15101571530310	76.05%	7.51%	83.56%
Golden Oak Elementary (PS)	Richland Union Elementary	15635786090591	89.56%	10.44%	100%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Aleksie Tolstoy	The Gigantic Turnip	Storybook about a cumulative tale in which the turnip planted by an old man grows so enormous that everyone must help to pull it up. PreK.	English
Alta Bjornsen	Agriculture Awareness Through Poetry	Students will read a variety of poems related to agriculture and fruits and vegetables, and will analyze the vocabulary and context of each. 9 th -10 th	English
American Cancer Society	Add Fruits and Veggies to Your diet	Online information on tips for adding fruits and vegetables to your diet. Adults	English
American Cancer Society	Eat Right and Get Active	Nutrition Education Activities that implement fruits and vegetables in your diet. Ways to implement the Eat Right Challenge. 3 rd -5 th	English
American Cancer Society	Nutrition and Activity Quiz	Online quiz to test how healthy you are living. Adults.	English
Bobbie Kalman	Hooray for Orchards	Children will be amazed by the care orchard farmers must take in the growing and harvesting of fruit-bearing trees, vines, and bushes. Ages 4-8	English

Source	Title	Description	Languages
Brenda Byers	Fruits and Vegetables for Health	Teaches students about the production, distribution, and nutritional value of California fresh produce. 4 th -6 th	English
C.Z. Guest	Tiny Green Thumbs	Storybook about a boy and grandmother who plant several types of veg seeds. Instructions for each. PreK-1 st	English
California Department of Education	Fresh Fruit and Vegetables Photo Cards	Photo cards of fresh fruits and vegetables along with the nutritional value. PreK- adults	English
California Healthy Kids Resource Center	Kitchen Math	Kit contains a video, PowerPoint presentation, posters, CD-ROMs, and reproducible student worksheets to teach students how to apply fraction, multiplication, and division skills as they manipulate recipes and prepare food. 6 th -8 th	English
California Healthy Kids Resource Center	Linking Science and Nutrition	Instructional lessons for grades 5-8 th grade that links science content standards to health education standards for nutrition and physical activity.	English
Cathy Smith	Plants On My Plate	Book that develops awareness when eating fruits and vegetables, they are eating parts of plants. Ages 4-8	English
Charles Micucci	The Life and Times of the Apple	Book about the life cycle, growing practices, and history. lively, timely and entertaining facts about apples PreK- Elementary	English
Connie Evers	How to Teach Nutrition to Kids	Book that teaches positive attitudes about food, fitness, and body. Hands on Activities for Elementary and High School.	English
Contractor Developed - ABC Unified, Downey Unified and Hawthorne School Districts	Harvest of the Month Student Workbooks	Ready to use Harvest of the Month workbooks based around the monthly featured produce. Teachers can use workbooks to enhance HOTM classroom taste tests and activities for K-3 rd grades	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Contractor Developed - Kern County Superintendent of Schools	TV Script for HOTM Produce Item and Cooking Demonstration	TV script for monthly segments on local TV morning program. Provides information about the HOTM featured produce item and a cooking demonstration of a HOTM recipe. Targeted to SNAP-Ed families.	English
Contractor Developed - LAUSD	Shake it Up! With Fruits and Veggies-CD	CD with songs and activities for ages three to nine years old. Upbeat style of music to engage dancing, singing, and the importance of healthy eating	English
Contractor Developed - Orange County Department of Education -School Coalition	PreK Harvest Tools Packet	Each PreK packet includes a picture, accordion book, math & science lesson, Power point presentation for parent education, themed classroom activity, classroom recipes, themed parent education, and parent recipes.	English
Cynthia Rylant	Mr. Putter and Tabby Pick the Pears	Elderly man gets creative on ways to pick pears to make jelly. 1 st -3 rd	English
Dairy Council of California	Building a Healthy Me!	This six-lesson program for kindergarten, teaches fundamental nutrition concepts that introduce students to a range of healthy food choices.	English and Spanish
Dairy Council of California	Healthy Choices, Healthy Me	A comprehensive, ten-lesson nutrition education program for 1 st -2 nd , that focuses on food choice behaviors while reinforcing language arts and math.	English
Dairy Council of California	Nutrition Pathfinders	This five lesson unit for 4 th -5 th , reinforces language arts and math while teaching health in a fun way.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
David Masumoto	Harvest Son	Masumoto describes his life growing up in a Japanese American farm family in California's Central Valley. He relates his life on the farm as a boy and his ideas about running the 80-acre spread after he took over from his father. High School	English
Eric Houghton	The Crooked apple Tree	Storybook about two kids and a crooked apple tree in their backyard that teaches about changes in seasons and changes of apples trees during each season. Ages PreK-1 st	English
Flor Ada	The Three Golden Oranges	Storybook about three brothers who are instructed by their mother to find wives. An old woman advises them that they must work together and tells them to travel to a castle grove, pick three golden oranges, and together bring them back to her. 1 st -5 th	English
Gail Gibbons	From Seed to Plant	Rich in vocabulary this book (K-2) takes the reader from seed to plant to eating healthy. Beautiful pictures show pollination, harvest and care of plants.	English
Jackie French and Bruce Whatley	Too Many Pears!	Storybook of a strong-willed and clever cow who loves pears, and will go to great lengths to get them. A young girl must find a way to curb the animal's insatiable appetite. PreK-1	English
Janet Stevens	Tops and Bottoms	Lazy Bear sleeps through every planting season, so conniving Hare makes a deal. He and his family will work Bear's land and split the crops in half. Pre-K-2	English
Jean Marzolo	Sun Song	After the sun awakens a sleeping boy and his puppy, the latter is seen investigating blooming flowers and vegetables from the garden, all nourished by the sun. Ages 4-8	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Jean Richards	A Fruit is a Suitcase for Seeds	Storybook about seed dispersal of which plants most specifically fruits travel from one place to another. PreK	English
Jody Fickes-Shapiro	Up, Up, Up! It's Apple Picking Time	This fictional storybook is based on facts about harvesting a variety of apples. PreK-Elementary	English
Leslie Pietrzyk	Pears on a Willow Tree	Story of four generation family who bond by use of recipes and are tied by pears. Middle School-High School.	English
Lois Lenski	Strawberry Girl	About a farmer's family and how they grow strawberries despite adversity. Ages 9-12	English
Lynne Cherry	How Groundhog's Garden Grew	Storybook that describes the cycle of an entire gardening year. At the end of the season groundhog has a delicious dinner of homegrown fruits and vegetables for his friends. PreK-2	English
Lynne Tuft	The Grapes Grow Sweet	Picture book that offers a captivating glimpse of growing up on a family vineyard in wine country. Readers follow the development of the grape from bloom to harvest, and see up close the animal and plant life of the vineyard. Pre-K	English
Marcie Rendon and Cheryl Walsh Bellville	Farmer's Market	Book with photos and text that describes a Farmer's Market. 4 th -6 th	English
Marvin Buckley	Making Raisins	Lesson plans on the simple process of turning grapes into raisins. Ages 5-6	English and Spanish
Melvin Berger	An Apple A Day	Storybook on how Apples are grown, picked, and shipped to grocery stores. Pre-K and Elementary	English
Meridith Sayles Hughes	Buried Treasure: Roots and Tubers	Book that describes the origin and history of each vegetable; growing and production techniques; and the way the food affects the lives of the people who raise, eat, and use it around the world. Grades 4-7	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Meridith Sayles Hughes	Cool As A Cucumber, Hot as a Pepper: Fruit Vegetables	Book that discusses the history and uses of plants that are normally thought of as vegetables but share some of the traits of fruits, such as tomatoes, avocados, squash, and peppers. Grades 5-8	English
Meridith Sayles Hughes	Green Power: Leaf and Flower Vegetables	Book that describes the history, growing requirements, uses, and food value of various leafy green vegetables and vegetable flowers, including cabbage, broccoli, artichokes, spinach, Belgian endive, and lettuce. Grades 5-8	English
Meridith Sayles Hughes	Spill the Beans and Pass the Peanuts: Legumes	Book that provides information on the history, production, and uses of several popular members of the legume family: peanuts, lentils, peas, and beans, particularly soybeans. Ages 9-12	English
Meridith Sayles Hughes	Stinky and Stringy: Stem and Bulb Vegetables	Book that describes historical origins, use, and growing requirements of garlic, onions, shallots, and leeks as well as celery, asparagus, and rhubarb. Ages 9-12	English
Meridith Sayles Hughes	Yes We Have Bananas: Fruits from Shrubs and Vines	Bananas, pineapples, grapes, berries, and melons are among the fruits included in this book. An introduction describes the process of photosynthesis and the domestication of plants. Grade 4-6	English
Molly Bang	The Grey Lady and the Strawberry Snatcher	Storybook about a grey lady who buys <u>strawberries</u> from the market and goes home with them. A long fingered creature follows her and tries to steal the strawberries. PreK-3	English
National Gardening Association	10 Terrific Vegetables	Book provides cultural connections, lesson ideas, and gardening basics for growing a vegetable garden. Ages 5-18	English

Source	Title	Description	Languages
<i>Network</i>	Everyday Healthy Meals-Cookbook	Cookbooks that teach families of all ages how to prepare healthy recipes using low fat ingredients and incorporating plenty of fruits and vegetables in every meal.	English and Spanish
<i>Network</i>	Healthy Chinese Cuisine	Cookbook that incorporates a healthier version of Chinese cuisine for families.	English
<i>Network</i>	Inspiring Youth as Partners	Booklet that highlights youth-led projects focused on creating healthier communities and the lessons learned.	English
<i>Network</i>	Shape of Yoga-Nutrition and Physical Activity Booklet for Families	Booklet for families, parent, or teachers with some basic and easy yoga poses for beginners and for use with children of all ages. The poses encourage dialogue about nutrition.	English and Spanish
<i>Network - California Power Play!</i>	Kids...Get Cookin'! Fast and Fun Recipes	Cookbook for 4 th and 5 th grade students that teach the importance of fruits and vegetables and physical activity.	English
<i>Network - California Power Play!</i>	Power Up for Learning: A Physical Activity Supplement to the School Idea and Resource Kit	Supplement to the Power Play! School Idea and Resource Kit that will reinforce the nutrition concepts in the resource kit.	English
<i>Network - California Power Play!</i>	School Idea and Resource Kit	Instructional student and parent materials targeting students in 4 th and 5 th grade. Lessons teach students about the importance of eating fruits and vegetables and being active every day. Teacher instruction book and students booklets.	English
<i>Network - Harvest of the Month</i>	Harvest of the Month Community Newsletter	Newsletter provides nutrition information on monthly produce items and recipes for adults.	English and Spanish
<i>Network - Harvest of the Month</i>	Harvest of the Month Educator Newsletter	Newsletter provides nutrition information on monthly produce items and recipes to be used in K-12 classrooms.	English
<i>Network - Harvest of the Month</i>	Harvest of the Month Family Newsletter	Newsletter provides nutrition information on monthly produce items and recipes for families.	English and Spanish

Source	Title	Description	Languages
<i>Network - Latino Campaign</i>	Fruit, Vegetable and Physical Activity Toolbox for Community Educators	Activities and lessons to teach adults about the importance of eating fruits and vegetables and being active every day.	English and Spanish
<i>Network - Latino Campaign</i>	Healthy Latino Recipes-Made with Love	Cookbook targeting Latino families with cultural recipes using healthy ingredients and messages on eating more fruits and vegetables and being active.	English and Spanish
<i>Network -African American Campaign</i>	Soulful Recipes, Building Healthy Traditions	Cookbook targeting African American families of all ages and teaching about healthy cooking of cultural soul foods.	English
Patsy Jensen	Johnny Appleseed Goes a Plantin’	Biography of Johnny Appleseed and how he planted apple trees across the country. Pre-K-Elementary	English
Peggy Sissel-Phelan	All about Farmers’ Market	This easy-to-read picture book about the benefits of shopping at the Farmers’ Market stresses the importance of variety, color, and freshness of foods. PreK-2 nd	English
Roni Schotter	A Fruit and Vegetable Man	Book about how Ruby Rubenstein has run his fruit and vegetable store with both pride and art for nearly 50 years. When Ruby gets sick, young Sun Ho and his family, new arrivals to this country, save the day. PreK-3 rd	English
Ruth Heller	The Reason for a Flower	Lifecycle of the flower and how they can become fruits, and vegetables. Pre K -2	English
Ruth Kraus	The Carrot Seed	Storybook about a little boy who plants and cares for his carrot seed and gets a large carrot at the end. Ages 4-8	English and Spanish
Steven Kellogg	Jack and the Bean Stalk	Storybook with a modern take of the English Fairytale. Ages 4-8	English

Source	Title	Description	Languages
The Mayo Clinic and UCLA Center for Human Nutrition	Encyclopedia of Foods: A Guide to Healthy Nutrition	Encyclopedia describes more than 140 foods with information that includes their history and nutrient content. Makes the connection between health, disease, and the food we eat. Middle School and High School	English
UCCE (EFNEP, FSNEP)	EatFit	EatFit is a series of nine lessons/curriculum (for 5 th -9 th grade) that provides hands-on activities to teach students the skills they need to set and meet their nutrition and physical activity goals.	English
UCCE (EFNEP, FSNEP)	Reading Across MyPyramid	A literacy curriculum promoting nutrition & health education for K-3.	English
USDA	Eat Smart Play Hard	K-6 grade student handouts to encourage and teach children to eat healthy and be physically active every day.	English
USDA	Loving Your Family Feeding Their Future Booklet and Handouts	Booklet and handouts to educate families on nutrition and healthier eating choices.	English and Spanish
USDA	Nutrition Essentials	A series of lessons that help middle and high school students make healthful eating and physical activity choices.	English
USDA	Their Future Means Everything to You Brochure	Brochure that reinforces common themes found in Loving Your Family, Feeding Their Future booklet.	English and Spanish
USDA, Team Nutrition	Empowering Youth with Nutrition and Physical Activity	A manual for use in after school programs and classrooms with youth 11-18 years old. It contains current nutrition and physical activity information to enhance leader knowledge and fun, hands-on activities that teach nutrition concepts.	English
USDA, Team Nutrition	Two-Bite Club	Educational storybook developed to introduce MyPyramid to preschoolers.	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>
N/A		

**BUDGET JUSTIFICATION
October 1, 2011-September 30, 2012**

**Kern County Superintendent of Schools
10-10038**

A PERSONNEL SALARIES:							
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS							
1.	Name: Shelley Northrop Title: Administrator	\$ 101,501	0.1000	5.0%	5.0%	\$ 10,150	\$ 10,150
2.	Name: Elizabeth Velasco Title: Project Coordinator (Program Facilitator)	\$ 45,118	0.5000	25.0%	25.0%	\$ 22,559	\$ 22,559
3.	Name: Stephanie Frey Title: Secretary	\$ 36,622	0.5000	50.0%	0.0%	\$ 18,311	\$ 18,311
4.	Name: Teacher Extra Duty Time Title: Teacher	\$ 4,960	1.0000	0.0%	100.0%	\$ 4,960	\$ 4,960
5.	Title: Nutrition Educator Time Title: Nutrition Educator	\$ 49,000	1.0000	0.0%	100.0%	\$ 49,000	\$ 49,000
SUBTOTAL		\$ 237,201	3.1000	80.00%	230.00%	\$ 104,980	\$ 104,980
FEDERAL SHARE POSITIONS:							
Administrator (Position #1)		Administers the nutrition education contract and budget, supervises nutrition education staff, attend nutrition education and scope of work related meetings, develops program plan and participates in the Regional collaborative. Coordinate contract reporting requirements.					
Project Coordinator (Position #2)		Coordinate program staff and nutrition education activities; plan and follow through on community and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and education materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.					
Secretary (Position #3)		Provides general clerical support to the Nutrition Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract.					
Extra Duty Teacher Position (Position #4)		Provides nutrition education to the SNAP-Ed eligible population. Includes time for teacher to work with students beyond the regular school day. In addition, provides funds to cover extra duty time for professional development beyond the regular hours.					

BUDGET JUSTIFICATION
October 1, 2011-September 30, 2012

Kern County Superintendent of Schools
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Nutritionist/Nutrition Educator/Nutrition Aide (Position #5)	Provides nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation of quarterly reports, maintaining program reports and tracking system.		
		Federal Share Total	Total Dollars
B. FRINGE BENEFITS:			
Federal Share:			
Includes payroll taxes and medical/dental benefits at 40.66% of salaries (\$55,980 x 40.66%) Nutrition Educators are paid an hourly rate and do not receive fringe benefits		\$ 22,761	\$ 22,761
		SUBTOTAL:	\$ 22,761
C. OPERATING EXPENSES:			
Federal Share:			
1.) Office Supplies, ink cartridges, paper, etc...phone expenses, repairs. Based on historical SNAP-Ed usage.		\$ 1,856	\$ 1,856
2.) Internet services connectivity-\$500 per FTE =\$500x 1.10 FTE (Administrator, Proj. Coord, and Secretary) Flat fee per year		\$ 550	\$ 550
3.) Postage for returning Network approved educational resources borrowed from the California Healthy Kids Resource Center-bulk mail average at \$50 per mailing x 5 mailings per year.		\$ 250	\$ 250
4.) Duplication of Harvest of the Month materials (approx. figures based on three color duplication up to \$1.228 per sheet x 1,000 (includes layout).		\$ 1,228	\$ 1,228
		SUBTOTAL:	\$ 3,884
D. EQUIPMENT EXPENSES			
Federal Share:			
		\$ -	\$ -
		SUBTOTAL:	\$ -
E. TRAVEL AND PER DIEM:			
Federal Share:			
<i>1) Annual Network Conference</i>			
Titles of Staff attending: Project Coordinator, and 4 Nutrition Consultants			
Lodging: \$84 + tax x 3 nights x 3 rooms total		\$ 900	\$ 900
Per Diem: \$40/day x 5 people x 3 days		\$ 600	\$ 600
Mileage: \$.555x 572 miles x 3 cars		\$ 952	\$ 952
Parking: \$12 per car x 3 cars x 3 days		\$ 108	\$ 108

**BUDGET JUSTIFICATION
October 1, 2011-September 30, 2012**

**Kern County Superintendent of Schools
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	Federal Share Total Dollars	Total Dollars
<i>2) Network Skills Training</i>		
Titles of Staff Attending: Project Coordinator and 4 Nutrition Consultants		
Registration: \$45 x 5 people x 2 trainings	\$ 450	\$ 450
Lodging: \$84 + tax x 3 rooms x 2 nights x 2 trainings	\$ 1,200	\$ 1,200
Per Diem: \$40/day x 2 days x 5 people x 2 trainings	\$ 800	\$ 800
Mileage: \$.555 x 210 x 2 cars x 2 trainings	\$ 466	\$ 466
Parking: \$12 per car x 2 cars x 3 days x 2 trainings	\$ 144	\$ 144
<i>3) Central Valley Health & Nutrition Collaborative Meeting & Events 4 meetings per year</i>		
Titles of Staff attending: Project Coordinator, Teacher, Nutrition Consultant		
Mileage: \$.555 x 250 miles x 2 cars x 4 meetings	\$ 1,110	\$ 1,110
<i>4) Travel to and from school/community sites (Project Coordinator, Nutrition Consultants, and Secretary)</i>		
Mileage: \$.555 x 11,479.28 miles= \$6,371 for Network funded staff who will be traveling to KCSOS preschools, Shafter High School, and Standard school sites where SOW activities will be conducted.	\$ 6,371	\$ 6,371
*These funds are to utilized upon the approval of state Network staff to attend partially and non-funded Network meetings, trainings and		
SUBTOTAL:	\$ 13,101	\$ 13,101
F. SUBCONTRACTORS:		
Federal Share:		
1. Standard School District: KCSOS will subcontract with the school district to provide nutrition education activities in targeted grade levels. See attached	\$ 24,671	\$ 24,671
2) Nutrition Consultant: 1 Consultant at \$50 per hour up to 10 hours. Nutrition Consultant will model nutrition demonstrations for teachers and coach in the classroom. All duties conducted by school staff beyond the normal, regular-paid work day (e.g., weekends and evenings) and within allowable SNAP-Ed guidelines.	\$ 500	\$ 500
3) Shafter High School Teachers will provide nutrition education and support youth engagement activities in targeted grade levels. See attached Subcontractor Budget Justification	\$ 1,477	\$ 1,477
SUBTOTAL:	\$ 26,648	\$ 26,648

**BUDGET JUSTIFICATION
October 1, 2011-September 30, 2012**

**Kern County Superintendent of Schools
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		Federal Share Total	Total Dollars
G.	OTHER COSTS:		
	Federal Share:		
	1) *Nutrition Education Materials required for the delivery of critical program services will be distributed along with nutrition education at school and community activities and events. May include pamphlets, cookbooks, etc. Will not exceed \$4 per person. No reinforcement or promotional items will be purchased.	\$ 3,541	\$ 3,541
	2) Small cooking supplies for cooking demonstrations and taste testing for classroom activities, community events, and teacher trainings.	\$ 3,000	\$ 3,000
	3) Harvest of the Month taste testings at \$20 per classroom x 54 classrooms x 9 months. This includes materials, samples of fruits and	\$ 9,720	\$ 9,720
	*Expenditures on nutrition education materials must have prior California Department of Public Health approval and must comply with all State and Federal safety requirements with respect to production including Prop 65 requirements for lead content.		
	SUBTOTAL:	\$ 16,261	\$ 16,261
	DIRECT COSTS SUBTOTAL	\$ 187,635	\$ 187,635
H.	INDIRECT COSTS:		
	Federal Share: 6.59% Modified Direct Rate (\$187,635)	\$ 12,365	\$ 12,365
	California Department of Education calculates in-direct charges for each Local Education Agency based on a formula. This rate is the CDE Approved Rate for in-direct which covers a wide variety of non direct services (does not include capitalized equipment). CDE approved indirect rate is 6.59% direct expenses, excluding the amount over \$25,000 for any sub agreement or sub award and excluding capital outlay.		
	SUBTOTAL:	\$ 12,365	\$ 12,365
	TOTAL:	\$ 200,000	\$ 200,000

SUBCONTRACTOR BUDGET JUSTIFICATION

Kern County Superintendent of Schools

Shafter High School

10-10038

October 1, 2011 - September 30, 2012

A PERSONNEL SALARIES:									
1. Name and Position Title				2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS									
1.	Name:	TBD (\$26/hour x 4 teachers x 14.201 hours each)							
	Title:	Teachers Extra Duty Hours			\$ 216,320	0.02731	0.0%	2.731%	\$ 1,477
SUBTOTAL				\$ 216,320	0.02731	0.0%	2.731%	\$ 1,477	\$ 1,477
* FTE was calculated using 2080/hours a year as the basis.									
POSITION DESCRIPTIONS:									
Teacher Extra Duty (Position #1)		Provides nutrition education to the SNAP-Ed eligible population. Includes time for teachers to work with students beyond the regular school day. In addition, provides funds to cover extra duty time for professional development beyond the regular hours.							
								Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:									
Federal Share:									
Fringe is not provided for teacher extra time-hourly rate								\$ -	
SUBTOTAL:								\$ -	\$ -
C. OPERATING EXPENSES:									
Federal Share:								\$ -	
SUBTOTAL:								\$ -	\$ -
D. EQUIPMENT EXPENSES:									
Federal Share:									
SUBTOTAL:								\$ -	\$ -
E. TRAVEL AND PER DIEM:									
Federal Share:								\$ -	
SUBTOTAL:								\$ -	\$ -
F. SUBCONTRACTORS:									
Federal Share:								\$ -	
SUBTOTAL:								\$ -	\$ -

SUBCONTRACTOR BUDGET JUSTIFICATION

Kern County Superintendent of Schools

Shafter High School

10-10038

October 1, 2011 - September 30, 2012

										Federal Share	Total Dollars
G	OTHER COSTS									Total Dollars	Total Dollars
	Federal Share:									\$ -	
SUBTOTAL :										\$ -	\$ -
H.	INDIRECT COSTS:										
	Federal Share:									\$ -	
SUBTOTAL:										\$ -	\$ -
TOTAL										\$ 1,477	\$ 1,477

SUBCONTRACTOR BUDGET JUSTIFICATION

Kern County Superintendent of Schools

Standard School District

10-10038

October 1, 2011 - September 30, 2012

A. PERSONNEL SALARIES:								
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS								
1.	Name:	TBD (\$26/hour x 123.07 hours) number of teachers TBD	\$ 54,080	0.05917		5.917%	\$ 3,200	\$ 3,200
	Title:	Teachers Extra Duty Hours*						
2.	Name:	Susan Dunn	\$ 33,280	0.09916		9.916%	\$ 3,300	\$ 3,300
	Title:	Nutrition Aide Extra Duty Hours(Clerk) (\$16/hour x 206.25						
SUBTOTAL			\$ 87,360	0.15833	0%	15.833%	\$ 6,500	\$ 6,500
* FTE was calculated using 2080/hours a year as the basis.								
POSITION DESCRIPTIONS:								
Teacher Extra Duty (Position #1)		Provides nutrition education to the SNAP-Ed eligible population. Includes time for teachers to work with students beyond the regular school day. In addition, provides funds to cover extra duty time for professional development beyond the regular hours.						
Nutrition Aide Extra Duty (Position #2)		Provides nutrition education to the SNAP-Ed eligible population. Provides funds for extra time beyond the school day and into the afterschool hours. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation of quarterly reports, maintaining program reports and tracking system.						
							Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:								
Federal Share:								
Fringe is not provided for teacher or nutrition aide extra duty time.							\$ -	\$ -
SUBTOTAL:							\$ -	\$ -
C. OPERATING EXPENSES:								
Federal Share:								
SUBTOTAL:							\$ -	\$ -
D. EQUIPMENT EXPENSES:								
Federal Share:								
SUBTOTAL:							\$ -	\$ -

SUBCONTRACTOR BUDGET JUSTIFICATION

Kern County Superintendent of Schools

Standard School District

10-10038

October 1, 2011 - September 30, 2012

		Federal Share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:			
Federal Share:		\$ -	\$ -
	SUBTOTAL:	\$ -	\$ -
F. SUBCONTRACTORS:			
Federal Share:		\$ -	\$ -
	SUBTOTAL:	\$ -	\$ -
G. OTHER COSTS:			
Federal Share:			
1)* Nutrition Education materials required for the delivery of critical program services will be distributed along with nutrition education at school and community activities and events. May include pamphlets, cookbooks, etc. Will not exceed \$4 (675 participants x \$4) No reinforcement or promotional items will be purchased.		\$ 2,700	\$ 2,700
2) Restock current cooking carts for food demonstrations. Small cooking supplies for food demonstrations- utensils, bowls, plates, plastic and paper products, and preparatory supplies etc. One set per school site (1 site @\$350) =\$350		\$ 350	\$ 350
3) Samples of Harvest of the Month fruits and vegetables for K, 1, and 2, and After School Programs @ \$20 per classroom x 67 x 9 months. Approximately 11,000 students will be reached. An adequate sample of fruits or vegetables for each child to have a "taste".		\$ 12,060	\$ 12,060
4) Network allowable books for three school sites that enhance and complement Harvest of the Month at an average of \$15 per book x 150 books. These books will be stored in each classroom along with accompanying nutrition education lessons and materials for teachers to use with their students.		\$ 2,250	\$ 2,250
	SUBTOTAL:	\$ 17,360	\$ 17,360
*Expenditures on nutrition education materials must have prior California Department of Public Health approval and must comply with all State and Federal safety requirements with respect to production including Prop 65 requirements for lead content.			
	DIRECT COSTS SUBTOTAL:	\$ 23,860	\$ 23,860
H. INDIRECT COSTS:			
Federal Share:			
Standard School District In-Direct Rate is 3.4% of Modified Direct Costs (\$23,860 x 3.4%) (Accounts receivable, accounts payable, HR, and general overhead). California Department of Education calculates in-direct charges for each Local Education Agency		\$ 811	\$ 811
	SUBTOTAL:	\$ 811	\$ 811
	TOTAL	\$ 24,671	\$ 24,671

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: *Los Angeles County Office of Education*
Program Area: **Local Incentive Awardee: Los Angeles County**
Contract Number: **09-11228**

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 52% Female 48%

Ethnicity:

- African American 5%
- Asian 13%
- Caucasian 11%
- Latino 67%
- Native American 0%
- Pacific Islander 3%
- Other (specify): 1%

Languages:

- | | |
|--|--|
| <input checked="" type="checkbox"/> English <u>90%</u> | <input type="checkbox"/> Khmer (Cambodian) _____% |
| <input checked="" type="checkbox"/> Spanish <u>10%</u> | <input type="checkbox"/> Korean _____% |
| <input type="checkbox"/> Arabic _____% | <input type="checkbox"/> Lao _____% |
| <input type="checkbox"/> Armenian _____% | <input type="checkbox"/> Tagalog _____% |
| <input type="checkbox"/> Russian _____% | <input type="checkbox"/> Vietnamese _____% |
| <input type="checkbox"/> Bosnian _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Cantonese _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Farsi _____% | <input type="checkbox"/> Mandarin _____% |
| <input type="checkbox"/> Hmong _____% | |

Ages:

- Under 5 years old _____%
- 5 to 8 37%
- 9 to 11 26%
- 12 to 17 27%
- 18 to 59 10%
- 60 years old and over _____%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet*
- See attached Free/Reduced Price Meal % data sheet*
- Other (Specify): _____ (_____% equal to or less than 185% FPL)
- Other (Specify): _____ (_____% equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|--|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks _____% | <input type="checkbox"/> Soup Kitchens _____% |
| <input type="checkbox"/> Food Pantries _____% | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input type="checkbox"/> Public Housing _____% | <input type="checkbox"/> WIC Offices _____% |
| <input type="checkbox"/> HeadStart _____% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): _____
- Internet/Web Sites-website address: _____
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (21,000 occurrences at 1 hour(s) each)
- Community Education Events: (50 occurrences at 2 hour(s) each)
- Training/Workshop/Conference: (32 occurrences at 2 hour(s) each)
- Point of Purchase: (_____ occurrences at _____ hour(s) each)
- Other (specify) _____: (_____ occurrences at _____ hour(s) each)

Key Educational Messages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input checked="" type="checkbox"/> Lean Meat and Beans |
| <input checked="" type="checkbox"/> Physical Activity | <input checked="" type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input checked="" type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input checked="" type="checkbox"/> Fats and Oils | <input checked="" type="checkbox"/> Promote Healthy Weight |
| <input checked="" type="checkbox"/> Fiber-Rich Foods | <input checked="" type="checkbox"/> Sodium and Potassium |
| <input checked="" type="checkbox"/> Food Safety | <input checked="" type="checkbox"/> Whole Grains |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | <input type="checkbox"/> Other (Specify): _____ |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Other Youth Education Sites (includes Parks and Recreation) |
| _____ Adult Rehabilitation Centers | _____ Public/Community Health Centers (includes Public Health Departments) |
| _____ CalFresh Offices | _____ Public Housing |
| _____ Churches | _____ Schools – students (Preschool) |
| _____ Community Centers | 96 _____ Schools – students (K-12) |
| _____ Elderly Service Centers | 3 _____ Schools – students (Afterschool Program) |
| _____ Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | 96 _____ Schools – Parents |
| _____ Extension Offices | _____ Shelters/Temporary Housing |
| _____ Farmers Markets | _____ WIC Programs |
| _____ Food Stores | _____ Worksites |
| _____ Head Start Programs | Other (specify): _____ |
| _____ Individual Homes | Other (specify): _____ |
| _____ Libraries | Other (specify): _____ |

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 60,000

Narrative (max. 200 words)

The goal of the Network for a Healthy California – Los Angeles County Office of Education (LACOE) Coalition is to provide technical assistance, support, and resources for sub-contracting districts to enhance nutrition education and physical activity promotion efforts for students and their parents at eligible school sites including teachers, food service workers, nurses, and support staff who work directly with these eligible students. This goal is achieved through ongoing nutrition coalition meetings and nutrition education activities such as hands-on cooking demonstrations, Harvest of the Month taste testing program, nutrition education classes and activities for students and parents, teacher and support staff training, and nutrition education curriculum, resources and materials such as the Harvest of the Month Toolkit. The school districts participating in the Network for a Healthy California - LACOE Coalition are: LACOE Educational Programs, Covina Valley Unified School District, Garvey School District, Glendale Unified School District, Inglewood Unified School District, Mountain View School District, Norwalk-La Mirada Unified School District, Rowland Unified School District, and San Gabriel Unified School District.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- We have not modified our methods/strategies
- Improving cultural relevancy
- Enhancing/updating existing strategies
- Utilizing research/program tool
- Changing audience participation
- Adding new partners
- Other (specify): _____
- Other (specify): _____

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Impact Evaluation will determine changes in fruit and vegetable consumption among 5th grade students at eligible school sites. Process evaluation measures will demonstrate performance and completion of nutrition education and physical activity promotion events and related scope of work activities.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities. Contractors who receive Federal Share >\$350,000 must participate in impact evaluation. Impact evaluation measures the effectiveness of an intervention by assessing behavior change

or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

Participation in monthly LACOE Coalition meetings, quarterly Los Angeles Collaborative meetings, and SHAPE meeting will enable subcontracting districts to network and share effective practices in order to strengthen and improve already existing nutrition education efforts. Strong collaboration with California Dairy Council and Power Play program will support and enhance classroom nutrition activities.

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
NA						All Races	%	

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Barranca Elementary (S) (P)	Covina-Valley Unified	19644366012439	40.31	14.00	54.31
Ben Lomond Elementary (S) (P)	Covina-Valley Unified	19644366012447	51.01	14.60	65.60
Covina High (S) (P)	Covina-Valley Unified	19644361932086	39.75	14.07	53.82
Cypress Elementary (S) (P)	Covina-Valley Unified	19644366012470	48.47	11.25	59.72
Fair Valley High (Continuation) (S) (P)	Covina-Valley Unified	19644361931617	42.15	8.05	50.19
Grovecenter Elementary (S) (P)	Covina-Valley Unified	19644366012512	43.98	14.12	58.10
Lark Ellen Elementary (S) (P)	Covina-Valley Unified	19644366012520	59.75	13.58	73.33
Las Palmas Middle (S) (P)	Covina-Valley Unified	19644366012538	51.37	17.64	69.01
Manzanita Elementary (S) (P)	Covina-Valley Unified	19644366012546	57.53	17.26	74.79
Merwin Elementary (S) (P)	Covina-Valley Unified	19644366012553	61.12	17.98	79.10
Northview High (S) (P)	Covina-Valley Unified	19644361936418	47.84	14.96	62.81
Rowland Avenue Elementary (S) (P)	Covina-Valley Unified	19644366012587	44.81	13.03	57.84
Sierra Vista Middle (S) (P)	Covina-Valley Unified	19644366012595	36.58	13.82	50.40
Traweek Middle (S) (P)	Covina-Valley Unified	19644366012611	47.81	15.06	62.87
Workman Avenue Elementary (S) (P)	Covina-Valley Unified	19644366012645	50.99	11.71	62.70
Bitely (Arlene) Elementary (S) (P)	Garvey Elementary	19645506105886	75.25	11.15	86.39
Dewey Avenue Elementary (S) (P)	Garvey Elementary	19645506013510	69.29	13.21	82.50
Emerson (Ralph Waldo) Elementary (S) (P)	Garvey Elementary	19645506013593	80.91	10.77	91.68
Garvey (Richard) Intermediate (S) (P)	Garvey Elementary	19645506013601	68.35	13.24	81.59
Hillcrest Elementary (S) (P)	Garvey Elementary	19645506013551	40.76	16.27	57.03

Marshall (John) Elementary (S) (P)	Garvey Elementary	19645506013569	63.74	17.18	80.92
Monterey Vista Elementary (S) (P)	Garvey Elementary	19645506013585	56.82	19.76	76.58
Rice (Eldridge) Elementary (S) (P)	Garvey Elementary	19645506013528	71.58	14.75	86.33
Sanchez (George I.) Elementary (S) (P)	Garvey Elementary	19645506013536	83.78	6.22	90.00
Temple (Roger W.) Intermediate (S) (P)	Garvey Elementary	19645506101497	76.94	11.53	88.47
Willard (Frances E.) Elementary (S) (P)	Garvey Elementary	19645506013544	76.55	10.13	86.68
Benjamin Franklin Elementary (S) (P)	Glendale Unified	19645686013676	48.89	14.50	63.39
Cerritos Elementary (S) (P)	Glendale Unified	19645686013627	69.63	19.86	89.49
Columbus Elementary (S) (P)	Glendale Unified	19645686013635	59.93	19.54	79.47
Herbert Hoover High (S) (P)	Glendale Unified	19645681934082	42.97	10.05	53.03
Horace Mann Elementary (S) (P)	Glendale Unified	19645686013767	72.21	13.97	86.17
John Muir Elementary (S) (P)	Glendale Unified	19645686013817	61.47	15.59	77.06
Theodore Roosevelt Middle (S) (P)	Glendale Unified	19645686057715	67.18	13.25	80.43
Thomas Edison Elementary (S) (P)	Glendale Unified	19645686013650	62.97	14.84	77.81
Thomas Jefferson Elementary (S) (P)	Glendale Unified	19645686013718	59.48	16.54	76.02
Bennett/Kew Elementary (S) (P)	Inglewood Unified	19646346014435	66.91	10.03	76.93
Centinela Elementary (S) (P) (AS)	Inglewood Unified	19646346014450	73.10	7.62	80.71
Highland Elementary (S) (P) (AS)	Inglewood Unified	19646346014476	77.76	9.70	87.46
Kelso (William H.) Elementary (S) (P)	Inglewood Unified	19646346014492	69.96	11.87	81.83
Oak Street Elementary (S) (P)	Inglewood Unified	19646346014534	76.92	11.47	88.39
Payne (Buelah) Elementary (S) (P)	Inglewood Unified	19646346014559	80.59	13.64	94.23
Woodworth (Clyde) Elementary (S) (P) (AS)	Inglewood Unified	19646346014575	89.50	2.58	92.08
East Los Angeles PAU (S) (P)	LACOE	19101991996172	100.00		100.00
Easter PAU (S) (P)	LACOE	19101991996180	96.53		96.53
Renaissance PAU (S) (P)	LACOE	19101991996172	100.00		100.00
Avalon PAU (S) (P)	LACOE	19101991995232	92.00		92.00
Buena Vista PAU (S) (P)	LACOE	19101991995232	87.00		87.00
Buena Vista Annex PAU (S) (P)	LACOE	19101991995232	82.00		82.00
Cortez PAU (S) (P)	LACOE	19101991995232	73.79		73.79
Fairvalley PAU (S) (P)	LACOE	19101991995232	91.39		91.39
Imperial PAU (S) (P)	LACOE	19101991995232	95.81		95.81
Larson West PAU (S) (P)	LACOE	19101991995232	92.69		92.69
Lincoln PAU (S) (P)	LACOE	19101991995232	60.00		60.00

Horizon PAU (S) (P)	LACOE	19101991995232	62.50		62.50
Palm Canyon PAU (S) (P)	LACOE	19101991995232	56.40		56.40
Baker Elementary (S) (P)	Mountain View Elementary	19648166020697	84.96	9.99	94.94
Cogswell Elementary (S) (P)	Mountain View Elementary	19648166020713	91.07	7.01	98.07
Jerry Voorhis Elementary (S) (P)	Mountain View Elementary	19648166020739	81.94	11.98	93.92
La Primaria Elementary (S) (P)	Mountain View Elementary	19648166020721	63.16	19.92	83.08
Maxson Elementary (S) (P)	Mountain View Elementary	19648166020747	79.95	14.05	94.00
Miramonte Elementary (S) (P)	Mountain View Elementary	19648166020754	85.94	9.96	95.91
Monte Vista Elementary (S) (P)	Mountain View Elementary	19648166020762	69.06	20.00	89.06
Parkview Elementary (S) (P)	Mountain View Elementary	19648166020770	83.02	12.02	95.04
Twin Lakes Elementary (S) (P)	Mountain View Elementary	19648166105407	78.02	13.92	91.94
Willard F. Payne Elementary (S) (P)	Mountain View Elementary	19648166020788	82.91	12.05	94.96
Anna M. Glazier Elementary (S) (P)	Norwalk-La Mirada Unified	19648406020838	58.00	15.44	73.45
Arturo Sanchez Elementary (S) (P)	Norwalk-La Mirada Unified	19648406021091	80.21	11.28	91.49
Cesar Chavez Elementary (S) (P)	Norwalk-La Mirada Unified	19648406020853	76.51	10.60	87.11
D. D. Johnston Elementary (S) (P)	Norwalk-La Mirada Unified	19648406020895	64.60	16.20	80.80
Earl E. Edmondson Elementary (S) (P)	Norwalk-La Mirada Unified	19648406020952	84.15	6.87	91.02
Foster Road Elementary (S) (P)	Norwalk-La Mirada Unified	19648406020937	66.16	10.18	76.34
Julia B. Morrison Elementary (S) (P)	Norwalk-La Mirada Unified	19648406021026	69.14	10.80	79.94
John Dolland Elementary (S) (P)	Norwalk-La Mirada Unified	19648406020994	70.37	13.34	83.71
John H. Nuffer Elementary (S) (P)	Norwalk-La Mirada Unified	19648406021018	72.88	10.38	83.26
Loretta Lampton Elementary (S) (P)	Norwalk-La Mirada Unified	19648406020911	56.79	17.51	74.30
New River Elementary (S) (P)	Norwalk-La Mirada Unified	19648406021083	64.02	12.80	76.82
Thomas B. Moffitt Elementary (S) (P)	Norwalk-La Mirada Unified	19648406021133	66.90	13.64	80.54
Alvarado Intermediate (S) (P)	Rowland Unified	19734526022214	32.99	17.83	50.82
Giano Intermediate (S) (P)	Rowland Unified	19734526022248	75.37	11.77	87.14
Hollingworth Elementary (S) (P)	Rowland Unified	19734526022271	45.48	22.35	67.83
Hurley Elementary (S) (P)	Rowland Unified	19734526022289	83.88	10.85	94.73
Jellick Elementary (S) (P)	Rowland Unified	19734526022297	56.06	17.79	73.85
Nogales High (S) (P)	Rowland Unified	19734521936228	56.90	16.29	73.19
Northam Elementary (S)	Rowland Unified	19734526022321	81.34	14.31	95.65
Rincon Intermediate (S) (P)	Rowland Unified	19734526022339	55.86	19.46	75.31
Rorimer Elementary (S) (P)	Rowland Unified	19734526022347	72.87	18.79	91.67
Rowland Elementary (S) (P)	Rowland Unified	19734526022354	64.21	17.63	81.84

Rowland Unified Community Day (S)(P)	Rowland Unified	19734521995943	55.00	10.00	65.00
Santana High (Continuation) (S) (P)	Rowland Unified	19734521930106	55.07	11.49	66.55
Villacorta Elementary (S) (P)	Rowland Unified	19734526022388	84.32	10.79	95.11
Yorbita Elementary (S) (P)	Rowland Unified	19734526022412	73.38	17.12	90.49
Del Mar High (S) (P)	San Gabriel Unified	19752911996081	40.68	10.17	50.85
Gabrielino High (S) (P)	San Gabriel Unified	19752911995810 (School Food Service, June 2011)	41.00	13.00	54.00
Jefferson Middle (S) (P)	San Gabriel Unified	19752916022438	36.74	16.89	53.62
Mckinley Elementary (S) (P)	San Gabriel Unified	19752916022453 (School Food Service, June 2011)	15.00	51.00	66.00
Roosevelt Elementary (S) (P)	San Gabriel Unified	19752916022461	53.30	10.48	63.78

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

Source	Title	Description	Languages
Nutrition to Grow On	California Department of Education	An innovative curriculum for grades 4-6 that offers teachers a direct link between the garden and nutrition education.	English
MyPyramid, Eat Right, exercise	Team Nutrition/USDA	Educational materials that bring the messages of MyPyramid to elementary school children	English/Spanish
USDA	MyPyramid.gov website	Personalized eating plans and interactive tools to help plan/assess food choices	English
USDA	Need Help Buying Food?	Practical information for Food stamp eligible people on buying healthy food	English/Spanish
USDA	<i>Network approved recipes</i>	As title indicates	English/ Spanish
USDA	Nutrition Fact Ball	USDA developed materials.	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Power Play Campaign materials	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Power Play! Kids Get Cookin' Cookbook	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Power Up for Learning: A Physical Activity Supplement to the School Idea & Resource Kits	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English/ Spanish
<i>Network for a Healthy California African American Campaign</i>	African American Handouts	http://www.cdph.ca.gov/programs/cpns/Pages/AfricanAmericanCampaign.aspx	English
California Project LEAN	Quick & Easy Meals - Brochure	Provides easy methods to add vegetables to the dinner plate.	English/ Spanish
USDA materials	Read it Before you Eat it	Label reading	English/ Spanish
USDA	Anatomy of My Pyramid	Handout: brings the messages of MyPyramid to elementary school children	English
UC Cooperative Extension	Curricula: Farm to Fork	Eating Healthy From Farm to Fork is a nutrition education curriculum that makes the connection between local food systems, garden-based learning, school food service and the establishment of healthy habits in children.	English/ Spanish

Source	Title	Description	Languages
USDA Team Nutrition	Curricula: Nutrition Essentials	This interactive curriculum CD addresses dietary quality, food safety, and the management of food resources. The 17 lessons include topics such as: the food guide pyramid, smart snacking, saving money on meals, keeping food safe to eat, feeding infants, and eating for a healthy pregnancy	English
USDA Food Stamp Nutrition Connection	Eat Smart, Play Hard	http://www.fns.usda.gov/eatsmartplayhardhealthylifestyle/Default.htm	English
Harvard School of Public Health/Human Kinetic	Eat Well & Keep Moving	An interdisciplinary, elementary school program designed to promote healthful eating and physical activity in schools, homes and communities	English
Harvard School of Public Health	Curricula: Planet Health	Planet Health is an interdisciplinary curriculum focused on improving the health and well-being of sixth through eighth grade students while building and reinforcing skills in language, arts, math, science, social studies, and physical education. Through classroom and physical education (PE) activities, Planet Health aims to increase activity, improve dietary quality, and decrease inactivity.	English
USDA Team Nutrition	Curricula: The Power of Choice	For after school program leaders working with young adults. CD has 10 interactive sessions based on 6 posters.	English
Agriculture in the Classroom	Curriculum	The Agriculture in the Classroom National Resource Directory is an online searchable database for USDA that lists hundreds of educational resources designed to help educators locate high quality classroom materials and information to increase agricultural literacy among their Pre-K through 12th grade students.	English
Dairy Council of California	Deal Me In...Food and Fitness (Afterschool)	This extended day nutrition education and physical activity program introduces and reinforces healthy eating and physical activity in a fun and engaging way. The program is designed for Grades K – 6 and can be ordered by After School Directors.	English

Source	Title	Description	Languages
Other California Healthy Kids Resource Center materials	Deal Me In...Food and Fitness, Teaching Kids Good Nutrition (The Good Food Diner) (VHS), P.H.A.T-Promoting Healthy Activities Together, What's to Eat? Food Pyramid Game Show (DVD), New Food Pyramid, The: It's All About You! (DVD), Kids Cook Farm Fresh Food, Cooking with Kids Series	Several resources that assists health education experts in offering the latest science-based nutrition and physical activity recommend	English
USDA materials	Dietary Guidelines for Americans; MyPyramid for Kids; MyPyramid for Adults; MyPyramid for Preschoolers, Loving your Family, Feeding their Future, Nutrition Essentials, The Power of Choice, Eat Smart, Play Hard, Empowering Youth, Eat Right When Money's Tight, Nibbles for Health, Ag in the Classroom	Assists health education experts in offering the latest science-based nutrition and physical activity recommendations	English/ Spanish
Cooperative Extension (EFNEP, FSNEP)	Eat Fit Curriculum	Youth FSNEP provides curriculum, training and lesson materials to conduct nutrition education and physical activity programs in preschools, K – 12 classrooms, community youth organizations and after school programs. The goal is to increase nutrition education and physical activity programs in programs serving low income students in an effort to improve the health of school-aged children. Nutrition educators train teachers/extenders who deliver the programs.	English
Network Contractor Deveolped - Monrovia Unified School District	Curriculum Links for Harvest of the Month literature connection	Curriculum links are activities linked to Calif Standards. Teachers deliver a lesson that incorporates a nutrition ed. component.	English

Source	Title	Description	Languages
UC Cooperative Extension	Curricula: EatFit	Eatfit is a goal-oriented curriculum designed to challenge middle school students - in 5th, 6th, 7th, 8th and 9th grades, to improve their eating and fitness choices. The nine-lessons in the EatFit emphasize goal setting and include nutrition basics, web-based diet and fitness analysis, energy and calorie counting, label reading, exercise how's and why's, fast food facts, how breakfast can make you feel better, and how media may influence you.	English
North Carolina State University Cooperative Extension	Color Me Healthy Curriculum (material only)	Color Me Healthy – a nutrition and activity program aimed at 4- and 5-year-olds – uses brightly colored posters, picture cards and sing-along songs to encourage children to develop healthy lifestyles that will follow them to adulthood. The award-winning curriculum was developed through a partnership of North Carolina Cooperative Extension and the Physical Activity and Nutrition Unit, N.C. Division of Public Health.	English/ Spanish
Dairy Council of California	Color Myramid (handout)	It is a coloring worksheet that teaches the food groups to young children	English
SNAP-Ed Connection	Choosing Healthy foods using MyPyramid (Healthy Futures lesson plan)	Grade level 9-12. Describe the elements that make up MyPyramid. Explain the importance of eating appropriate amounts from all the different food groups and getting enough physical activity. Use the MyPyramid.gov Web site to create a personal set of food guidelines. Create a food diary to record one week's worth of meals, and analyze the entries in comparison to personalized plan from MyPyramid.	English/ Spanish
<i>Network for a Healthy California-African American Campaign</i>	Recipe Card Sets	<i>Network for a Healthy California-African American Campaign</i>	English/ Spanish
USDA	Power Up with Breakfast	USDA developed materials.	English
<i>Network for a Healthy California</i>	Recommended Cups of Fruits and Vegetables	<i>A poster developed by the Network for a Healthy California</i>	English/ Spanish

Source	Title	Description	Languages
Cooperative Extension (EFNEP, FSNEP)	EatFit	Cirriculum: EatFit is a goal oriented intervention that challenges adolescents to improve their eating and fitness choices.	English
Harvest of the Month	Harvest of the Month Cycle I,II,III produce	<i>Network developed & approved</i>	English
Harvest of the Month	Harvest of the Month Cycle I,II,III Cookbooks	<i>Network developed & approved</i>	English/ Spanish
<i>Network Contractor Developed – from Los Angeles Collaborative Website</i>	Harvest of the Month complementary educational materials	Contractors can share examples of presentations and nutrition education materials they have created or revised.	English/ Spanish
Harvest of the Month	Harvest of the Month Fact Sheet	Two page fact sheet with information about HOTM program.	English
<i>Network Contractor Deveolped - Monrovia Unified School District</i>	Harvest of the Month Cooking and Nutrition Education Lessons	Contractors can share examples of presentations and nutrition education materials they have created or revised.	English
Merced County Office of Education	Harvest of the month curricula from LA Collaborative and <i>Network</i> Downey School District: calendars, worksheets	Workbooks for HOTM	English
<i>Network for a Healthy California</i>	Harvest of the Month Educator Newsletter, Family Newsletter, Community Newsletter, Menu Slicks, Toolkit	Assists health education experts in offering the latest science-based nutrition and physical activity recommend	English/ Spanish
<i>Network Contractor Deveolped - Monrovia Unified School District</i>	Harvest of the Month Highlights Newsletter	Contractors can share examples of presentations and nutrition education materials they have created or revised.	English
Contractor Developed – LA Collaborative Website	Harvest of the Month K-7 Lesson Plans	Contractors can share examples of presentations and nutrition education materials they have created or revised.	English
<i>Network Contractor Deveolped - Merced County Office of Education</i>	Harvest of the Month Parent newsletters	Information sheet/bulletin that provides nutritinal information	English

Source	Title	Description	Languages
Harvest of the Month/ Contractor developed (Merced County Office of Ed)	Harvest of the Month Physical activities K-8	Grades K-8th: pages taken from approved PA books and resources adapted to include nutrition components. Pages are duplicated by teachers too use in PA promotion. Not designed to stand alone, but as part of HOTM	English
CDPH	Harvest of the Month Posters	Posters with nutritional messages for contractor use	English
Network Contractor Developed (Tulare COE)	Harvest of the Month Essay and Art Contest Guidelines and Forms	Title describes materials.	English
Harvest of the Month/ Contractor developed (Downey and Hawthorne Unified School Districts)	Harvest of the Month student workbooks	Ready to use Harvest of the Month (HOTM) nutrition education workbooks based around the HTOM monthly produce item. Workbook nutrition education materials linked with grade level California Education Standards. Teachers can use to the workbook books to enhance their HOTM classroom taste tests & activities.	English
Network for a Healthy California-Latino Campaign	Healthy Latino Recipes Made with Love-Cookbook	Cookbook with zesty flavors and enticing aromas of healthy Latino cooking. Provides family favorites that use a variety of fruits and vegetables.	English/ Spanish
Connie Evers, RD	How to Teach Nutrition to Kids	243 pages teaching basics, science of nutrition , edible art etc.	English
California Department of Education	Kids Cook Farm Fresh Food	245 page activities guide and recipes for students in grades 2-7 that links academic content standards to the real world through gardens, nutrition, cooking, recycling, and the environment. Please check with your PM prior to use of the recipes.	English/ Spanish
Network Contractor Deveolped - LAUSD	LAUSD-Parent Nutrition Education Workshop Materials	(Website and workshop) materials from a six-week, parent nutrition education workshop series led by Registered Dietitians and highlights a different topic each week, including basic nutrition, nutrients, food labels, meal planning, eating out and other topics related to healthy eating.	English/ Spanish

Source	Title	Description	Languages
USDA	Recommended Cups of Fruits and Vegetables for Adults	USDA developed materials.	English/ Spanish
USDA	Recommended Minutes of Physical Activity for Adults	USDA developed materials.	English/ Spanish
Centers for Disease Control and Prevention (CDC)	Rethink Your Drink	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English
<i>Network for a Healthy California</i>	Re-Think Your Drink	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English
<i>Regional Networks: Bay Area, Orange County, gold Coast, Sierra Cascade. (Contractor Developed)</i>	ReThink Your Drink Be Sugar Savvy Lesson & Instructor Resource	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	School Idea & Resource Kit (4th & 5th grades)	Each Kit includes 10 activities designed to encourage and motivate students to eat fruits and vegetables and be physically active every day.	English/ Spanish
<i>Network Contractor Deveolped - LAUSD</i>	Shake It Up! With Fruits & Veggies (CD)	Previously approved by USDA. CD of very lively fun music and words.	English
<i>Network for a Healthy California</i>	Shape of Yoga	Offers simple ideas to teach others how to perform basic yoga and learn about healthy food choices.	English/ Spanish
USDA materials	Team Nutrition Eat Smart Play Hard/Power Panther materials, posters, handouts, quizzes, activity sheets, lesson plans	Materials to convey and reinforce healthy eating and lifestyle behaviors consistent with DGA and MyPyramid.	English/ Spanish
California Department of Education	What's a Serving Size	Shows equivalents of 1/2 C and 1 C	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>
NA		

BUDGET COVER SHEET
FFY 2012

Organization: Los Angeles County Office of Education				
Contract Number: 09-11228				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 213,114	\$ 223,102	\$ 9,988	4.69%
Fringe Benefits	\$ 76,938	\$ 87,407	\$ 10,469	13.61%
Subcontracts	\$ 1,930,455	\$ 1,841,169	\$ (89,286)	-4.63%
Contracts/Grants/Agreements			\$ -	0.00%
Operating	\$ 29,891	\$ 48,280	\$ 18,389	61.52%
Non-Capital Equipment Supplies	\$ -		\$ -	0.00%
Building Space	\$ -		\$ -	0.00%
Maintenance	\$ -		\$ -	0.00%
Other Costs	\$ 8,400	\$ 34,467	\$ 26,067	310.32%
Materials			\$ -	0.00%
Travel	\$ 9,272	\$ 8,367	\$ (905)	-9.76%
Equipment & Other Capitol	\$ -	\$ 16,150	\$ 16,150	100.00%
Indirect Costs	\$ 46,944	\$ 62,630	\$ 15,686	33.41%
Total Federal Share	\$ 2,315,014	\$ 2,321,572	\$ -	0.00%
Fringe Benefits:	Increased need for secretary and program specialist to support subcontracting district. LACOE Coalition is adding one additional district and providing direct administrative support to Inglewood USD and LACOE Educational Programs.			
Subcontractor:	Paramount USD discontinued participation in the LACOE Coalition reducing the costs for subcontractors and a portion of Inglewood USD's administrative budget transferred to primary contractor.			
Operating Expenses:	Administrative costs of Inglewood USD added to primary contract.			
Travel:	Decrease due to reduction in Conference travel costs.			
Equipment Expenses	Per Network guidelines, the primary contractor is responsible for the purchase and monitoring of subcontracting district equipment purchases. The equipment line item was removed from individual subcontractor budget justification reports and transferred to the primary LACOE Coalition budget.			
Other costs:	The "Other Cost" expenses were transferred from Inglewood USD's budget to the primary LACOE Coalition budget. LACOE will provide the direct administrative support to Inglewood USD in FFY 2012.			
Indirect costs:	Indirect Cost rate increased per CDE.			

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Los Angeles County Office of Education
 09-11228

A. PERSONNEL SALARIES:								
1. Name and Position Title		2. Annual Salary	2a. Adjusted Annual Salary based on USDA Salary Cap	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS								
1	Name: Joanie Verderber (Project Director III) Title: Administrator	\$ 118,308	\$ 116,588	0.20	20%	0%	\$ 23,318	\$ 23,318
2	Name: Maryam Shayegh Title: Project Coordinator	\$ 81,780		1.00	0%	100%	\$ 81,780	\$ 81,780
3	Name: Marie Crosby (Senior Program Specialist) Title: Health Educator	\$ 84,732		0.30	0%	30%	\$ 25,420	\$ 25,420
4	Name: TBD Title: Secretary	48,440		1.00	100%	0.0%	\$ 48,440	\$ 48,440
5	Name: Laine McNally Title: Administrative Assistant	\$ 71,048		0.40	40%	0%	\$ 28,419	\$ 28,419
6	Name: Gerry Deguia Title: Accountant	\$ 78,624		0.20	20%	0%	\$ 15,725	\$ 15,725
FEDERAL SHARE SUBTOTAL		\$ 482,932	\$ 116,588	3.10	180%	130%	\$ 223,102	\$ 223,102
PERSONNEL TOTAL:		\$ 482,932	\$ 116,588	3.10	180%	130%	\$ 223,102	\$ 223,102
*Annual salary is above the maximum cap. Reduced to the cap for purposes of the budget and will bill at the cap for Federal share.								
POSITION DESCRIPTIONS:								
Administrator FS #1		Administer the nutrition education contract and budget, supervising nutrition education staff, attend nutrition education and scope of work related meetings, program planning and participating in the Regional collaborative. Coordinate contract reporting requirements.						
Project Coordinator FS #2		Coordinate program staff and nutritionist education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and educational materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.						
Health Educator FS #3		Develop materials and facilitate health education in both group and individual setting. Teaches general nutrition, the importance of fruits and vegetables, and health benefits of proper nutrition and physical activity.						

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Secretary FS #4		Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, etc.					
Administrative Assistant FS #5		Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, etc.					
Accountant FS #6		Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.					
							Federal Share Total Dollars
							Total Dollars
B. FRINGE BENEFITS:							
Federal Share:							
Includes payroll taxes and medical/dental benefits from 25.52% to 48.94%							\$ 87,407
	1	Joanie Verderber, Administrator	\$ 23,318	25.52%	\$ 5,951		
	2	Maryam Shayegh, Project Coordin	\$ 81,780	39.64%	\$ 32,418		
	3	Marie Crosby, Health Educator	\$ 25,420	29.42%	\$ 7,479		
	4	TBD, Secretary	\$ 48,440	48.94%	\$ 23,707		
	5	Laine McNally, Admin Assistant	\$ 28,419	41.69%	\$ 11,848		
	6	Gerry Deguia, Accountant	\$ 15,725	38.18%	\$ 6,004		
							SUBTOTAL: \$ 87,407
							\$ 87,407
C. OPERATING EXPENSES:							
Federal Share:							
1	Office Supplies:						\$ 8,041
	General office supplies for meetings, inservices, communication, Harvest of the Month and other Nutrition Education newsletters to promote nutrition and physical activity, correspondence, and reports. Office supplies include: All projection is based on historic usage.						
	1.	LACOE Coalition	= \$ 4,020				
	3.	Inglewood USD	= \$ 4,020				
			Price		Qty.	Unit	
		Paper (white and color):	\$ 3.50		200	ream	\$ 700
		Binders and Sheet Protectors:	\$ 1.50		267	each	\$ 401
		File folders:	\$ 5.00		200	box	\$ 1,000
		Computer Disks, CD's, jump drives:	\$ 32.00		20	spindle/pkg.	\$ 640
		Pens, pencils, highlighters, markers:	\$ 5.00		20	box	\$ 100
		Envelopes (w/LACOE return address, clasp):	\$ 12.00		20	box	\$ 240
		Staples:	\$ 0.40		100	box	\$ 40

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Los Angeles County Office of Education
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							Federal Share Total Dollars	Total Dollars	
CONTINUING FROM OPERATING EXPENSES:									
	Post-It Notes:	\$	5.00		40	pkg.	\$	200	
	Paper clips (small, large, jumbo size):	\$	0.50		40	box	\$	20	
	Yellow letter pads, steno pads, notebooks:	\$	5.00		100	each	\$	500	
	Dividers, labels:	\$	10.00		100	each	\$	1,000	
	Copier supplies: cartridges, drum and fuser kit	\$	40.00		80	each	\$	3,200	
2	Telephone:							\$	2,790
	LACOE costs for office phone, and FAX costs for Federal Share Network personnel.								
	\$75 per line per month x 3.10 Network FTE X 12 months:								
	Administrator	0.20	FTE						
	Project Coordinator	1.00	FTE						
	Health Educator	0.30	FTE						
	Secretary	1.00	FTE						
	Administrative Assistant	0.40	FTE	Total FTE	# months	cost per line	Subtotal		
	Accountant	0.20	FTE	3.10	12	\$ 75	\$ 2,790		
3	Copying and Reprographics:								
	Costs of photocopying and reprographics for meetings, NE training materials, HOTM newsletters, reports, etc.							\$	14,100
	1. LACOE Coalition:	# of copies:	12,000	\$ cost per page	\$	0.30	=	\$ 3,600	
	3. Inglewood USD:	# of copies:	210,000	\$ cost per page	\$	0.05	=	\$ 10,500	
4	Computer Maintenance: \$175 per FTE x 3.10 FTE =							\$	543
	LACOE costs to maintain computer hardware and software for Federal Share Network personnel.								
5	Facility Rental: 20 meetings per year @ \$140 per meeting room =							\$	2,800
	LACOE conference room rental for LACOE Coalition meetings, teacher/nurse Nutrition Education activities.								
6	Technet: Cost per workshop: \$60 per training x 2 workshops per year x 3.10 Network FTE =							\$	372
	LACOE costs for Technet/LAN training for Network staff								
7	Postage:								
	Regular and Next Day Services via U.S. Postal Service, United Parcel Service, and Federal Express.							\$	4,010
	100 mailings (Network contracts, Harvest of the month, Nutrition Education materials, and HOTM Impact Evaluation Surveys)								
	100 mailings x 12 months x \$2.50 =						\$	3,000	
	FedEx: \$12 x 30 times per year =						\$	360	
	Truck delivery services required for the delivery of equipment and NE materials/supplies to eligible Ed. Programs sites = Approx. 54.17/mo. X 12 mos.						\$	650	

BUDGET JUSTIFICATION
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							Federal Share Total Dollars	Total Dollars		
CONTINUING FROM OPERATING EXPENSES:										
8	Space and Security	=	\$ 15,624	Price per sq. ft.	sq. ft.	months	FTE			
	Joanie Verderber, Administrator		\$	3.50	120	12	0.20	\$ 1,008		
	Maryam Shayegh, Project Coordinator		\$	3.50	120	12	1.00	\$ 5,040		
	Marie Crosby, Health Educator		\$	3.50	120	12	0.30	\$ 1,512		
	TBD, Secretary		\$	3.50	120	12	1.00	\$ 5,040		
	Laine McNally, Administrative Assistant		\$	3.50	120	12	0.50	\$ 2,520		
	Gerry Deguia, Accountant		\$	3.50	120	12	0.10	\$ 504		
							SUBTOTAL:	\$ 48,280	\$ 48,280	
D. EQUIPMENT EXPENSES:										
Federal Share:										
	1	LACOE Coalition	1 replacement computer and printer for Project Coordinator = \$1500 + \$500 = \$2,000				\$	2,000	\$ 2,000	
	2	Garvey School District	8 bookcases to store NE materials at eligible sites = 8 x \$250 = \$2,000				\$	2,000	\$ 2,000	
	3	Glendale Unified School District	2 file cabinets for NE resource center = 2 x \$250 = \$500				\$	500	\$ 500	
	4	Inglewood Unified School District	2 bookcases for two additional participating schools = 2 x \$250 = \$500				\$	500	\$ 500	
	5	Mountain View School District	10 bookcases to store NE materials at eligible sites = 10 x \$250 = \$2,500				\$	2,500	\$ 2,500	
	6	Norwalk La-Mirada Unified School District	10 bookcases to store NE materials at eligible sites = 10 x \$250 = \$2,500				\$	2,500	\$ 2,500	
	7	Rowland Unified School District	1 replacement computer and printer @ \$1,950 and 2 chairs @ \$350 each = \$2,650				\$	2,650	\$ 2,650	
	8	San Gabriel Unified School District	1 replacement computer @ \$1,500 for Nutrition Project Coordinator = \$1,500				\$	1,500	\$ 1,500	
	9	Covina Valley Unified School District	8 bookcases to store NE materials at each eligible school site: 8 x \$250 = \$2,000				\$	2,000	\$ 2,000	
							SUBTOTAL:	\$ 16,150	\$ 16,150	
E. TRAVEL AND PER DIEM:										
Federal Share:										
Travel expenses for Network personnel to attend nutrition education related training, workshops and conferences. All conferences listed are 100% nutrition education related. Attendees include 1 Administrator: Dr. Joanie Verderber, 1 Project Coordinator: Maryam Shayegh, 1 Health Educator: Marie Crosby										
1	2012 Annual Network Conference: 3 attendees: 1 Administrator, 1 Project Coordinator, 1 Health Educator							\$	1,746	\$ 1,746
			Cost	# of days	# attendees					
		Lodging - 2 nights	\$ 96.00	2	3	\$ 576				
		Parking - 2 days	\$ 35.00	2	3	\$ 210				
		Per Diem x 2.5 days	\$ 40.00	2.5	3	\$ 300				
		Flight	\$ 220.00	1	3	\$ 660				

BUDGET JUSTIFICATION
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							Federal Share Total Dollars	Total Dollars
TRAVEL AND PER DIEM: (CONTINUED)								
2	School-based LIA Learning Forum: 1 attendee: Project Coordinator: Maryam Shayegh						\$ 50	\$ 50
	Registration @ \$25 x 2 meetings x 1 FTE= \$50							
3	Network Sponsored Trainings/Meetings: Project Coordinator: Maryam Shayegh						\$ 120	\$ 120
	Registration @ \$20 x 6 meetings x 1 FTE = \$120							
4	Mileage costs for Network approved/required meetings/workshops: 1 Traveler: Project Coordinator						\$ 6,451	\$ 6,451
	Mileage costs for attending Network meetings and district/site visits for technical assistance and support on nutrition education and physical activity promotion. Mileage reimbursement is per the State Department of Personnel Administration at \$.555 per mile.							
		# of Trips	Event	# of Staff	RT mileage	Total mileage		
		6	Network Workshops	2	38	456		
		1	Network Conference	2	36	72		
		4	Regional Network Mtgs	2	38	304		
		142	Meetings and Site Visits	2	38	10,792		
				Total Mileage:		11,624		
							SUBTOTAL: \$ 8,367	\$ 8,367
F. SUBCONTRACTORS:								
Federal Share:								
1	Garvey School District						\$ 151,698	\$ 151,698
2	Glendale Unified School District						\$ 170,015	\$ 170,015
3	Inglewood Unified School District						\$ 139,269	\$ 139,269
4	LACOE Educational Programs						\$ 366,122	\$ 366,122
5	Mountain View School District						\$ 124,336	\$ 124,336
6	Norwalk La-Mirada Unified School District						\$ 121,071	\$ 121,071
7	Rowland Unified School District						\$ 263,684	\$ 263,684
8	San Gabriel Unified School District						\$ 168,999	\$ 168,999
9	Covina Valley Unified School District						\$ 281,025	\$ 281,025
10	Consultant: Enrichment Works to provide "Food for Thought 2" Assembly to promote increased fruit and vegetable consumption and PA.							
	Each presentation is about 2 hours and serves 40 or more students. 11 performances at eligible IUSD schools @ \$450.00 each = \$4,950						\$ 4,950	\$ 4,950

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Los Angeles County Office of Education
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		Federal Share Total Dollars	Total Dollars
SUBCONTRACTORS: (CONTINUED)			
11	Nutrition Education Consultant: \$50/hr x 500 hrs per year to assist with SOW activities NE Consultant will assist with planning of monthly Coalition meetings and conduct PA promotion in context of NE at trainings.	\$ 25,000	\$ 25,000
12	Impact Evaluaton Consultant: Susan Russell, Ed.D: \$100 per hour x 250 hours Impact Evaluation Consultant will assist in conducting evaluation of NE interventions to measure fruit and vegetable consumption.	\$ 25,000	\$ 25,000
SUBTOTAL:		\$ 1,841,169	\$ 1,841,169
G. OTHER COSTS:			
Federal Share:			
<u>LACOE Coalition:</u>			
1	Food including supplies for nutrition education/cooking demonstrations for staff in-service, not to exceed \$2.50 per student Coalition Meetings: 15 meetings x 20 participants/meeting x \$2.50/person	\$ 750	\$ 750
2	Nutrition Education Materials required for the delivery of critical program services for eligible students: \$220 x 8 districts *NE materials include food-themed books @ \$110, NE curriculum and HOTM student workbooks @ \$110 (\$220 per set)	\$ 1,760	\$ 1,760
3	Food for HOTM taste testing activities at eligible school sites: 2,780 students x \$0.50 per student	\$ 1,390	\$ 1,390
<u>Inglewood USD:</u>			
1	Food including supplies for nutrition education/cooking demonstrations for staff in-service 2 trainings offered at 7 participating schools = 14 x \$35 per training = \$490	\$ 490	\$ 490
2	NE Materials required for the delivery of critical program services, to include a Nutrition Message, not to exceed \$4.00 per item for 5,000 eligible students x \$0.50 per item	\$ 2,500	\$ 2,500
3	Classroom NE Curriculum Supplies and Materials to support ongoing NE in the classroom.	\$ 4,295	\$ 4,295
		Price	Quantity
	Books: \$20 per book x10 books per school x 7 schools	\$ 20.00	70
	Posters: \$5 per poster x 20 posters/school x 7 schools	\$ 5.00	140
	Balloons	\$ 5.00	7
	Nutrition Picture Toss-Up	\$ 18.00	7
	Jumbo size peeling fruits and vegetables set	\$ 35.00	7
	Facts on fast food slide guide	\$ 1.00	208
	Farm to Fork Activity Book	\$ 1.10	210
	Fresh Fruits and Veggies Photo Cards	\$ 54.00	25
		\$ 1,400	\$ 700
		\$ 35	\$ 126
		\$ 245	\$ 208
		\$ 231	\$ 1,350

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Los Angeles County Office of Education
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							Federal Share Total Dollars	Total Dollars
OTHER COSTS: (CONTINUED)								
	4	Food and Supplies to Educate Students about Nutrition					\$ 22,500	\$ 22,500
		Students will participate in taste testing Harvest of the Month featured produce through in-classroom activities.						
		Food Cost including supplies: \$0.45 per student x 5,000 students x 10 demonstrations per classroom = \$22,500						
	5	Cooking Equipment/Supplies for Classroom Demonstrations					\$ 782	\$ 782
			Price	Quantity	Total			
		Set of Mixing bowls, spoons and measuring cups	\$ 44	7	\$ 308			
		Box of disposable gloves	\$ 3	21	\$ 63			
		Lettuce Knife for Cooking	\$ 5	7	\$ 35			
		Boats; chef hats	\$ 0.25	1000	\$ 250			
		Paper Overseas Cap, 100/box	\$ 8	7	\$ 56			
		Tablecloths	\$ 5	14	\$ 70			
SUBTOTAL:							\$ 34,467	\$ 34,467
* Expenditure on nutrition education materials must have prior CA Department of Public Health approval and must comply with all state and federal safety requirements with respect to production including Prop 65 requirements for lead content.								
DIRECT COSTS TOTAL:							\$ 2,258,942	\$ 2,258,942
H. INDIRECT COSTS:								
Federal Share:								
*Indirect cost includes administrative personnel, bookkeeping, payroll services, janitorial services, insurance, and audit expense, etc.								
	9.31%	\$ 472,723	(Direct cost does not include subcontractor costs except for consultant fees)				\$ 44,010	\$ 44,010
	9.31%	\$ 200,000	(Direct cost on the first \$25,000 for eight subcontracting school districts)				\$ 18,620	\$ 18,620
SUBTOTAL:							\$ 62,630	\$ 62,630
TOTAL:							\$ 2,321,572	\$ 2,321,572

SUBCONTRACTOR BUDGET JUSTIFICATION

Garvey SD

October 1, 2011 to September 30, 2012

A. PERSONNEL SALARIES:								
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS								
1.	Name: TBD Title: Administrator		\$ 116,588	0.05	5%	0%	\$ 5,829	\$ 5,829
2.	Name: 11 -TBD (16 hrs/ppx\$15/hr) Title: Food Service Worker		\$ 2,640	1.00	0%	100%	\$ 2,640	\$ 2,640
3.	Name: 11 - TBD (Lead Teachers) Title: Teacher 35/hour x 40 hrs		\$ 15,400	1.00	0%	100%	\$ 15,400	\$ 15,400
4.	Name: 140 - TBD (teachers) Title: Teacher (4 hrs/pp x \$35/hr)		\$ 19,600	1.00	0%	100%	\$ 19,600	\$ 19,600
Federal Share Subtotal			\$ 154,228	3.05	5%	300%	\$ 43,469	\$ 43,469
Personnel Salaries Total			\$ 154,228	3.05	5%	300%	\$ 43,469	\$ 43,469
*Annual salary is above the maximum cap. Reduced to the cap for purpose of the budget and will be billed at the cap for State and Federal Share.								

POSITION DESCRIPTIONS:

Administrator (e.g., Director of Programs): FS #1	Administer the nutrition education contract and budget, supervising nutrition education staff, attend nutrition education and scope of work related meetings, program planning and participating in the Regional collaborative. Coordinate contract reporting requirements.
Food Service Worker (e.g., Director, Manager, Asst, Server, Cook): FS#: 2	Assists with planning and preparing healthy food taste tests in the school setting in conjunction with classroom based nutrition education intervention. Works with teachers to increase student, teacher and parent knowledge of the importance of consuming more servings of fruits and vegetables and being active daily. Compiles documentation on taste testing activities and all reporting required for nutrition grants. In some cases, supervises staff that carry out activities.
Teacher (preK-12 Classroom, PE, Speech, etc.) FS# 3-4	Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion; local, regional, and statewide collaboration; and close coordination with the registered dietitian to train staff.

SUBCONTRACTOR BUDGET JUSTIFICATION
Garvey SD
October 1, 2011 to September 30, 2012

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	Federal share Total Dollars	Total Dollars
B. FRINGE BENEFITS:		
Federal Share:		
Includes payroll taxes and medical/dental benefits at 30.085% of salaries: \$43,469	\$ 13,078	\$ 13,078
SUBTOTAL:	\$ 13,078	\$ 13,078
C. OPERATING EXPENSES:		
Federal Share:		
	<u>cost</u>	<u># of copies</u>
Copying and reprographics for 3,930 students and teachers: Students and teachers receive monthly materials including Harvest of the Month newsletters for educators and parents (based on historic costs)	\$ 0.25	50,000
	\$ 12,500	\$ 12,500
Toner: \$675 (15 toners at \$45 each) to print nutrition education materials (based on historic costs)	\$ 675	\$ 675
Paper: \$1,380 (\$2.30 per ream of paper x 600, includes color and white)	\$ 1,380	\$ 1,380
Office Supplies: \$601 (Pens, Pencils, highlighters, markers, posters board, Post-it Notes, staples, paperclips, etc.) based on actual historical cost.	\$ 601	\$ 601
SUBTOTAL:	\$ 15,156	\$ 15,156
D. EQUIPMENT EXPENSES:		
Federal Share:		
SUBTOTAL:	\$ -	\$ -

SUBCONTRACTOR BUDGET JUSTIFICATION
Garvey SD
October 1, 2011 to September 30, 2012

Los Angeles County Office of Education
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				Federal share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:					
Federal Share:					
Attend Network trainings and meetings to provide input and support regional Network activities:				\$ 80	\$ 80
1 person attending: TBD, Administrator					
\$20 x 4 meetings:					
2012 Annual Network Conference: 1 person attending, Administrator				\$ 582	\$ 582
Flight:	\$	220			
Lodging - 2 nights:	\$	96			
Parking - 2 days @ \$35	\$	70			
Per Diem - 2.5 days @ \$40	\$	100			
Mileage: 3,890 miles x \$<u>555</u> per mile =				\$ 2,237	\$ 2,237
		miles	trips	Total	
Administrator to travel to attend 6 NE workshops per year:		52	6	312	
Administrator to travel to attend Annual Network conference:		62	1	62	
Administrator to travel to conduct on-site visits and provide NE:		12	270	3,240	
Administrator to travel to attend Coalition meetings at LACOE		52	8	416	
			Total	4,030	
SUBTOTAL:				\$ 2,899	\$ 2,899
F. SUBCONTRACTORS:					
Federal Share:					
				\$ -	\$ -
SUBTOTAL:				\$ -	\$ -

SUBCONTRACTOR BUDGET JUSTIFICATION
Garvey SD
October 1, 2011 to September 30, 2012

Los Angeles County Office of Education
09-11228

	Federal share Total Dollars	Total Dollars
G. OTHER COSTS:		
Federal Share:		
Food & supplies to educate students, parents and support about nutrition education		
* Nutrition education materials: brochures, flyers, posters, books, curriculum: \$767 for 10 different NE kit	\$ 7,670	\$ 7,670
* Cooking equipment/supplies: \$180 per kit x 11 to provide cooking demonstrations Cooking equipment includes induction cooktops, mixing bowls, measuring spoons, cutting boards, etc.	\$ 1,980	\$ 1,980
Food cost for teacher trainings: 4 trainings x 140 teachers, not to exceed \$2.50 per person.	\$ 1,400	\$ 1,400
Food costs for Back to School Nights and Open House: 11 schools x 200 parents, not to exceed \$2.50 per person including supplies	\$ 5,500	\$ 5,500
Food costs for Harvest of the Month: 4,500 students x \$1.50/students x 8 months	\$ 54,000	\$ 54,000
	\$ 70,550	\$ 70,550
* Note: expenditure on nutrition education must have prior approval CA Department of Public Health approval and must comply with state and federal safety requirements with respect to production including Prop 65 requirements for lead content.		
DIRECT COST SUBTOTAL: \$ 145,152 \$ 145,152		
H. INDIRECT COSTS:		
Federal Share:		
Indirect cost includes administrative personnel, bookkeeping, payroll services, janitorial services, insurance, and audit expense, etc.		
4.51% \$ 145,152 (total direct costs)	\$ 6,546	\$ 6,546
INDIRECT COST TOAL: \$ 6,546 \$ 6,546		
TOTAL: \$ 151,698 \$ 151,698		

SUBCONTRACTOR BUDGET JUSTIFICATION
Glendale USD
October 1, 2011 - September 30, 2012

Los Angeles County Office of Education
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A. PERSONNEL SALARIES:							
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS							
1.	Name: Myrna True (Project Coordinator) Title: Administrator	\$ 67,000	1.0000	25.0%	75.00%	\$ 67,000	\$ 67,000
2.	Name: Multiple Staff (8 x .0014 FTE @ 52,000) Title: Nurse	\$ 416,000	0.0112		1.12%	\$ 582	\$ 582
3.	Name: Multiple Staff (10 x .0125 FTE @ 37,440) Title: Food Service Worker	\$ 374,400	0.1250		12.50%	\$ 4,680	\$ 4,680
4.	Name: Multiple Staff (20 x .0039 FTE @ 52,000) Title: Teacher	\$ 1,040,000	0.0780		7.80%	\$ 4,056	\$ 4,056
5.	Name: Multiple Staff (8 x .0115 FTE @ 52,000) Title: Nutrition Coach Teacher/Nurse	\$ 416,000	0.0920		9.20%	\$ 4,784	\$ 4,784
Federal Share Subtotal		\$ 2,313,400	1.3062	25.0%	105.62%	\$ 81,102	\$ 81,102
Personnel Salaries Total		\$ 2,313,400	1.3062	25.0%	105.62%	\$ 81,102	\$ 81,102
*Annual salary is above the maximum cap. Reduced to the cap for purpose of the budget and will be billed at the cap for State and Federal Share.							
POSITION DESCRIPTIONS:							
Administrator (e.g., Director of Programs) FS # 1		Administer the nutrition education contract and budget, supervising nutrition education staff, attend nutrition education and scope of work related meetings, program planning and participating in the Regional collaborative. Coordinate contract reporting requirements.					
Nurse/Nurse Supervisor/Nurse Aide RN FS #2		Provides nutrition and physical activity promotion to students enrolled in nutrition education programs and their families. Supports nutrition education goals through interventions; local, regional, and statewide collaboration and interventions. (This does not include any medical nutrition therapy).					
Food Service Worker (e.g., Director, Manager, Asst, Server, Cook) FS # 3		Assists with planning and preparing healthy food taste tests in the school setting in conjunction with classroom based nutrition education intervention. Works with teachers to increase student, teacher and parent knowledge of the importance of consuming more servings of fruits and vegetables and being active daily. Compiles documentation on taste testing activities and all reporting required for nutrition contract. In some cases, supervises staff that carry out the activities.					

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Teacher/Student Aide/AssistantFS #4, 5	Assists the Nutritionists, Health Educators, and Project Coordinator with nutrition education activities and community events that promote healthy eating and physical activity for low-income families, the target population, Food Stamp recipients and other similar households.		
		Federal share Total Dollars	Total Dollars
B. FRINGE BENEFITS:			
Federal Share:			
Includes payroll taxes and medical/dental benefits at 15.9% of salaries = certificated personnel position # 2, 4, 5 (\$9,422 X 0.159 = \$1,498)		\$ 1,498	\$ 1,498
Includes payroll taxes and medical/dental benefits at 26.8% of salaries = classified personnel position # 1, 3 (\$71,680 X 0.268 = \$19,210)		\$ 19,210	\$ 19,210
SUBTOTAL:		\$ 20,708	\$ 20,708
C. OPERATING EXPENSES:			
Federal Share:			
Office Supplies such as pens, pencils, highlighters, paper, markers, poster boards, flash drives, post-in notes, staples, paperclips, etc., (based on actual historical cost)		\$ 800	\$ 800
Fax/Toner: 8 toners @ \$40 each (based on historical costs)		\$ 320	\$ 320
SUBTOTAL:		\$ 1,120	\$ 1,120
D. EQUIPMENT EXPENSES:			
Federal Share:			
SUBTOTAL:		\$ -	\$ -
E. TRAVEL AND PER DIEM:			
Federal Share:			
Travel expenses for Network Coordinator, and other Network personnel to attend nutrition education related training, workshops and conferences. All conferences listed are 100% nutrition education related.			
2012 Annual Network Conference: 1 person attending, Administrator		\$ 582	\$ 582
Flight: \$ 220			
Lodging - 2 nights: \$96			
Parking - 2 days @\$35			
Per Diem - 2.5 days @ \$40			
Network Approved Meetings: 1 Administrator: Myrna True			
Registration @\$20		\$ 20	\$ 20

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			Federal Share Total Dollars	Total Dollars
CONTINUING FROM TRAVEL AND PER DIEM:				
Network Skilled Trainings:	1 attendee, Administrator (Myrna True)		\$ 80	\$ 80
	Registration @\$20 x 4 trainings			
Mileage:	For Administrator to attend Network approved meetings/workshops @ \$0.555/mile		\$ 1,608	\$ 1,608
	miles	trips	Total	
4 Network workshops:	45.5	4	182	
8 LACOE Coalition meetings:	48	8	384	
212 Meetings or site visits:	11	212	2,332	
	Total:		2,898	
			SUBTOTAL:	\$ 2,290
			\$ 2,290	\$ 2,290
F. SUBCONTRACTORS:				
Federal Share:				
Consultant (s) (TBD): provide assistance with workshops/trainings, nutrition education lessons, clerical/administrative work, organizing nutrition fairs, teacher contacts, chef visits, PA \$30/hr x 8hrs/day x 2x/wk x 43 wks/yr (hourly rate adjusted as needed)			\$ 20,640	\$ 20,640
			SUBTOTAL:	\$ 20,640
			\$ 20,640	\$ 20,640
G. OTHER COSTS:				
Federal Share:				
Food & Supplies to Educate Students About Nutrition:			\$ 20,160	\$ 20,160
Students will participate in taste testing the HOTM through the cafeteria garden bar:				
Ingredients and supplies (Fruits, vegetables, paper plates, napkins, utensils, etc.)				
= \$.84/student x 500 students x 48 weeks				
Students will participate in Chef Demonstrations			\$ 1,920	\$ 1,920
Fruits and vegetables, not to exceed \$2.50/student x 32 students x 24 demos including supplies				

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	Federal Share Total Dollars	Total Dollars
CONTINUING FROM OTHER COSTS:		
<u>Parent Education:</u>		
Parents will taste test fruits and vegetables through healthy recipe demonstrations.		
Parents will learn nutrition principles and about the nutrition activities their children are participating in.		
Fruit and vegetables @\$1.75/person x 50 x approximately 5 demos, including supplies	\$ 438	\$ 438
<u>Nutrition Education Workshops/Trainings for Teachers/Nurses/Child Nutrition Staff:</u>		
Fruit and vegetable, not to exceed \$2.50 per person including supplies for approximately 2,500 person.		
<u>Nutrition Education Resource Centers at School Sites/Network Office:</u>		
16 blenders for cooking demonstrations @ \$85 each = \$1,360		
8 set of NE Visuals @ \$200 each = \$1,600		
8 banners @ \$450 ea= \$3,600		
8 set of cooking equipment/supplies (Mixing bowls, measuring spoons) @ \$250 each = \$2,000		
8 induction cooktops @ 67.50 ea=\$540		
SUBTOTAL:	\$ 37,868	\$ 37,868
* Note: expenditure on nutrition education must have prior approval CA Department of Public Health approval and must comply with state and federal safety requirements with respect to production including Prop 65 requirements for lead content.		
DIRECT COSTS TOTAL:	\$ 163,728	\$ 163,728
H. INDIRECT COSTS:		
Federal Share:		
3.84% of total direct costs of \$ 163,728		
Indirect cost includes administrative personnel, bookkeeping, payroll services, janitorial services, insurance, and audit expense, etc.		
SUBTOTAL:	\$ 6,287	\$ 6,287
TOTAL:	\$ 170,015	\$ 170,015

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A. PERSONNEL SALARIES:								
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS								
1.	Name:	Hillard Smith	\$ 92,801	0.05	5%	0%	\$ 4,640	\$ 4,640
	Title:	Administrator						
2.	Name:	Guada Sanchez (Budget Technician)	\$ 40,378	0.05	5%	0%	\$ 2,019	\$ 2,019
	Title:	Accountant						
3.	Name:	Evertte, Mable (11-month, full-time)	\$ 65,297	1.00	0%	100%	\$ 65,297	\$ 65,297
	Title:	Project Coordinator						
4.	Name:	10, TBD, Food Service Workers	\$ 125,000	0.04	0%	4%	\$ 5,000	\$ 5,000
	Title:	Food Service Worker (0.004 FTE/\$12,500 pp)						
5.	Name:	170, TBD, Teachers @ \$35/hr x 2 hrs	\$ 11,900				\$ 11,900	\$ 11,900
	Title:	Teacher (extra duty)						
6.	Name:	7 TBD, Lead Teachers	\$ 11,200				\$ 11,200	\$ 11,200
	Title:	Teacher (up to \$40/hr x 4 hrs/mths x 10 mths) extra duty						
Federal Share Subtotal			\$ 346,576	1.14	10%	104.0%	\$ 100,056	\$ 100,056
SALARIES TOTAL			\$ 346,576	1.14	10%	104.0%	\$ 100,056	\$ 100,056
POSITION DESCRIPTIONS:								
Administrator (e.g., Director of Programs): FS# 1			Administer the nutrition education contract and budget, supervising nutrition education staff, attend nutrition education and scope of work related meetings, program planning and participating in the Regional collaborative. Coordinate contract reporting requirements.					
Accountant: FS# 2			Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.					
Project Coordinator FS #3			Coordinate program staff and nutritionist education activities; plan and follow through on outreach and educational events at health fairs, school, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and educational materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.					
Food Service Worker (e.g., Director, Manager, Asst, Server, Cook):FS#: 4			Assists with planning and preparing healthy food taste tests in the school setting in conjunction with classroom based nutrition education intervention. Works with teachers to increase student, teacher and parent knowledge of the importance of consuming more servings of fruits and vegetables and being active daily. Compiles documentation on taste testing activities and all reporting required for nutrition grants. In some cases, supervises staff that carry out activities.					
Teacher (preK-12 Classroom, PE, Speech, etc.) FS# 5-6			Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion; local, regional, and statewide collaboration; and close coordination with the Registered Dietitian to train staff.					

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					Federal share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:								
Federal Share:								
Includes payroll taxes and medical/dental benefits for certificated salaries position # 5-6					29.32%	\$ 23,100	\$ 6,773	\$ 6,773
Includes payroll taxes and medical/dental benefits for classified salaries position # 1-4					32.50%	\$ 76,956	\$ 25,011	\$ 25,011
					SUBTOTAL:	\$ 31,784	\$ 31,784	
C. OPERATING EXPENSES:								
Federal Share:								
					SUBTOTAL:	\$ -	\$ -	
D. EQUIPMENT EXPENSES:								
Federal Share:								
					SUBTOTAL:	\$ -	\$ -	
E. TRAVEL AND PER DIEM:								
Federal Share:								
<i>Travel expenses for Mable Everette, Project Coordinator, to attend Network-sponsored meetings, and conferences.</i>								
2012 Annual Network Conference: Mable Everette, Project Coordinator								
Flight:					\$ 220		\$ 582	\$ 582
Lodging - 2 nights: \$96					\$ 192			
Parking - 2 days @\$35					\$ 70			
Per Diem - 2.5 days @ \$40					\$ 100			
Network Sponsored Trainings/Meetings: Mable Everette, Project Coordinator						\$ 80	\$ 80	
Registration @ \$20 x 4 meetings x 1 person = \$80.00								
Mileage: 3,948 miles x \$.555 per mile =						\$ 2,266	\$ 2,266	
#	Event	# of staff	RT mileage	Total mileage				
4	Nutrition Education Workshops/Trainings	1	51	204				
8	LACOE Coalition Meetings	1	48	384				
1	Network Fiscal Training	1	44	44				
230	Meetings and eligible school site visits	1	15	3,450				
			4,082					
					SUBTOTAL:	\$ 2,928	\$ 2,928	

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							Federal share Total Dollars	Total Dollars
F. SUBCONTRACTORS:								
Federal share:								
						SUBTOTAL:	\$ -	\$ -
G. OTHER COSTS:								
Federal Share:								
						SUBTOTAL:	\$ -	\$ -
						DIRECT COSTS TOTAL:	\$ 134,768	\$ 134,768
H. INDIRECT COSTS:								
Federal Share:								
		Direct costs, including Subcontractors	3.34%	\$ 134,768			\$ 4,501	\$ 4,501
		Indirect cost includes administrative personnel, bookkeeping, payroll services, janitorial services, insurance, and audit expense, etc.						
						SUBTOTAL:	\$ 4,501	\$ 4,501
TOTAL:							\$ 139,269	\$ 139,269

SUBCONTRACTOR BUDGET JUSTIFICATION
LACOE Educational Programs
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A. PERSONNEL SALARIES:							
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS							
1	Name: Shervin Golian (Nutrition Specialist) Title: Dietitian	\$ 77,460	1.00	0%	100%	\$ 77,460	\$ 77,460
2	Name: TBD (Nutrition Specialist) Title: Dietitian	\$ 77,460	1.00	0%	100%	\$ 77,460	\$ 77,460
3	Name: Tonya Ross (Coordinator II) Title: Nurse Supervisor	\$ 106,368	0.05	0%	5%	\$ 5,318	\$ 5,318
4	Name: 140 - TBD (Lead/Classroom Teachers) Title: Teacher (\$84,000/.0025 FTE/pp)	\$ 11,760,000	0.35	0%	35%	\$ 29,400	\$ 29,400
FEDERAL SHARE SUBTOTAL		\$ 12,021,288	2.40	0%	240%	\$ 189,638	\$ 189,638
PERSONNEL TOTAL:		\$ 12,021,288	2.40	0%	240%	\$ 189,638	\$ 189,638
*Annual salary is above the maximum cap. Reduced to the cap for purposes of the budget and will bill at the cap for Federal share.							
POSITION DESCRIPTIONS:							
Dietitian FS #1 and 2		Oversees and supervises the nutrition education program including project administration, project coordination, the development of the nutrition education component and materials and other nutrition and physical activity promotion programs.					
Nurse Supervisor FS #3		Provides nutrition and physical activity promotion to students enrolled in nutrition education programs and their families. Supports nutrition education goals through interventions; local, regional, and statewide collaboration and interventions. (This does not include any medical nutrition therapy).					
Teacher FS #4		Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion: local, regional, and statewide collaboration; and close coordination with Registered Dietitian (RD) to train staff.					
						Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:							
Federal Share:							
Includes payroll taxes and medical/dental benefits from 25.52% to 48.94%						\$ 72,035	\$ 72,035
1	Shervin Golian, Dietitian	\$ 77,460	40.28%	\$ 31,201			
2	TBD, Dietitian	\$ 77,460	40.28%	\$ 31,201			
3	Tonya Ross, Nurse Supervisor	\$ 5,318	26.35%	\$ 1,401			
4	140 TBD, Teachers	\$ 29,400	28.00%	\$ 8,232			
SUBTOTAL:						\$ 72,035	\$ 72,035

SUBCONTRACTOR BUDGET JUSTIFICATION
LACOE Educational Programs
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							Federal Share Total Dollars	Total Dollars
C. OPERATING EXPENSES:								
Federal Share:								
1 <u>Office Supplies:</u>							\$ 4,020	\$ 4,020
General office supplies for meetings, inservices, communication, Harvest of the Month and other Nutrition Education newsletters to promote nutrition and physical activity, correspondence, and reports. Office supplies include: All projection is based on historic usage.								
2. Ed. Programs								
			Price	Qty.	Unit	Extension		
Paper (white and color):			\$ 3.50	100	ream	\$ 350		
Binders and Sheet Protectors:			\$ 1.50	133	each	\$ 200		
File folders:			\$ 5.00	100	box	\$ 500		
Computer Disks, CD's, jump drives:			\$ 32.00	10	spindle/pkg.	\$ 320		
Pens, pencils, highlighters, markers:			\$ 5.00	10	box	\$ 50		
Envelopes (w/LACOE return address, clasp):			\$ 12.00	10	box	\$ 120		
Staples:			\$ 0.40	50	box	\$ 20		
Post-It Notes:			\$ 5.00	20	pkg.	\$ 100		
Paper clips (small, large, jumbo size):			\$ 0.50	20	box	\$ 10		
Yellow letter pads, steno pads, notebooks:			\$ 5.00	50	each	\$ 250		
Dividers, labels:			\$ 10.00	50	each	\$ 500		
Copier supplies: cartridges, drum and fuser kit			\$ 40.00	40	each	\$ 1,600		
2 <u>Telephone:</u>							\$ 1,845	\$ 1,845
LACOE costs for office phone, and FAX costs for Federal Share Network personnel.								
\$75 per line per month x 2.05 Network FTE X 12 months:								
	Dietitian x 2			2.00 FTE				
	Nurse Supervisor			0.05 FTE				
3 <u>Copying and Reprographics:</u>								
Costs of photocopying and reprographics for meetings, NE training materials, HOTM newsletters, reports, etc.							\$ 7,500	\$ 7,500
2. Ed. Programs:	# of copies:		150,000	\$ cost per page	\$ 0.05	=	\$ 7,500	

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							Federal Share Total Dollars	Total Dollars
OPERATING EXPENSES: (CONTINUED)								
4	<u>Computer Maintenance:</u>		\$175 per FTE x 2.05 FTE =				\$ 359	\$ 359
LACOE costs to maintain computer hardware and software for Federal Share Network personnel.								
5	<u>Facility Rental:</u>		10 meetings per year @ \$140 per meeting room =				\$ 1,400	\$ 1,400
LACOE conference room rental for LACOE Coalition meetings, teacher/nurse Nutrition Education activities.								
6	<u>Technet:</u>		Cost per workshop: \$60 per training x 2 workshops per year x 2.05 Network FTE =				\$ 246	\$ 246
LACOE costs for Technet/LAN training for Network staff								
7	<u>Postage:</u>						\$ 4,010	\$ 4,010
Regular and Next Day Services via U.S. Postal Service, United Parcel Service, and Federal Express.								
100 mailings (Network contracts, Harvest of the Month, Nutrition Education materials, and HOTM Impact Evaluation Surveys)								
100 mailings x 12 months x \$2.50 =							3,000	
FedEx: \$12 x 30 times per year =							360	
Truck delivery services required for the delivery of equipment and NE materials/supplies to eligible Ed. Programs sites = \$54.17 x 12 mos. = 650							650	
8	<u>Space and Security</u>	\$ 5,904	Price per sq. ft.	sq. ft.	months	FTE		
	Shervin Golian, Dietitian	\$ 2.00	120	12	1.00	\$ 2,880	\$ 2,880	\$ 2,880
	TBD, Dietitian	\$ 2.00	120	12	1.00	\$ 2,880	\$ 2,880	\$ 2,880
	Tonya Ross, Nurse Supervisor	\$ 2.00	120	12	0.05	\$ 144	\$ 144	\$ 144
SUBTOTAL:							\$ 25,284	\$ 25,284
D. EQUIPMENT EXPENSES:								
Federal Share:								
SUBTOTAL:							\$0	\$0

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						Federal Share Total Dollars	Total Dollars	
E. TRAVEL AND PER DIEM:								
Federal Share:								
Travel expenses for Network personnel to attend nutrition education related training, workshops and conferences. All conferences listed are 100% nutrition education related. Attendees include 2 Dietitians: Shervin Golian and 1 TBD								
1	<u>2012 Annual Network Conference: 2 attendees: TBD, 2 Dietitians</u>					\$	1,164	\$ 1,164
		Cost	# of days	# attendees				
	Lodging - 2 nights	\$ 96	2	2	\$ 384			
	Parking - 2 days	\$ 35	2	2	\$ 140			
	Per Diem x 2.5 days	\$ 40	2.5	2	\$ 200			
	Flight	\$ 220	1	2	\$ 440			
2	<u>School-based LIA Learning Forum: 2 attendees: TBD, 2 Dietitians</u>							
	Registration @ \$25 x 2 meetings x 2 FTE= \$100					\$	100	\$ 100
3	<u>Network Sponsored Trainings/Meetings: 2 attendees, TBD, 2 Dietitians</u>							
	Registration @ \$20 x 6 meetings x 2 FTE = \$240					\$	240	\$ 240
4	<u>Mileage costs for Network approved/required meetings/workshops: Travelers include 2 TBD, Dietitians</u>							
	Mileage costs for attending Network meetings and district/site visits for technical assistance and support on nutrition education and physical activity promotion. Mileage reimbursement is per the State Department of Personnel Administration at \$.555 per mile.					\$	5,308	\$ 5,308
	<u>Event</u>	<u># of Staff</u>	<u>RT mileage</u>	<u>Total mileage</u>				
	6 Network Workshops	2	54	648				
	1 Network Conference	2	50	100				
	4 Regional Network Mtgs	2	52	416				
	100 Mtgs & Site Visits	2	42	8,400				
		Total Mileage:		9,564				
SUBTOTAL:						\$	6,812	\$ 6,812
F. SUBCONTRACTORS:								
Federal Share:								
SUBTOTAL:						\$	-	\$ -

SUBCONTRACTOR BUDGET JUSTIFICATION
LACOE Educational Programs
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				Federal Share Total Dollars	Total Dollars
G. OTHER COSTS:					
Federal Share:					
<u>LACOE Ed. Programs:</u>					
1	Food including supplies for nutrition education/cooking demonstrations for staff in-service			\$ 350	\$ 350
	At least one Lead Teacher Meeting and four Teacher trainings to reach at least 140 teachers including lead teachers				
	\$ 2.50 per person x 140 teachers per year = \$350				
2	*Nutrition Education Materials required for the delivery of critical program	\$ 3,750		\$ 3,750	\$ 3,750
	critical program services, @ \$2.50 per item x 1,500 students				
3	<u>Classroom Nutrition Education Curriculum Supplies and Materials to support ongoing NE in the classroom.</u>			\$ 5,297	\$ 5,297
		Price	Quantity	Total	
	Books: \$20 per book x 10 books per PAU x 15 PAUs	\$ 20.00	150	\$ 3,000	
	Posters: \$5 per poster x 10 posters/PAU x 15 PAUs	\$ 5.00	150	\$ 750	
	Balloons	\$ 5.00	8	\$ 40	
	Facts on fast food slide guide	\$ 1.00	196	\$ 196	
	Farm to Fork Activity Book	\$ 1.10	210	\$ 231	
	Fresh Fruits and Veggies Photo Cards	\$ 54.00	20	\$ 1,080	
4	<u>Food and Supplies to Educate Students about Nutrition</u>			\$ 29,700	\$ 29,700
	Students will participate in taste testing Harvest of the Month featured produce through in-classroom activities.				
	Food Cost including supplies: \$1.50 per student x 10 students x 10 demonstrations per classroom x 198 classrooms =				
5	<u>Cooking Equipment/Supplies for Classroom Demonstrations</u>				
		Price	Quantity	Total	
	Set of Mixing bowls, spoons and measuring cups	\$ 44.00	20	\$ 880	
	Box of disposable gloves	\$ 5.00	12	\$ 60	
	Lettuce Knife for Cooking	\$ 4.00	2	\$ 8	
	Ice chests	\$ 20.00	2	\$ 40	
	Boats; chef hats	\$ 0.20	1000	\$ 200	
	Paper Overseas Cap, 100/box	\$ 8.00	5	\$ 40	
	40 Sets of cookbooks for classrooms	\$ 40.00	20	\$ 800	
	Tablecloths	\$ 3.00	15	\$ 45	
				\$ 41,170	\$ 41,170
* Expenditure on nutrition education materials must have prior CA Department of Public Health approval and must comply with all state and federal safety requirements with respect to production including Prop 65 requirements for lead content.					

SUBCONTRACTOR BUDGET JUSTIFICATION
LACOE Educational Programs
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				Federal Share Total Dollars	Total Dollars
DIRECT COSTS TOTAL:				\$ 334,939	\$334,939
H. INDIRECT COSTS:					
Federal Share:					
*Indirect cost includes administrative personnel, bookkeeping, payroll services, janitorial services, insurance, and audit expense, etc.					
9.31%	\$ 334,939		9.31% of Direct Costs	\$ 31,183	\$ 31,183
SUBTOTAL:				\$ 31,183	\$ 31,183
TOTAL:				\$ 366,122	\$ 366,122

SUBCONTRACTOR BUDGET JUSTIFICATION
Mountain View SD
October 1, 2011 to September 30, 2012

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A. PERSONNEL SALARIES:							
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS							
1.	Name: Susan Delgado (Food Service Director) Title: Administrator	\$ 95,436	0.05	5%	0%	\$ 4,772	\$ 4,772
2.	Name: Luz Jacobo Title: Secretary	\$ 45,930	0.05	0%	5%	\$ 2,297	\$ 2,297
3.	Name: Judy Meza Title: Accountant	\$ 57,945	0.05	5%	0%	\$ 2,897	\$ 2,897
4.	Name: 10- TBD Title: Food Service Worker	\$ 213,830	0.05	0%	5%	\$ 10,692	\$ 10,692
5.	Name: 10 - TBD Title: Teacher (10 teachers x \$43/hr x 40 hrs)	\$ 17,200	1.00	0%	100%	\$ 17,200	\$ 17,200
6.	Name: 64 - TBD Title: Teacher - \$88,365/0.002/pp	\$ 5,655,360	0.002	0%	0.2%	\$ 11,311	\$ 11,311
7.	Name: Jacquella Payne Title: Nurse	\$ 87,050	0.02	0%	2%	\$ 1,741	\$ 1,741
8.	Name: Jenny Villanueva Title: Nurse	\$ 76,504	0.02	0%	2%	\$ 1,530	\$ 1,530
9.	Name: 10 - TBD (Health Clerk) Title: Nurse Aide (\$24,874/0.05/pp)	\$ 248,740	0.05	0%	5%	\$ 12,437	\$ 12,437
10.	Name: 10 - TBD Title: Community Liaison (10x\$21/hr x10 hrs)	\$ 2,100	1.00	0%	100%	\$ 2,100	\$ 2,100
Federal Share Subtotal		\$ 6,500,095	2.292	10%	219.20%	\$ 66,977	\$ 66,977
PERSONNEL SALARIES TOTAL		\$ 6,500,095	2.292	10%	219.20%	\$ 66,977	\$ 66,977

POSITION DESCRIPTIONS:

Administrator (e.g., Director of Programs): FS# 1	Administer the nutrition education contract and budget, supervising nutrition education staff, attend nutrition education and scope of work related meetings, program planning and participating in the Regional collaborative. Coordinate contract reporting requirements.
Secretary: FS# 2	Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, etc.

SUBCONTRACTOR BUDGET JUSTIFICATION
Mountain View SD
October 1, 2011 to September 30, 2012

Los Angeles County Office of Education
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Accountant: FS# 3	Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.		
Food Service Worker (e.g., Director, Manager, Asst, Server, Cook): FS#: 4	Assists with planning and preparing healthy food taste tests in the school setting in conjunction with classroom based nutrition education intervention. Works with teachers to increase student, teacher and parent knowledge of the importance of consuming more servings of fruits and vegetables and being active daily. Compiles documentation on taste testing activities and all reporting required for nutrition grants. In some cases, supervises staff that carry out activities.		
Teacher (preK-12 Classroom, PE, Speech, etc.) FS# 5-6	Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion; local, regional, and statewide collaboration; and close coordination with the Registered Dietitian to train staff.		
Nurse/Nurse Supervisor/Nurse Aide RN: FS# 7-9	Provides nutrition and physical activity promotion to students enrolled in nutrition education programs and their families. Supports nutrition education goals through interventions; local, regional, and statewide collaboration and interventions. (This does not include any medical nutrition therapy).		
Community Outreach Worker/Community Liaison : FS#10	Conducts nutrition education, physical activity promotion interventions in the community setting. Works with CBOs to increase the reach of nutrition education interventions to FSNE eligibles.		
		Federal share Total Dollars	Total Dollars
B. FRINGE BENEFITS:			
	Federal Share:		
	Includes payroll taxes and medical/dental benefits at 30% of Personnel salaries \$66,977	\$ 20,093	\$ 20,093
	SUBTOTAL:	\$ 20,093	\$ 20,093
C. OPERATING EXPENSES:			
	Federal Share:		
	Copying and reprographics: to be reached 5,960 students and teachers @ \$.05/copy X 4 pages x 5 months Materials include monthly Harvest of the Month newsletters for educators and parents	\$ 5,960	\$ 5,960
	Toner @ \$50 each x 5, to be used for printing HOTM related materials only	\$ 250	\$ 250
	Paper \$1,380 (\$2.30 per ream of paper x 600, includes color and white)	\$ 1,380	\$ 1,380
	Office Supplies \$500 (Pens, Pencils, highlighters, markers, posters board, Post-it Notes, staples, paperclips, etc.)	\$ 500	\$ 500
	SUBTOTAL:	\$ 8,090	\$ 8,090

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	Federal share Total Dollars	Total Dollars
D. EQUIPMENT EXPENSES:		
Federal Share:		
	\$ -	\$ -
SUBTOTAL:	\$ -	\$ -
E. TRAVEL AND PER DIEM:		
Federal Share:		
2012 Annual Network Conference: 1 attendee, Administrator	\$ 582	\$ 582
Flight:	\$ 220	
Lodging - 2 nights @ \$96	\$ 192	
Parking - 2 days: \$35.00 x 2 days	\$ 70	
Per Diem - 2.5 days: \$40 x 2.5	\$ 100	
Network Skilled Trainings: 1 attendee, Administrator or Teacher	\$ 40	\$ 40
Registration @ \$20 x 2 trainings = \$40		
Mileage costs for Administrator/Teacher to attend Network and district/site visits for technical assistance on NE and PA promotion @ \$0.555 / mile		
	miles	trips
	total miles	\$ 1,100
2012 Network Annual Conference	38	2
Travel to 2 NE workshops/trainings:	35	2
Travel to Network Sharing Forum	36	1
Travel to attend 8 LACOE Coalition meetings:	36	8
Travel to conduct eligible school site visits and attend meetings:	12	126
	Total:	\$ 1,982
SUBTOTAL:	\$ 1,722	\$ 1,722

SUBCONTRACTOR BUDGET JUSTIFICATION
Mountain View SD
October 1, 2011 to September 30, 2012

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		Federal share Total Dollars	Total Dollars
F. SUBCONTRACTORS:			
	Federal Share:		
	Consultants:		
	Enrichment Works will provide a total of 10 NE Assemblies @ \$400 each to promote consumption of fruits and vegetables \$400 each for 10 Elementary School Sites:	\$ 4,000	\$ 4,000
		SUBTOTAL:	\$ 4,000 \$ 4,000
G. OTHER COSTS:			
	Federal Share:		
	Food & supplies to educate students, parents and support about nutrition education		
	Nutrition and Food-themed books: 4 @ \$15 each x 10 schools	\$ 600	\$ 600
	Nutrition education Curriculum @ \$40 each x 10 schools	\$ 400	\$ 400
	Nutrition education materials: brochures, flyers, posters @\$1.50 ea x 1,500 items	\$ 2,250	\$ 2,250
	Cooking equipment/supplies @ \$45 (include mixing bowls @ \$15/set, measuring cups/spoons @ \$10/set, apple corer @ \$5.00 each, chopping mats @ \$4 each, mixing spoons, knives and kitchen scissors @ \$11/set) \$45/set x 10 schools	\$ 450	\$ 450
	*Nutrition education materials required for the delivery of critical program services, cost = \$2.50/item for 850 students and parents.	\$ 2,125	\$ 2,125
	Food costs for Harvest of the Month: cost not to exceed \$2.50 per person. A total of 5,960 students and parents @ \$.55 each x 4 events	\$ 13,112	\$ 13,112
		SUBTOTAL:	\$ 18,937 \$ 18,937
	<i>* Note: Expenditures on nutrition education materials must have prior CA Department of Public Health approval and must comply with all state and federal safety requirements with respect to production including Prop 65 requirements for lead content.</i>		

SUBCONTRACTOR BUDGET JUSTIFICATION
Mountain View SD
October 1, 2011 to September 30, 2012

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	Federal share Total Dollars	Total Dollars
DIRECT COSTS TOTAL:	\$ 119,819	\$ 119,819
H. INDIRECT COSTS:		
Federal Share:		
Indirect cost includes administrative personnel, bookkeeping, payroll services, janitorial services, insurance, and audit expense, etc.		
3.77% of total direct costs (3.77% x 119,819 = \$4,517)	\$ 4,517	\$ 4,517
SUBTOTAL:	\$ 4,517	\$ 4,517
TOTAL:		
	\$ 124,336	\$ 124,336

SUBCONTRACTOR BUDGET JUSTIFICATION
Norwalk La-Mirada USD
October 1, 2011 to September 30, 2012

Los Angeles County Office of Education
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A. PERSONNEL SALARIES:							
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS							
1.	Name: TBD Title: Administrator	\$ 105,000	0.05	5%	0%	\$ 5,250	\$ 5,250
2.	Name: TBD Title: Secretary	\$ 48,000	0.05	0%	5%	\$ 2,400	\$ 2,400
3.	Name: TBD Title: Accountant	\$ 70,000	0.05	5%	0%	\$ 3,500	\$ 3,500
4.	Name: 12- TBD Title: Food Service Worker \$20,215/0.03/pp	\$ 242,580	0.030	0%	3.0%	\$ 7,277	\$ 7,277
5.	Name: 15 - TBD Title: Teacher (12 teachers x \$35/hr x 40 hrs)	\$ 16,800	1.00	0%	100%	\$ 16,800	\$ 16,800
6.	Name: 92 - TBD Title: Teacher \$73,748/0.002/pp	\$ 6,784,816	0.002	0%	0.2%	\$ 13,570	\$ 13,570
7.	Name: 4 - TBD Title: Nurse (\$48,000/0.05/pp)	\$ 192,000	0.050	0%	5%	\$ 9,600	\$ 9,600
Federal Share Subtotal		\$ 7,459,196	1.232	10%	113.20%	\$ 58,397	\$ 58,397
PERSONNEL SALARIES TOTAL		\$ 7,459,196	1.232	10%	113.20%	\$ 58,397	\$ 58,397

SUBCONTRACTOR BUDGET JUSTIFICATION

Los Angeles County Office of Education

Norwalk La-Mirada USD

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POSITION DESCRIPTIONS:	
Administrator (e.g., Director of Programs): FS# 1	Administer the nutrition education contract and budget, supervising nutrition education staff, attend nutrition education and scope of work related meetings, program planning and participating in the Regional collaborative. Coordinate contract reporting requirements.
Secretary: FS# 2	Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, etc.
Accountant: FS#3	Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.
Food Service Worker (e.g., Director, Manager, Asst, Server, Cook): FS#: 4	Assists with planning and preparing healthy food taste tests in the school setting in conjunction with classroom based nutrition education intervention. Works with teachers to increase student, teacher and parent knowledge of the importance of consuming more servings of fruits and vegetables and being active daily. Compiles documentation on taste testing activities and all reporting required for nutrition grants. In some cases, supervises staff that carry out activities.
Nurse/Nurse Supervisor/Nurse Aide RN #7	Provides nutrition and physical activity promotion to students enrolled in nutrition education programs and their families. Supports nutrition education goals through interventions; local, regional, and statewide collaboration and interventions. (This does not include any medical nutrition therapy.
Teacher (preK-12 Classroom, PE, Speech, etc.) FS #5-6	Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion; local, regional, and statewide collaboration; and close coordination with the Registered Dietitian to train staff.

SUBCONTRACTOR BUDGET JUSTIFICATION
Norwalk La-Mirada USD
October 1, 2011 to September 30, 2012

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		Federal share Total Dollars	Total Dollars
B. FRINGE BENEFITS:			
	Federal Share:		
	Includes payroll taxes and medical/dental benefits at 30% of Personel salaries \$58,397	\$ 17,519	\$ 17,519
SUBTOTAL:		\$ 17,519	\$ 17,519
C. OPERATING EXPENSES:			
	Federal Share:		
	Copying and reprographics: to be reached 7,031 students and teachers @\$.05/copy x 10 months Materials include monthly Harvest of the Month newsletters for educators and parents	\$ 3,516	\$ 3,516
	Toner @\$40 each x 10, to be used for printing HOTM related materials only, based on actual historical cost	\$ 400	\$ 400
	Paper \$1,380 (\$2.30 per ream of paper x 600, includes color and white)	\$ 1,380	\$ 1,380
	Office Supplies \$500 (Pens, Pencils, highlighters, markers, posters board, Post-it Notes, staples, paperclips, etc.)	\$ 500	\$ 500
SUBTOTAL:		\$ 5,796	\$ 5,796
D. EQUIPMENT EXPENSES:			
	Federal Share:		
SUBTOTAL:		\$ -	\$ -

SUBCONTRACTOR BUDGET JUSTIFICATION
Norwalk La-Mirada USD
October 1, 2011 to September 30, 2012

Los Angeles County Office of Education
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					Federal share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:						
Federal Share:						
2012 Annual Network Conference: 1 person attending, Administrator					\$ 582	\$ 582
	Flight:		\$ 220			
	Lodging - 2 nights @ \$96		\$ 192			
	Parking - 2 days @\$35		\$ 70			
	Per Diem - 2.5 days @ \$40		\$ 100			
Network Skilled Trainings: 1 attendee, Nutrition Consultant					\$ 80	\$ 80
	Registration @\$20 x 4 trainings = \$80					
Mileage costs for Consultant #1 to attend Network and district/site visits for technical assistance on NE and PA promotion @ \$0.555					\$ 2,321	\$ 2,321
			miles	trips	total miles	
	Travel to 6 NE workshops/trainings:		40	6	240	
	Travel to Network Sharing Forum		30	1	30	
	Travel to attend 8 LACOE Coalition meetings:		34	8	272	
	Travel to conduct eligible school site visits and attend meetings:		14	260	3,640	
				Total:	4,182	
SUBTOTAL:					\$ 2,983	\$ 2,983
F. SUBCONTRACTORS:						
Federal Share:						
Consultants:						
Enrichment Works will provide a total of 12 NE Assemblies @ \$400 each to promote consumption of fruits and vegetables \$400 each for 12 Elementary School Sites:					\$ 4,800	\$ 4,800
SUBTOTAL:					\$ 4,800	\$ 4,800

SUBCONTRACTOR BUDGET JUSTIFICATION
Norwalk La-Mirada USD
October 1, 2011 to September 30, 2012

Los Angeles County Office of Education
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		Federal share Total Dollars	Total Dollars
G. OTHER COSTS:			
Federal Share:			
<i>Food & supplies to educate students, parents and support about nutrition education</i>			
Nutrition and Food-themed books: 4 @\$15/each x 12 schools		\$ 720	\$ 720
Nutrition education Curriculum @\$40/each x 12 schools		\$ 480	\$ 480
Nutrition education materials: brochures, flyers, posters @\$1.50 ea x 2,080 items		\$ 3,120	\$ 3,120
Cooking equipment/supplies @\$45 (include mixing bowls @\$15/set, measuring cups/spoons @\$10/set, apple corer @\$5.00 each, chopping mats @\$4 each, mixing spoons, knives and kitchen scissors @\$11/set) \$45/set x 12 schools		\$ 540	\$ 540
*Nutrition education materials required for the delivery of critical program services, the costs not to exceed \$4/item for 937 students and parents.		\$ 3,748	\$ 3,748
Food costs for Harvest of the Month: cost not to exceed \$2.50 per person. A total of 7,031 students and parents @\$.60/each x 4 events		\$ 16,874	\$ 16,874
SUBTOTAL:		\$ 25,482	\$ 25,482
<i>* Note: Expenditures on nutrition education materials must have prior CA Department of Public Health approval and must comply with all state and federal safety requirements with respect to production including Prop 65 requirements for lead content.</i>			
DIRECT COSTS TOTAL:		\$ 114,977	\$ 114,977
H. INDIRECT COSTS:			
Federal Share:			
Indirect cost includes administrative personnel, bookkeeping, payroll services, janitorial services, insurance, and audit expense, etc.			
5.30% of total direct costs (5.3% x 114,977 = \$6,094)		\$ 6,094	\$ 6,094
SUBTOTAL:		\$ 6,094	\$ 6,094
TOTAL:		\$ 121,071	\$ 121,071

SUBCONTRACTOR BUDGET JUSTIFICATION
Rowland USD
October 1, 2011 - September 30, 2012

Los Angeles County Office of Education
09-11228

A. PERSONNEL SALARIES:								
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS								
1.	Name: Cindy Rose Escamilla Title: Nurse Supervisor	\$ 86,555	0.0864	0%	8.64%	\$ 7,478	7,478	
2.	Name: Debbie Gatti Title: Project Coordinator	\$ 63,756	0.7500	0%	75%	\$ 47,817	47,817	
3.	Name: Sylvia Williams Title: Nurse	\$ 83,493	0.0900	0%	9%	\$ 7,514	7,514	
4.	Name: Carma Tobiassen Title: Nurse	\$ 73,765	0.0900	0%	9%	\$ 6,639	6,639	
5.	Name: Frieda Wong Title: Nurse	\$ 71,631	0.0900	0%	9%	\$ 6,447	6,447	
6.	Name: Julie Hankins Title: Nurse	\$ 75,535	0.0900	0%	9%	\$ 6,798	6,798	
7.	Name: Yolie Loughrin Title: Nurse	\$ 55,216	0.0800	0%	8%	\$ 4,417	4,417	
8.	Name: Brenda Lindsey Title: Nurse	\$ 70,218	0.0900	0%	9%	\$ 6,320	6,320	
9.	Name: Addy Leng Chin Title: Accountant	\$ 41,375	0.0500	5%	0%	\$ 2,069	2,069	
10.	Name: TBD Title: Secretary	\$ 30,766	0.0500	5%	0%	\$ 1,538	1,538	
11.	Name: TBD 200 @ \$61,458/0.0008 pp Title: Teacher	\$ 12,291,600	0.0008	0%	0.08%	\$ 9,833	9,833	
FEDERAL SHARE PERSONNEL SUBTOTAL		12,943,910	1.4672	10%	136.72%	\$ 106,870	106,870	
B. PERSONNEL SALARIES TOTAL:		\$ 12,943,910	1.4672	10%	136.72%	\$ 106,870	\$ 106,870	
POSITION DESCRIPTIONS:								
Nurse/Nurse Supervisor/Nurse Aide FS# 1, 3-8		Provides nutrition and physical activity promotion to students enrolled in nutrition education programs and their families. Supports nutrition education goals through interventions; local, regional, and statewide collaboration and interventions. (This does not include any medical nutrition therapy).						
Project Coordinator FS#2		Coordinate program staff and nutritionist education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and educational materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.						

SUBCONTRACTOR BUDGET JUSTIFICATION

Rowland USD

October 1, 2011 - September 30, 2012

								Federal Share Total Dollars	Total Dollars	
TRAVEL AND PER DIEM: (CONTINUED)										
Network Trainings (4 per year) 2 Attendees: Debbie Gatti, Project Coordinator or Natalie Miano, Nutrition Educator								\$ 80	\$ 80	
Registration: \$20 x 4 meetings										
Mileage costs for 2 Network Staff (Debbie Gatti and Natalie Miano) to attend Network approved meetings/workshops								\$ 757	\$ 757	
Event	#	# of staff	RT mileage	Total mileage	Mileage rate	Total				
Network workshops	4	2	50	400	0.555	\$	222.00			
Coalition mtgs	8	1	50	400	0.555	\$	222.00			
Network Approved mtgs	2	2	51	204	0.555	\$	113.22			
Mtgs/site visits	30	1	12	360	0.555	\$	199.80			
Total Miles:				1364		\$	757 (rounded)			
								SUBTOTAL:	\$ 1,459	\$ 1,459
G. SUBCONTRACTORS:										
Federal Share:										
Consultants: Natalie Miano, Nutrition Educator and Jackie Ramirez, Nutrition Educator										
Nutrition Consultants will provide cooking/taste testing demonstrations and nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of education and other encounters, assisting with writing project reports.										
1) Natalie Miano, Nutrition Educator: \$40 per hour x 1,244.4 hours per year								\$ 49,776	\$ 49,776	
2) Jackie Ramirez, Nutrition Educator \$30 per hour x 600 hours per year								\$ 18,000	\$ 18,000	
								SUBTOTAL:	\$ 67,776	\$ 67,776
H. OTHER COSTS:										
Federal Share:										
<i>Food Purchases for Taste Testing and Nutrition Education Trainings</i>										
HOTM monthly distributions to participating schools and trained teachers (No Night at Community Day)								\$ 4,000	\$ 4,000	
(8 months X 100 teachers X \$5 each)										
Printing: (HOTM newsletters, Network flyers, special event announcements, handouts in color)								\$ 14,915	\$ 14,915	
(298,300 copies x \$0.05 = \$14,915)										
HOTM Calendar Printing (1,000 X \$6)								\$ 6,000	\$ 6,000	
Cooking Demonstrations for 114 SNAP-Ed activities (114 X \$30) reaching 49,000 students.								\$ 3,420	\$ 3,420	
Family Nutrition Night x 3 Elementary School Sites = \$300 per school site								\$ 900	\$ 900	
Cost includes special event flyers, banners, food, balloons, Nutrition Education materials, etc.										
Community Festival Events 3 events @ \$150 each (includes brochures, folders, taste testing, balloons)								\$ 450	\$ 450	

SUBCONTRACTOR BUDGET JUSTIFICATION
San Gabriel USD
October 1, 2011 to September 30, 2012

Los Angeles County Office of Education
09-11228

A. PERSONNEL SALARIES:							
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS							
1	Name: Mariamanda Sarabia - 10-month, full time Title: Project Coordinator	\$ 51,240	1.00	0%	100%	\$ 51,240	\$ 51,240
2	Name: Sheri Rueter (Lead Nurse) Title: Nurse	\$ 82,520	0.10	0%	10%	\$ 8,252	\$ 8,252
3	Name: Rachel Law (School Nurse) Title: Nurse	\$ 62,850	0.10	0%	10%	\$ 6,285	\$ 6,285
4	Name: Leonardo Solorio Title: Secretary	\$ 37,260	0.20	20%	0%	\$ 7,452	\$ 7,452
5	Name: 4 , TBD Network Site Coordinator @ eligible schools Title: Teacher (extra 40 hours x \$32/hour)	\$ 5,120	1.00	0%	100%	\$ 5,120	\$ 5,120
6	Name: Pat Khazraei (Roosevelt Health Aide) Title: Nurse Aide	\$ 11,980	0.05	0%	5%	\$ 599	\$ 599
7	Name: Bertha Sanchez (Jefferson Health Aide) Title: Nurse Aide	\$ 22,804	0.05	0%	5%	\$ 1,140	\$ 1,140
8	Name: Maria Dominguez (McKinley Health Aide) Title: Nurse Aide	\$ 14,333	0.05	0%	5%	\$ 717	\$ 717
9	Name: Flor Soto-Quintero (Gabrielino Health Aide) Title: Nurse Aide	\$ 25,480	0.05	0%	5%	\$ 1,274	\$ 1,274
10	Name: 80 multiple staff @\$33.00/hr/pp (Max of 2.8 hrs/pp) Title: Teacher	\$ 7,392	1.00	0%	100%	\$ 7,392	\$ 7,392
11	Name: Isabel Millan Title: Ass. Food Service Director	\$ 54,237	0.05	0%	5%	\$ 2,712	\$ 2,712
12	Name: 5, TBD (Food Service Workers, 20hrs @ \$14.67 Title: Food Service Worker (extra hours)	\$ 1,467	1.00	0%	100%	\$ 1,467	\$ 1,467
FEDERAL SHARE PERSONNEL SUBTOTAL		\$ 376,683	4.65	20%	445%	\$ 93,650	\$ 93,650
PERSONNEL SALARIES TOTAL		\$ 376,683	4.65	20%	445%	\$ 93,650	\$ 93,650

**SUBCONTRACTOR BUDGET JUSTIFICATION
San Gabriel USD
October 1, 2011 to September 30, 2012**

Los Angeles County Office of Education
09-11228

POSITION DESCRIPTIONS:	
Project Coordinator FS# 1	Coordinate program staff and nutrition education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and educational materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.
Nurse/Nurse Supervisor/Nurse Aide RN FS #2-3, 6-9	Provides nutrition and physical activity promotion to students enrolled in nutrition education programs and their families. Supports nutrition education goals through interventions; local, regional, and statewide collaboration and interventions. (This does not include any medical nutrition therapy).
Office Manager/Secretary/Admin Asst FS #4	Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, etc.
Teacher (preK-12 Classroom, PE, Speech, etc.) FS #5 and 10	Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion; local, regional, and statewide collaboration; and close coordination with the Registered Dietitian to train staff.
Food Service Worker (e.g., Director, Manager, Asst, Server, Cook) FS #11-12	Assists with planning and preparing healthy food taste tests in the school setting in conjunction with classroom based nutrition education intervention. Works with teachers to increase student, teacher and parent knowledge of the importance of consuming more servings of fruits and vegetables and being active daily. Compiles documentation on taste testing activities and all reporting required for nutrition grants. In some cases, supervises staff that carry out activities.

SUBCONTRACTOR BUDGET JUSTIFICATION
San Gabriel USD
October 1, 2011 to September 30, 2012

Los Angeles County Office of Education
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							Federal share	Total Dollars
							Total Dollars	
CONTINUING FROM TRAVEL AND PER DIEM:								
Mileage @ \$0.555/mile: Project Coordinator and/or Administrator to attend monthly LACOE coalition meetings, (4/yr.)							\$ 1,758	\$ 1,758
Network sponsored meetings/trainings, Los Angeles Collaboration meetings (4 per year),								
and travel to school sites for meetings and trainings (4/yr.)								
Event		#	# of staff	Mileage		Total mileage		
Network workshops		6	2	50		600		
Coalition mtgs		8	2	48		768		
Network approved mtg		1	1	40		40		
Mtgs/site visits		160	1	11		1,760		
				Total Miles:		3,168		
SUBTOTAL:							\$ 2,420	\$ 2,420
F. SUBCONTRACTORS:								
Federal Share:								
Consultants:								
Kid Tribe - 4 assemblies @ 800 per event: Provide NE assemblies to eligible students to promote consumption of fruits and vegetables							\$ 3,200	\$ 3,200
SUBTOTAL:							\$ 3,200	\$ 3,200
G. OTHER COSTS:								
Federal Share:								
Nutrition Education Materials required for the delivery of critical program services and promotion of the Harvest of the Month							\$ 4,764	\$ 4,764
not to exceed \$4.00/item for 1,191 items								
Taste Testing (Back to School Night, Teacher inservice, Open House) 10 per year @ \$50 per event							\$ 500	\$ 500
Healthy food choices promotions 20 events @ \$50 each							\$ 1,000	\$ 1,000
Parent food demonstrations promotion items 8 @ \$50 each: aprons, approved cookbooks, etc.							\$ 400	\$ 400
Cafeteria Marketing - Taste Testing - HOTM 10 x yearly 2000 students @\$.86 per student							\$ 17,200	\$ 17,200
Nutrition education materials for classroom teachers: 1 package @ \$400 each x 5 schools							\$ 2,000	\$ 2,000
Nutrition Education Material packets include 136 food-themed books and nutrition curriculum @ \$25 each = \$3,400							\$ 3,400	\$ 3,400
SUBTOTAL:							\$ 29,264	\$ 29,264
*Expenditures on nutrition education reinforcement items or promotional items must have prior CDPH approval and must comply with all State and Federal safety requirements with respect to production including Prop 65 requirements for lead content.								

SUBCONTRACTOR BUDGET JUSTIFICATION
Covina Valley USD
October 1, 2011 to September 30, 2012

A. PERSONNEL SALARIES:							
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS							
1	Name: Michael Burns (Food Service Director) Title: Administrator	\$ 117,800	0.05	5%	0%	\$ 5,890	\$ 5,890
2	Name: TBD (Nutrition Service Supervisor) Title: Food Service Worker	\$ 55,000	0.05	0%	5%	\$ 2,750	\$ 2,750
3	Name: 50 TBD (Nutrition Service Worker I & II) Title: Food Service Worker-\$16,000/0.002/pp	\$ 800,000	0.10	0%	10%	\$ 1,600	\$ 1,600
4	Name: TBD Title: Secretary	\$ 38,000	0.50	50%	0%	\$ 19,000	\$ 19,000
5	Name: 55 - TBD (Classroom Teachers) Title: Teacher - \$55,000/0.01/pp	\$ 3,025,000	0.55	0%	55.0%	\$ 30,250	\$ 30,250
6	Name: 14 - TBD (Lead Teachers)Extra Duty Title: Teacher - \$35/hr x 4 hrs./mth x 10 mths	\$ 19,600				\$ 19,600	\$ 19,600
7	Name: TBD Title: Accountant	\$ 52,000	0.10	10%	0%	\$ 5,200	\$ 5,200
Federal Share Subtotal		\$ 4,107,400	1.35	65%	70%	\$ 84,290	\$ 84,290
PERSONNEL SALARIES TOTAL		\$ 4,107,400	1.35	65%	70%	\$ 84,290	\$ 84,290
POSITION DESCRIPTIONS:							
Administrator (e.g., Director of Programs): FS# 1		Administer the nutrition education contract and budget, supervising nutrition education staff, attend nutrition education and scope of work related meetings, program planning and participating in the Regional collaborative. Coordinate contract reporting requirements.					
Food Service Worker (e.g., Director, Manager, Asst, Server, Cook): FS#: 2 and 3		Assists with planning and preparing healthy food taste tests in the school setting in conjunction with classroom based nutrition education intervention. Works with teachers to increase student, teacher and parent knowledge of the importance of consuming more servings of fruits and vegetables and being active daily. Compiles documentation on taste testing activities and all reporting required for nutrition grants. In some cases, supervises staff that carry out activities.					
Secretary: FS# 4		Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, etc.					

SUBCONTRACTOR BUDGET JUSTIFICATION
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Teacher (preK-12 Classroom, PE, Speech, etc.) FS# 5-6		Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion; local, regional, and statewide collaboration; and close coordination with the Registered Dietitian to train staff.						
Accountant: FS# 7		Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.						
							Federal share Total Dollars	Total Dollars
B. FRINGE BENEFITS:								
Federal Share:								
	Includes payroll taxes and medical/dental benefits at 30% of Personnel salaries:						\$ 25,287	\$ 25,287
	30% x 84,290 = \$25,287							
						SUBTOTAL:	\$ 25,287	\$ 25,287
C. OPERATING EXPENSES:								
Federal Share:								
	Copying and reprographics: to be reached 10,500 students and teachers @ \$.03/copy (4pgs) x 10 months						\$ 12,600	\$ 12,600
	<i>Materials include monthly Harvest of the Month newsletters for educators and parents</i>							
	Toner @ \$50 each x 8, to be used for printing HOTM related materials only						\$ 400	\$ 400
	Paper x 500 packages @ \$2.50 per ream of paper, includes color and white paper						\$ 1,250	\$ 1,250
	Office Supplies \$500 (Pens, Pencils, highlighters, markers, posters board, Post-it Notes, staples, paperclips, etc.)						\$ 500	\$ 500
						SUBTOTAL:	\$ 14,750	\$ 14,750
D. EQUIPMENT EXPENSES:								
Federal Share:								
							\$ -	\$ -
						SUBTOTAL:	\$ -	\$ -

SUBCONTRACTOR BUDGET JUSTIFICATION
Covina Valley USD
October 1, 2011 to September 30, 2012

Los Angeles County Office of Education
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							Federal share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:								
Federal Share:								
	2012 Annual Network Conference: 1 attendee, Administrator						\$ 582	\$ 582
	Flight:	\$	220					
	Lodging - 2 nights: \$96	\$	192					
	Parking - 2 days @\$35	\$	70					
	Per Diem - 2.5 days @ \$40	\$	100					
	Network Skilled Trainings: 1 attendee, Administrator or Teacher						\$ 80	\$ 80
	Registration @ \$20 x 4 trainings = \$80							
	Mileage costs for Administrator/Teacher to attend Network and district/site visits for technical assistance on NE and PA promotion @ \$.555:							
				miles	trips	total miles	\$ 1,585	\$ 1,585
	Travel to 4 NE workshops/trainings:			51	4	204		
	Travel to Network Sharing Forum			51	2	102		
	Travel to attend 8 LACOE Coalition meetings:			50	8	400		
	Travel to conduct eligible school site visits and attend meetings:			10	215	2150		
	Total Miles:			2,856	x \$0.555 / mile =	\$ 1,585		
	SUBTOTAL:						\$ 2,247	\$ 2,247
F. SUBCONTRACTORS:								
Federal Share:								
Consultants:								
	Nutrition Education Consultant: \$40/hr x 1,600 hrs per year to assist with SOW activities						\$ 64,000	\$ 64,000
	KidTribe Assemblies at 4 eligible schools at \$800 per event						\$ 3,200	\$ 3,200
	Enrichment Works will provide a total of 12 NE Assemblies @ \$400 each to promote consumption of fruits and vegetables						\$ 4,800	\$ 4,800
	\$400 each for 12 Elementary School Sites:							
	SUBTOTAL:						\$ 72,000	\$ 72,000

SUBCONTRACTOR BUDGET JUSTIFICATION
Covina Valley USD
October 1, 2011 to September 30, 2012

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							Federal share Total Dollars	Total Dollars
G. OTHER COSTS:								
Federal Share:								
	<i>Food & supplies to educate students, parents and support about nutrition education</i>							
	Student HOTM Calendars: \$2.00 per calendar x 5,000 students						\$ 10,000	\$ 10,000
	Nutrition Murals at 4 eligible school sites: \$2,000 per mural						\$ 8,000	\$ 8,000
	Nutrition and Food-themed books: 4 @ \$15 each x 15 schools						\$ 900	\$ 900
	Nutrition education Curriculum @ \$40 each x 15 schools						\$ 600	\$ 600
	Nutrition education materials: brochures, flyers, posters @ \$ 0.75 ea x 5,500 items						\$ 4,125	\$ 4,125
	Cooking equipment/supplies @ \$45 per set (include mixing bowls @ \$15/set, measuring cups/spoons @ \$10/set, apple corer @ \$5.00 each, chopping mats @ \$4 each, mixing spoons, knives and kitchen scissors @ \$11/set) \$45/set x 15 schools						\$ 675	\$ 675
	*Nutrition education materials required for the delivery of critical program services, cost = \$2.00/item for 5,500 students and parents.						\$ 11,000	\$ 11,000
	Food costs for Harvest of the Month: cost not to exceed \$2.50 per person. A total of 10,500 students and parents @ \$.45 each x 6 events						\$ 28,350	\$ 28,350
SUBTOTAL:							\$ 63,650	\$ 63,650
	<i>* Note: Expenditures on nutrition education materials must have prior CA Department of Public Health approval and must comply with all state and federal safety requirements with respect to production including Prop 65 requirements for lead content.</i>							
DIRECT COSTS TOTAL:							\$ 262,224	\$ 262,224
H. INDIRECT COSTS:								
Federal Share:								
	Indirect cost includes administrative personnel, bookkeeping, payroll services, janitorial services, insurance, and audit expense, etc.							
	7.17% of total direct costs \$262,224						\$ 18,801	\$ 18,801
SUBTOTAL:							\$ 18,801	\$ 18,801
TOTAL:							\$ 281,025	\$ 281,025

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Merced County Office of Education
Program Area: Local Incentive Awardee: County Office of Education
Contract Number: 10-10071

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 50% Female 50%

Ethnicity:

- African American 4%
- Asian 7%
- Caucasian 41%
- Latino 45%
- Native American 1%
- Pacific Islander _____%
- Other (specify) Hmong, Veitnamese, Punjabi, Hindi, Mein/yo, Portuguese, Arabic, Urdu: 2%

Languages:

- | | |
|---|---|
| <input checked="" type="checkbox"/> English 54% | <input type="checkbox"/> Lao _____% |
| <input checked="" type="checkbox"/> Spanish 35% | <input type="checkbox"/> Tagalog _____% |
| <input type="checkbox"/> Arabic _____% | <input type="checkbox"/> Vietnamese _____% |
| <input type="checkbox"/> Armenian _____% | <input checked="" type="checkbox"/> Other (specify) <u>Hmong, Veitnamese, Punjabi, Hindi, Mein/yo, Portuguese, Arabic, Urdu::</u> |
| <input type="checkbox"/> Russian _____% | <u>6.0%</u> |
| <input type="checkbox"/> Bosnian _____% | <input checked="" type="checkbox"/> Other (specify) Asian & Pacific |
| <input type="checkbox"/> Cantonese _____% | Islander: <u>5.0%</u> |
| <input type="checkbox"/> Farsi _____% | <input type="checkbox"/> Mandarin _____% |
| <input type="checkbox"/> Hmong _____% | |
| <input type="checkbox"/> Khmer (Cambodian) _____% | |
| <input type="checkbox"/> Korean _____% | |

Ages:

- Under 5 years old 9%
- 5 to 8 10%
- 9 to 11 10%
- 12 to 17 9%
- 18 to 59 50%
- 60 years old and over 12%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet*

- See attached Free/Reduced Price Meal % data sheet
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|--|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks 8% | <input type="checkbox"/> Soup Kitchens _____% |
| <input type="checkbox"/> Food Pantries _____% | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input type="checkbox"/> Public Housing _____% | <input checked="" type="checkbox"/> WIC Offices 25% |
| <input checked="" type="checkbox"/> HeadStart 1% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): Merced Nutrition and Fitness Task Force
- Internet/Web Sites-website address: www.mercednutrition.org
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (9 occurrences at 1 hour(s) each)
- Community Education Events: (3 occurrences at 1 hour(s) each)
- Training/Workshop/Conference: (32 occurrences at 1 hour(s) each)
- Point of Purchase: (_____ occurrences at _____ hour(s) each)
- Other (specify) _____: (_____ occurrences at _____ hour(s) each)

Key Educational Messages:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input type="checkbox"/> Lean Meat and Beans |
| <input checked="" type="checkbox"/> Physical Activity | <input type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input type="checkbox"/> Fats and Oils | <input type="checkbox"/> Promote Healthy Weight |
| <input type="checkbox"/> Fiber-Rich Foods | <input type="checkbox"/> Sodium and Potassium |
| <input checked="" type="checkbox"/> Food Safety | <input type="checkbox"/> Whole Grains |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | <input type="checkbox"/> Other (Specify): _____ |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Individual Homes |
| _____ Adult Rehabilitation Centers | 5 Libraries |
| _____ CalFresh Offices | 1 Other Youth Education Sites (includes Parks and Recreation) |
| 1 Churches | 1 Public/Community Health Centers (includes Public Health Departments) |
| _____ Community Centers | _____ Public Housing |
| _____ Elderly Service Centers | 25 Schools – students (Preschool) |
| 1 Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | 53 Schools – students (K-12) |
| _____ Extension Offices | _____ Schools – students (Afterschool Program) |
| 1 Farmers Markets | 53 Schools – Parents |
| 7 Food Stores | _____ Shelters/Temporary Housing |
| 1 Head Start Programs | 1 WIC Programs |

_____ Worksites Other (specify): _____
Other (specify): _____ Other (specify): _____

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 19,700

Narrative (max. 200 words)

MCOE Nutrition serves students Preschool-8th grade, their teachers, administrators and support staff in 13 regular education school sites (6 school districts); 14 Preschool and 37 Special Education sites. Special Education has students with varying disabilities (deaf and hard of hearing, emotionally disturbed, autistic, severely disabled, or mental and/or physical impairments). Our main focus is promoting Harvest of the Month (HOTM) by linking classroom nutrition education to the cafeteria, home and community. This is also done with Special Education, however with visual or instructional modifications as needed.

The HOTM program includes a teacher newsletter, parent newsletters (English, Spanish and Hmong), Kid Friendly Recipe Page, Fun Food Fact Calendar, curriculum integrated preschool activity packets, and content linked resources (i.e., workbook, Activity Time Page, Visual Recipes). The HOTM Program includes support for cafeteria taste testing, reference signs at local grocery stores, and promotion for nutrition education and nutrition literacy at the public library.

Nutrition staff provides bi-annual teacher trainings to reinforce and demonstrate nutrition education and physical activity promotions in the classroom. The food service directors receive training to provide cafeteria taste testing activities and nutrition education promotions that will showcase the Harvest of the Month.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|--|--|
| <input type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input type="checkbox"/> Adding new partners |
| <input checked="" type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): _____ |
| <input checked="" type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): _____ |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Impact Evaluation occurs with 4th and 5th grades at 5 sites, and during the direct nutrition education series with parents. An additional Special Education Plan will be determined with the Research and Evaluation Unit. Process Evaluations for Harvest of the Month

will occur on a monthly basis with all teachers. Training Evaluations will occur after each Teacher training conducted and with Chefs/Farmers in the classroom. Website Evaluation will occur with teachers using our website for shopping and recipe ordering. An evaluation with parents using the Family Book Bag will also occur each time it is sent home.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities.

Contractors who receive Federal Share >\$350,000 must participate in impact evaluation.

Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

MCOE's Network supports other regional programs by sharing developed materials (i.e., Preschool Activity Packets) with the Central Valley Regional Network for a Healthy CA and the collaborative, as well as with members of the Merced Community for utilization at their agencies. MCOE shares with partners such as UCCE, the local Food Stamp Office and other offices within MCOE to provide consistent nutrition messages in Merced County (i.e., HOTM messages in grocery stores provided by MCOE, food demos done by Regional Network Retail; Schools not receiving Network support are referred to UCCE for nutrition education).

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
Church	Mt. Pisgah AME Zion Church	742 N Street	Merced	95341	6047001503	All Races	74.00%	
Emergency Food Assistance	Merced Co Food Bank	2000 West Olive Ave	Merced	95348				Proxy
Farmers Market	Merced Certified Farmers Market	678 W 18th Street	Merced	95340	6047001301	All Races	56.90%	
Food Store	Albertsons	3094 G Street	Merced	95340		All Races		Qualifies per SNAP Redemption per Network Retail Program
Food Store	Food 4 Less	2000 Pacheco Blvd	Los Banos	93635		All Races		Qualifies per SNAP Redemption per Network Retail Program
Food Store	Food 4 Less	2840 Shaffer Road	Atwater	95301		All Races		Qualifies per SNAP Redemption per Network Retail Program
Food Store	R-N Market	231 Atwater Blvd	Atwater	95301		All Races		Qualifies per SNAP Redemption per Network Retail Program
Food Store	Save Mart	150 W Olive Ave	Merced	95340		All Races		Qualifies per SNAP Redemption per Network Retail Program
Food Store	Save Mart	1337 E Pacheco Blvd	Los Banos	93635		All Races		Qualifies per SNAP Redemption per Network Retail Program

Food Store	Save Mart	1870 Bellevue Road	Atwater	95301		All Races		Qualifies per SNAP Redemption per Network Retail Program
Head Start Program	Merced County Head Start	2929 G Street	Merced	95340				Proxy
Library	Atwater Library	1600 Third Street	Atwater	95301	6047000701	All Races	63.90%	
Library	Le Grand Library	12949 Le Grand Road	Le Grand	95333	6047001902	All Races	50.7%	
Library	Los Banos Library	1312 Seventh Street	Los Banos	93635	6047002201	All Races	64.80%	
Library	Merced Library	2100 O Street	Merced	95340	6047001301	All Races	56.90%	
Library	Winton Library	7057 West Walnut	Winton	95388	6047000505	All Races	51.00%	
Other Youth Educational Site	McComb Center	615 15th Street	Merced	95340	6047001301	All Races	56.90%	
Public School	Merced County Office of Education	632 W 13th Street	Merced	35941	6047001502	All Races	77.60%	
Public/Community Health Center	Merced Public Health Department	260 E 15th Street	Merced	95340	6047001601	All Races	86.40%	
WIC Program	Merced WIC	1235 W Main Street	Merced	95340				Proxy

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Aileen Colburn Elementary (includes Special Education Site) (S, P)	Atwater Elementary School District	24-65631-6025316	83.25%	9.42%	92.67%
Bellevue Elementary (S, P)	Atwater Elementary School District	24-65631-6025324	83.59%	8.53%	92.12%
Mitchell Elementary (S, P)	Atwater Elementary School District	24-65631-6025340	54.87%	10.34%	65.21%
Mitchell Intermediate (Special Education Site) (S, P)	Atwater Elementary School District	24-65631-6025357	64.01%	17.81%	81.82%
Shaffer Elementary (S, PS, P)	Atwater Elementary School District	24-65631-6025365	57.62%	10.89%	68.51%
Thomas Olaeta Elementary (S, P)	Atwater Elementary School District	24-65631-6025373	56.93%	14.71%	71.64%
Ballico Elementary (S, P)	Ballico Cressey School District	24-65649-6025381	56.73%	8.77%	65.50%
Cressey Elementary (S, P)	Ballico Cressey School District	24-65649-6025399	57.78%	12.59%	70.37%
Delhi High (Special Education Site)	Delhi Unified School District	24-75366-2430114	70.23%	12.62%	82.85%
Delhi Middle (Special Education Site only per Food Service Director April 2011) (S, P)	Delhi Unified School District	24-75366-6115216	56.52%	26.08%	82.60%
Harmony Elementary (Special Education Site) (S, P)	Delhi Unified School District	24-75366-0105817	61.99%	15.94%	77.92%
Dos Palos Elementary (Special Education Site) (S, P)	Dos Palos-Oro Loma Unified School District	24-75317-6025431	90.04%	9.96%	100.00%
Dos Palos High (Special Education Site) (S, P)	Dos Palos-Oro Loma Unified School District	24-75317-2431206	89.96%	10.04%	100.00%
Le Grand Elementary (S, PS, P)	Le Grand Elementary School District	24-65722-6025498	61.03%	14.95%	75.98%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Selma Herndon Elementary (Special Education Site) (S, P)	Livingston Union School District	24-65748-6025522	71.83%	16.37%	88.20%
Henry Miller Elementary (S, PS, P)	Los Banos Unified School District	24-65755-6025548	58.02%	6.27%	64.29%
Lorena Falasco Elementary (Special Education) (S, P)	Los Banos Unified School District	24-65755-0102624	43.48%	12.70%	56.18%
Los Banos Elementary (S, PS, P)	Los Banos Unified School District	24-65755-6025555	47.65%	9.28%	56.93%
Los Banos High (Special Education Site ONLY, Per Food Service Director April 2011) (S, P)	Los Banos Unified School District	24-65755-2434207	81.81%	9.09%	90.90%
Los Banos Jr. High (Special Education Site) (S, P)	Los Banos Unified School District	24-65755-6058689	49.29%	11.72%	61.01%
R. M Miano Elementary (Special Education Site) (S, PS, P)	Los Banos Unified School District	24-65755-6025563	52.77%	11.17%	63.94%
Volta Elementary (Special Education School ONLY, Per Food Service, April 2011) (S, P)	Los Banos Unified School District	24-65755-6025571	73.91%	8.69%	82.60%
Westside Union Elementary (S, PS, P)	Los Banos Unified School District	24-65755-6116156	55.98%	3.32%	59.30%
Ada Givens Elementary (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025597	67.75%	10.55%	78.30%
Alicia Reyes Elementary (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6107908	87.91%	4.49%	92.40%
Allan Peterson Elementary (Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6105647	38.83%	11.57%	50.40%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Charles Wright Elementary (Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025605	73.22%	12.39%	85.61%
Don Stowell Elementary (S, PS, P)	Merced City Elementary School District	24-65771-6115729	97.30%	1.93%	99.23%
Donn B Chenoweth Elementary (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025613	43.85%	13.97%	57.82%
Franklin Elementary (S, PS, P)	Merced City Elementary School District	24-65771-6025621	70.84%	10.47%	81.31%
Galen Clark Preschool (per Food Service Director as of May 2011)	Merced City Elementary School District	Preschool	84.34%	9.56%	93.90%
Herbert Hoover Middle (Special Education Site) (S, P)	Merced City Elementary School District	24-65771-6025647	75.03%	7.82%	82.85%
John C Fremont Charter (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025654	66.14%	10.43%	76.57%
John Muir Elementary School (S, PS, P)	Merced City Elementary School District	24-65771-6025662	78.82%	7.54%	86.35%
Leontine Gracey Elementary (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6105852	84.67%	6.95%	91.62%
Luther Burbank Elementary (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025670	80.13%	9.85%	89.98%
Margaret Sheehy Elementary (Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025688	78.28%	7.63%	85.91%
Rudolph Rivera Middle (Special Education Site) (S, P)	Merced City Elementary School District	24-65771-6025696	66.26%	10.02%	76.28%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Sierra Preschool (per School Food Service Director as of May 2011) (PS, P)	Merced City Elementary School District	Preschool	69.14%	17.02%	86.16%
Tenaya Middle School (Special Education) (S, P)	Merced City Elementary School District	24-65771-6025704	81.46%	6.52%	87.98%
Merced College Child Development Center (Preschool) (School Food Service Data April 2011) (PS, P)	Merced College	24-6579 (CCTR Code (County/Vendor #)	88.03%	6.83%	94.86%
Castle Transition (Special Education) (S, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Danielson School (Special Education) (S, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Floyd. A Schelby (Special Education) (S, PS, P)	Merced County Office of Education	24-10249-6068498	55.71%	22.86%	78.57%
Infant Care Program (Special Education) (PS, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Los Banos Transition (Special Education) (S, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Merced County Special Education (Special Education) (S, PS, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Wolfe Transition (Special Education) (S, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Atwater High (Special Education Site) (S, P)	Merced Union High School District	24-65789-2430601	76.47%	15.47%	91.94%
Merced High (Special Education Site) (S, P)	Merced Union High School District	24-65789-2435204	69.03%	9.43%	78.46%
Farmdale Elementary (S, P)	Weaver Union School District	24-65862-0114074	78.37%	9.10%	87.47%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Pioneer Elementary (S, P)	Weaver Union School District	24-65862-6111991	70.20%	11.48%	81.68%
Weaver Middle (S, P)	Weaver Union School District	24-65862-6025811	70.98%	9.23%	80.21%
Weaver Preschool (CACFP data per School Food Service September 2010) (PS, P)	Weaver Union School District	Preschool	71.52%	15.27%	86.79%
Frank Sparkes Elementary (includes Special Education Site) (S, P)	Winton Elementary School District	24-65870-6025829	74.87%	14.29%	89.15%
Sybil N Crookham Elementary (S, P)	Winton Elementary School District	24-65870-6025837	78.62%	11.79%	90.42%
Winfield Elementary (includes Special Education Site) (S, P)	Winton Elementary School District	24-65870-0111294	75.46%	16.06%	91.51%
Winton Middle (includes Special Education site) (S, P)	Winton Elementary School District	24-65870-6109425	76.45%	16.42%	92.87%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Adrianna Morganelli	The Biography of Tomatoes	Non-fiction. This book describes how tomatoes are grown, harvested, and used in cooking. It also describes the history, nutritional value and future of tomatoes.	English
Alameda County Public Health Department	Secrets of Sodium Curriculum	To learn about where to find the hidden sodium in our diets, how to take action and take charge of our health.	English/ Spanish
Alameda County Public Health Department	Sugar Savvy Curriculum	Educational curriculum in English and Spanish that addresses how to find and limit sugar intake, and replace it with healthy options.	English
Alameda County Public Health Department	What's In Your Bag? Curriculum	Step by step process to find healthier choices at fast food places via comparing sodium, fat and calories	English
Alameda County Public Health Department (contractor developed)	Free Food Within Your Reach	A food resource guide for Alameda County.	English/ Spanish
Alameda County Public Health Nutrition Services	Rethink Your Drink materials	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English / Spanish
Alameda County Public Health Nutrition Services	The 3 P's of Eating Healthy on a Budget	Tips and tools on how to plan, purchase, and prepare healthy meals on a budget.	English
Alison Bonaguro	Watch The Colors Grow	Picture book of fruits/veg for toddlers and preschool.	English
Allan Fowler	Talking Root	Describes physical features of roots and why they are important.	English
Alice Waters	Edible Schoolyard	Provides gardening and nutrition lessons and recipes for instructors to incorporate into classroom curriculum. Please check with your PM prior to use of the recipes.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Amanda Doering Tourville	Fuel the Body Eating Well	Book: Eating good food keeps your body healthy, gives you energy and every food group is important.	English
American Dietetic Association	Eat Right -25 Healthy Snacks for Kids	For parents, the message is no matter how hard you try to make sure your child eats right, snack attacks can often undo all your hard work – but they don't have to with these healthy snack ideas from the American Dietetic Association such as Peel a banana and dip it in yogurt. Roll it in crushed cereal and freeze. Please check with your PM prior to use of the recipes.	English/ Spanish
American Dietetic Association	How to read a food label	As indicated in title	English
Amy L. Poole (Hans Christian)	The Pea Blossom	Story about a pea that sprouts & flowers, bringing first hope & eventually health to a sick child.	English
Amy L. S. Gifford	Steps to A Bountiful Kids' Garden	A how-to guide that features detailed information on how to launch and sustain a school or community kids' gardening program.	English
Ann L. Burckhardt	Manzanas	24 page book ages 4-8. Provides an introduction to apples, their different parts, and how apples are grown and harvested.	Spanish
Ann L. Burckhardt	Pumpkins/Calabazas	Non-fiction. Provides an introduction to pumpkins, parts and how pumpkins grow.	Spanish
Annabel Karmer	I Can Eat a Rainbow	A book of colorful nutrition advice for the youngest reader	English
Anne Miranda	To Market, To Market	Fiction. Humorous story about a trip to the grocery store. Based on the nursery rhyme "to buy a fat pig" there are unruly animals that interfere with the shopping trip. Finally, the vegetables are purchased to make hot soup.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Anne Rockwell	Apples and Pumpkins	Fiction. A family visits the farm to see apples and pumpkins as they get ready for Halloween. Apples are apples for Halloween trick or treat.	English
Anne Rockwell	One Bean	A bean plant grows from one bean and produces many beans to eat.	English
Arizona Nutrition Network	Coloring Pages	The website is geared towards children ages 2-8 and comes complete with age-appropriate games, coloring pages, recipes, and activity sheets	English/ Spanish
Arizona Nutrition Network	Fruit and Veggie Activity Book	Fruit and Vegetable Nut Ed activity worksheets for nut Ed.	English/ Spanish
Arizona Nutrition Network	Fruit/Vegetables Coloring Pages	Coloring worksheets linked with Fruit and Vegetable nutrition education activities	English/ Spanish
Arizona Nutrition Network	Grains Coloring Page	Fun, free printable coloring pages for kids to print and color...grain products consists of bread, muffins, and bagels	English/ Spanish
Arizona Nutrition Network	Meat/Dairy Coloring Pages	As title indicates	English/ Spanish
Arizona Nutrition Network	Vegetable Stand Coloring Pages	As title indicates	English/ Spanish
Arlett N. Braman	Cook!	Includes recipes with interesting historical food information and some interesting facts about food around the world, and a Culture Link after each recipe, which talks about another culture that cooks a similar food to show how we, as people, are all related. The book is for middle grade students. Please check with your PM prior to use of the recipes.	English
Avery Hart and Paul Mantel	Kids Garden	160 page book for ages 9-12. Includes the parts of a plant, experiments, recipes, and gardening ideas. Please check with your PM prior to use of the recipes.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Barbara deRubertis	Count on Pablo	Pablo is excited about helping his grandmother sell vegetables at the farmers' market. But no one comes to buy. Pablo's solution is clever--and delicious! Ages 5-7. From Kansas State University Extension	English
Barbara Jean Hicks	Monster's Don't Eat Broccoli	Two boys pretend they are monsters that don't eat broccoli, but pretend they are trees and eat it up	English
Betsy Maestro	How Do Apples Grow?	Book: describes how an apple grows from bud to flower to fruit ready for you to pick	English
Birte Muller	Finn Cooks	Book about a young that boy who learns how to eat healthy when his mother allows to be cook for the day	English
Bobbie Kalman	Active Kids	Through fun, easy-to-follow activities, enhanced by photographs and illustrations, this book will motivate children to get moving. Ages 7 to 12 years	English
Bobbie Kalman	Multicultural Meals: Step-by-Step Healthy Recipes for Kids	Cookbook for ages 7 to 12 years offers healthy recipes from various countries and gives children a basic understanding of nutrition and the importance of drinking water	English
Bobbie Kalman	Super Snacks	Book that explores why and how to have delicious and healthy snacks through nutrition facts and easy recipes for nourishing foods. Please check with your PM prior to use of the recipes.	English
Brenda Cartee Lee	Lunch at the Zoo	32 page book for ages 4-8 teaches children to choose a diet rich in fruits, vegetables and meats instead of sweets.	English
Brenda Colgate	Silly Willy Workout (CD & DVD)	Upbeat contemporary music and activities created especially for the younger set. Ages 2-6.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Bruce Degen	Jamberry Kit	A boy and a rhyming bear romp through a berry world, looking for berries as they go	English
Bruce McMillan	Growing Colors	Pictures of fruit/veggie with the appropriate color	English
CA Department of Education	Health Education Content Standards for California Public School: Kindergarten through Grade Twelve	Information on the newly developed and State Board-approved California Health Education Content Standards for California Public Schools, Kindergarten through Grade Twelve.	English
CA Department of Education	School Nutrition by Design!	A report of the Advisory Committee on Nutrition Implementation Strategies that provides an overview of a healthy nutrition environment and suggests strategies schools and districts can use to model healthy eating habits for their students.	English
California Department of Education	Fresh fruits and vegetables photo cards	Color photos of Fruits and vegetable to be used in Nut. Ed lessons	English
California Department of Education	Kids Cook Farm Fresh Food	245 page activities guide and recipes for students in grades 2-7 that links academic content standards to the real world through gardens, nutrition, cooking, recycling, and the environment. Please check with your PM prior to use of the recipes.	English/ Spanish
California Department of Education	Nutrition to Grow On	An innovative curriculum for grades 4-6 that offers teachers a direct link between the garden and nutrition education.	English
California Department of Public Health	Quick, Low cost meal ideas and healthy tips for you and your Family DVD	<i>California Department of Public Health Network Approved Materials</i>	English/ Spanish
California Dept. of Education	Food For Thought	CD: tool for child care programs to teach young children 3to 5 years good nutrition and healthy food choices.	English

Source	Title	Description	Languages
California Foundation of Agriculture in the Classroom	Learning About Fruits and Vegetables Curriculum grades K-6	As title indicates	English
Carmen Parks	Farmers Market	A book about one child's experience at the farmer's market; encourage fruit and vegetable intake	English
Carol A. Johmann and Elizabeth J. Rieth	Gobble Up Science	Fun Activities to Complete and Eat (paperback). Fun and unique way for kids to learn about science and nutrition.	English
Carol R. Schmelzel	Nasco's Power Puzzle	20 puzzles to supplement and expand your nutrition curriculum.	English
CATCH	CATCH Early Childhood Teachers Manual	Features 9 classroom lessons to encourage healthy eating and activity. Parent Tip sheets provide coloring activities, additional information and recipe ideas. Vocabulary key words also included in Spanish and French. Please check with your PM prior to use of the recipes.	English
CATCH	Everyday Foods for Health	A continuation from the Kindergarten CATCH Curriculum that expands knowledge about ways to get your heart stronger, the importance of breakfast, and reinforcing the importance of fruits and vegetables. Activities such as learning healthy snack preparation are included.	English
CATCH	Food Guide Pocket Chart & Fruit and Vegetable cards (multi-level display chart and picture cards)	Nylon Chart reflects the USDA's revised food pyramid nutritional guidelines & is divided into 6 brightly colored food group sections with pockets to place Fruit & Veg. Cards.	English/ Spanish
CATCH	Jump Into Health	Physical activities developed by CATCH	English
CATCH	Physical Education Teachers Guidebook	<i>CATCH Network Approved</i>	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
CATCH	Taking Off	Curriculum and workbook that discusses healthy and unhealthy choices and reinforces skills needed to select and prepare healthful meals/snacks.	English
CATCH (Coordinated Approach To Children's Health)	CATCH Kids Club Nutrition	Manual: This after-school education and summer enrichment program teaches children the nutrition knowledge, skills and self-reliance that empowers them to make healthy dietary and physical activity choices.	English
CATCH (Coordinated Approach To Children's Health)	CATCH Physical Activity Tool Kit	This activity box includes over 300, 5" x 8" fun activity cards designed for after-school/summer programs and community youth organizations to keep kids moving.	English
Catch Kids Club	Activity/Games	This activity box includes over 300 activity cards designed for after-school/summer programs and community youth organization and gives simple, easy-to-follow instructions for fun activities that keep kids moving	English
Catch Kids Club	Nutrition Manual	Ideal for after-school. The manual has 32 sessions of nutritious and fun lessons on healthy foods and making good choices.	English
Catherine Slonescki	Nutricise (CD)	A happy blend of active learning songs and nutritional information, at a level 4-7 year olds understand.	English
Centers for Disease Control & Prevention (CDC)	Eat a Variety of Fruits and Vegetables Every Day	Discusses that fruits and vegetables are great sources of many vitamins, minerals and other natural substances that may help protect you from chronic diseases and to get a healthy variety, think color. Eating fruits and vegetables of different colors gives the body a wide range of valuable nutrients, like fiber, foliate, potassium, and vitamins A and C.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Centers for Disease Control and Prevention (CDC)	Rethink Your Drink	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English
Charlotte Diamond	10 Carrot Diamond (CD)	An award winning CD, includes songs dealing with children's health and development	English
Charlotte Diamond	Charlotte Diamond's World (CD)	CD: music for children, parents and teachers that celebrates nature and our cultural mosaic.	English
Cherie B. Stihler	The Giant Cabbage	Moose grows an enormous cabbage, sure to win a prize at the fair, but needs the help of all his friends to load it into a truck.	English
Cheryl Apgar	Book Cooks: 26 Recipes from A-Z Inspired by Favorite Children's Book	This book has easy and fun to make recipes with visual illustrations for the classroom with no cooking required. Please check with your PM prior to use of the recipes.	English
Cheryl Christian	What's In My Garden?	Learning names and colors of vegetables in a garden	English
Christine Taylor-Butler	The Food Pyramid	Combines facts & statistics with an in-depth look at how to use MyPyramid as a guide for choosing which foods to eat.	English
Cindy Krezel	101 Kid-Friendly Plants - Fun Plants and Family Garden Projects	This book is a comprehensive guide to indoor and outdoor gardening using nontoxic flowers, vegetables, trees, and houseplants.	English
Claire Llewellyn	What's for Lunch? Potatoes	Provides nutrition information about potatoes and how they grow.	English
Connie Liakos Evers	How to Teach Nutrition to Kids,	243 pages teaching basics, science of nutrition , edible art etc.	English
Connie Liakos Evers	Nutrition Fun with Brocc & Roll: A Hand-On Activity Guide Filled with Delicious Learning!	A complement material to help to teach kids to make healthful choices	English
Contractor Developed – from Los Angeles Collaborative Website	Harvest of the Month complementary educational materials	Contractors can share examples of presentations and nutrition education materials they have created or revised.	English/ Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Contractor Developed – LA Collaborative Website	Harvest of the Month K-7 Lesson Plans	Contractors can share examples of presentations and nutrition education materials they have created or revised.	English
Cris Peterson	Harvest Year	Photographs and a simple text take youngsters through the calendar year and show the crops growing and being harvested, as well as children enjoying foods of all shapes and sizes and colors.	English
Cynthia DeFelice	One Potato, Two Potato	Mr. and Mrs. O’Grady’s lives are changed when they discover a magic pot buried in their potato patch.	English
Dairy Council of California	Building a Healthy Me (Kindergarten)	This six-lesson program teaches fundamental nutrition concepts that introduce students to a range of healthy food choices.	
Dairy Council of California	Exercise Your Options (Middle School)	This eight lesson unit helps students assess their current food and activity choices and plan for improvement. The lessons focus on improvement rather than perfection.	English
Dairy Council of California	Health Choices, Healthy Me! (1st and 2nd grade)	First and second grade program. A comprehensive, ten-lesson nutrition education program that focuses on food choice behaviors while reinforcing language arts and math.	English/ Spanish
Dairy Council of California	Making Meals Matter for Your School Age Child	8 page booklet helps parents of school-age children, ages 6 through 12, understand the basics of preparing healthy meals and snacks	English/ Spanish
Dairy Council of California	Making Meals Matter for Your Young Child	8 page booklet offers parents guidance and practical information about feeding their preschoolers ages 2-5. It provides busy parents the basics of preparing healthy meals and snacks.	English/ Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Dairy Council of California	Mealsmatter.org (recipes/articles)	Website with recipes and meal plans promoting fruits and vegetables. Please check with your PM prior to use of the recipes.	English/ Spanish
Dairy Council of California	Nutrition Pathfinders (4th and 5th grade)	This five lesson unit reinforces language arts and math while teaching health in a fun way.	English/ Spanish
Dairy Council of California	Parents: Be Your Child's Partner in Healthy Bones (handout)	As title indicates.	English/ Spanish
Dairy Council of California	Shaping Up My Choices	This curriculum designed for California third grade teachers contains ten lessons that have students problem-solving, reasoning and using critical-thinking techniques as they learn about nutrition and physical activity.	English/ Spanish
Dairy Council of California	Start Your Preschooler on the Path to Healthy Eating (handout)	Educational flyer provides seven tips for raising healthy eaters.	English/ Spanish
Dairy Council of California	Tips for feeding and Preparing Food With Your Preschooler (handout)	as title indicates	English/ Spanish
Dan Manalang	Ambrosia	picture book about fruit/coconut	English
Danny Schitzlein	The Monster Who Ate My Peas	Story about a boy who conquers his loathing for peas & discovers he likes the way they taste.	English
David M. Schwartz	Stems & Roots	Highlights stems and roots, the essential plant parts that give us radishes, blackberries, peas, milkweed, corn, strawberries, and trees.	English
Dayle M. Timmons	Apples and Pumpkins	The ideas for thematic units on apples and pumpkins cover all areas of curriculum, from literature to math.	English
Deanna F. Cook	The Kids' Multicultural Cookbook: Food & Fun Around the World	Provides whirlwind tour of 41 countries with a quick dose of culture from each, recipes for each place, & an introduction to a child who lives there. Please check with your PM prior to use of the recipes.	English
Debbie Cryer, Adele Richardson Ray, Thelma Harms	Nutrition Activities for Preschoolers	Book: Five Steps to Successful Nutrition Education for preschoolers.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Debbie L. Yanuck	Community Helpers Food Service Worker	A simple introduction to the work food service workers do, discussing where they work and how they are important to the communities they serve.	English
Debbie Larson	Math in Food	Book uses foods in classrooms to address math concepts. (middle-high school)	English
Debbie Radliff	Developing Life Skills	With practical information and helpful learning exercises, this reproducible resource will help students become familiar with many important subjects, including self-help, relationships, health and nutrition, and careers.	English
Deborah Hopkinson	Apples To Oregon	A narrative of how a pioneer father brought apples, peaches, pears, plums, grapes, and cherries (and children) across the plains	English
Denia Hester	Grandma Lena's Big Ol' Turnip	Preschool-Grade 2...tale about teamwork and sharing in an extended African-American family is bubbling with warmth and Southern-style cooking. Please check with your PM prior to use of the recipes.	English
Denise Fleming	Lunch	32 page book for ages 4-8 about a mouse that eats a variety of fruits and vegetables.	English
Diana Pomeroy	One Potato	Counting different vegetables	English
Diane Mayr	Out and About at the Apple Orchard	Describes all that is involved in growing apples- covering planting, pollination, harvesting, different varieties, and more.	English
Dianna Hutts Aston	An Orange in January	Fiction based on non-fiction. Life journey of an orange from tree to harvest to store to eating it with friends	English
DK Publishing	Scratch and Sniff Food	Food photos and lots of specially encapsulated sniffs to introduce infants and preschoolers to food aromas.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Don Blattner and Lisa Blattner	Health, Wellness, and Physical Fitness	Health, Nutrition, and P.E. Features the latest information on nutrition and exercise, this unique resource emphasizes the revised USDA nutrition guidelines and the new food pyramid.	English
Donna Heller	The Enchanted Tree	Fiction. Flossie helps to bring to life her friends by showing them the beautiful colors and tastes of vegetables and fruits of the rainbow. As a result, her friends become energetic and active.	English
Dorling Kindersley	Grow It Cook It	Teaches how to grow, harvest, and cook delicious food.	English
Dorling Kindersley	Touch and Feel Mealtime	Textures to feel, encourage washing hands Ages 4-8	English
Douglas Florian	Vegetable Garden	Planting vegetables in the garden	English
Duke Christophersen	Nate's Big Hair and the Grapefruit in There	Teach kids the importance of eating a grapefruit.	English
East Carolina University	Math Middle-School Energizers	33 page booklet of classroom-based physical activities for middle school students.	English
Edward Miller	The Monster Healthy Book	Featuring a friendly, rotun, green monster determined to make healthy choices, this book presents basic information about food, exercise, & health.	English
Edward P. Ortleb	Nutrition: 20 Activities, 12 Transparencies, Teacher Guide	Book to teach grade 5-9: basic concepts of the science of food and the human body. Nutrition information is presented to aid students in evaluating their own eating habits.	English
Elaine Landau	Apples	This book provides a wealth of information about apples.	English
Elaine Landau	Bananas	Primary-grade readers can learn how bananas grow, their many varieties, their history, animals that enjoy them and their nutritional value	English
Elaine Landau	Tomatoes	Examines the history, cultivation and uses of tomatoes	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Elizabeth King	The Pumpkin Patch	Text & photographs describe the activities in a pumpkin patch as pink-colored seeds become fat pumpkins, ready to be carved.	English
Elizabeth Partridge	Oranges on Golden Mountain	Fiction. A son is sent from China to San Francisco during the drought that withers the orange orchard. He plants some of the orange saplings he took with him and dreams of being reunited with his family.	English
Elizabeth Verdick	Germ's Are Not for Sharing	Book: book is a good choice for teaching youngsters the basics about hygiene,	English
Ellen Jackson	The Autumn Equinox Celebrating the Harvest	Book explores harvest festivals and traditions from around the world.	English
Ellen Mochein	OutDoor Play: Sports and Games for Kids of All Ages	OUTDOOR PLAY provides everything you need to get children involved in an active fitness program! Over 80 games and activities are described	English
Ellen Moshein	Indoor Play	80 indoor games for teachers theme is fun fitness.	English
Ellen Weiss	From Pit to Peach Tree	Beginning reading book focused on how a peach develops, can be used as part of HOTM when peach is the featured item.	English
Ellen Weiss	Fruit Salad	A young reading book where friends work together to make a delicious and healthy fruit salad as a snack, learning about all kinds of fruit along the way.	English
Ellyn Satter	Child of Mine: Feeding with Love and Good Sense	book: The gold standard for child eating behavior guidance	English
Ellyn Satter	Secrets of Feeding a Healthy Family: How To Eat, How To Raise Good Eaters, How To Cook	Empowers and inspires us to love and cook our favorite foods and teach our children to do the same.	English
Elsa Beskow	Peter In Blueberry Land	A picture book for children and a hunt for blueberries.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Emily Scott & Catherine Duffy	Dinner From Dirt	Perennial kid favorites with complete instructions, garden plots, and recipes to show them how to grow and cook those foods themselves. Safety tips, growing tips, diagrams, fun facts, easy-to-follow directions, and lots of full-color illustrations.	English
Eric A. Kimmel	Anansi and the Talking Melon	This book contains colorful pictures of fresh fruits.	English
Eric Carle	My Very First Book of Food	Book of Food, children can match each animal with the food it eats.	English
Eric Carle	My Very First Book of Numbers	Book of Numbers to match the food pictures	English
Eric Carle	The Very Hungry Caterpillar	Fiction. The story describes the growth of the caterpillar into a butterfly. The caterpillar is very hungry and grows when he eats healthy foods.	English
Eric Hughton	The Crooked Apple Tree	Story about two kids and a crooked apple tree in their backyard that teaches about changes in seasons and changes of apples trees during each season.	English
Erika Oller	The Cabbage Soup	Storybook about a cabbage farmer that tries to stop a mystery marander from decimating her famous cabbage patch.	English
Eve Pranis and Amy Gifford	School Mosaics - Designing Gardens & Habitats	The book offers advice on involving students in the planning and design process, building community support, and integrating the project with curriculum and learning goals.	English
Eve Pranis, Allison Watt	Grow Lab - Activities for Growing Minds	Curriculum to spark curiosity about plants & think like scientist. Uses fun illustrated activities to explore plant life cycles, examine plant diversity, interdependence of plants, humans. grades K - 8	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Eve Pranis, Jack Hale	Grow Lab - A Complete Guide to Gardening in the Classroom-Revised Edition	Discusses: setting up an indoor garden, planning and planting, choosing veg, herbs, flowers to grow indoors, maintaining healthy growing environment, tackling pests, conducting special gardening projects	English
Fay Robinson	Vegetables, Vegetables!	Book pictures with minimal text with short facts for young children.	English
Fay Robinson	We Love Fruit!	Book pictures with minimal text with short facts for young children	English
FDA, Center for Food Safety and Applied Nutrition	Science and Our Food Supply: Investigating Food Safety from Farm to Table	This interactive video, comprehensive reference guide, career guide and varied activities included in this educational kit can be incorporated into all academic disciplines. For grades 9-12.	English Spanish
Francis T. Lynch	The Book of Yields: Accuracy in Food Costing and Purchasing	Reference book that provides a substantial collection of accurate food measurements. Also has information related to food preparation, purchasing decisions, and controlling costs.	English
Francisco X. Alarcon	Laughing Tomatoes and Other Spring Poems	32 page book for ages 4-8. Collection of verses in English and Spanish about food, weather, plants, dreams featuring Latino children.	English
Frank Leto and Greg Scelsa	Let's Go To The Market	12 page book for ages 4-8. 2006. As title indicates.	English
Frank P. Araujo	The Perfect Orange	A little girl gives the king a perfect orange. They all eat oranges in the end.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Funded by Con Alma Health Foundation, etc. Lynn Walters and Jane Stacey	Cooking with Kids-Integrated Curriculum guide Grades 2-3	The materials could be integrated into elementary school classroom curricula or an after-school program setting. Curriculum Guides include Teacher Information plus Introductory lesson, lesson plans for five 1-hour fruit and vegetable tastings: such as tomatoes, Root Vegetables, Citrus, Pears, and Salad Greens Lesson plans with activities for five 2-hour cooking classes	English Spanish
Funded by Con Alma Health Foundation, etc. Lynn Walters and Jane Stacey	Cooking with Kids-Integrated Curriculum guide Grades 4-6	The materials could be integrated into elementary school classroom curricula or an after-school program setting. Curriculum Guides include Teacher Information plus Introductory lesson, lesson plans for five 1-hour fruit and vegetable tastings: such as tomatoes, Root Vegetables, Citrus, Pears, and Salad Greens Lesson plans with activities for five 2-hour cooking classes. Please check with your PM prior to use of the recipes.	English Spanish
Funded by Con Alma Health Foundation, etc. Lynn Walters and Jane Stacey	Cooking with Kids-Integrated Curriculum guide Grades K-1	The materials could be integrated into elementary school classroom curricula or an after-school program setting. According to one parent, "The Cooking with Kids program brought another voice to the table, a voice that encouraged trying new and different foods, a voice in support of nutrition and healthy families." Curriculum Guides include Teacher Information plus Introductory lesson, lesson plans for five 1-hour fruit and vegetable tastings: such as tomatoes, Root Vegetables, Citrus, Pears, and Salad Greens Lesson plans with activities for five 2-hour cooking classes	English Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Gaiam Kids	Yoga Kids 2: ABCs for ages 3-6 (DVD)	Using 26 letters children make funny poses of animals, plants, etc.	English
Gail Gibbons	The Pumpkin Book	Illustrating & text to explain the planting, cultivating, & harvesting of pumpkins.	English
Gail Gibbons	The Season of Arnold's Apple Tree	As the seasons past, Arnold enjoys a variety of activities as a result of this apple tree. Includes recipes. Please check with your PM prior to use of the recipes.	English
Gail Gibbons	The Vegetables We Eat	Nonfiction. This book takes the reader through all of the different types of vegetables. Explanations of the different types are provided along with how to harvest.	English
Gail Saunders-Smith	Beans	Book: photos and easy text show how beans, carrots and sunflowers develop from seed to full-grown plant, and how apple trees change throughout the growing season.	English
Gary Lapow	Food 'N Fun - A Rockin' Celebration of Good Eatin'(CD)	Music CD encouraging healthy eating for young students with a beat to encourage PA.	English
Gayla Dowdy Seale	The Little Squash Seed	Story about a little squash seed on his journey from a small dry seed in a packet to a part of a luscious plant that produces over two dozen nutritious & delicious squash.	English
George Levenson	Pumpkin Circle	A video and picture book designed to show elem.children the cycle of nature in a pumpkin patch.	English
George McClements	Night of the Veggie Monster	Fiction. A young boy turns into a veggie monster the moment a pea touches his lips. He's ok when he realizes the pea tasted all right. He'll have to get ready for broccoli next.	English
Georgiana Stewart	Good Morning Exercises for Kids (CD)	For ages 3-8. Simple movement exercises to fun songs which can be done early morning, or even through day.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Gil Payett	Portion Sizes Averages and Guides Kit	An easy way to help your clients visualize portion sizes and includes items to illustrate portion sizes.	English
Gladys Rosa-Mendoza	Fruits and Vegetables/Frutas y Vegetales	Introduction to fruits and vegetables through illustrations.	English Spanish
Gorel Kristina Naslaud	Our Apple Tree	Kindergarten-Grade 2–A Thumbelina-sized boy and girl who live in an apple tree follow its progress and enjoy its fruits.	English
Grace Lin	The Ugly Vegetables	Fiction. A little girls thinks her mom's garden is fully of ugly vegetables. She discovers Chinese vegetable soup smells the best.	English
Greg & Steve	Big Fun (CD)	This CD contains a set of songs and activities for kids ages 3 to 9 years. The songs are high energy movement songs for the classroom and the living room.	English
Greg & Steve	Fun and Games (CD)	CD: This album all fun & games for children ages 3 to 9.	English
Greg & Steve	Kids in Action (CD)	CD of 15 music songs for children 3-5 years old that promotes physical activity.	English
Greg & Steve	Kids in Motion (CD)	CD of 15 music songs for children 3-5 years old that promotes physical activity.	English
Greg & Steve	Shake, Rattle N' Rock (CD)	Songs and activities for ages three to nine years old. Upbeat style of music gets everyone moving and dancing as well as singing along.	English
Hannah Tofts	I Eat Fruit!	Pictures of fruit	English
Hannah Tofts	I Eat Vegetables!	Pictures of vegetables	English
Hannah Tofts	One Cool Watermelon	Kids can count their way to healthy eating with this delicious introduction to math through familiar fruits and vegetables.	English
Harcourt Brace	Science K-6 (allowable general nutrition education sections)	Sixteen volumes of fun-packed science projects and experiments introduce readers to basic science principles.	Harcourt Brace

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Harcourt School Publishers	Health and Fitness Series	Grades K-6 helps students achieve a healthy lifestyle with comprehensive health content that incorporates physical activities.	Harcourt School Publishers
Harvard School of Public Health	Curricula: Eat Well & Keep Moving	The Eat Well & Keep Moving curriculum—which includes classroom lessons for fourth and fifth grade students, physical education lessons, and engaging school-wide campaigns—allows children to learn about nutrition and physical activity while building skills in language arts, math, science, and social studies.	English
Harvard School of Public Health	Curricula: Planet Health	Planet Health is an interdisciplinary curriculum focused on improving the health and well-being of sixth through eighth grade students while building and reinforcing skills in language, arts, math, science, social studies, and physical education. Through classroom and physical education (PE) activities, Planet Health aims to increase activity, improve dietary quality, and decrease inactivity.	English
Harvest of the Month	Harvest of the Month Family Newsletter	Network newsletter takes Harvest of the Month from school to the home, allowing students and their families to share the experience	English Spanish
Heidi Shelton Jenck	Gabe's Grocery List	Fiction. Gabe's grocery list is full of fruits, his dad's is full of veggies. Gabe puts his in the grocery cart and takes out his dad's. I guess we will have fruit salad tonight.	English
Helen Cooper	Pumpkin Soup	Fiction book for ages 3-8 years. Duck is a picky eater and frequently goes to bed hungry with stomach pains. He only wants Pumpkin soup. After rejecting many tasty soups, he finally likes a soup made by Cat and Squirrel with many healthy vegetables.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Helene J. Jordan	How a Seed Grows	Planting, growing and harvesting beans. Addresses nutrition competencies about learning how things grow.	English
Honor Head	What's for Lunch? Fruit	Where it comes from, how prepared and cooked, Ages 4-8	English
Honor Head	What's For Lunch? Vegetables	Where it comes from, how prepared and cooked, Ages 4-8	English
Huberta Wiertsema	101 Movement Games for Children	The movement games in this book are to cultivate children's social and creative abilities.	English
Hugh Fearnley-Whittingstall and Fizz Carr	The River Cottage Family Cookbook	Cookbook shows kids how quality ingredients are produced, while teaching lifelong lessons about meaningful cooking & eating. Please check with your PM prior to use of the recipes.	English
Human Kinetics	Health Related Fitness Grades 1-4, Eat Well and Keep Moving, 2 nd Edition	An interdisciplinary curriculum for teaching elementary school Nutrition and physical activity. Fun and unique way for kids to learn about nature and nutrition. A complete guide to every type of exercise activity that can benefit your fitness and health.	English
Inez Snyder	Apples	Readers will enjoy this book's trips into fields, orchards, and bogs to learn how crops are grown and harvested.	English
Inez Snyder	Apples to Applesauce	In this fun and informative book, curious readers will discover how applesauce is made from apples to finished product.	English
Inez Snyder	Berries to Jelly	Book: readers discover how some of their favorite products are made from start to finish.	English
Inez Snyder	Carrots	Book: readers will enjoy taking trips into fields, orchards, and bogs to learn how crops are grown and harvested.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Inez Snyder	Grapes to Raisins	HOTM reading...Teaches small children how raisins are made...describes how a grape becomes a raisin; how grapes grow, and kids will be able to identify dried fruit as a healthy snack. Classroom activities involved.	English
Inez Snyder	Oranges	Do cranberries grow on bushes? How do you know when an apple is ripe? Curious readers will enjoy taking trips into fields, orchards, and bogs to learn how crops are grown and harvested.	English
Inez Snyder	Oranges to Orange Juice	Full-color photographs, predictable text patterns, and concepts of high interest make this series ideal for young readers.	English
Inez Snyder	Tomatoes	Life cycle of tomatoes	English
Inez Snyder	Tomatoes to Ketchup	A boy and his mother make ketchup from scratch	English
International Life Sciences Institutes	Take 10! Lessons	Curriculum that integrates academic learning objectives with physical activity.	English
Iza Trapani	Here We Go Round the Mulberry Bush	Retelling of story with gardening emphasis	English
Jack Hartmann	Shake, Rattle N' Read (CD)	Collection of songs for reading development, phonological awareness, language play and reading readiness activities set to music. For K-2.	English
Jackie French	Too Many Pears!	Pamela the cow loves to eat pears, she eats them all the time. She eventually get sick of eating them and becomes interested in apples. Message: Try new foods you might like it. For 3 - 6 yr. olds	English
Jackie Silberg	Learning Games Exploring the Senses Through Play	168 page book with 200 activities and learning games for children as they expand their learning by engaging all of their senses.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Jacqueline Farmer	Apples	Non-fiction. This book describes how apples are grown, harvested, and used in cooking. It also describes the varieties of apples, history, and nutritional value.	English
Jacqueline Farmer	Pumpkins	Non-fiction grades 3-4. Portrays fall harvest and falls favorite fruit the pumpkin and filled with fun facts, origin and recipes. Please check with your PM prior to use of the recipes.	English
Jan Blake	Give Me My Yam!	A little boy loses his yam but finds a new one in the end and eats it for dinner	English
Jan Peck	The Giant Carrots	A story of a giant carrot planted and grown and four different ways a family ate it.	English
Jan Romero Stevens	Carlos and the Cornfield	Fiction. Carlos doesn't follow his father's instructions about planting corn and must fix the situation. Cornmeal pancakes recipe. Bilingual. Describes how corn is grown. Please check with your PM prior to use of the recipes.	English/ Spanish
Jan Romero Stevens	Carlos and the Squash Plant	Fiction. Carlos works in the garden but doesn't like taking a bath afterward. A plant begins to grow out of his ear until he finally takes a clean bath. The father is a farmer and grows a variety of vegetables.	English
Jane Kirkland	No Student Left Indoors: Creating a Field Guide to Your Schoolyard	This book describes how to create a field guide to the nature in your schoolyard.	English
Jane Sutton	The Trouble with Cauliflower	A tale about a koala who overcomes is superstition about cauliflower.	English
Janet Hale	Popcorn	Multidisciplinary unit for 1st grade including language and science.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Janet Stevens	Tops & Bottoms	Fiction. Bear and Mr. Hare agree to sharing half of the crops grown by the Hare family. Beautiful vegetables are grown, however, Bear never gets the colorful parts. In the end, Bear contributes by growing the crops and selling at a stand.	English
Janet Stevens and Susan Stevens Crummel	Cook-A-Doodle-Do!	Fiction. This delightful tale describes in detail the "how to" cooking techniques of making Strawberry Shortcake. Children have a ball with this book and learn baking techniques.	English
Janice A. Johnston	Lunch Box Menus for You	86 page book to help create healthy school lunches for your child and encourage healthy eating habits. Please check with your PM prior to use of the recipes.	English
Janice VanCleave's	Food and Nutrition for Every Kid	Book designed to teach children age 8-12 about nutrition	English
Janie Jaehyun Park	The Tiger and the Dried Persimmon	Based on a Korean tale, this version is about a foolish tiger who is fearful of what he thinks is a dried persimmon.	English
Jannelle Robins-Gaede	Acting Up	Book: fun activities add physical movement to the day	English
Jay Miller	American Indian Foods	Cultural Foods book, highlights crops that American Indians	English
Jean M. Cochran	Your Tummy's Talking	A story about listening to your hunger cues to eat only when you are hungry.	English
Jean Marzollo	I Am an Apple	Children's book for science K - 1st grade	English
Jean Richards	A Fruit Is A Suitcase For Seeds	Story book about purpose and growth of seeds.	English
Jeanne Titherington	Pumpkin Pumpkin	A Children's book about watching pumpkins grow and filled with fun facts.	English
Jennifer Dussling	Picky Peggy	Fiction. Peggy, a picky eater, decides to become a bold eater when she learns what happens when one doesn't eat the foods one is supposed to eat.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Jennifer Julius	I Like Berries	Contents. What are berries, find out more about them, berries in foods	English
Jerry Pallotta	Apple Fractions	A book about different types of apples and math fractions	English
Jerry Pallotta and Bob Thompson	The Vegetable Alphabet Book	Goes through letters of the alphabet with pictures of a different fruit or vegetable...some of the choices are unusual.	English
Jess Stockham	Eating Well	Book: Part of the "Just Like Me" lift-the-flap books for young children.	English
Jill Frankel Hauser	Science Play: Beginning Discoveries for 2 to 6 Year-Old	Designed to teach basic science concepts and to encourage children to discover more about their everyday world by using simple and safe household items.	English
Joan D'Amico	The Science Chef	Teaches science through 100 fund food experiments & recipes. Please check with your PM prior to use of the recipes.	English
Joan D'Amico and Karen Eich Drummond	The Coming to America Cookbook	Information about American immigrants from 18 nations with recipes representing each group. Please check with your PM prior to use of the recipes.	English
Joan D'Amico and Karen Eich Drummond	The Healthy Body Cookbook	Discusses the various parts of the human body & what to eat to keep it healthy.	English
Joan D'Amico and Karen Eich Drummond	The Math Chef	Relates math & cookery by presenting math concepts & reinforcing them with recipes. Please check with your PM prior to use of the recipes.	English Spanish
Joan D'Amico and Karen Eich Drummond	The U.S. History Cookbook: Delicious Recipes and Exciting Events from the Past	Provides periods & events in US history mixed together in a delectable batter of food traditions, kid-friendly recipes, & fun food facts. Please check with your PM prior to use of the recipes.	English
Joan Holub	Who Was Johnny Appleseed?	Story of man who traveled the country planting apple seeds. Ages 9-12	English Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Joan Kalbacken	Food Safety	A reading book for elementary school students discussing health concerns with the foods we eat and how to avoid them.	English
John Drzewiecki and Janine Hradsky	Adapted Physical Education Activity Guide	This guide adapts 27 popular physical activities and written guides for populations, with or without special needs	English
John E. Barrett	Food!	Sesame Street Book on healthy eating.	English
John Segal	Carrot Soup	Fiction. Its time to harvest carrots for soup but Rabbit discovers that they are all gone. His friends already completed the harvest and made carrot soup.	English
Joseph Bruchac	The First Strawberries	Legend explaining the origins of strawberries, grown by the sun to help the first man and woman patch a quarrel.	English
Joy Bauer	Groovin' Foods: Shake, Rattle & Roll, healthy Foods Mixed with Soul!(CD)	Kids are entertained and instructed on healthy eating with this collection of exciting songs. Kids will dance & sing along – while learning about the foods that keep them healthy, fit and strong.	English
Joyce Bentley	Potatoes	A review and explanation of the different kinds of potatoes and discussion on gardening and harvesting.	English
Judi Gillies and Jennifer Glossop	The Jumbo Vegetarian Cookbook	Introduces basic nutrition & how to achieve it with a vegetarian diet. Please check with your PM prior to use of the recipes.	English
Judith Anne Rice	Those Mean Nasty Dirty Downright Disgusting but...Invisible Germs	Story of a little girl, who accumulates germs on her hands during her busy day, defeats them by washing her hands before meals.	English
Judy Johnson	Food & Nutrition Inquiry Activities	An activity based book for teaching 6th graders through adults about nutrition concepts	English
Judy Johnson	Food Pyramid Facts	A game for students designed around the MyPyramid Food system.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Judy Johnson	MyPyramid: Teaching Transparencies	Tool for teaching all aspects of MyPyramid Food Guidance System	English
Julia E. Sweet	365 Activities for Fitness, Food, and Fun for the Whole Family	This book features activities that will get families participating in games, exercises, and healthy recipes.	English
Julie Murray	Beans Life Cycles	This life cycle book details the different kinds of beans, why they are good for you, seed to bean cycle and nutrition facts	English
Karen A. Adler	A Story About Raisins	This book covers the history of how raisins were discovered and how they are produced with an emphasis on nutrition.	English
Karen A. Adler	California Grapes	Non-Fiction. History of grapes, seasons in the vineyard, nutrition info.	English
Karen Breitbart	Good for Me Movement	Teacher resource for group activities addressing healthy lifestyle habits	English
Karen Hass-Foletta, Michelle Cogley and Lori Ottolini Geno	Ideas and Activities for After-School Programs,	Originally published in 1990, this book has become a standard programming book for implementing quality after-school programs. Revised and expanded, this new edition contains over 125 activities, games, and recipes that are "program tested. Please check with your PM prior to use of the recipes.	English
Katharine D. Barrett, Jennifer M. White and Christine Manoux	Botany on Your Plate - Investigating the Plants We Eat	K-4: book: explore edible roots, stems, leaves, flowers, fruits, and seeds through observation, dissection, journaling, discussion of findings, and, of course, tasting.	English
Katherine Ayres	Up, Down, and Around	Describes how food (many fruits and vegetables) is grown (up or down or around).	English
Kathi Appelt	Watermelon Day	Little girl keeps waiting for the day her watermelon seed becomes a watermelon to enjoy at a picnic	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Kathleen Stefancin	The Fish Who Wished He Could Eat Fruit	Young children will read along with the author, discover a rainbow of fruits, and will get excited about eating fruits.	English
Kathleen Weidner Zoehfeld	Apples, Apples	This book describes apple-picking season and apples: whole or sliced, baked or juiced	English
Kathy Henderson	And the Good Brown Earth	Seasonal description of gardening: planning, planting, watering, weeding, and waiting with an emphasis on vegetables	English
Katie McKy	Pumpkin Town!	Fiction whimsical children's book about too many pumpkins	English
KidTribe	Hooper Size Me-Vol. 1 (CD)	CD of songs and movements to use with the hula hoop	English
Kristin Thoennes Keller	From Oranges to Orange Juice	Beginning reading book focused on oranges , can be used as part of HOTM when the orange is the featured item	English
L. F. Hereford	Gerry The Grape	Book: filled with engaging and lovable characters, who teach us important life lessons about becoming our best selves.	English
L. Michelle Nielsen	The Biography of Corn	Book relates the history of corn, explains how it is grown and harvested, discusses its uses, and describes new developments in the corn industry	English
L. Patricia Kite	Gardening Wizardry for Kids	Book: An collection of more than 300 experiments and projects with apple seeds, beans, potatoes, fruit pits, vegetables, herbs, etc.	English
Laura Buller	Food	Book that teaches the importance of healthy eating provides children with everything they need to know about food, from nutrition and digestion to the cuisines of the world.	English
Laura Driscoll	Apples and How They Grow	As Title indicates	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Laura J. Colker	The Cooking Book	User-friendly guide to creating tasty, wholesome cooking projects with young children. Please check with your PM prior to use of the recipes.	English
Laura Johnson and Diane Waldron	Bean Bag Fun (CD)	CD: listed under games with music; activities used with fruit and veggie bean bags to increase physical activity	English
Lauren Child	I Will Never Not Ever Eat a Tomato	Fiction. A fun look at picky eaters and the way a brother gets his sister to eat the foods she thinks she doesn't like.	English
Laurent Linn	Comida (Comida!)	Spanish language version of Sesame Street's "Food!" Elmo learns that food helps him to grow big and strong.	English
Laurie Manaham and Katherine Furlan	Fruit & Vegetable Coloring book	This coloring book teaches children about fruits and vegetables through simple drawings and rhymes of produce.	English
Laurie Manahan	Eating Fruits & Vegetables	Coloring Book: Each page contains activities along with fruits and vegetables labeled in English and Spanish	English
Laurie Manahan and Martin A. Manahan	Fruit & Vegetable Scavenger Hunt Game	A game designed to teach students and adults more about fruits and vegetables and how to prepare and eat more of them.	English Spanish
LAUSD-Contractor Developed	Shake It Up! With Fruits & Veggies (CD)	Previously approved by USDA. CD of very lively fun music and words.	English
Lee Campbell-Towell	Aerobic Power for Kids	This CD includes children's songs that encourage aerobic exercises	English
Linda Tagliaferro	The Life Cycle of a Bean	As the title indicates.	English
Linda Tagliaferro	The Life Cycle of a Carrot	As the title indicates.	English
Linda Tagliaferro	The Life Cycle of an Apple Tree	As the title indicates.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Lisa Golden Schroeder	California Gold Rush Cooking	Discusses the everyday life, cooking methods, common foods, and hardships and celebrations during the Gold Rush in California. Includes recipes. Please check with your PM prior to use of the recipes.	English
Lois Ehlert	Eating the Alphabet: Fruits and Vegetables from A to Z	Lists F/V for each letter of the alphabet. The last few pages are a glossary with information for each F/V listed in the book.	English
Lois Ehlert	Growing Vegetable Soup	Colored graphics capture the complete growing process from seed to cooking pot, with the focus on the plants; cooking them and finally enjoying the homemade soup	English
Lola M. Schaefer	Pick Pull Snap! Where Once a Flower Bloomed	K-Grade 3 A picture book that describes in simple terms the process by which plants create seeds and bear fruit.	English
Lucie Papineau	No More Melon for Gilda the Giraffe	Fiction: When her spots are blown away by a strong wind, Gilda the giraffe enlists the aid of her friends to help her fly while she searches for them.	English
Lynda E. Chandler	Fruits and Vegetables	Forty-five carefully rendered images of plants range from the diminutive currant, raspberry, grape, and pea to such substantial foods as the pineapple, sweet	English
Lynne Cherry	How Groundhog's Garden	The story describes the cycle of an entire gardening year. At the end of the season groundhog has a delicious dinner of homegrown F & V for his friends.	English
Lynne Tuft	The Grapes Grow Sweet	Picture book that offers a captivating glimpse of growing up on a vineyard & the development of the grape from bloom to harvest.	English
Malissa Martin Wilke	A Zoo Friends Lunch, Un almuerzo con los amigos de zoologico	A colorful book about human and animal nutrition	English Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Margaret Fetty	Health, Nutrition, and P.E.: Grades 1-2	Health, Nutrition, and P.E. Features the latest information on nutrition and exercise, this unique resource emphasizes the revised USDA nutrition guidelines and the new food pyramid.	English
Margaret Fetty	Health, Nutrition, and P.E.: Grades 3-4	Health, Nutrition, and P.E. Features the latest information on nutrition and exercise, this unique resource emphasizes the revised USDA nutrition guidelines and the new food pyramid.	English
Margaret Fetty	Health, Nutrition, and P.E.: Grades 5-6	Health, Nutrition, and P.E. Features the latest information on nutrition and exercise, this unique resource emphasizes the revised USDA nutrition guidelines and the new food pyramid.	English
Margaret Fetty	Health, Nutrition, and P.E.: Grades PreK-K	Health, Nutrition, and P.E. Features the latest information on nutrition and exercise, this unique resource emphasizes the revised USDA nutrition guidelines and the new food pyramid.	English
Mari C. Schuh	Being Active	Book: Preschool-Grade 2 The pictures feature sound forms of exercise, show when to drink water, and depict nutritious snacks.	English
Mari C. Schuh	Drinking Water,	PreS-Gr 2-Perhaps best suited for classroom libraries, these books foster body and health awareness. Bright, full-page color photographs show children of various ethnicities demonstrating the concepts suggested in the texts. Sentences are simple, with plenty of repetition. Nonreaders will be able to get the messages from the pictures, which feature sound forms of exercise, show when to drink water, and depict nutritious snacks	English
Mari C. Schuh	Healthy Snacks	This book teaches children about healthy snacks...snacks that are not only good, but good-for-you.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Mari C. Schuh	The Fruit Group	Text & photos present the fruit group, foods in this group, & examples of healthy eating choices.	English
Mari C. Schuh	The Grain Group	Text & photos present the grain group, foods in this group, & examples of healthy eating choices.	English
Mari C. Schuh	The Meat and Beans Group	Text & photos present the meat & beans group, foods in this group, & examples of healthy eating choices.	English
Mari C. Schuh	The Milk Group	Text & photos present the milk group, foods in this group, & examples of healthy eating choices.	English
Mari C. Schuh	The Vegetable Group	Text & photos present the vegetable group, foods in this group, & examples of healthy eating choices.	English
Marie McClendon and Cristy Shauck	The Healthy Lunchbox	This resources rescues you from the mundane & stressful task of figuring out how to pack a healthy lunch that your kids will actually eat. Please check with your PM prior to use of the recipes.	English
Marilee Whiting Woodfield	It's Wiggle Time	A compilation of theme-based activities to help early-childhood teachers incorporate movement and music into the curriculum	English
Marsha Diane Arnold	The Pumpkin Runner	An Australian sheep rancher who eats pumpkins for energy enters a race despite people laughing at his eccentricities.	English
Martin E. Block	A Teacher's Guide to Including Students with Disabilities in General Physical Education	This book is a comprehensive guide to making phys. ed. inclusion work for students of all ages.	English
Mary Gunderson	American Indian Cooking Before 1500	Grade 4-9-This nicely designed book provides basic information about the food, diet, and customs of various Native American peoples	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Mary Gunderson	Oregon Trail Cooking	Discusses the everyday life, family roles, cooking methods, and common foods of pioneers who traveled west on the Oregon Trail during the nineteenth century.	English
Mary Gunderson	Pioneer Farm Cooking	Highlights the life of pioneers and their food. Describes cook stoves, canning, drying and livestock on farm.	English
Mary Gunderson	Southern Plantation Cooking	Discusses everyday life, family roles, cooking methods, most important foods, and celebrations of people on southern plantations before the Civil War. Ages 9-12.	English
Mary Hill	Let's Make a Sandwich	24 page book for ages 4-8. Young children learn the basic steps to preparing familiar dishes, guided by an adult. (2002)	English
Mary Hill	Let's Make Bread	24 page book for ages 4-8 as title indicates. (2002) Please check with your PM prior to use of the recipes.	English
Mary Hill	Let's Make Pizza	24 page book for ages 4-8 as title indicates. (2002) Please check with your PM prior to use of the recipes.	English
Mary Hill	Let's Make Tacos	24 page book for ages 4-8 as title indicates. (2002) Please check with your PM prior to use of the recipes.	English
Mary Newell DePalma	The Strange Egg	The strange egg is an orange which a monkey and bird share and then plant a seed and they share many many oranges.	English
Mary Turck	Healthy Snacks and Fast Food Choices	Discusses how to choose healthy snacks and fast foods	English
Melvin Berger	Germes Make Me Sick	Book: deals directly with how bacteria and viruses spread infection in daily life and how the body fights back.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Merced County Office of Education-Contractor Developed	Family Newsletter	Translation of Network newsletter into Hmong --Harvest of the Month from school to the home, allowing students and their families to share the experience	English
Merced County Office of Education-Contractor Developed	Kid Friendly Recipe Page	Approved, simple recipes for Harvest of the Month nutrition education taste testing lessons in the classroom. Recipes are provided to students to make a connection to the HOTM at home.	Hmong
Merced County Office of Education-Contractor Developed	Preschool Activity Packet	Harvest of the Month Nutrition education small group activities/lessons and taste testing experience for preschool classrooms.	English Spanish
Michael Dahl	From the Garden- A counting book about growing food	Children help their mom in the garden by gathering vegetables for the dinner salad. It is a counting book but everything they pick is made into a salad.	English
Michele Benoit Slawson	Apple Picking Time	Ages 4-8. This book describes the adventures of a young girl in an apple orchard as she, and her town, harvest the apples.	English
Michele Zurakowski	Snack Time Around the World	Discusses the variety of foods people around the world might have for snacks. Ages 5-10.	English
Michigan State University Extension	Family Book Bag	The <i>Eat Healthy. Play Hard. Read More. Family Bookbag</i> is a complete educational resource that provides students in grades K-2 and their families with an opportunity to have fun reading together while learning about eating healthy and being physically active.	English
Mollie Katzen	Salad People and More Real Recipes: A New Cookbook for Preschoolers & Up	Kid-friendly vegetarian recipes that kids six and under can prepare themselves. Pre School-Grade 3. Please check with your PM prior to use of the recipes.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Mollie Katzen & Ann Henderson	Pretend Soup; A cookbook for Preschoolers & Up	Considered the gold standard of children's cookbooks. Includes child tested recipes which offers the opportunity to count, measure and mix. Also builds self esteem and confidence. Please check with your PM prior to use of the recipes.	English
Molly Blaisdell	Surprising Beans	A book about growing beans and giving a new food a try A book about growing beans and giving a new food a try	English
Monica Wellington	Apple Farmer Annie	Book describes harvesting apples and turning them into applesauce, apple muffins, apple cake (recipes included), and cider. Please check with your PM prior to use of this recipe.	English
Nancy Allen Jurenka and Rosanne J. Blass	Beyond the Bean Seed - Gardening Activities for Grades K-6	Book: Lessons integrate gardening, children's literature, and language arts through creative activities that have poetry, word play, and recipes. Literature-based projects lead to learning in a variety of subjects-from ecology, history, and geography to career exploration and the sciences	English
Nancy Elizabeth Wallace	Apples, Apples, Apples	Book: the uses of different apples, how to pick them, how to make applesauce, apple sayings and apple songs through the eyes of a rabbit	English
NASCO	Food Pyramid Activity Material WA26737HR	USDA Food Pyramid mat with food cards for students 5 years and older to kinesthetically learn about healthy food choices	English
NASCO	Glo Germ Kit	Kit: the preferred training medium by virtually anyone who teaches proper hand washing techniques or food safety compliance.	English
NASCO	Nutrition Fact Ball	This 15" inflatable ball challenges players with 60 questions about general nutrition	English

Source	Title	Description	Languages
NASCO	Portion Size Kit	An easy way to help teach portion sizes and visualize with items included to illustrate portions size; tennis ball etc. Also comes with a laminated card with food portion sizes listed.	English
NASCO	Pyramid Toss Ball	Fun games, challenges players with 60 questions relating to USDA food guidelines and the Food Pyramid.	English
<i>Network for a Health California</i>	Dance for Fun and Fitness	<i>Found in the Network toolbox. Handout with review of arm leg and body motions</i>	English Spanish
Network for a Healthy CA	Instant Recess Users' Guide (DVD)	Promotes health for adults by making exercise a group activity	English/ Spanish
<i>Network for a Healthy California</i>	California Fit Business Kit, Recipes/Tip Sheets/Produce Quick Tips, Inspiring Youth as Partners	Tools and resources to help employers develop and implement a culture and environment at their workplaces that support healthy eating and physical activity among workers.	English
<i>Network for a Healthy California</i>	Champions for Change Materials	http://www.cachampionsforchange.net/en/index.php	English
<i>Network for a Healthy California</i>	Champions for Change Physical Activity Guide	Handout: tips for increasing physical activity, also includes rationale	English/ Spanish
<i>Network for a Healthy California</i>	Cookbooks	As title indicates	English/ Spanish
<i>Network for a Healthy California</i>	Eating Well, Living Well ESL Materials	Provides model lessons that enable educators to integrate nutrition education that focuses on the message of maintaining healthy eating behaviors or changing less healthy ones and encouraging physical activity.	English/ Spanish
<i>Network for a Healthy California</i>	Everyday Healthy Meals - Cookbook	USDA approved: Healthy Meals Cookbook	English
<i>Network for a Healthy California</i>	Fast Meals, Quick Snack Teens Cookbook	A cookbook of healthy, quick meals for teenagers.	English/ Spanish
<i>Network for a Healthy California</i>	Food Stamp Educational Brochures	Basic info on food stamp program and Nut Ed.	English
<i>Network for a Healthy California</i>	Fruit And Vegetable Empowerment Brochure	Basic nutrition info on and promotion of Fruits and Vegetables.	English/ Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
<i>Network for a Healthy California</i>	Fruits and Vegetables - Brochure	Brochure to promote fruits and vegetables intake	English
<i>Network for a Healthy California</i>	Fruits and Vegetables for Your Health, Your Neighborhood and Your Life	Brochure to promote fruits and vegetables intake	English/ Spanish
<i>Network for a Healthy California</i>	Harvest of the Month Community Newsletter	Network newsletter containing general information on the importance of nutrition Shopper’s tips and healthy serving ideas featuring the fruit or vegetable	English Spanish
<i>Network for a Healthy California</i>	Harvest of the Month Educator Newsletter	Network newsletter links to curricular subjects, provides key information about the featured produce as well as resources for further exploration	English
<i>Network for a Healthy California</i>	Harvest of the Month Educator Newsletter, Family Newsletter, Community Newsletter, Menu Slicks, Toolkit	Assists health education experts in offering the latest science-based nutrition and physical activity recommend	English/ Spanish
<i>Network for a Healthy California</i>	Harvest of the Month Menu Slicks	Network developed-two-sided menu slick is designed to provide child nutrition staff with a template for inserting the monthly breakfast and/or lunch menu	English Spanish
<i>Network for a Healthy California</i>	Healthy Chinese Cuisine	Booklet available in Chinese to help increase fruit and vegetable consumption and provide helpful tips on staying active	English/ Spanish
<i>Network for a Healthy California</i>	How Many Cups or Fruits and Vegetables Do I Need? - Brochure/Slide Guide	As title indicates	English /Chinese
<i>Network for a Healthy California</i>	Nutrition Decathlon	The Nutrition Decathlon is a fun-filled nutrition education and physical activity program.	English Spanish
<i>Network for a Healthy California</i>	Physical Activity - Brochure / materials	<i>Network approved and USDA developed.</i>	English
<i>Network for a Healthy California</i>	Physical Activity Empowerment	<i>Network approved and USDA developed.</i>	English/ Spanish

Source	Title	Description	Languages
<i>Network for a Healthy California</i>	Physical Activity: For Your Health	<i>Network for a Healthy California and USDA developed.</i>	English/ Spanish
<i>Network for a Healthy California</i>	Recommended Cups of Fruits and Vegetables	<i>A poster developed by the Network for a Healthy California</i>	English/ Spanish
<i>Network for a Healthy California</i>	Re-Think Your Drink	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English/ Spanish
<i>Network for a Healthy California</i>	Shape of Yoga: Nutrition & Physical Activity Booklet	Offers simple ideas to teach others how to perform basic yoga and learn about healthy food choices.	English
<i>Network for a Healthy California</i>	Tools for Learning Fuel for Moving	Performance related nutrition instruction for PE & PA	English
<i>Network for a Healthy California African American Campaign</i>	African American Handouts	http://www.cdph.ca.gov/programs/cpns/Pages/AfricanAmericanCampaign.aspx	English
<i>Network for a Healthy California-African American Campaign</i>	Recipe Card Sets	<i>Network for a Healthy California-African American Campaign</i>	English
<i>Network for a Healthy California-African American Campaign</i>	Soul food Recipes Building Healthy Traditions Cookbook	This cookbook is full of delicious recipes and tips to help you make eating healthy.	English/ Spanish
<i>Network for a Healthy California-African American Campaign</i>	Soul food Recipes Building Healthy Traditions Cookbook	This cookbook is full of delicious recipes and tips to help you make eating healthy.	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	All Star Fast & Fun Recipes: Kids...Get Cookin'!	Book: includes cooking tips, easy to make recipes with nutrition content - could not find the "All-Star" reference	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	All Star Fast & Fun Recipes: Kids...Get Cookin'!	Book: includes cooking tips, easy to make recipes with nutrition content - could not find the "All-Star" reference	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Community Youth Organization Idea & Resource Kit	As title indicates	English/ Spanish

Source	Title	Description	Languages
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Community Youth Organization Idea & Resource Kit	As title indicates	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Cookbook and brochures	As title indicates	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Cookbook and brochures	As title indicates	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Have Fun and Be Healthy	Encourages children ages 9 to 11 and their families to eat more fruits and vegetables and be physically active for 60 minutes every day.	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Have Fun and Be Healthy	Encourages children ages 9 to 11 and their families to eat more fruits and vegetables and be physically active for 60 minutes every day.	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Healthy FUNdraising Ideas (parent tip sheet)	Tip sheets provide ideas for working with other parents and school staff to make your child's school a healthier place to learn.	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Help Your Kids Eat More Fruits and Vegetables brochure	<i>Network developed ideas on how to increase consumption of Fruits and Veggies</i>	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Help Your Kids Power Up with Fruits and Vegetables and be Active Tips of Parents	<i>Network developed increasing consumption of Fruits and Veggies</i>	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Kids get Cooking! cookbook	25 page cookbook for children ages 9-11 promoting fruits and vegetables.	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	PLAY! Tracker	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English/ Spanish

Source	Title	Description	Languages
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Power Play Campaign materials	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Power Play Cookbook	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Power Play! Kids Get Cookin' Cookbook	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Power Up for Learning: A Physical Activity Supplement to the School Idea & Resource Kits	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	School Idea & Resource Kit (4th & 5th grades)	Each Kit includes 10 activities designed to encourage and motivate students to eat fruits and vegetables and be physically active every day.	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Smart Party Snacks (parent tip sheet)	These tip sheets provide ideas for working with other parents and school staff to make your child's school a healthier place to learn.	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Snack-Free Party Zone! (parent tip sheet)	These tip sheets provide ideas for working with other parents and school staff to make your child's school a healthier place to learn.	English
<i>Network for a Healthy California-Latino Campaign</i>	Brochures for Latinos	http://www.cdph.ca.gov/programs/cpns/Pages/LatinoCampaign.aspx	English
<i>Network for a Healthy California-Latino Campaign</i>	Healthy Latino Recipes Made with Love-Cookbook	Cookbook with zesty flavors and enticing aromas of healthy Latino cooking. Provides family favorites that use a variety of fruits and vegetables.	English/ Spanish
<i>Network for a Healthy California-Latino Campaign</i>	Physical Activity for Your Health, Your Neighborhood and Your Life	<i>Network Developed USDA Approved</i>	English/ Spanish

Source	Title	Description	Languages
<i>Network for a Healthy California-Retail Program</i>	Cross Promotional Wobblers, Canned Fruit & Vegetable Cards, Frozen Fruit & Vegetable Cards	<i>Network developed & approved</i>	English/ Spanish
<i>Network for a Healthy California-Retail Program</i>	Posters, Marketing Materials, Brochures, Retail toolkit, Food Stamp outreach	<i>Network for a Healthy California - Retail Program</i>	English/ Spanish
<i>Network for a Healthy California-Worksite Program</i>	Fit Business Tips	Monthly handout promoting healthy eating and Physical activity in the worksite	English/ Spanish
<i>Network Tool box for Community Educators</i>	Fruit, vegetable, and physical activity playing cards	Nut Ed playing cards support several Nut Ed lessons.	English
Nicola Tuxworth	Let's Look at Kitchen	20 page book for Baby-Preschool to learn to recognize everyday kitchen items and learn about what goes on in a kitchen.	English/ Spanish
Nicole Rubel	No More Vegetables!	Fiction: When a young girl demands "No more vegetables," her mother agrees as long as Ruthie helps in the vegetable garden.	English
North Carolina Dept of Public Instruction	Science Middle-School Energizers	Curriculum to integrate classroom-based physical activities with academic concepts.	English
North Carolina State University Cooperative Extension	Color Me Healthy Curriculum (material only)	Color Me Healthy – a nutrition and activity program aimed at 4- and 5-year-olds – uses brightly colored posters, picture cards and sing-along songs to encourage children to develop healthy lifestyles that will follow them to adulthood. The award-winning curriculum was developed through a partnership of North Carolina Cooperative Extension and the Physical Activity and Nutrition Unit, N.C. Division of Public Health.	English
<i>Northcoast Nutrition Collaborative – Network for a Healthy California</i>	Harvesting Health	A compilation of lessons and resources that foster nutrition education through gardening concepts highlighting seasonal produce specific to the Northcoast Region.	English/ Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Nutrition Services Division-COE	School Garden Resource	Links garden-based education activities selected from several published educational materials to specific academic content standards for grades two through six in science, history/social sciences, mathematics, and English language arts.	English
Nutrition to Grow On	Fresh Fruit or Vegetable Ad Campaign, Finding Your Pulse	Lesson 6 of Nutrition to Grow On curriculum is PA promotion aspect of Healthy life style.	English
Oregon State University	Cooking With Fruits and Vegetables	Describes key nutrients, serving sizes, storage and safety needs, preparation and cooking for a variety of fruits and vegetables.	English
Oregon State University	Cooking With Fruits and Vegetables	Describes key nutrients, serving sizes, storage and safety needs, preparation and cooking for a variety of fruits and vegetables.	English
Oregon State University	Eat (ing) Well for Good Health	Handout: tips for increasing PA and improving nutrition for young adults and children	Spanish
Oregon State University	Eat Better, Eat Together!	Recommends that families that eat meals together have better diets. Mealtime is a good time to get to know your kids. Turning off the phone and T.V. gets people talking! Kids can help plan and prepare meals. Young kids can stir and pour. Older kids can measure and chop.	English/ Spanish
Oregon State University	Eat Well for Less	3 online modules: Pyramid Power, We Wish You Well, and Stretching Your Food Dollars. The program's goal is to share useful information about how to plan healthful meals, prepare tasty, low-cost foods that are quick and easy, and make food dollars last through the month.	English/ Spanish
Pam Abrams	Now I Eat My ABC's	This book is stuffed with fun, kid-friendly foods.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Pam Robson	What's for Lunch? Corn	Corn from farm through processing to eating and what other products have corn. Ages 4-8	English
Pamela Hickman & Heather Collins	A Seed Grows: My First Look at a Plant's Life Cycle	This hand-sized book uses the backyard garden to investigate plant life cycles.	English
Pat Hutchins	Ten Red Apples	Rhyming, sing-song book counts down from 10 as a succession of farm animals consume apples from a tree.	English
Pat King and Peggy Windsor	Can-Do Cooks!	PreK-K. this collection of 65 recipes for kid-friendly foods will help develop basic skills that include listening, speaking, turn taking, problem solving, counting, sorting, classifying, measuring, fractions, and more. Please check with your PM prior to use of the recipes.	English
Patricia Ayers	A Kid's Guide to How Vegetables Grow	As Title indicates: A Kid's Guide to How Vegetables Grow.	English
Patricia J. Murphy	A Visit to The Apple Orchard	A book describing how apples are harvested	English
Pattie Rouse	Adapted Games & Activities	The activities in this book have been pilot-tested to enhance success while challenging participants to think and use their physical abilities.	English
PBH	School Foodservice Guide: Successful Implementation Models	This resource accompanies the "School Foodservice Guide Promotions, Activities, and Resources to Increase Fruit and Vegetable Consumption.	English
Peggy Sissel-Phelan	A Visit to the Farmers' Market	This picture book encourages families to shop at the Farmers' Market while addressing basic nutrition concepts such as the importance of variety, color, and freshness of foods.	English
Peggy Sissel-Phelan	All About Farmers' Market	This easy-to-read picture book about the benefits of shopping at the Farmers' Market stresses the importance of variety, color, and freshness of foods.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Peggy Sissel-Phelan	All About: Farmers' Market - A Teaching Guide for Classrooms, Camps, and Community Programs	This guide encourages families to shop at the Farmers' Market while addressing basic nutrition concepts such as the importance of variety, color, and freshness of foods.	English
Peggy Sissel-Phelan	Let's All Eat Veggies!	16 page book (2007) - Book about children eating vegetables.	English
Penny Warner	Healthy Snacks for Kids	Easy to follow recipes that has a variety of yogurt, fruits, and granolas as main staples of the recipes. Please check with your PM prior to use of the recipes.	English
Petr Horacek	Strawberries are Red	Board book for babies-preschoolers that teaches colors and fruits.	English
Phyllis S. Weikart and Elizabeth B. Carlton	85 Engaging Movement Activities	This book is a source of ideas for challenging and enjoyable movement experiences for K-6.	English
Positive Promotions	50 Healthy Snacks/50 Active Breaks	A quick snack and exercise reference for children	English
Produce for Better Health	Cool Fuel Cookbook	Kids can make fun and delicious creations for the whole family! Packed with colorful photos and Fruits & Veggies-More Matters approved recipes, this cookbook will make incorporating fruits and vegetables into main dishes, side dishes, breakfasts, and snacks easy and fun for kids. Paperback. Ages 7-11	English
Produce for Better Health	Creative Pockets Apron	A great way to add fitness activities to nutrition lessons! Kit 2 of the Creative Pocket series teaches children the importance of being active and choosing a diet rich in fruits and vegetables.	English
Produce for Better Health	Creative Pockets Teaching Cards	Teaching Cards and Flash Cards are included in the Fruits & Veggies-More Matters® Creative Pockets Kit and are used with the Creative Pockets apron for nutrition lessons	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Produce for Better Health	Discovering Fruits & Veggies: Puppets and Story Book	Color Champion hand puppets come to "life" as they go on a journey through distant lands that teaches kids nutrition information lessons such as trying new foods, MyPyramid, and the importance of choosing fruits and vegetables.	English/ Spanish
Produce for Better Health	Eat More Fruits and Veggies posters	Each poster features fun nutrition facts and a variety of delicious fruits and veggies. Printed on durable paper stock to last on bulletin boards. 9" x 26"	English
Produce for Better Health	Finding Your balance with Fruits and Vegetables	Brochure that provides helpful tips on portion control and healthy substitutions	English/ Spanish
Produce for Better Health	Fruits & Veggies Activity Books	Provide fruit and veggie fun with games, puzzles, and pages to color. Choose the pack that is right for the child's age Each pack includes 3 different books.	English
Produce for Better Health	Fruits & Veggies Guide to Good T.A.S.T.E. for adults	Brochure on: Learn how to get more fruits and veggies in your day with helpful tips and hints aimed at busy families.	English
Produce for Better Health	Fruits & Veggies Guide to Good T.A.S.T.E. for kids	Help kids learn how to get more fruits and veggies in their day with fun games and activities. Brochure also provides helpful tips for Moms, Dads, and caregivers.	English/ Spanish
Produce for Better Health	Fruits and Veggies -- T.A.S.T.E. Guide - Brochure	Brochure on: Learn how to get more fruits and veggies in your day with helpful tips and hints aimed at busy families.	English/ Spanish
Produce for Better Health	Munching Matters: The Snacking Secret	Brochure includes quick and easy ideas for healthy snacks as well as tips for busy families on the go	English
Produce for Better Health	Nutrition Posters	Posters that contain nutrition information for the 20 most used raw fruits and vegetables.	English
Produce for Better Health	Posters, Brochures	Produce for Better Health USDA approved materials.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Produce for Better Health	Recipes	Multiple healthy recipes to be distributed.	English
Produce for Better Health	Recitas Latinas Saluables	Multiple healthy recipes to be distributed.	English
Produce for Better Health	School Foodservice Guide: Successful Implementation Models	This resource accompanies the "School Foodservice Guide Promotions, Activities, and Resources to Increase Fruit and Vegetable Consumption."	English/ Spanish
Produce for Better Health	Smart Snacking	Consumer columns designed as drop ins for newsletters and wellness brochures.	English
Produce for Better Health	The Fruit & Veggies Guide to Good T.A.S.T.E.	Brochure on how to get more fruits and veggies in your day with helpful tips and hints aimed at busy families.	English/ Spanish
Produce for Better Health	The Quest for Color Activity Books	Quest for colorful fruits & veggies activity book for children.	English
Produce for Better Health	Top 10 reasons to eat more fruits/veggies	As title indicates	English
Produce for Better Health	Why Fruits & Veggies? 10 Reasons, Diet & Exercise: The Role of F/V	Brief on line statements or one pages providing information on a variety of tops listed under Title	English
Produce for Better Health	Yummy Designs (Fruits & Vegetables) - Coloring Book used for LP series	As title indicates	English
Rae Pica	Wiggle Giggle & Shake: 200 Ways to Move and Learn,	Activities for fun, and simple movements	English
Raymond Bial	The Super Soybean	Book that highlights the many uses & wide cultivation of the soy bean.	English
Rebecca Gilpin	The Usborne Little Children's Cookbook	Ages 7-11, recipes accompanied by illustrated step-by-step instructions. Includes a safety in the kitchen. Please check with your PM prior to use of the recipes.	English
Rebecca Hershey	Ready, Set, Grow! A Kid's Guide to Gardening	Neat Solutions, Inc. For Healthy Children offers the largest selection of high quality nut.educ.& health resources for children.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Regina Hanson	The Tangerine Tree	After her father leaves to work in American, a young girl in Jamaica finds consolation in caring for a tangerine tree until he returns.	English
Rena D. Grossman	Eating the Rainbow	Book: the names and colors of nutritious fruits and vegetables are shown on each page; large photographs teach children about healthy, foods.	English
Renee Keeler	Our Pumpkin	From the series Math learn to read	English
Roald Dahl	James and the Giant Peach	Story book about a boy who turns into a giant peach	English
Roberta Jaffe and Gary Appel	The Growing Classroom Garden-Based Science (resource book)	For educators, contains 480 pages of science, math, & language arts activities that you can do with students in the garden. Only those sections related to SNAP-Ed allowable nut ed can be used.	English
Robin Nelson	From Kernel to Corn	Beginning reading book focused on how corn develops, can be used as part of HOTM when corn is the feature item	English
RONNO & Liz Jones-Twomey	Catch A Brain Wave Fitness Fun	CD: Just 20 minutes a day using these movements can help kids gain the benefits of increased fitness and greater learning-power. Ages 4 to 9.	English
Rozanne Lanczak Williams	Oranges for Orange Juice	The book follows a simple pattern which is easy for ESL students to follow.	English
Rozanne Lanczak Williams	The World In A Supermarket	Storybook about foods grown & sold around the world.	English
Russ Invision	Smart & Tasty 1: Good Food Tunes for Kids (CD)	These tunes teach children how to have fun with food while they learn about healthy eating and physical activity.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Russ Invision	Smart & Tasty 2: Good Food Tunes for Kids (CD)	More tunes to teach children how to have fun with food while they learn about healthy eating and physical activity.	English
Russ Invision	Smart Fruit and Veggie songs (CD)	This CD promotes healthy eating and teaches children of all ages to have fun with fruits and vegetables.	English
Ruth Krauss	The Carrot Seed	A little boy plants and cares for his carrot seed and get a large carrot at the end.	English
Sally Smallwood	Sweet as a Strawberry	Pictorial book that shows names and photographs of fruits and vegetables.	English
San Bernadino Public Health-Contractor Developed	Process Evaluation	Adapted to include components of our local program. Evaluates HOTM components being used in classrooms	English
Sara Anderson	Fruit	Book for pre school students with colorful pictures and simple information exploring common fruits.	English
Sarah Albee	Eat Your Colors! A Puzzle Book	Elmo and his friends teach kids the concept of eating snack foods in moderation and making sure they try to eat lots of colorful fruits and vegetables every day.	English
Sarah Garland	Eddie's Garden and How to Make Things Grow	A story about how a family grows a vegetable garden and eats from it	English
Sarah L. Schuette	Eating Pairs Counting Fruits and Vegetables by Twos	Although most of the book is about “counting” F & V, there are two pages that describe how 11 F & V grow and a page of “Words to Know” (fruit, fungus, seed, tuber, vegetable)	English
Sarah Mohrman	MyPyramid Trivia	Teaches individuals the most important messages of MyPyramid.	English
Sarah Stewart	The Gardener	Through her letters to her farm family, Lydia Grace tells how she brightens her uncle's dreary bakery & his disposition with a little dirt & a suitcase full of seeds.	English

Source	Title	Description	Languages
Scott Gustafson	Alphabet Soup A Feast of Letters	Preschool-Grade 2-- Otter invites 26 friends to a potluck house-warming party, asking each to bring a food that's soup-worthy.	English
Sesame Street	Healthy Habits for Life Child Care Resource Kit	The kit is a great resource that helps teachers incorporate healthy physical activity and nutrition habits into your everyday routines.	English
Sharon Gordon	Exercise	Discusses the importance of exercise and describes different ways to keep physically fit.	English/ Spanish
Sharon Gordon	Food Safety	An early reader for students on skill development for food safety.	English
Sharon Gordon	Seeing	Teaches about the senses using this series when students are emergent readers. Ages 5-7.	English
Sharon MacDonald	School-to-Home Idea Bags for the Kitchen	Idea bags are brown-paper lunch bags filled with ideas parents can use at home to help further their children's learning. Please check with your PM prior to use of the recipes.	English
Sharryl Davis Hawke and James E. Davis	Seeds of Change: The Story of Cultural Exchange After 1492	The book discusses the contributions of the horse, the potato, corn, sugar and new diseases. Ages 9-12.	English
Sindy McKay	Jack and the Beanstalk	Story designed for teacher and student to read together	English
SNAP-Ed Connection	Resource Library Educational Materials	Online library to find quality information to aid in delivering SNAP-Ed including resources, referrals and recipes.	English
Sonya Dunn	Keeping Fit	8 page book for ages 9-12. As title indicates.	English
SPARK	Cookie Monster, Clean Your Room	<i>Network developed & approved</i>	English
SPARK	K-6 SPARK Binder PA/Nutrition education integration	Curriculum with research-based physical activity/nutrition programs.	English
SPARK	SPARK Early Childhood curriculum	Provides curriculum, training, equipment and follow-up support information. Ages 3-5	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
SPARK (Sports, Play, and Active Recreation for Kids)	SPARK Curriculum	This series is designed to provide physical education activities during class time, develop skills to promote ongoing regular physical activity, and involve students in physical activity after school and at recreational facilities. Grades K-9.	English
Sterling C. Johnson	Piggy Figgy Happy	Nonfiction children's story about a farm boy and a city girl who marry and like pigs and figs.	English
Steve Charney & David Goldbeck	The ABC's of Fruit and Vegetables	Book of poems and activities that explains nutritious foods and farming using the alphabet.	English
Steven Kellogg	Johnny Appleseed	Johnny spreads apple seeds through the eastern US	English
Stuart J. Murphy	Just Enough Carrots	Book has math concepts and the little rabbit loves carrots and wants his mother to buy more carrots.	English
Sue Hurwitz	Taste	Discusses the sense of taste including how the taste buds work.	English
Sue Mogard & Ginny McDonnell	Gobble Up Math	Fun Activities to Complete and Eat for Kids in Grades K-3 (paperback). Fun learning math concepts while using delicious and nutritious food.	English
Sunburst Visual Media	Eat Right! Have a Healthy Body Image (middle and high school nutrition video)	Video: looks at images that constantly bombard young teens, promoting the unrealistic aesthetic to which they aspire. At the other end of the spectrum is an increased rate of obesity in our nations children. .	English
Supplemental Nutrition Assistance Program	Brochures and posters	http://snap.nal.usda.gov/nal_display/index.php?info_center=15&tax_level=1&tax_subject=247	English
Tanya Roitman	My Little Matryoshkas	New words to a traditional children's song introduce readers to the unique food of eastern Europe.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Tara Guber and Leah Kalish	Yoga Pretzels: 50 Fun Activities for Kids and Grownups, Set of cards (resource book)	As title indicates	English
Texas Cooperative Extension	Health and Nutrition from the Garden	Basic gardening information that includes growing techniques, food safety, healthy eating tips, and nutritious snack food preparation. Tool for educators who use garden programs to teach students about health, nutrition, food safety, and wise decision-making skills.	English
Texas Cooperative Extension	Junior Master Gardener Handbook – Level 1	Fun activities and facts to help children experience the joy of making things grow. Eight chapters.	English
Texas Cooperative Extension	Junior Master Gardener Teacher/Leader Guide- Level 1	Texas Cooperative Extension. Curriculum for Grades 3 to 12 correlated to the California Department of Education subject-based standards. Includes: independent and group learning experiences related to a unique gardening education.	English
Texas Cooperative Extension	Literature in the Garden	Junior Master Gardener Literature in the Garden curriculum engages children through garden- and ecology-themed children’s books. For grades 3-5. (2005)	English
Tim Chadwick	Cabbage Moon	Preschool-Grade 1: book about a bunny who discovers he likes cabbage after a trip to a "cabbage" moon	English
Tish Rabe	Oh, the Things you can Do that are Good for you!	The Cat in the Hat explains the basics of healthy living, from eating right and getting enough exercise and sleep, to having a positive body image, to the distance and speed of a typical sneeze!	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Todd Snow	You Are Healthy	Nonfiction book including key behaviors important to children's health and wellness including nutrition.	English
Tony Ross	Wash Your Hands!	Princess is frequently reminded to wash her hands after playing in mud, with animals etc.	English
True Kelly	School Lunch	A cute and clever look at school lunches, featuring Harriet, the school cook, who is tired out from trying to please all the kids, so she takes a vacation. K-Gr. 2.	English
Tulare County Office of Education Contractor Developed	Harvest of the Month Essay and Art Contest Guidelines and Forms	Title describes materials.	English
Tulare County Office of Education-Contractor Developed	Fun Food Fact Calendar	A collection of nutrition tips and activities to learn about food, exercise, healthy cooking and fast foods.	English
U.S. Department of Agriculture	Grab Quick and Easy Snacks	Information and materials that reinforces to kids and adults that healthy, tasty fruits, vegetables, and grains are easy to grab when they are on the go.	English
U.S. Dept. of Health & Human Services	2010 US Dietary Guidelines	As Title indicates	English
UC Cooperative Extension	Curricula: Eat Fit	Eat fit is a goal-oriented curriculum designed to challenge middle school students - in 5th, 6th, 7th, 8th and 9th grades, to improve their eating and fitness choices. The nine-lessons in the Eat Fit emphasize goal setting and include nutrition basics, web-based diet and fitness analysis, energy and calorie counting, label reading, exercise how's and why's, fast food facts, how breakfast can make you feel better, and how media may influence you.	English/ Spanish

Source	Title	Description	Languages
UC Cooperative Extension	Curricula: Farm to Fork	Eating Healthy From Farm to Fork is a nutrition education curriculum that makes the connection between local food systems, garden-based learning, school food service and the establishment of healthy habits in children.	English
Univeristy of California Cooperative Extension	Twigs	K-8th grade, garden based, how foods grown used by body. May include tools etc. for students to use.	English/ Spanish
Univeristy of California Cooperative Extension Alameda Contractor Developed	Nutrition Matters	A nutrition curriculum developed for Early Childhood Education Providers to use in the preschool classroom.	English
University of California Cooperative Extension	Reading Across MyPyramid	A literacy curriculum promoting nutrition & health education	English
USDA	National Farm to School Handbook	Handbook focusing on procurement, farm-to-school distribution models, locally-grown food and farmers, menu planning considerations, and strategies for success.	English/ Spanish
USDA	Need Help Buying Food?	Practical information for Food stamp eligible people on buying healthy food	English
USDA	<i>Network approved recipes</i>	As title indicates	English
USDA	Nibbles for Health	Nutrition Newsletters for Parents of Young Children	English/ Spanish
USDA	Nutrition Essentials	A series of lessons that help middle and high school students make healthful eating and physical activity choices.	English/ Spanish
USDA	Power of Choice	USDA developed materials.	English/ Spanish
USDA	Power Panther Handouts	USDA developed materials.	English
USDA	Power Panther Stickers	USDA developed materials.	English
USDA	Power Panther's Picnic	USDA developed materials.	English/ Spanish
USDA	Power up at Work	USDA developed materials.	English/ Spanish
USDA Materials	Let's Move	Website with recipes and tips on nutrition and physical activity.	English/ Spanish

Source	Title	Description	Languages
USDA Materials	MyPyramid.gov materials	USDA developed materials.	English
USDA, MyPyramid.gov	My Pyramid for Kids-Lessons for Grades 5&6	USDA developed materials	English Spanish
USDA, MyPyramid.gov	MyPyramid for Kids- Lessons for Grades 3&4	USDA developed materials	English
USDA, MyPyramid.gov	MyPyramid for Kids-Lessons for Grades 1&2	USDA developed materials	English
USDA, Team Nutrition	A Menu Planner for Healthy School Meals	USDA developed materials	English
USDA, Team Nutrition	Building Blocks for Fun & Healthy Meals	USDA developed materials	English
USDA, Team Nutrition	Changing the Scene, Improving the School Nutrition Environment	USDA developed materials	English
USDA, Team Nutrition	Community Nutrition Action Kit	USDA developed materials	English
USDA, Team Nutrition	Empowering Youth with Nutrition & Physical Activity	USDA developed materials	English
USDA, Team Nutrition	Fruits & Vegetables Galore	USDA developed materials	English
USDA, Team Nutrition	Making it Happen! School Nutrition Success Stories	USDA developed materials	English
USDA, Team Nutrition	Nibbles for Health	USDA developed materials	English
USDA, Team Nutrition	Power of Choice	USDA developed materials	English
USDA, Team Nutrition	Team up at Home: Team Nutrition Activity Booklet	USDA developed materials	English
USDA, Team Nutrition	The Two-Bite Club	USDA developed materials	English
USDA, Team Nutrition	YourSelf Middle School Nutrition Education Kit	USDA developed materials	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Various Networks-Contractor Developed	Harvest of the Month Workbooks	Ready to use Harvest of the Month (HOTM) nutrition education workbooks based around the HOTM monthly produce item. Workbook nutrition education materials linked with grade level California Education Standards. Teachers can use to the workbook books to enhance their HOTM classroom taste tests & activities..	English
Vickie Leigh Krudwing	Cucumber Soup	Book that introduces counting as well as a lesson about appearances not always being what they seem. Involves mosquitoes, praying mantises and flea that share cucumber soup. Ages 4-8	English
Wade Zahares	Red Are the Apples	A children' book for ages 3-7 that describes what you can find in an autumn garden; red apples, bright colors and includes a book of rhymes.	English
Wendy Lewison	My First Garden	Book, baby to preschool. Mother and child plant vegetable garden and watch it grow	English
Wendy Pfeffer	From Seed to Pumpkin	Beginning reading book focused on how a pumpkin develops, can be used as part of HOTM when pumpkin is featured item.	English
Wendy Pfeffer	We Gather Together	Autumn harvest traditions around the world	English
Wendy Wakefield Ferrin	Germes on their Fingers!	Book: this story teaches children of all ages to wash their hands while encouraging divergent thinking and modeling community leadership	English
Will D. Campbell	The Pear Tree that Bloomed in the Fall	A child sympathizes with a pear tree that seems to have its seasons confused, realizing its late bloom does have a purpose.	English
William Woys Weaver	100 Vegetables and Where They Came From	This book explores heirloom vegetables, their histories, varieties and cooking recommendations.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Won-Ldy Paye and Margaret H. Lippert	The Talking Vegetables	A story about Spider who refuses to help the villagers plant vegetables & then is in for a surprise when he picks some himself.	English
Yori Takeda	Dr. Strong and Sweet Potatoes	A review from a mother: "All of my kids, 11, 5, and 1, were drawn to this book. It really made them consider how their eating habits could be affecting them, both physically and mentally.	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>
N/A		

BUDGET COVER SHEET
 October 1, 2011 - September 30, 2012

Organization: Merced County Office of Education				
Contract Number: 10-10071				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 354,027.00	\$ 340,741.00	\$ (13,286.00)	-3.75%
Fringe Benefits	\$ 167,733.00	\$ 171,992.00	\$ 4,259.00	2.54%
Operating	\$ 97,168.00	\$ 146,172.00	\$ 49,004.00	50.43%
Equipment & Other Capital	\$ 5,506.00	\$ -	\$ (5,506.00)	-100.00%
Travel	\$ 21,936.00	\$ 26,987.00	\$ 5,051.00	23.03%
Subcontractors	\$ 6,414.00	\$ 6,414.00	\$ -	0.00%
Other Costs	\$ 350,038.00	\$ 309,947.00	\$ (40,091.00)	-11.45%
Indirect Costs	\$ 35,271.00	\$ 35,840.00	\$ 569.00	1.61%
Total Federal Share	\$ 1,038,093.00	\$ 1,038,093.00	\$ -	0.00%
Note: If the Total Federal Share Percentage difference is greater than 5%, please provide an explanation.				
<i>If the total percentage difference is greater than 5% consult your Contract Manager.</i>				
Operating increase due to addition of printing quantity due to teacher/student increase and inclusion of Art Contest.				
Equipment decrease due to no equipment needs for staff in FFY12.				
Travel increase due to Annual Conference in FFY 12 not held in FFY 11.				
Other Costs decrease due to less monies used for Nutrition Education Materials due to increases other line items.				

BUDGET JUSTIFICATION
 October 1, 2011 - September 30, 2012

Merced County Office of Education
 Contract #: 10-10071

A PERSONNEL SALARIES:									
1. Name and Position Title		2. Annual Salary	Adjusted Annual Salary based on USDA salary cap	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	7. Federal Share Total Dollars	8. Total Dollars	
FEDERAL SHARE POSITIONS									
1.	Name: Jaci Westbrook Title: Administrator (Nutrition Project Manager)	63,770		1.0000	100.00%	0.00%	63,770	63,770	
2.	Name: VACANT Title: Office Manager/Secretary/Admin Asst (Secretary I)	31,548		1.000	100.00%	0.00%	31,548	31,548	
3.	Name: Maria Hernandez Title: Office Manager/Secretary/Admin Asst (Bilingual Office Assistant)	30,732		1.0000	100.00%	0.00%	30,732	30,732	
4.	Name: VACANT Title: Office Manager/Secretary/Admin Asst (Office Assistant)	27,240		1.0000	100.00%	0.00%	27,240	27,240	
5.	Name: Angela Prine Title: Program Assistant (School Nutrition Liaison)	38,320		1.0000	0.00%	100.00%	38,320	38,320	
6.	Name: Kay Alcorn Title: Program Assistant (School Nutrition Liaison)	40,229		1.0000	0.00%	100.00%	40,229	40,229	
7.	Name: Brittany Zweigle Title: Program Assistant (School Nutrition Liaison)	36,501		1.0000	0.00%	100.00%	36,501	36,501	
8.	Name: Olga Ruvalcaba Title: Program Assistant (School Nutrition Liaison)	34,770		1.0000	0.00%	100.00%	34,770	34,770	
9.	Name: Jennifer Hobbs Title: Registered Dietitian (Nutrition Project Registered Dietitian)	59,436.00		0.4500	0.00%	45.00%	26,746.00	26,746.00	
10.	Name: Jill Ferroni Title: Accountant/Finance Analyst (Account Technician III)	38,328		0.1500	15.00%	0.00%	5,749	5,749	
11.	Name: Jennifer Sturgeon Title: Accountant/Finance Analyst (Fiscal Analyst II)	51,360		0.1000	10.00%	0.00%	5,136	5,136	
SUBTOTAL		\$ 452,234	\$ -	8.70	425.00%	445.00%	\$ 340,741	\$ 340,741	

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Merced County Office of Education
 Contract #: 10-10071

SAMPLE POSITION DESCRIPTIONS:														
Accountant/Finance Analyst (SS-9, FS 11, 12)	Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.													
Administrator (e.g., Director of Programs) (FS 1, 2)	Administer the nutrition education contract and budget, supervising nutrition education staff, attend nutrition education and scope of work related meetings, program planning and participating in the Regional collaborative. Coordinate contract reporting requirements.													
Dietician (FS 10)	Oversees and supervises the nutrition education program including project administration, project coordination, the development of the nutrition education component and materials and other nutrition and physical activity promotion programs.													
Office Manager/Secretary/Admin Asst (FS 3, 4, 5)	Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, etc.													
Program Assistant (FS 6, 7, 8, 9)	Assists the Project Coordinator with nutrition education program planning and development. Under the direction of Project Coordinator, works directly with individuals and small groups providing curriculum-based, prevention-oriented general nutrition education and physical activity targeted to SNAP-ED eligibles.													
												Federal Share Total Dollars	Total Dollars	
B. FRINGE BENEFITS:														
Federal Share:														
	The average statutory/benefit percentage is 22.39% of classified salaries \$340,741										\$	76,292	\$	76,292
	The Health & Welfare Cost is \$11,000 x FTE 8.70										\$	95,700	\$	95,700
												SUBTOTAL:	\$ 171,992	\$ 171,992

BUDGET JUSTIFICATION
 October 1, 2011 - September 30, 2012

Merced County Office of Education
 Contract #: 10-10071

											Federal Share	Total Dollars	
											Total Dollars		
D. EQUIPMENT EXPENSES:													
Federal Share:											-	-	
											SUBTOTAL:	-	-
E. TRAVEL AND PER DIEM:													
Federal Share:													
Local Mileage: In-county mileage to schools sites, allowable meetings, MCOE main complex from Nutrition Office, etc by the following personnel: 2 Administrators, 4 School Liaisons and Registered Dietitian. Estimated at 300 miles/month x \$.555/mile x 12 months x 7 staff = \$13,986 Total Mileage = \$13,986											\$ 13,986	\$ 13,986	
Network Sponsored Trainings: (Includes: Impact Evaluation Trainings) Up to 7 attendees [includes 2 Administrator, 4 Program Assistants, & Registered Dietitian] for a minimum of 2 Network trainings per staff person/year. <u>Registration Fees:</u> an average of \$30/training x 2 trainings x 7 staff = \$420.00 <u>Mileage:</u> locations vary from Sacramento to Los Angeles; an average of 300 miles per training. Carpooling will occur when staff is attending the same trainings. 300 miles x \$.555/mile x 14 trips (2 trainings x 7 staff) = \$2,331 <u>Lodging & Per Diem:</u> [We have estimated that 1 of the 2 trainings would allow for one night lodging & per diem] 1 trainings x 1 night lodging (\$84.00 + tax =\$110) = \$110.00 + (\$40/per diem x 1.5 days of travel) x 1 trainings = \$60.00. Total = \$170.00 x 7 staff = \$1,190.00 Grand Total for Network Sponsored Trainings = \$3,941											\$ 3,941	\$ 3,941	
SHAPE meetings: 2 Network attendees [includes 1 Administrator, 1 Program Assistant One Network sponsored meeting per year. Held in Fresno (approximately 130 miles) 2 vehicles 1 meeting x (130 miles x \$.555) x 2 vehicles = \$144.30 Registration Fees: -\$20 per 2 attendees= \$40.00 Grand Total: \$184.30 -(an average of \$92.15 attendee)											415 173 184	415 173 184	
Central Valley Health and Nutrition Collaborative (CVHNC) Meetings: Up to 7 attendees per meeting, 4 meetings per year [Includes 2 Administrators, 4 Program Assistants & Registered Dietitian--includes all staff attending for participation action teams and with regional partners]. Held at various locations throughout Central Valley, an average of 200 miles per meeting. Up to 2 vehicles, carpooling will take place. Registration -\$15/meeting x 4 meetings x 7 staff = \$420.00 200 miles x \$.555 x 4 meetings x 2 vehicles = \$888.00 Grand Total = \$1,308.00											\$ 1,308	\$ 1,308	

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Merced County Office of Education
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										Federal Share Total Dollars	Total Dollars
<p>CVHN Collaborative Trainings: (100% allowable trainings) Up to 7 attendees per training [includes 2 Administrators, 4 Program Assistants, & Registered Dietitian]. Trainings held at various locations in Central Valley; an average of 200 miles per training; approximately 2 trainings per year. 2 trainings x 200 miles x \$.555 x 2 vehicles = \$444.00</p>										\$ 444	\$ 444
<p>Power Play Meetings: Up to 4 attendees each meeting [includes the 4 Program Assistants]. Carpooling in one vehicle. Meetings held in Fresno (approximately 130 Miles round trip). 130 miles x \$.555/mile x 1 vehicle = \$72.15 x 4 meetings/year = \$288.60</p>										\$ 289	\$ 289
<p>CAN-Act Board Meetings & Planning Meeting: 2 in person meetings per year. 1 attendee [Administrator is the Central Valley Representative]. Meetings held in Sacramento. When possible held in conjunction with another meeting (i.e, Network Steering Committee). An average of 240 miles. Mileage: 240 miles x \$.555/mile = \$133.20 x 2 meetings = \$266.40 Lodging: 1 night (\$84.00 + tax) = \$110.00 x 2 meetings = 220.00 Parking: \$20.00/one vehicle x 1 night = \$20.00 x 2 meetings = 40.00 Per Diem: \$34.00/day + \$6.00 incidentals = \$40.00 x 1.5 days x 2 Meetings = 120.00 Total = \$310.00/meeting x 2 meetings/year = \$646.40</p> <p>CAN-Act Board Planning Meeting (location to be determined by CAN-Act Director) [Costs estimated] Mileage: ~428 miles x \$.555/mile = \$237.54 Lodging: 2 nights x \$110.00 (\$84.00 + tax) = \$220.00 Parking: \$20.00/day x 1 vehicle x 2 nights = \$40.00 Per Diem: \$34.00/day + \$6.00 incidentals = \$40.00 x 2.5 days = 100.00 Total = \$597.54 Grand Total: \$1,243.94</p>										\$ 1,244	\$ 1,244
<p>Joint Steering Committee Meetings: Up to 2 meetings per year. 2 attendees [2 Administrators]. Meetings held in Sacramento. An average of 240 miles. Mileage: 240 miles x \$.555/mile = \$133.20 (carpooling in one vehicle) Parking: \$20.00 all day parking for one vehicle Lodging: 1 night (\$84.00 + tax) = \$110.00 x 2 attendees = \$220.00 Per Diem: \$34.00/day + 6 incidentals = \$40.00 x 2 attendees = \$80.00 Grand Total = \$453.20/meeting x 2 meetings/year = \$906.40</p>										\$ 906	\$ 906
<p>Annual Network Conference 2012: <u>Registration Fee:</u> 7 attendees [includes 2 Administrators, 4 Program Assistants, & Registered Dietitian] at approximately \$0.00. \$0.00 x 7 staff = \$0.00 <u>Mileage:</u> Conference held in Sacramento, CA. An average of 240 miles. 240 miles x \$.555 x 3 vehicles = \$399.60 <u>Parking:</u> 2 days x \$20/day x 3 vehicles = \$120.00 <u>Lodging:</u> 2 nights x \$110.00 (\$84.00 + taxes) x 7 staff = \$1,540.00 <u>Per Diem:</u> 3.5 travel days x \$40 (\$34.00 meals + \$6.00 incidentals) x 7 staff = \$980.00 Grand Total = \$3,039.60 (an average of \$434/staff person)</p>										\$ 3,040	\$ 3,040

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Merced County Office of Education
 Contract #: 10-10071

											Federal Share Total Dollars	Total Dollars
<p>School Wellness Conference 2012: <u>Registration Fee:</u>(pending approval of # of staff who can attend) 2 attendees [includes 2 of the following: 2 Administrators, 4 Program Assistants, or Registered Dietitian] at approximately \$175. \$175 x 2 staff = \$350.00 <u>Rental Car:</u> Conference held in Los Angeles, CA. An average of 600 miles. 1 cars x \$-400 = \$400.00 <u>Parking:</u> 3 days x \$25/day x 1 vehicles = \$75.00 <u>Lodging:</u> 2 nights x \$145.00 (\$129.00 + \$16 tax) x 2 staff = \$580.00 <u>Per Diem:</u> 3 travel days x \$40 (\$34.00 meals + \$6.00 incidentals) x 2 staff = \$240.00 Grand Total = \$1645 (an average of \$822.50/staff person)</p>											\$ 1,645	\$ 1,645
SUBTOTAL:											\$ 26,987	\$ 26,987
F. SUBCONTRACTORS:												
Federal Share:												
<p>Preschool Curriculum Consultant (Pam Rover): According to the Scope of Work Harvest of the Month Activities; this position was created to develop an integrated Harvest of the Month supplement for the Merced City Preschool required curriculum. This allows them to continue participating in the nutrition program. Approximately 20 Merced City Preschool teachers will receive the HOTM Preschool Activity Packets per year. (\$63.22/hour not to exceed 20 hours) = \$1,264.00</p>											\$ 1,264	\$ 1,264
<p>Webmaster--Jesse Kilgore: Develops and designs Network for a Healthy CA-MCOE web page and interactive communication pages for participating staff. Provides ongoing technical assistance for one year. [\$55/hr up to 50 hours/year] = \$2,750</p>											\$ 2,750	\$ 2,750
<p>Healthy House (Translation Services): This service is to have the Harvest of the Month newsletters translated into Hmong (so we can reach an additional target audience of parents whose students are receiving instruction in the classroom). Approximately 10 newsletters per year at a rate not to exceed \$150 per newsletter for a maximum amount per year of \$1,500.00. Service for Spanish Translation of HOTM materials (i.e., Kid Friendly Recipe Page) up to 12 documents per year at a rate not to exceed \$75 per insert for a maximum amount per year of \$900. Total for Hmong & Spanish Translation= \$2,400</p>											\$ 2,400	\$ 2,400
SUBTOTAL:											\$ 6,414	\$ 6,414

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: CalSERVES Nutrition Program
Program Area: Local Incentive Awardee: County Office of Education
Contract Number: 11-10209

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 53% Female 47%

Ethnicity:

- African American 2%
- Asian 2%
- Caucasian 7%
- Latino 84%
- Native American 2%
- Pacific Islander 1%
- Other (specify) Laotian/Filipino: 2%

Languages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> English 21% | <input type="checkbox"/> Khmer (Cambodian) _____% |
| <input checked="" type="checkbox"/> Spanish 79% | <input type="checkbox"/> Korean _____% |
| <input type="checkbox"/> Arabic _____% | <input type="checkbox"/> Lao _____% |
| <input type="checkbox"/> Armenian _____% | <input type="checkbox"/> Tagalog _____% |
| <input type="checkbox"/> Russian _____% | <input type="checkbox"/> Vietnamese _____% |
| <input type="checkbox"/> Bosnian _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Cantonese _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Farsi _____% | <input type="checkbox"/> Mandarin _____% |
| <input type="checkbox"/> Hmong _____% | |

Ages:

- Under 5 years old _____%
- 5 to 8 38%
- 9 to 11 38%
- 12 to 17 5%
- 18 to 59 17%
- 60 years old and over 2%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|--|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks _____% | <input type="checkbox"/> Soup Kitchens _____% |
| <input type="checkbox"/> Food Pantries _____% | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input type="checkbox"/> Public Housing _____% | <input type="checkbox"/> WIC Offices _____% |
| <input type="checkbox"/> HeadStart _____% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): _____
- Internet/Web Sites-website address: _____
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (992 occurrences at .5 hour(s) each)
- Community Education Events: (3 occurrences at 4 hour(s) each)
- Training/Workshop/Conference: (_____ occurrences at _____hour(s) each)
- Point of Purchase: (_____ occurrences at _____hour(s) each)
- Other (specify)_____: (_____ occurrences at _____hour(s) each)

Key Educational Messages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input checked="" type="checkbox"/> Lean Meat and Beans |
| <input checked="" type="checkbox"/> Physical Activity | <input checked="" type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input checked="" type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input checked="" type="checkbox"/> Fats and Oils | <input checked="" type="checkbox"/> Promote Healthy Weight |
| <input checked="" type="checkbox"/> Fiber-Rich Foods | <input checked="" type="checkbox"/> Sodium and Potassium |
| <input checked="" type="checkbox"/> Food Safety | <input checked="" type="checkbox"/> Whole Grains |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | <input type="checkbox"/> Other (Specify): _____ |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Other Youth Education Sites (includes Parks and Recreation) |
| _____ Adult Rehabilitation Centers | _____ Public/Community Health Centers (includes Public Health Departments) |
| _____ CalFresh Offices | _____ Public Housing |
| _____ Churches | _____ Schools – students (Preschool) |
| _____ Community Centers | _____ Schools – students (K-12) |
| _____ Elderly Service Centers | 6 _____ Schools – students (Afterschool Program) |
| _____ Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | _____ Schools – Parents |
| _____ Extension Offices | _____ Shelters/Temporary Housing |
| _____ Farmers Markets | _____ WIC Programs |
| _____ Food Stores | _____ Worksites |
| _____ Head Start Programs | Other (specify): _____ |
| _____ Individual Homes | Other (specify): _____ |
| _____ Libraries | Other (specify): _____ |

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 6,500

Narrative (max. 200 words)

The CalSERVES nutrition programs operate in two high need elementary school districts in Santa Rosa, reaching 5,700 children. CalSERVES focuses on providing nutrition education programming for students. Additionally, the program reaches 800 children and families through nutrition-focused outreach activities and information dissemination. The Program seeks to increase the daily consumption of fruits and vegetables and increase daily physical activity in low-income families, through nutrition education activities in the classroom, outreach events and promotional activities, and physical activity training within the context of nutrition education, gardening and healthy cooking activities. In addition, the program also coordinates with the Redwood Empire Food Bank, YMCA, and the Sonoma County Department of Health Service, Regional Children’s Power Play! campaign to deliver consistent behavior-focused nutritional messages across Santa Rosa’s Bellevue and Wright Elementary School Districts.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|--|--|
| <input type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input type="checkbox"/> Adding new partners |
| <input checked="" type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): _____ |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Increase the daily consumption of colorful fruits and vegetables and increase daily physical activity in low-income (185% FPL) families, measured by program attendance rosters, health fair attendance counts, activity logs, lesson plans, and activity tracking forms.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities. Contractors who receive Federal Share >\$350,000 must participate in impact evaluation. Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

The CalSERVES nutrition program coordinates efforts with the Regional Northcoast Nutrition and Fitness Collaborative to complement statewide efforts that coordinate with the *Network* for a Healthy California message of increasing fruit and vegetable consumption, increasing physical activity, and preventing chronic diseases. The program also coordinates with the Sonoma County Community and Family Nutrition Coalition, the Redwood Empire Food Bank, and the YMCA, Regional Children's Power Play! campaign to deliver consistent behavior-focused nutritional messages across Santa Rosa's Bellevue and Wright Elementary School Districts reaching over 6,500 children and families.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Bellevue Union Elementary (S, A)	Bellevue Union Elementary	49-70615-6051585	83.58%	13.05%	96.63%
Kawana Elementary(S, A)	Bellevue Union Elementary	49-70615-6051593	83.70%	13.33%	97.04%
Meadow View Elementary (S, A)	Bellevue Union Elementary	49-70615-6115695	68.18%	17.05%	85.23%
Taylor Mountain Elementary (S,A)	Bellevue Union Elementary	49-70615-0113506	75.59%	16.20%	91.78%
RL Stevens Elementary (S,A)	Wright Elementary	49-71035-6111868	64.27%	12.85%	77.13%
Wright Charter (S,A)	Wright Charter Elementary	49-71035-6052377	59.81%	14.77%	74.58%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Use Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
California Department of Education	School by Design	School by Design Healthy Frameworks -- A tool that provides the design principles behind developing a healthy school nutrition environment. Used in conjunction with the assessment and planning tool.	English
California Department of Education	Fresh fruits and vegetables photo cards	Color photos to be used in Nut. Ed lessons	English
California Department of Education	California Nutrition Standards / Health Framework	Standard to guide lessons	English
California Department of Education	Kids Cook Farm Fresh	Science –based Nut Ed	English
California Healthy Kids Resource Center materials	CATCH Curriculum	After-school education and summer enrichment program teaches children the nutrition knowledge, skills and self-reliance that empowers them to make healthy dietary and physical activity choices.	English
Center for Disease Control	BAM! Body and Mind	Website: kids 9-13 years old, BAM! Body and Mind gives them the information they need to make healthy lifestyle choices (including nutrition)	English

Source	Title	Description	Languages
Children’s Power Play!	Community Youth Organization Idea & Resource Kit	Campaign: this social marketing initiative empowers 9- to 11-year-old children to eat 3 to 5 cups of fruits and vegetables and get at least 60 minutes of physical activity every day.	English and Spanish
Sante Fe Partners in Education	Cooking with Kids	Cooking with Kids motivates and empowers elementary school students to develop healthy eating habits through hands-on learning with fresh, affordable foods from diverse cultural traditions. Through cooking classes and tasting classes, students explore varieties of foods using all of their senses, have fun, and exercise choice. Please check with your PM prior to use of the recipes.	English
Cooperative Extension (EFNEP, FSNEP)	Nutrition to GROW On	Lesson 6 of Nutrition to Grow On curriculum is PA promotion aspect of Healthy life style.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Dairy Council of California	Deal Me in	This extended day nutrition education and physical activity program introduces and reinforces healthy eating and physical activity in a fun and engaging way. The program is designed for Grades K – 6 and can be ordered by After School Directors.	English and Spanish
Jaffe and Appel	The Growing Classroom	This extended day nutrition education and physical activity program introduces and reinforces healthy eating and physical activity in a fun and engaging way. The program is designed for Grades K – 6 and can be ordered by After School Directors.	English
Newsletters, Website, Toolkit	Harvest of the Month	Newsletters and information encouraging the consumption of fruits and vegetables. Featuring one a month.	English and Spanish
National Institute of Child Health and Human Development	Media Smart Youth	Interactive after-school education program for young people ages 11 to 13 designed to help teach them about media and how it can affect their health--especially in the areas of nutrition and physical activity.	English

Source	Title	Description	Languages
Network for a Healthy California	Tools for Learning Fuel for Moving	Network for a Healthy California-Children's Power Play! Campaign	English
Network for a Healthy California	The SHAPE of Yoga	Offers simple ideas to teach others how to perform basic yoga and learn about healthy food choices.	English
Network for a Healthy California	Re-Think Your Drink	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English
Network for a Healthy California	Nutrition Decathlon	The Nutrition Decathlon is a fun-filled nutrition education and physical activity program.	English
Network for a Healthy California	Power Up for Learning	Network for a Healthy California-Children's Power Play! Campaign	English
Northcoast Nutrition Collaborative – Network for a Healthy California	Harvesting Health	A compilation of lessons and resources that foster nutrition education through gardening concepts highlighting seasonal produce specific to the Northcoast Region.	English
SPARK	SPARK After School Active Recreation for Ages 5-14	Curriculum with research-based physical activity/nutrition programs.	English
Team Nutrition (to be used for K-2 nd grade)	Team Nutrition Fruit and Vegetable Lessons for Preschool Children – Color me Healthy	Team Nutrition / My Pyramid lesson plan for 6 to 11 year olds to make healthy eating and physical activity choices	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
USDA materials	My Pyramid	Teach my Pyramid topics to help make healthy choices	English

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Napa County Office of Education
 11-10209

A PERSONNEL SALARIES:									
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS									
1.	Name: Julie McClure Title: Project Director	\$ 111,100	0.50	0.00%	50%	\$ 55,550	\$ 55,550		
2.	Name: Katie O'Looney Title: Project Coordinator	\$ 58,745	1.00	0.00%	100%	\$ 58,745	\$ 58,745		
PERSONNEL SALARIES TOTAL		\$ 169,845	1.5000	0.0%	150.0%	\$ 114,295	\$ 114,295		
POSITION DESCRIPTIONS:									
Administrator (e.g., Director of Programs), FS #1		Administers the nutrition education contract and budget, supervises nutrition education staff, attend nutrition education and scope of work related meetings, develops program plan and participates in the Regional collaborative. Coordinate contract reporting requirements.							
Project Coordinator, FS #2		Coordinate program staff and nutrition education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and education materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.							
						Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:									
Federal Share:									
	Retirement Classified:	11.2% x \$114,295				\$ 12,801	\$ 12,801		
	Medicare Classified:	1.45% x \$ 114,295				\$ 1,657	\$ 1,657		
	Unemployment Classified:	1.61% x \$114,295				\$ 1,840	\$ 1,840		
	Workers Comp Classified:	1.986% x \$114,295				\$ 2,270	\$ 2,270		
**The following costs are actual amounts and are not based on a percentage of salary:									
	Heath & Welfare (\$1,765/FTE x 1.5 FTE)					\$ 2,648	\$ 2,648		
	Post Retirement Benefits=2,101					\$ 2,101	\$ 2,101		
FRINGE BENEFITS TOTAL:						\$ 23,317	\$ 23,317		

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Napa County Office of Education
 11-10209

										Federal Share	Total Dollars	
										Total Dollars	Total Dollars	
C.	OPERATING EXPENSES:											
	Federal Share: NONE											
OPERATING EXPENSES TOTAL:										\$ -	\$ -	
D.	EQUIPMENT EXPENSES:											
	Federal Share: NONE											
\$ -	EQUIPMENT EXPENSES TOTAL:										\$ -	\$ -
E.	TRAVEL AND PER DIEM:											
	Federal Share:											
	<u>Annual Network Conference:</u> Administrator & Project Coordinator										\$ 317	\$ 317
	Mileage: 180 miles x \$0.555 = \$99.9											
	Per Diem: \$24.50/day x 2 staff = \$49.00											
	Lodging: \$84/night x 2 staff = \$168.00											
	Total: \$316.90											
	<u>Spring SHAPE Meeting:</u> - Project Coordinator & Project Director										\$ 484	\$ 484
	Registration: \$25 x 2 staff = \$50											
	Mileage: 240 miles x \$0.555 x 2 staff = \$266.40											
	Lodging: \$84/night x 2 staff = \$168.00											
	Total: \$484.40 \$463											
	<u>CAN-Act and local collaboration meeting mileage.</u>										\$ 2,504	\$ 2,504
	2 x 188 mi/mo. X 12 mos. X \$.555/mile = \$ 2,504.16											
TRAVEL & PER DIEM TOTAL:										\$ 3,305	\$ 3,305	
F.	SUBCONTRACTORS:											
	Federal Share: NONE											
SUBCONTRACTORS TOTAL:										\$ -	\$ -	
G.	OTHER COSTS:											
	Federal Share: NONE											
OTHER COSTS TOTAL:										\$ -	\$ -	
*Expenditures on nutrition education materials or promotional items must have prior California Department of Public Health approval and must comply with all State and Federal safety requirements with respect to production including Prop 65 requirements for lead content.												
H.	INDIRECT COSTS: Personnel Salaries, Fringe Benefits, Travel and Per Diem										\$ 13,274	\$ 13,274
	Federal Share: 9.42% of Total Direct Costs of \$ 140,917											
INDIRECT COSTS TOTAL:										\$ 13,274	\$ 13,274	
TOTAL										\$ 169,845	\$ 154,191	
										1,5000	0.0%	
										150.0%	\$ 154,191	

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Merced County Office of Education
Program Area: Local Incentive Awardee: County Office of Education
Contract Number: 10-10071

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 50% Female 50%

Ethnicity:

- African American 4%
- Asian 7%
- Caucasian 41%
- Latino 45%
- Native American 1%
- Pacific Islander _____%
- Other (specify) Hmong, Veitnamese, Punjabi, Hindi, Mein/yo, Portuguese, Arabic, Urdu: 2%

Languages:

- | | |
|---|---|
| <input checked="" type="checkbox"/> English 54% | <input type="checkbox"/> Lao _____% |
| <input checked="" type="checkbox"/> Spanish 35% | <input type="checkbox"/> Tagalog _____% |
| <input type="checkbox"/> Arabic _____% | <input type="checkbox"/> Vietnamese _____% |
| <input type="checkbox"/> Armenian _____% | <input checked="" type="checkbox"/> Other (specify) <u>Hmong, Veitnamese, Punjabi, Hindi, Mein/yo, Portuguese, Arabic, Urdu::</u> |
| <input type="checkbox"/> Russian _____% | <u>6.0%</u> |
| <input type="checkbox"/> Bosnian _____% | <input checked="" type="checkbox"/> Other (specify) Asian & Pacific |
| <input type="checkbox"/> Cantonese _____% | Islander: <u>5.0%</u> |
| <input type="checkbox"/> Farsi _____% | <input type="checkbox"/> Mandarin _____% |
| <input type="checkbox"/> Hmong _____% | |
| <input type="checkbox"/> Khmer (Cambodian) _____% | |
| <input type="checkbox"/> Korean _____% | |

Ages:

- Under 5 years old 9%
- 5 to 8 10%
- 9 to 11 10%
- 12 to 17 9%
- 18 to 59 50%
- 60 years old and over 12%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet*

- See attached Free/Reduced Price Meal % data sheet
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|--|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks 8% | <input type="checkbox"/> Soup Kitchens _____% |
| <input type="checkbox"/> Food Pantries _____% | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input type="checkbox"/> Public Housing _____% | <input checked="" type="checkbox"/> WIC Offices 25% |
| <input checked="" type="checkbox"/> HeadStart 1% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): Merced Nutrition and Fitness Task Force
- Internet/Web Sites-website address: www.mercednutrition.org
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (9 occurrences at 1 hour(s) each)
- Community Education Events: (3 occurrences at 1 hour(s) each)
- Training/Workshop/Conference: (32 occurrences at 1 hour(s) each)
- Point of Purchase: (_____ occurrences at _____ hour(s) each)
- Other (specify) _____: (_____ occurrences at _____ hour(s) each)

Key Educational Messages:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input type="checkbox"/> Lean Meat and Beans |
| <input checked="" type="checkbox"/> Physical Activity | <input type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input type="checkbox"/> Fats and Oils | <input type="checkbox"/> Promote Healthy Weight |
| <input type="checkbox"/> Fiber-Rich Foods | <input type="checkbox"/> Sodium and Potassium |
| <input checked="" type="checkbox"/> Food Safety | <input type="checkbox"/> Whole Grains |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | <input type="checkbox"/> Other (Specify): _____ |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Individual Homes |
| _____ Adult Rehabilitation Centers | 5 Libraries |
| _____ CalFresh Offices | 1 Other Youth Education Sites (includes Parks and Recreation) |
| 1 Churches | 1 Public/Community Health Centers (includes Public Health Departments) |
| _____ Community Centers | _____ Public Housing |
| _____ Elderly Service Centers | 25 Schools – students (Preschool) |
| 1 Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | 53 Schools – students (K-12) |
| _____ Extension Offices | _____ Schools – students (Afterschool Program) |
| 1 Farmers Markets | 53 Schools – Parents |
| 7 Food Stores | _____ Shelters/Temporary Housing |
| 1 Head Start Programs | 1 WIC Programs |

_____ Worksites
Other (specify): _____

Other (specify): _____
Other (specify): _____

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 19,700

Narrative (max. 200 words)

MCOE Nutrition serves students Preschool-8th grade, their teachers, administrators and support staff in 13 regular education school sites (6 school districts); 14 Preschool and 37 Special Education sites. Special Education has students with varying disabilities (deaf and hard of hearing, emotionally disturbed, autistic, severely disabled, or mental and/or physical impairments). Our main focus is promoting Harvest of the Month (HOTM) by linking classroom nutrition education to the cafeteria, home and community. This is also done with Special Education, however with visual or instructional modifications as needed.

The HOTM program includes a teacher newsletter, parent newsletters (English, Spanish and Hmong), Kid Friendly Recipe Page, Fun Food Fact Calendar, curriculum integrated preschool activity packets, and content linked resources (i.e., workbook, Activity Time Page, Visual Recipes). The HOTM Program includes support for cafeteria taste testing, reference signs at local grocery stores, and promotion for nutrition education and nutrition literacy at the public library.

Nutrition staff provides bi-annual teacher trainings to reinforce and demonstrate nutrition education and physical activity promotions in the classroom. The food service directors receive training to provide cafeteria taste testing activities and nutrition education promotions that will showcase the Harvest of the Month.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|--|--|
| <input type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input type="checkbox"/> Adding new partners |
| <input checked="" type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): _____ |
| <input checked="" type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): _____ |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Impact Evaluation occurs with 4th and 5th grades at 5 sites, and during the direct nutrition education series with parents. An additional Special Education Plan will be determined with the Research and Evaluation Unit. Process Evaluations for Harvest of the Month

will occur on a monthly basis with all teachers. Training Evaluations will occur after each Teacher training conducted and with Chefs/Farmers in the classroom. Website Evaluation will occur with teachers using our website for shopping and recipe ordering. An evaluation with parents using the Family Book Bag will also occur each time it is sent home.

3. EVALUATION PLANS

*All contractors participate in process evaluation per their Scope of Work activities.
Contractors who receive Federal Share >\$350,000 must participate in impact evaluation.
Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.*

4. COORDINATION EFFORTS (MAX. 100 WORDS)

MCOE's Network supports other regional programs by sharing developed materials (i.e., Preschool Activity Packets) with the Central Valley Regional Network for a Healthy CA and the collaborative, as well as with members of the Merced Community for utilization at their agencies. MCOE shares with partners such as UCCE, the local Food Stamp Office and other offices within MCOE to provide consistent nutrition messages in Merced County (i.e., HOTM messages in grocery stores provided by MCOE, food demos done by Regional Network Retail; Schools not receiving Network support are referred to UCCE for nutrition education).

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
Church	Mt. Pisgah AME Zion Church	742 N Street	Merced	95341	6047001503	All Races	74.00%	
Emergency Food Assistance	Merced Co Food Bank	2000 West Olive Ave	Merced	95348				Proxy
Farmers Market	Merced Certified Farmers Market	678 W 18th Street	Merced	95340	6047001301	All Races	56.90%	
Food Store	Albertsons	3094 G Street	Merced	95340		All Races		Qualifies per SNAP Redemption per Network Retail Program
Food Store	Food 4 Less	2000 Pacheco Blvd	Los Banos	93635		All Races		Qualifies per SNAP Redemption per Network Retail Program
Food Store	Food 4 Less	2840 Shaffer Road	Atwater	95301		All Races		Qualifies per SNAP Redemption per Network Retail Program
Food Store	R-N Market	231 Atwater Blvd	Atwater	95301		All Races		Qualifies per SNAP Redemption per Network Retail Program
Food Store	Save Mart	150 W Olive Ave	Merced	95340		All Races		Qualifies per SNAP Redemption per Network Retail Program
Food Store	Save Mart	1337 E Pacheco Blvd	Los Banos	93635		All Races		Qualifies per SNAP Redemption per Network Retail Program

Food Store	Save Mart	1870 Bellevue Road	Atwater	95301		All Races		Qualifies per SNAP Redemption per Network Retail Program
Head Start Program	Merced County Head Start	2929 G Street	Merced	95340				Proxy
Library	Atwater Library	1600 Third Street	Atwater	95301	6047000701	All Races	63.90%	
Library	Le Grand Library	12949 Le Grand Road	Le Grand	95333	6047001902	All Races	50.7%	
Library	Los Banos Library	1312 Seventh Street	Los Banos	93635	6047002201	All Races	64.80%	
Library	Merced Library	2100 O Street	Merced	95340	6047001301	All Races	56.90%	
Library	Winton Library	7057 West Walnut	Winton	95388	6047000505	All Races	51.00%	
Other Youth Educational Site	McComb Center	615 15th Street	Merced	95340	6047001301	All Races	56.90%	
Public School	Merced County Office of Education	632 W 13th Street	Merced	35941	6047001502	All Races	77.60%	
Public/Community Health Center	Merced Public Health Department	260 E 15th Street	Merced	95340	6047001601	All Races	86.40%	
WIC Program	Merced WIC	1235 W Main Street	Merced	95340				Proxy

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Aileen Colburn Elementary (includes Special Education Site) (S, P)	Atwater Elementary School District	24-65631-6025316	83.25%	9.42%	92.67%
Bellevue Elementary (S, P)	Atwater Elementary School District	24-65631-6025324	83.59%	8.53%	92.12%
Mitchell Elementary (S, P)	Atwater Elementary School District	24-65631-6025340	54.87%	10.34%	65.21%
Mitchell Intermediate (Special Education Site) (S, P)	Atwater Elementary School District	24-65631-6025357	64.01%	17.81%	81.82%
Shaffer Elementary (S, PS, P)	Atwater Elementary School District	24-65631-6025365	57.62%	10.89%	68.51%
Thomas Olaeta Elementary (S, P)	Atwater Elementary School District	24-65631-6025373	56.93%	14.71%	71.64%
Ballico Elementary (S, P)	Ballico Cressey School District	24-65649-6025381	56.73%	8.77%	65.50%
Cressey Elementary (S, P)	Ballico Cressey School District	24-65649-6025399	57.78%	12.59%	70.37%
Delhi High (Special Education Site)	Delhi Unified School District	24-75366-2430114	70.23%	12.62%	82.85%
Delhi Middle (Special Education Site only per Food Service Director April 2011) (S, P)	Delhi Unified School District	24-75366-6115216	56.52%	26.08%	82.60%
Harmony Elementary (Special Education Site) (S, P)	Delhi Unified School District	24-75366-0105817	61.99%	15.94%	77.92%
Dos Palos Elementary (Special Education Site) (S, P)	Dos Palos-Oro Loma Unified School District	24-75317-6025431	90.04%	9.96%	100.00%
Dos Palos High (Special Education Site) (S, P)	Dos Palos-Oro Loma Unified School District	24-75317-2431206	89.96%	10.04%	100.00%
Le Grand Elementary (S, PS, P)	Le Grand Elementary School District	24-65722-6025498	61.03%	14.95%	75.98%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Selma Herndon Elementary (Special Education Site) (S, P)	Livingston Union School District	24-65748-6025522	71.83%	16.37%	88.20%
Henry Miller Elementary (S, PS, P)	Los Banos Unified School District	24-65755-6025548	58.02%	6.27%	64.29%
Lorena Falasco Elementary (Special Education) (S, P)	Los Banos Unified School District	24-65755-0102624	43.48%	12.70%	56.18%
Los Banos Elementary (S, PS, P)	Los Banos Unified School District	24-65755-6025555	47.65%	9.28%	56.93%
Los Banos High (Special Education Site ONLY, Per Food Service Director April 2011) (S, P)	Los Banos Unified School District	24-65755-2434207	81.81%	9.09%	90.90%
Los Banos Jr. High (Special Education Site) (S, P)	Los Banos Unified School District	24-65755-6058689	49.29%	11.72%	61.01%
R. M Miano Elementary (Special Education Site) (S, PS, P)	Los Banos Unified School District	24-65755-6025563	52.77%	11.17%	63.94%
Volta Elementary (Special Education School ONLY, Per Food Service, April 2011) (S, P)	Los Banos Unified School District	24-65755-6025571	73.91%	8.69%	82.60%
Westside Union Elementary (S, PS, P)	Los Banos Unified School District	24-65755-6116156	55.98%	3.32%	59.30%
Ada Givens Elementary (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025597	67.75%	10.55%	78.30%
Alicia Reyes Elementary (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6107908	87.91%	4.49%	92.40%
Allan Peterson Elementary (Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6105647	38.83%	11.57%	50.40%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Charles Wright Elementary (Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025605	73.22%	12.39%	85.61%
Don Stowell Elementary (S, PS, P)	Merced City Elementary School District	24-65771-6115729	97.30%	1.93%	99.23%
Donn B Chenoweth Elementary (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025613	43.85%	13.97%	57.82%
Franklin Elementary (S, PS, P)	Merced City Elementary School District	24-65771-6025621	70.84%	10.47%	81.31%
Galen Clark Preschool (per Food Service Director as of May 2011)	Merced City Elementary School District	Preschool	84.34%	9.56%	93.90%
Herbert Hoover Middle (Special Education Site) (S, P)	Merced City Elementary School District	24-65771-6025647	75.03%	7.82%	82.85%
John C Fremont Charter (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025654	66.14%	10.43%	76.57%
John Muir Elementary School (S, PS, P)	Merced City Elementary School District	24-65771-6025662	78.82%	7.54%	86.35%
Leontine Gracey Elementary (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6105852	84.67%	6.95%	91.62%
Luther Burbank Elementary (includes Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025670	80.13%	9.85%	89.98%
Margaret Sheehy Elementary (Special Education Site) (S, PS, P)	Merced City Elementary School District	24-65771-6025688	78.28%	7.63%	85.91%
Rudolph Rivera Middle (Special Education Site) (S, P)	Merced City Elementary School District	24-65771-6025696	66.26%	10.02%	76.28%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Sierra Preschool (per School Food Service Director as of May 2011) (PS, P)	Merced City Elementary School District	Preschool	69.14%	17.02%	86.16%
Tenaya Middle School (Special Education) (S, P)	Merced City Elementary School District	24-65771-6025704	81.46%	6.52%	87.98%
Merced College Child Development Center (Preschool) (School Food Service Data April 2011) (PS, P)	Merced College	24-6579 (CCTR Code (County/Vendor #)	88.03%	6.83%	94.86%
Castle Transition (Special Education) (S, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Danielson School (Special Education) (S, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Floyd. A Schelby (Special Education) (S, PS, P)	Merced County Office of Education	24-10249-6068498	55.71%	22.86%	78.57%
Infant Care Program (Special Education) (PS, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Los Banos Transition (Special Education) (S, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Merced County Special Education (Special Education) (S, PS, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Wolfe Transition (Special Education) (S, P)	Merced County Office of Education	24-10249-6069199	72.46%	10.58%	83.03%
Atwater High (Special Education Site) (S, P)	Merced Union High School District	24-65789-2430601	76.47%	15.47%	91.94%
Merced High (Special Education Site) (S, P)	Merced Union High School District	24-65789-2435204	69.03%	9.43%	78.46%
Farmdale Elementary (S, P)	Weaver Union School District	24-65862-0114074	78.37%	9.10%	87.47%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Pioneer Elementary (S, P)	Weaver Union School District	24-65862-6111991	70.20%	11.48%	81.68%
Weaver Middle (S, P)	Weaver Union School District	24-65862-6025811	70.98%	9.23%	80.21%
Weaver Preschool (CACFP data per School Food Service September 2010) (PS, P)	Weaver Union School District	Preschool	71.52%	15.27%	86.79%
Frank Sparkes Elementary (includes Special Education Site) (S, P)	Winton Elementary School District	24-65870-6025829	74.87%	14.29%	89.15%
Sybil N Crookham Elementary (S, P)	Winton Elementary School District	24-65870-6025837	78.62%	11.79%	90.42%
Winfield Elementary (includes Special Education Site) (S, P)	Winton Elementary School District	24-65870-0111294	75.46%	16.06%	91.51%
Winton Middle (includes Special Education site) (S, P)	Winton Elementary School District	24-65870-6109425	76.45%	16.42%	92.87%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Adrianna Morganelli	The Biography of Tomatoes	Non-fiction. This book describes how tomatoes are grown, harvested, and used in cooking. It also describes the history, nutritional value and future of tomatoes.	English
Alameda County Public Health Department	Secrets of Sodium Curriculum	To learn about where to find the hidden sodium in our diets, how to take action and take charge of our health.	English/ Spanish
Alameda County Public Health Department	Sugar Savvy Curriculum	Educational curriculum in English and Spanish that addresses how to find and limit sugar intake, and replace it with healthy options.	English
Alameda County Public Health Department	What's In Your Bag? Curriculum	Step by step process to find healthier choices at fast food places via comparing sodium, fat and calories	English
Alameda County Public Health Department (contractor developed)	Free Food Within Your Reach	A food resource guide for Alameda County.	English/ Spanish
Alameda County Public Health Nutrition Services	Rethink Your Drink materials	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English / Spanish
Alameda County Public Health Nutrition Services	The 3 P's of Eating Healthy on a Budget	Tips and tools on how to plan, purchase, and prepare healthy meals on a budget.	English
Alison Bonaguro	Watch The Colors Grow	Picture book of fruits/veg for toddlers and preschool.	English
Allan Fowler	Talking Root	Describes physical features of roots and why they are important.	English
Alice Waters	Edible Schoolyard	Provides gardening and nutrition lessons and recipes for instructors to incorporate into classroom curriculum. Please check with your PM prior to use of the recipes.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Amanda Doering Tourville	Fuel the Body Eating Well	Book: Eating good food keeps your body healthy, gives you energy and every food group is important.	English
American Dietetic Association	Eat Right -25 Healthy Snacks for Kids	For parents, the message is no matter how hard you try to make sure your child eats right, snack attacks can often undo all your hard work – but they don’t have to with these healthy snack ideas from the American Dietetic Association such as Peel a banana and dip it in yogurt. Roll it in crushed cereal and freeze. Please check with your PM prior to use of the recipes.	English/ Spanish
American Dietetic Association	How to read a food label	As indicated in title	English
Amy L. Poole (Hans Christian)	The Pea Blossom	Story about a pea that sprouts & flowers, bringing first hope & eventually health to a sick child.	English
Amy L. S. Gifford	Steps to A Bountiful Kids' Garden	A how-to guide that features detailed information on how to launch and sustain a school or community kids’ gardening program.	English
Ann L. Burckhardt	Manzanas	24 page book ages 4-8. Provides an introduction to apples, their different parts, and how apples are grown and harvested.	Spanish
Ann L. Burckhardt	Pumpkins/Calabazas	Non-fiction. Provides an introduction to pumpkins, parts and how pumpkins grow.	Spanish
Annabel Karmer	I Can Eat a Rainbow	A book of colorful nutrition advice for the youngest reader	English
Anne Miranda	To Market, To Market	Fiction. Humorous story about a trip to the grocery store. Based on the nursery rhyme "to buy a fat pig" there are unruly animals that interfere with the shopping trip. Finally, the vegetables are purchased to make hot soup.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Anne Rockwell	Apples and Pumpkins	Fiction. A family visits the farm to see apples and pumpkins as they get ready for Halloween. Apples are apples for Halloween trick or treat.	English
Anne Rockwell	One Bean	A bean plant grows from one bean and produces many beans to eat.	English
Arizona Nutrition Network	Coloring Pages	The website is geared towards children ages 2-8 and comes complete with age-appropriate games, coloring pages, recipes, and activity sheets	English/ Spanish
Arizona Nutrition Network	Fruit and Veggie Activity Book	Fruit and Vegetable Nut Ed activity worksheets for nut Ed.	English/ Spanish
Arizona Nutrition Network	Fruit/Vegetables Coloring Pages	Coloring worksheets linked with Fruit and Vegetable nutrition education activities	English/ Spanish
Arizona Nutrition Network	Grains Coloring Page	Fun, free printable coloring pages for kids to print and color...grain products consists of bread, muffins, and bagels	English/ Spanish
Arizona Nutrition Network	Meat/Dairy Coloring Pages	As title indicates	English/ Spanish
Arizona Nutrition Network	Vegetable Stand Coloring Pages	As title indicates	English/ Spanish
Arlett N. Braman	Cook!	Includes recipes with interesting historical food information and some interesting facts about food around the world, and a Culture Link after each recipe, which talks about another culture that cooks a similar food to show how we, as people, are all related. The book is for middle grade students. Please check with your PM prior to use of the recipes.	English
Avery Hart and Paul Mantel	Kids Garden	160 page book for ages 9-12. Includes the parts of a plant, experiments, recipes, and gardening ideas. Please check with your PM prior to use of the recipes.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Barbara deRubertis	Count on Pablo	Pablo is excited about helping his grandmother sell vegetables at the farmers' market. But no one comes to buy. Pablo's solution is clever--and delicious! Ages 5-7. From Kansas State University Extension	English
Barbara Jean Hicks	Monster's Don't Eat Broccoli	Two boys pretend they are monsters that don't eat broccoli, but pretend they are trees and eat it up	English
Betsy Maestro	How Do Apples Grow?	Book: describes how an apple grows from bud to flower to fruit ready for you to pick	English
Birte Muller	Finn Cooks	Book about a young that boy who learns how to eat healthy when his mother allows to be cook for the day	English
Bobbie Kalman	Active Kids	Through fun, easy-to-follow activities, enhanced by photographs and illustrations, this book will motivate children to get moving. Ages 7 to 12 years	English
Bobbie Kalman	Multicultural Meals: Step-by-Step Healthy Recipes for Kids	Cookbook for ages 7 to 12 years offers healthy recipes from various countries and gives children a basic understanding of nutrition and the importance of drinking water	English
Bobbie Kalman	Super Snacks	Book that explores why and how to have delicious and healthy snacks through nutrition facts and easy recipes for nourishing foods. Please check with your PM prior to use of the recipes.	English
Brenda Cartee Lee	Lunch at the Zoo	32 page book for ages 4-8 teaches children to choose a diet rich in fruits, vegetables and meats instead of sweets.	English
Brenda Colgate	Silly Willy Workout (CD & DVD)	Upbeat contemporary music and activities created especially for the younger set. Ages 2-6.	English

Source	Title	Description	Languages
Bruce Degen	Jamberry Kit	A boy and a rhyming bear romp through a berry world, looking for berries as they go	English
Bruce McMillan	Growing Colors	Pictures of fruit/veggie with the appropriate color	English
CA Department of Education	Health Education Content Standards for California Public School: Kindergarten through Grade Twelve	Information on the newly developed and State Board-approved California Health Education Content Standards for California Public Schools, Kindergarten through Grade Twelve.	English
CA Department of Education	School Nutrition by Design!	A report of the Advisory Committee on Nutrition Implementation Strategies that provides an overview of a healthy nutrition environment and suggests strategies schools and districts can use to model healthy eating habits for their students.	English
California Department of Education	Fresh fruits and vegetables photo cards	Color photos of Fruits and vegetable to be used in Nut. Ed lessons	English
California Department of Education	Kids Cook Farm Fresh Food	245 page activities guide and recipes for students in grades 2-7 that links academic content standards to the real world through gardens, nutrition, cooking, recycling, and the environment. Please check with your PM prior to use of the recipes.	English/ Spanish
California Department of Education	Nutrition to Grow On	An innovative curriculum for grades 4-6 that offers teachers a direct link between the garden and nutrition education.	English
California Department of Public Health	Quick, Low cost meal ideas and healthy tips for you and your Family DVD	<i>California Department of Public Health Network Approved Materials</i>	English/ Spanish
California Dept. of Education	Food For Thought	CD: tool for child care programs to teach young children 3to 5 years good nutrition and healthy food choices.	English

Source	Title	Description	Languages
California Foundation of Agriculture in the Classroom	Learning About Fruits and Vegetables Curriculum grades K-6	As title indicates	English
Carmen Parks	Farmers Market	A book about one child's experience at the farmer's market; encourage fruit and vegetable intake	English
Carol A. Johmann and Elizabeth J. Rieth	Gobble Up Science	Fun Activities to Complete and Eat (paperback). Fun and unique way for kids to learn about science and nutrition.	English
Carol R. Schmelzel	Nasco's Power Puzzle	20 puzzles to supplement and expand your nutrition curriculum.	English
CATCH	CATCH Early Childhood Teachers Manual	Features 9 classroom lessons to encourage healthy eating and activity. Parent Tip sheets provide coloring activities, additional information and recipe ideas. Vocabulary key words also included in Spanish and French. Please check with your PM prior to use of the recipes.	English
CATCH	Everyday Foods for Health	A continuation from the Kindergarten CATCH Curriculum that expands knowledge about ways to get your heart stronger, the importance of breakfast, and reinforcing the importance of fruits and vegetables. Activities such as learning healthy snack preparation are included.	English
CATCH	Food Guide Pocket Chart & Fruit and Vegetable cards (multi-level display chart and picture cards)	Nylon Chart reflects the USDA's revised food pyramid nutritional guidelines & is divided into 6 brightly colored food group sections with pockets to place Fruit & Veg. Cards.	English/ Spanish
CATCH	Jump Into Health	Physical activities developed by CATCH	English
CATCH	Physical Education Teachers Guidebook	<i>CATCH Network Approved</i>	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
CATCH	Taking Off	Curriculum and workbook that discusses healthy and unhealthy choices and reinforces skills needed to select and prepare healthful meals/snacks.	English
CATCH (Coordinated Approach To Children's Health)	CATCH Kids Club Nutrition	Manual: This after-school education and summer enrichment program teaches children the nutrition knowledge, skills and self-reliance that empowers them to make healthy dietary and physical activity choices.	English
CATCH (Coordinated Approach To Children's Health)	CATCH Physical Activity Tool Kit	This activity box includes over 300, 5" x 8" fun activity cards designed for after-school/summer programs and community youth organizations to keep kids moving.	English
Catch Kids Club	Activity/Games	This activity box includes over 300 activity cards designed for after-school/summer programs and community youth organization and gives simple, easy-to-follow instructions for fun activities that keep kids moving	English
Catch Kids Club	Nutrition Manual	Ideal for after-school. The manual has 32 sessions of nutritious and fun lessons on healthy foods and making good choices.	English
Catherine Slonescki	Nutricise (CD)	A happy blend of active learning songs and nutritional information, at a level 4-7 year olds understand.	English
Centers for Disease Control & Prevention (CDC)	Eat a Variety of Fruits and Vegetables Every Day	Discusses that fruits and vegetables are great sources of many vitamins, minerals and other natural substances that may help protect you from chronic diseases and to get a healthy variety, think color. Eating fruits and vegetables of different colors gives the body a wide range of valuable nutrients, like fiber, foliate, potassium, and vitamins A and C.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Centers for Disease Control and Prevention (CDC)	Rethink Your Drink	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English
Charlotte Diamond	10 Carrot Diamond (CD)	An award winning CD, includes songs dealing with children's health and development	English
Charlotte Diamond	Charlotte Diamond's World (CD)	CD: music for children, parents and teachers that celebrates nature and our cultural mosaic.	English
Cherie B. Stihler	The Giant Cabbage	Moose grows an enormous cabbage, sure to win a prize at the fair, but needs the help of all his friends to load it into a truck.	English
Cheryl Apgar	Book Cooks: 26 Recipes from A-Z Inspired by Favorite Children's Book	This book has easy and fun to make recipes with visual illustrations for the classroom with no cooking required. Please check with your PM prior to use of the recipes.	English
Cheryl Christian	What's In My Garden?	Learning names and colors of vegetables in a garden	English
Christine Taylor-Butler	The Food Pyramid	Combines facts & statistics with an in-depth look at how to use MyPyramid as a guide for choosing which foods to eat.	English
Cindy Krezel	101 Kid-Friendly Plants - Fun Plants and Family Garden Projects	This book is a comprehensive guide to indoor and outdoor gardening using nontoxic flowers, vegetables, trees, and houseplants.	English
Claire Llewellyn	What's for Lunch? Potatoes	Provides nutrition information about potatoes and how they grow.	English
Connie Liakos Evers	How to Teach Nutrition to Kids,	243 pages teaching basics, science of nutrition , edible art etc.	English
Connie Liakos Evers	Nutrition Fun with Brocc & Roll: A Hand-On Activity Guide Filled with Delicious Learning!	A complement material to help to teach kids to make healthful choices	English
Contractor Developed – from Los Angeles Collaborative Website	Harvest of the Month complementary educational materials	Contractors can share examples of presentations and nutrition education materials they have created or revised.	English/ Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Contractor Developed – LA Collaborative Website	Harvest of the Month K-7 Lesson Plans	Contractors can share examples of presentations and nutrition education materials they have created or revised.	English
Cris Peterson	Harvest Year	Photographs and a simple text take youngsters through the calendar year and show the crops growing and being harvested, as well as children enjoying foods of all shapes and sizes and colors.	English
Cynthia DeFelice	One Potato, Two Potato	Mr. and Mrs. O’Grady’s lives are changed when they discover a magic pot buried in their potato patch.	English
Dairy Council of California	Building a Healthy Me (Kindergarten)	This six-lesson program teaches fundamental nutrition concepts that introduce students to a range of healthy food choices.	
Dairy Council of California	Exercise Your Options (Middle School)	This eight lesson unit helps students assess their current food and activity choices and plan for improvement. The lessons focus on improvement rather than perfection.	English
Dairy Council of California	Health Choices, Healthy Me! (1st and 2nd grade)	First and second grade program. A comprehensive, ten-lesson nutrition education program that focuses on food choice behaviors while reinforcing language arts and math.	English/ Spanish
Dairy Council of California	Making Meals Matter for Your School Age Child	8 page booklet helps parents of school-age children, ages 6 through 12, understand the basics of preparing healthy meals and snacks	English/ Spanish
Dairy Council of California	Making Meals Matter for Your Young Child	8 page booklet offers parents guidance and practical information about feeding their preschoolers ages 2-5. It provides busy parents the basics of preparing healthy meals and snacks.	English/ Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Dairy Council of California	Mealsmatter.org (recipes/articles)	Website with recipes and meal plans promoting fruits and vegetables. Please check with your PM prior to use of the recipes.	English/ Spanish
Dairy Council of California	Nutrition Pathfinders (4th and 5th grade)	This five lesson unit reinforces language arts and math while teaching health in a fun way.	English/ Spanish
Dairy Council of California	Parents: Be Your Child's Partner in Healthy Bones (handout)	As title indicates.	English/ Spanish
Dairy Council of California	Shaping Up My Choices	This curriculum designed for California third grade teachers contains ten lessons that have students problem-solving, reasoning and using critical-thinking techniques as they learn about nutrition and physical activity.	English/ Spanish
Dairy Council of California	Start Your Preschooler on the Path to Healthy Eating (handout)	Educational flyer provides seven tips for raising healthy eaters.	English/ Spanish
Dairy Council of California	Tips for feeding and Preparing Food With Your Preschooler (handout)	as title indicates	English/ Spanish
Dan Manalang	Ambrosia	picture book about fruit/coconut	English
Danny Schitzlein	The Monster Who Ate My Peas	Story about a boy who conquers his loathing for peas & discovers he likes the way they taste.	English
David M. Schwartz	Stems & Roots	Highlights stems and roots, the essential plant parts that give us radishes, blackberries, peas, milkweed, corn, strawberries, and trees.	English
Dayle M. Timmons	Apples and Pumpkins	The ideas for thematic units on apples and pumpkins cover all areas of curriculum, from literature to math.	English
Deanna F. Cook	The Kids' Multicultural Cookbook: Food & Fun Around the World	Provides whirlwind tour of 41 countries with a quick dose of culture from each, recipes for each place, & an introduction to a child who lives there. Please check with your PM prior to use of the recipes.	English
Debbie Cryer, Adele Richardson Ray, Thelma Harms	Nutrition Activities for Preschoolers	Book: Five Steps to Successful Nutrition Education for preschoolers.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Debbie L. Yanuck	Community Helpers Food Service Worker	A simple introduction to the work food service workers do, discussing where they work and how they are important to the communities they serve.	English
Debbie Larson	Math in Food	Book uses foods in classrooms to address math concepts. (middle-high school)	English
Debbie Radliff	Developing Life Skills	With practical information and helpful learning exercises, this reproducible resource will help students become familiar with many important subjects, including self-help, relationships, health and nutrition, and careers.	English
Deborah Hopkinson	Apples To Oregon	A narrative of how a pioneer father brought apples, peaches, pears, plums, grapes, and cherries (and children) across the plains	English
Denia Hester	Grandma Lena's Big Ol' Turnip	Preschool-Grade 2...tale about teamwork and sharing in an extended African-American family is bubbling with warmth and Southern-style cooking. Please check with your PM prior to use of the recipes.	English
Denise Fleming	Lunch	32 page book for ages 4-8 about a mouse that eats a variety of fruits and vegetables.	English
Diana Pomeroy	One Potato	Counting different vegetables	English
Diane Mayr	Out and About at the Apple Orchard	Describes all that is involved in growing apples- covering planting, pollination, harvesting, different varieties, and more.	English
Dianna Hutts Aston	An Orange in January	Fiction based on non-fiction. Life journey of an orange from tree to harvest to store to eating it with friends	English
DK Publishing	Scratch and Sniff Food	Food photos and lots of specially encapsulated sniffs to introduce infants and preschoolers to food aromas.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Don Blattner and Lisa Blattner	Health, Wellness, and Physical Fitness	Health, Nutrition, and P.E. Features the latest information on nutrition and exercise, this unique resource emphasizes the revised USDA nutrition guidelines and the new food pyramid.	English
Donna Heller	The Enchanted Tree	Fiction. Flossie helps to bring to life her friends by showing them the beautiful colors and tastes of vegetables and fruits of the rainbow. As a result, her friends become energetic and active.	English
Dorling Kindersley	Grow It Cook It	Teaches how to grow, harvest, and cook delicious food.	English
Dorling Kindersley	Touch and Feel Mealtime	Textures to feel, encourage washing hands Ages 4-8	English
Douglas Florian	Vegetable Garden	Planting vegetables in the garden	English
Duke Christophersen	Nate's Big Hair and the Grapefruit in There	Teach kids the importance of eating a grapefruit.	English
East Carolina University	Math Middle-School Energizers	33 page booklet of classroom-based physical activities for middle school students.	English
Edward Miller	The Monster Healthy Book	Featuring a friendly, rotun, green monster determined to make healthy choices, this book presents basic information about food, exercise, & health.	English
Edward P. Ortleb	Nutrition: 20 Activities, 12 Transparencies, Teacher Guide	Book to teach grade 5-9: basic concepts of the science of food and the human body. Nutrition information is presented to aid students in evaluating their own eating habits.	English
Elaine Landau	Apples	This book provides a wealth of information about apples.	English
Elaine Landau	Bananas	Primary-grade readers can learn how bananas grow, their many varieties, their history, animals that enjoy them and their nutritional value	English
Elaine Landau	Tomatoes	Examines the history, cultivation and uses of tomatoes	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Elizabeth King	The Pumpkin Patch	Text & photographs describe the activities in a pumpkin patch as pink-colored seeds become fat pumpkins, ready to be carved.	English
Elizabeth Partridge	Oranges on Golden Mountain	Fiction. A son is sent from China to San Francisco during the drought that withers the orange orchard. He plants some of the orange saplings he took with him and dreams of being reunited with his family.	English
Elizabeth Verdick	Germ's Are Not for Sharing	Book: book is a good choice for teaching youngsters the basics about hygiene,	English
Ellen Jackson	The Autumn Equinox Celebrating the Harvest	Book explores harvest festivals and traditions from around the world.	English
Ellen Mochein	OutDoor Play: Sports and Games for Kids of All Ages	OUTDOOR PLAY provides everything you need to get children involved in an active fitness program! Over 80 games and activities are described	English
Ellen Moshein	Indoor Play	80 indoor games for teachers theme is fun fitness.	English
Ellen Weiss	From Pit to Peach Tree	Beginning reading book focused on how a peach develops, can be used as part of HOTM when peach is the featured item.	English
Ellen Weiss	Fruit Salad	A young reading book where friends work together to make a delicious and healthy fruit salad as a snack, learning about all kinds of fruit along the way.	English
Ellyn Satter	Child of Mine: Feeding with Love and Good Sense	book: The gold standard for child eating behavior guidance	English
Ellyn Satter	Secrets of Feeding a Healthy Family: How To Eat, How To Raise Good Eaters, How To Cook	Empowers and inspires us to love and cook our favorite foods and teach our children to do the same.	English
Elsa Beskow	Peter In Blueberry Land	A picture book for children and a hunt for blueberries.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Emily Scott & Catherine Duffy	Dinner From Dirt	Perennial kid favorites with complete instructions, garden plots, and recipes to show them how to grow and cook those foods themselves. Safety tips, growing tips, diagrams, fun facts, easy-to-follow directions, and lots of full-color illustrations.	English
Eric A. Kimmel	Anansi and the Talking Melon	This book contains colorful pictures of fresh fruits.	English
Eric Carle	My Very First Book of Food	Book of Food, children can match each animal with the food it eats.	English
Eric Carle	My Very First Book of Numbers	Book of Numbers to match the food pictures	English
Eric Carle	The Very Hungry Caterpillar	Fiction. The story describes the growth of the caterpillar into a butterfly. The caterpillar is very hungry and grows when he eats healthy foods.	English
Eric Hughton	The Crooked Apple Tree	Story about two kids and a crooked apple tree in their backyard that teaches about changes in seasons and changes of apples trees during each season.	English
Erika Oller	The Cabbage Soup	Storybook about a cabbage farmer that tries to stop a mystery marander from decimating her famous cabbage patch.	English
Eve Pranis and Amy Gifford	School Mosaics - Designing Gardens & Habitats	The book offers advice on involving students in the planning and design process, building community support, and integrating the project with curriculum and learning goals.	English
Eve Pranis, Allison Watt	Grow Lab - Activities for Growing Minds	Curriculum to spark curiosity about plants & think like scientist. Uses fun illustrated activities to explore plant life cycles, examine plant diversity, interdependence of plants, humans. grades K - 8	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Eve Pranis, Jack Hale	Grow Lab - A Complete Guide to Gardening in the Classroom-Revised Edition	Discusses: setting up an indoor garden, planning and planting, choosing veg, herbs, flowers to grow indoors, maintaining healthy growing environment, tackling pests, conducting special gardening projects	English
Fay Robinson	Vegetables, Vegetables!	Book pictures with minimal text with short facts for young children.	English
Fay Robinson	We Love Fruit!	Book pictures with minimal text with short facts for young children	English
FDA, Center for Food Safety and Applied Nutrition	Science and Our Food Supply: Investigating Food Safety from Farm to Table	This interactive video, comprehensive reference guide, career guide and varied activities included in this educational kit can be incorporated into all academic disciplines. For grades 9-12.	English Spanish
Francis T. Lynch	The Book of Yields: Accuracy in Food Costing and Purchasing	Reference book that provides a substantial collection of accurate food measurements. Also has information related to food preparation, purchasing decisions, and controlling costs.	English
Francisco X. Alarcon	Laughing Tomatoes and Other Spring Poems	32 page book for ages 4-8. Collection of verses in English and Spanish about food, weather, plants, dreams featuring Latino children.	English
Frank Leto and Greg Scelsa	Let's Go To The Market	12 page book for ages 4-8. 2006. As title indicates.	English
Frank P. Araujo	The Perfect Orange	A little girl gives the king a perfect orange. They all eat oranges in the end.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Funded by Con Alma Health Foundation, etc. Lynn Walters and Jane Stacey	Cooking with Kids-Integrated Curriculum guide Grades 2-3	The materials could be integrated into elementary school classroom curricula or an after-school program setting. Curriculum Guides include Teacher Information plus Introductory lesson, lesson plans for five 1-hour fruit and vegetable tastings: such as tomatoes, Root Vegetables, Citrus, Pears, and Salad Greens Lesson plans with activities for five 2-hour cooking classes	English Spanish
Funded by Con Alma Health Foundation, etc. Lynn Walters and Jane Stacey	Cooking with Kids-Integrated Curriculum guide Grades 4-6	The materials could be integrated into elementary school classroom curricula or an after-school program setting. Curriculum Guides include Teacher Information plus Introductory lesson, lesson plans for five 1-hour fruit and vegetable tastings: such as tomatoes, Root Vegetables, Citrus, Pears, and Salad Greens Lesson plans with activities for five 2-hour cooking classes. Please check with your PM prior to use of the recipes.	English Spanish
Funded by Con Alma Health Foundation, etc. Lynn Walters and Jane Stacey	Cooking with Kids-Integrated Curriculum guide Grades K-1	The materials could be integrated into elementary school classroom curricula or an after-school program setting. According to one parent, "The Cooking with Kids program brought another voice to the table, a voice that encouraged trying new and different foods, a voice in support of nutrition and healthy families." Curriculum Guides include Teacher Information plus Introductory lesson, lesson plans for five 1-hour fruit and vegetable tastings: such as tomatoes, Root Vegetables, Citrus, Pears, and Salad Greens Lesson plans with activities for five 2-hour cooking classes	English Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Gaiam Kids	Yoga Kids 2: ABCs for ages 3-6 (DVD)	Using 26 letters children make funny poses of animals, plants, etc.	English
Gail Gibbons	The Pumpkin Book	Illustrating & text to explain the planting, cultivating, & harvesting of pumpkins.	English
Gail Gibbons	The Season of Arnold's Apple Tree	As the seasons past, Arnold enjoys a variety of activities as a result of this apple tree. Includes recipes. Please check with your PM prior to use of the recipes.	English
Gail Gibbons	The Vegetables We Eat	Nonfiction. This book takes the reader through all of the different types of vegetables. Explanations of the different types are provided along with how to harvest.	English
Gail Saunders-Smith	Beans	Book: photos and easy text show how beans, carrots and sunflowers develop from seed to full-grown plant, and how apple trees change throughout the growing season.	English
Gary Lapow	Food 'N Fun - A Rockin' Celebration of Good Eatin'(CD)	Music CD encouraging healthy eating for young students with a beat to encourage PA.	English
Gayla Dowdy Seale	The Little Squash Seed	Story about a little squash seed on his journey from a small dry seed in a packet to a part of a luscious plant that produces over two dozen nutritious & delicious squash.	English
George Levenson	Pumpkin Circle	A video and picture book designed to show elem.children the cycle of nature in a pumpkin patch.	English
George McClements	Night of the Veggie Monster	Fiction. A young boy turns into a veggie monster the moment a pea touches his lips. He's ok when he realizes the pea tasted all right. He'll have to get ready for broccoli next.	English
Georgiana Stewart	Good Morning Exercises for Kids (CD)	For ages 3-8. Simple movement exercises to fun songs which can be done early morning, or even through day.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Gil Payett	Portion Sizes Averages and Guides Kit	An easy way to help your clients visualize portion sizes and includes items to illustrate portion sizes.	English
Gladys Rosa-Mendoza	Fruits and Vegetables/Frutas y Vegetales	Introduction to fruits and vegetables through illustrations.	English Spanish
Gorel Kristina Naslaud	Our Apple Tree	Kindergarten-Grade 2–A Thumbelina-sized boy and girl who live in an apple tree follow its progress and enjoy its fruits.	English
Grace Lin	The Ugly Vegetables	Fiction. A little girls thinks her mom's garden is fully of ugly vegetables. She discovers Chinese vegetable soup smells the best.	English
Greg & Steve	Big Fun (CD)	This CD contains a set of songs and activities for kids ages 3 to 9 years. The songs are high energy movement songs for the classroom and the living room.	English
Greg & Steve	Fun and Games (CD)	CD: This album all fun & games for children ages 3 to 9.	English
Greg & Steve	Kids in Action (CD)	CD of 15 music songs for children 3-5 years old that promotes physical activity.	English
Greg & Steve	Kids in Motion (CD)	CD of 15 music songs for children 3-5 years old that promotes physical activity.	English
Greg & Steve	Shake, Rattle N' Rock (CD)	Songs and activities for ages three to nine years old. Upbeat style of music gets everyone moving and dancing as well as singing along.	English
Hannah Tofts	I Eat Fruit!	Pictures of fruit	English
Hannah Tofts	I Eat Vegetables!	Pictures of vegetables	English
Hannah Tofts	One Cool Watermelon	Kids can count their way to healthy eating with this delicious introduction to math through familiar fruits and vegetables.	English
Harcourt Brace	Science K-6 (allowable general nutrition education sections)	Sixteen volumes of fun-packed science projects and experiments introduce readers to basic science principles.	Harcourt Brace

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Harcourt School Publishers	Health and Fitness Series	Grades K-6 helps students achieve a healthy lifestyle with comprehensive health content that incorporates physical activities.	Harcourt School Publishers
Harvard School of Public Health	Curricula: Eat Well & Keep Moving	The Eat Well & Keep Moving curriculum—which includes classroom lessons for fourth and fifth grade students, physical education lessons, and engaging school-wide campaigns—allows children to learn about nutrition and physical activity while building skills in language arts, math, science, and social studies.	English
Harvard School of Public Health	Curricula: Planet Health	Planet Health is an interdisciplinary curriculum focused on improving the health and well-being of sixth through eighth grade students while building and reinforcing skills in language, arts, math, science, social studies, and physical education. Through classroom and physical education (PE) activities, Planet Health aims to increase activity, improve dietary quality, and decrease inactivity.	English
Harvest of the Month	Harvest of the Month Family Newsletter	Network newsletter takes Harvest of the Month from school to the home, allowing students and their families to share the experience	English Spanish
Heidi Shelton Jenck	Gabe's Grocery List	Fiction. Gabe's grocery list is full of fruits, his dad's is full of veggies. Gabe puts his in the grocery cart and takes out his dad's. I guess we will have fruit salad tonight.	English
Helen Cooper	Pumpkin Soup	Fiction book for ages 3-8 years. Duck is a picky eater and frequently goes to bed hungry with stomach pains. He only wants Pumpkin soup. After rejecting many tasty soups, he finally likes a soup made by Cat and Squirrel with many healthy vegetables.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Helene J. Jordan	How a Seed Grows	Planting, growing and harvesting beans. Addresses nutrition competencies about learning how things grow.	English
Honor Head	What's for Lunch? Fruit	Where it comes from, how prepared and cooked, Ages 4-8	English
Honor Head	What's For Lunch? Vegetables	Where it comes from, how prepared and cooked, Ages 4-8	English
Huberta Wiertsema	101 Movement Games for Children	The movement games in this book are to cultivate children's social and creative abilities.	English
Hugh Fearnley-Whittingstall and Fizz Carr	The River Cottage Family Cookbook	Cookbook shows kids how quality ingredients are produced, while teaching lifelong lessons about meaningful cooking & eating. Please check with your PM prior to use of the recipes.	English
Human Kinetics	Health Related Fitness Grades 1-4, Eat Well and Keep Moving, 2 nd Edition	An interdisciplinary curriculum for teaching elementary school Nutrition and physical activity. Fun and unique way for kids to learn about nature and nutrition. A complete guide to every type of exercise activity that can benefit your fitness and health.	English
Inez Snyder	Apples	Readers will enjoy this book's trips into fields, orchards, and bogs to learn how crops are grown and harvested.	English
Inez Snyder	Apples to Applesauce	In this fun and informative book, curious readers will discover how applesauce is made from apples to finished product.	English
Inez Snyder	Berries to Jelly	Book: readers discover how some of their favorite products are made from start to finish.	English
Inez Snyder	Carrots	Book: readers will enjoy taking trips into fields, orchards, and bogs to learn how crops are grown and harvested.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Inez Snyder	Grapes to Raisins	HOTM reading...Teaches small children how raisins are made...describes how a grape becomes a raisin; how grapes grow, and kids will be able to identify dried fruit as a healthy snack. Classroom activities involved.	English
Inez Snyder	Oranges	Do cranberries grow on bushes? How do you know when an apple is ripe? Curious readers will enjoy taking trips into fields, orchards, and bogs to learn how crops are grown and harvested.	English
Inez Snyder	Oranges to Orange Juice	Full-color photographs, predictable text patterns, and concepts of high interest make this series ideal for young readers.	English
Inez Snyder	Tomatoes	Life cycle of tomatoes	English
Inez Snyder	Tomatoes to Ketchup	A boy and his mother make ketchup from scratch	English
International Life Sciences Institutes	Take 10! Lessons	Curriculum that integrates academic learning objectives with physical activity.	English
Iza Trapani	Here We Go Round the Mulberry Bush	Retelling of story with gardening emphasis	English
Jack Hartmann	Shake, Rattle N' Read (CD)	Collection of songs for reading development, phonological awareness, language play and reading readiness activities set to music. For K-2.	English
Jackie French	Too Many Pears!	Pamela the cow loves to eat pears, she eats them all the time. She eventually get sick of eating them and becomes interested in apples. Message: Try new foods you might like it. For 3 - 6 yr. olds	English
Jackie Silberg	Learning Games Exploring the Senses Through Play	168 page book with 200 activities and learning games for children as they expand their learning by engaging all of their senses.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Jacqueline Farmer	Apples	Non-fiction. This book describes how apples are grown, harvested, and used in cooking. It also describes the varieties of apples, history, and nutritional value.	English
Jacqueline Farmer	Pumpkins	Non-fiction grades 3-4. Portrays fall harvest and falls favorite fruit the pumpkin and filled with fun facts, origin and recipes. Please check with your PM prior to use of the recipes.	English
Jan Blake	Give Me My Yam!	A little boy loses his yam but finds a new one in the end and eats it for dinner	English
Jan Peck	The Giant Carrots	A story of a giant carrot planted and grown and four different ways a family ate it.	English
Jan Romero Stevens	Carlos and the Cornfield	Fiction. Carlos doesn't follow his father's instructions about planting corn and must fix the situation. Cornmeal pancakes recipe. Bilingual. Describes how corn is grown. Please check with your PM prior to use of the recipes.	English/ Spanish
Jan Romero Stevens	Carlos and the Squash Plant	Fiction. Carlos works in the garden but doesn't like taking a bath afterward. A plant begins to grow out of his ear until he finally takes a clean bath. The father is a farmer and grows a variety of vegetables.	English
Jane Kirkland	No Student Left Indoors: Creating a Field Guide to Your Schoolyard	This book describes how to create a field guide to the nature in your schoolyard.	English
Jane Sutton	The Trouble with Cauliflower	A tale about a koala who overcomes is superstition about cauliflower.	English
Janet Hale	Popcorn	Multidisciplinary unit for 1st grade including language and science.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Janet Stevens	Tops & Bottoms	Fiction. Bear and Mr. Hare agree to sharing half of the crops grown by the Hare family. Beautiful vegetables are grown, however, Bear never gets the colorful parts. In the end, Bear contributes by growing the crops and selling at a stand.	English
Janet Stevens and Susan Stevens Crummel	Cook-A-Doodle-Do!	Fiction. This delightful tale describes in detail the "how to" cooking techniques of making Strawberry Shortcake. Children have a ball with this book and learn baking techniques.	English
Janice A. Johnston	Lunch Box Menus for You	86 page book to help create healthy school lunches for your child and encourage healthy eating habits. Please check with your PM prior to use of the recipes.	English
Janice VanCleave's	Food and Nutrition for Every Kid	Book designed to teach children age 8-12 about nutrition	English
Janie Jaehyun Park	The Tiger and the Dried Persimmon	Based on a Korean tale, this version is about a foolish tiger who is fearful of what he thinks is a dried persimmon.	English
Jannelle Robins-Gaede	Acting Up	Book: fun activities add physical movement to the day	English
Jay Miller	American Indian Foods	Cultural Foods book, highlights crops that American Indians	English
Jean M. Cochran	Your Tummy's Talking	A story about listening to your hunger cues to eat only when you are hungry.	English
Jean Marzollo	I Am an Apple	Children's book for science K - 1st grade	English
Jean Richards	A Fruit Is A Suitcase For Seeds	Story book about purpose and growth of seeds.	English
Jeanne Titherington	Pumpkin Pumpkin	A Children's book about watching pumpkins grow and filled with fun facts.	English
Jennifer Dussling	Picky Peggy	Fiction. Peggy, a picky eater, decides to become a bold eater when she learns what happens when one doesn't eat the foods one is supposed to eat.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Jennifer Julius	I Like Berries	Contents. What are berries, find out more about them, berries in foods	English
Jerry Pallotta	Apple Fractions	A book about different types of apples and math fractions	English
Jerry Pallotta and Bob Thompson	The Vegetable Alphabet Book	Goes through letters of the alphabet with pictures of a different fruit or vegetable...some of the choices are unusual.	English
Jess Stockham	Eating Well	Book: Part of the "Just Like Me" lift-the-flap books for young children.	English
Jill Frankel Hauser	Science Play: Beginning Discoveries for 2 to 6 Year-Old	Designed to teach basic science concepts and to encourage children to discover more about their everyday world by using simple and safe household items.	English
Joan D'Amico	The Science Chef	Teaches science through 100 fund food experiments & recipes. Please check with your PM prior to use of the recipes.	English
Joan D'Amico and Karen Eich Drummond	The Coming to America Cookbook	Information about American immigrants from 18 nations with recipes representing each group. Please check with your PM prior to use of the recipes.	English
Joan D'Amico and Karen Eich Drummond	The Healthy Body Cookbook	Discusses the various parts of the human body & what to eat to keep it healthy.	English
Joan D'Amico and Karen Eich Drummond	The Math Chef	Relates math & cookery by presenting math concepts & reinforcing them with recipes. Please check with your PM prior to use of the recipes.	English Spanish
Joan D'Amico and Karen Eich Drummond	The U.S. History Cookbook: Delicious Recipes and Exciting Events from the Past	Provides periods & events in US history mixed together in a delectable batter of food traditions, kid-friendly recipes, & fun food facts. Please check with your PM prior to use of the recipes.	English
Joan Holub	Who Was Johnny Appleseed?	Story of man who traveled the country planting apple seeds. Ages 9-12	English Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Joan Kalbacken	Food Safety	A reading book for elementary school students discussing health concerns with the foods we eat and how to avoid them.	English
John Drzewiecki and Janine Hradsky	Adapted Physical Education Activity Guide	This guide adapts 27 popular physical activities and written guides for populations, with or without special needs	English
John E. Barrett	Food!	Sesame Street Book on healthy eating.	English
John Segal	Carrot Soup	Fiction. Its time to harvest carrots for soup but Rabbit discovers that they are all gone. His friends already completed the harvest and made carrot soup.	English
Joseph Bruchac	The First Strawberries	Legend explaining the origins of strawberries, grown by the sun to help the first man and woman patch a quarrel.	English
Joy Bauer	Groovin' Foods: Shake, Rattle & Roll, healthy Foods Mixed with Soul!(CD)	Kids are entertained and instructed on healthy eating with this collection of exciting songs. Kids will dance & sing along – while learning about the foods that keep them healthy, fit and strong.	English
Joyce Bentley	Potatoes	A review and explanation of the different kinds of potatoes and discussion on gardening and harvesting.	English
Judi Gillies and Jennifer Glossop	The Jumbo Vegetarian Cookbook	Introduces basic nutrition & how to achieve it with a vegetarian diet. Please check with your PM prior to use of the recipes.	English
Judith Anne Rice	Those Mean Nasty Dirty Downright Disgusting but...Invisible Germs	Story of a little girl, who accumulates germs on her hands during her busy day, defeats them by washing her hands before meals.	English
Judy Johnson	Food & Nutrition Inquiry Activities	An activity based book for teaching 6th graders through adults about nutrition concepts	English
Judy Johnson	Food Pyramid Facts	A game for students designed around the MyPyramid Food system.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Judy Johnson	MyPyramid: Teaching Transparencies	Tool for teaching all aspects of MyPyramid Food Guidance System	English
Julia E. Sweet	365 Activities for Fitness, Food, and Fun for the Whole Family	This book features activities that will get families participating in games, exercises, and healthy recipes.	English
Julie Murray	Beans Life Cycles	This life cycle book details the different kinds of beans, why they are good for you, seed to bean cycle and nutrition facts	English
Karen A. Adler	A Story About Raisins	This book covers the history of how raisins were discovered and how they are produced with an emphasis on nutrition.	English
Karen A. Adler	California Grapes	Non-Fiction. History of grapes, seasons in the vineyard, nutrition info.	English
Karen Breitbart	Good for Me Movement	Teacher resource for group activities addressing healthy lifestyle habits	English
Karen Hass-Foletta, Michelle Cogley and Lori Ottolini Geno	Ideas and Activities for After-School Programs,	Originally published in 1990, this book has become a standard programming book for implementing quality after-school programs. Revised and expanded, this new edition contains over 125 activities, games, and recipes that are "program tested. Please check with your PM prior to use of the recipes.	English
Katharine D. Barrett, Jennifer M. White and Christine Manoux	Botany on Your Plate - Investigating the Plants We Eat	K-4: book: explore edible roots, stems, leaves, flowers, fruits, and seeds through observation, dissection, journaling, discussion of findings, and, of course, tasting.	English
Katherine Ayres	Up, Down, and Around	Describes how food (many fruits and vegetables) is grown (up or down or around).	English
Kathi Appelt	Watermelon Day	Little girl keeps waiting for the day her watermelon seed becomes a watermelon to enjoy at a picnic	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Kathleen Stefancin	The Fish Who Wished He Could Eat Fruit	Young children will read along with the author, discover a rainbow of fruits, and will get excited about eating fruits.	English
Kathleen Weidner Zoehfeld	Apples, Apples	This book describes apple-picking season and apples: whole or sliced, baked or juiced	English
Kathy Henderson	And the Good Brown Earth	Seasonal description of gardening: planning, planting, watering, weeding, and waiting with an emphasis on vegetables	English
Katie McKy	Pumpkin Town!	Fiction whimsical children's book about too many pumpkins	English
KidTribe	Hooper Size Me-Vol. 1 (CD)	CD of songs and movements to use with the hula hoop	English
Kristin Thoennes Keller	From Oranges to Orange Juice	Beginning reading book focused on oranges , can be used as part of HOTM when the orange is the featured item	English
L. F. Hereford	Gerry The Grape	Book: filled with engaging and lovable characters, who teach us important life lessons about becoming our best selves.	English
L. Michelle Nielsen	The Biography of Corn	Book relates the history of corn, explains how it is grown and harvested, discusses its uses, and describes new developments in the corn industry	English
L. Patricia Kite	Gardening Wizardry for Kids	Book: An collection of more than 300 experiments and projects with apple seeds, beans, potatoes, fruit pits, vegetables, herbs, etc.	English
Laura Buller	Food	Book that teaches the importance of healthy eating provides children with everything they need to know about food, from nutrition and digestion to the cuisines of the world.	English
Laura Driscoll	Apples and How They Grow	As Title indicates	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Laura J. Colker	The Cooking Book	User-friendly guide to creating tasty, wholesome cooking projects with young children. Please check with your PM prior to use of the recipes.	English
Laura Johnson and Diane Waldron	Bean Bag Fun (CD)	CD: listed under games with music; activities used with fruit and veggie bean bags to increase physical activity	English
Lauren Child	I Will Never Not Ever Eat a Tomato	Fiction. A fun look at picky eaters and the way a brother gets his sister to eat the foods she thinks she doesn't like.	English
Laurent Linn	Comida (Comida!)	Spanish language version of Sesame Street's "Food!" Elmo learns that food helps him to grow big and strong.	English
Laurie Manahan and Katherine Furlan	Fruit & Vegetable Coloring book	This coloring book teaches children about fruits and vegetables through simple drawings and rhymes of produce.	English
Laurie Manahan	Eating Fruits & Vegetables	Coloring Book: Each page contains activities along with fruits and vegetables labeled in English and Spanish	English
Laurie Manahan and Martin A. Manahan	Fruit & Vegetable Scavenger Hunt Game	A game designed to teach students and adults more about fruits and vegetables and how to prepare and eat more of them.	English Spanish
LAUSD-Contractor Developed	Shake It Up! With Fruits & Veggies (CD)	Previously approved by USDA. CD of very lively fun music and words.	English
Lee Campbell-Towell	Aerobic Power for Kids	This CD includes children's songs that encourage aerobic exercises	English
Linda Tagliaferro	The Life Cycle of a Bean	As the title indicates.	English
Linda Tagliaferro	The Life Cycle of a Carrot	As the title indicates.	English
Linda Tagliaferro	The Life Cycle of an Apple Tree	As the title indicates.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Lisa Golden Schroeder	California Gold Rush Cooking	Discusses the everyday life, cooking methods, common foods, and hardships and celebrations during the Gold Rush in California. Includes recipes. Please check with your PM prior to use of the recipes.	English
Lois Ehlert	Eating the Alphabet: Fruits and Vegetables from A to Z	Lists F/V for each letter of the alphabet. The last few pages are a glossary with information for each F/V listed in the book.	English
Lois Ehlert	Growing Vegetable Soup	Colored graphics capture the complete growing process from seed to cooking pot, with the focus on the plants; cooking them and finally enjoying the homemade soup	English
Lola M. Schaefer	Pick Pull Snap! Where Once a Flower Bloomed	K-Grade 3 A picture book that describes in simple terms the process by which plants create seeds and bear fruit.	English
Lucie Papineau	No More Melon for Gilda the Giraffe	Fiction: When her spots are blown away by a strong wind, Gilda the giraffe enlists the aid of her friends to help her fly while she searches for them.	English
Lynda E. Chandler	Fruits and Vegetables	Forty-five carefully rendered images of plants range from the diminutive currant, raspberry, grape, and pea to such substantial foods as the pineapple, sweet	English
Lynne Cherry	How Groundhog's Garden	The story describes the cycle of an entire gardening year. At the end of the season groundhog has a delicious dinner of homegrown F & V for his friends.	English
Lynne Tuft	The Grapes Grow Sweet	Picture book that offers a captivating glimpse of growing up on a vineyard & the development of the grape from bloom to harvest.	English
Malissa Martin Wilke	A Zoo Friends Lunch, Un almuerzo con los amigos de zoologico	A colorful book about human and animal nutrition	English Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Margaret Fetty	Health, Nutrition, and P.E.: Grades 1-2	Health, Nutrition, and P.E. Features the latest information on nutrition and exercise, this unique resource emphasizes the revised USDA nutrition guidelines and the new food pyramid.	English
Margaret Fetty	Health, Nutrition, and P.E.: Grades 3-4	Health, Nutrition, and P.E. Features the latest information on nutrition and exercise, this unique resource emphasizes the revised USDA nutrition guidelines and the new food pyramid.	English
Margaret Fetty	Health, Nutrition, and P.E.: Grades 5-6	Health, Nutrition, and P.E. Features the latest information on nutrition and exercise, this unique resource emphasizes the revised USDA nutrition guidelines and the new food pyramid.	English
Margaret Fetty	Health, Nutrition, and P.E.: Grades PreK-K	Health, Nutrition, and P.E. Features the latest information on nutrition and exercise, this unique resource emphasizes the revised USDA nutrition guidelines and the new food pyramid.	English
Mari C. Schuh	Being Active	Book: Preschool-Grade 2 The pictures feature sound forms of exercise, show when to drink water, and depict nutritious snacks.	English
Mari C. Schuh	Drinking Water,	PreS-Gr 2-Perhaps best suited for classroom libraries, these books foster body and health awareness. Bright, full-page color photographs show children of various ethnicities demonstrating the concepts suggested in the texts. Sentences are simple, with plenty of repetition. Nonreaders will be able to get the messages from the pictures, which feature sound forms of exercise, show when to drink water, and depict nutritious snacks	English
Mari C. Schuh	Healthy Snacks	This book teaches children about healthy snacks...snacks that are not only good, but good-for-you.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Mari C. Schuh	The Fruit Group	Text & photos present the fruit group, foods in this group, & examples of healthy eating choices.	English
Mari C. Schuh	The Grain Group	Text & photos present the grain group, foods in this group, & examples of healthy eating choices.	English
Mari C. Schuh	The Meat and Beans Group	Text & photos present the meat & beans group, foods in this group, & examples of healthy eating choices.	English
Mari C. Schuh	The Milk Group	Text & photos present the milk group, foods in this group, & examples of healthy eating choices.	English
Mari C. Schuh	The Vegetable Group	Text & photos present the vegetable group, foods in this group, & examples of healthy eating choices.	English
Marie McClendon and Cristy Shauck	The Healthy Lunchbox	This resources rescues you from the mundane & stressful task of figuring out how to pack a healthy lunch that your kids will actually eat. Please check with your PM prior to use of the recipes.	English
Marilee Whiting Woodfield	It's Wiggle Time	A compilation of theme-based activities to help early-childhood teachers incorporate movement and music into the curriculum	English
Marsha Diane Arnold	The Pumpkin Runner	An Australian sheep rancher who eats pumpkins for energy enters a race despite people laughing at his eccentricities.	English
Martin E. Block	A Teacher's Guide to Including Students with Disabilities in General Physical Education	This book is a comprehensive guide to making phys. ed. inclusion work for students of all ages.	English
Mary Gunderson	American Indian Cooking Before 1500	Grade 4-9-This nicely designed book provides basic information about the food, diet, and customs of various Native American peoples	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Mary Gunderson	Oregon Trail Cooking	Discusses the everyday life, family roles, cooking methods, and common foods of pioneers who traveled west on the Oregon Trail during the nineteenth century.	English
Mary Gunderson	Pioneer Farm Cooking	Highlights the life of pioneers and their food. Describes cook stoves, canning, drying and livestock on farm.	English
Mary Gunderson	Southern Plantation Cooking	Discusses everyday life, family roles, cooking methods, most important foods, and celebrations of people on southern plantations before the Civil War. Ages 9-12.	English
Mary Hill	Let's Make a Sandwich	24 page book for ages 4-8. Young children learn the basic steps to preparing familiar dishes, guided by an adult. (2002)	English
Mary Hill	Let's Make Bread	24 page book for ages 4-8 as title indicates. (2002) Please check with your PM prior to use of the recipes.	English
Mary Hill	Let's Make Pizza	24 page book for ages 4-8 as title indicates. (2002) Please check with your PM prior to use of the recipes.	English
Mary Hill	Let's Make Tacos	24 page book for ages 4-8 as title indicates. (2002) Please check with your PM prior to use of the recipes.	English
Mary Newell DePalma	The Strange Egg	The strange egg is an orange which a monkey and bird share and then plant a seed and they share many many oranges.	English
Mary Turck	Healthy Snacks and Fast Food Choices	Discusses how to choose healthy snacks and fast foods	English
Melvin Berger	Germes Make Me Sick	Book: deals directly with how bacteria and viruses spread infection in daily life and how the body fights back.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Merced County Office of Education-Contractor Developed	Family Newsletter	Translation of Network newsletter into Hmong --Harvest of the Month from school to the home, allowing students and their families to share the experience	English
Merced County Office of Education-Contractor Developed	Kid Friendly Recipe Page	Approved, simple recipes for Harvest of the Month nutrition education taste testing lessons in the classroom. Recipes are provided to students to make a connection to the HOTM at home.	Hmong
Merced County Office of Education-Contractor Developed	Preschool Activity Packet	Harvest of the Month Nutrition education small group activities/lessons and taste testing experience for preschool classrooms.	English Spanish
Michael Dahl	From the Garden- A counting book about growing food	Children help their mom in the garden by gathering vegetables for the dinner salad. It is a counting book but everything they pick is made into a salad.	English
Michele Benoit Slawson	Apple Picking Time	Ages 4-8. This book describes the adventures of a young girl in an apple orchard as she, and her town, harvest the apples.	English
Michele Zurakowski	Snack Time Around the World	Discusses the variety of foods people around the world might have for snacks. Ages 5-10.	English
Michigan State University Extension	Family Book Bag	The <i>Eat Healthy. Play Hard. Read More. Family Bookbag</i> is a complete educational resource that provides students in grades K-2 and their families with an opportunity to have fun reading together while learning about eating healthy and being physically active.	English
Mollie Katzen	Salad People and More Real Recipes: A New Cookbook for Preschoolers & Up	Kid-friendly vegetarian recipes that kids six and under can prepare themselves. Pre School-Grade 3. Please check with your PM prior to use of the recipes.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Mollie Katzen & Ann Henderson	Pretend Soup; A cookbook for Preschoolers & Up	Considered the gold standard of children's cookbooks. Includes child tested recipes which offers the opportunity to count, measure and mix. Also builds self esteem and confidence. Please check with your PM prior to use of the recipes.	English
Molly Blaisdell	Surprising Beans	A book about growing beans and giving a new food a try A book about growing beans and giving a new food a try	English
Monica Wellington	Apple Farmer Annie	Book describes harvesting apples and turning them into applesauce, apple muffins, apple cake (recipes included), and cider. Please check with your PM prior to use of this recipe.	English
Nancy Allen Jurenka and Rosanne J. Blass	Beyond the Bean Seed - Gardening Activities for Grades K-6	Book: Lessons integrate gardening, children's literature, and language arts through creative activities that have poetry, word play, and recipes. Literature-based projects lead to learning in a variety of subjects-from ecology, history, and geography to career exploration and the sciences	English
Nancy Elizabeth Wallace	Apples, Apples, Apples	Book: the uses of different apples, how to pick them, how to make applesauce, apple sayings and apple songs through the eyes of a rabbit	English
NASCO	Food Pyramid Activity Material WA26737HR	USDA Food Pyramid mat with food cards for students 5 years and older to kinesthetically learn about healthy food choices	English
NASCO	Glo Germ Kit	Kit: the preferred training medium by virtually anyone who teaches proper hand washing techniques or food safety compliance.	English
NASCO	Nutrition Fact Ball	This 15" inflatable ball challenges players with 60 questions about general nutrition	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
NASCO	Portion Size Kit	An easy way to help teach portion sizes and visualize with items included to illustrate portions size; tennis ball etc. Also comes with a laminated card with food portion sizes listed.	English
NASCO	Pyramid Toss Ball	Fun games, challenges players with 60 questions relating to USDA food guidelines and the Food Pyramid.	English
<i>Network for a Health California</i>	Dance for Fun and Fitness	<i>Found in the Network toolbox. Handout with review of arm leg and body motions</i>	English Spanish
Network for a Healthy CA	Instant Recess Users' Guide (DVD)	Promotes health for adults by making exercise a group activity	English/ Spanish
<i>Network for a Healthy California</i>	California Fit Business Kit, Recipes/Tip Sheets/Produce Quick Tips, Inspiring Youth as Partners	Tools and resources to help employers develop and implement a culture and environment at their workplaces that support healthy eating and physical activity among workers.	English
<i>Network for a Healthy California</i>	Champions for Change Materials	http://www.cachampionsforchange.net/en/index.php	English
<i>Network for a Healthy California</i>	Champions for Change Physical Activity Guide	Handout: tips for increasing physical activity, also includes rationale	English/ Spanish
<i>Network for a Healthy California</i>	Cookbooks	As title indicates	English/ Spanish
<i>Network for a Healthy California</i>	Eating Well, Living Well ESL Materials	Provides model lessons that enable educators to integrate nutrition education that focuses on the message of maintaining healthy eating behaviors or changing less healthy ones and encouraging physical activity.	English/ Spanish
<i>Network for a Healthy California</i>	Everyday Healthy Meals - Cookbook	USDA approved: Healthy Meals Cookbook	English
<i>Network for a Healthy California</i>	Fast Meals, Quick Snack Teens Cookbook	A cookbook of healthy, quick meals for teenagers.	English/ Spanish
<i>Network for a Healthy California</i>	Food Stamp Educational Brochures	Basic info on food stamp program and Nut Ed.	English
<i>Network for a Healthy California</i>	Fruit And Vegetable Empowerment Brochure	Basic nutrition info on and promotion of Fruits and Vegetables.	English/ Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
<i>Network for a Healthy California</i>	Fruits and Vegetables - Brochure	Brochure to promote fruits and vegetables intake	English
<i>Network for a Healthy California</i>	Fruits and Vegetables for Your Health, Your Neighborhood and Your Life	Brochure to promote fruits and vegetables intake	English/ Spanish
<i>Network for a Healthy California</i>	Harvest of the Month Community Newsletter	Network newsletter containing general information on the importance of nutrition Shopper’s tips and healthy serving ideas featuring the fruit or vegetable	English Spanish
<i>Network for a Healthy California</i>	Harvest of the Month Educator Newsletter	Network newsletter links to curricular subjects, provides key information about the featured produce as well as resources for further exploration	English
<i>Network for a Healthy California</i>	Harvest of the Month Educator Newsletter, Family Newsletter, Community Newsletter, Menu Slicks, Toolkit	Assists health education experts in offering the latest science-based nutrition and physical activity recommend	English/ Spanish
<i>Network for a Healthy California</i>	Harvest of the Month Menu Slicks	Network developed-two-sided menu slick is designed to provide child nutrition staff with a template for inserting the monthly breakfast and/or lunch menu	English Spanish
<i>Network for a Healthy California</i>	Healthy Chinese Cuisine	Booklet available in Chinese to help increase fruit and vegetable consumption and provide helpful tips on staying active	English/ Spanish
<i>Network for a Healthy California</i>	How Many Cups or Fruits and Vegetables Do I Need? - Brochure/Slide Guide	As title indicates	English /Chinese
<i>Network for a Healthy California</i>	Nutrition Decathlon	The Nutrition Decathlon is a fun-filled nutrition education and physical activity program.	English Spanish
<i>Network for a Healthy California</i>	Physical Activity - Brochure / materials	<i>Network approved and USDA developed.</i>	English
<i>Network for a Healthy California</i>	Physical Activity Empowerment	<i>Network approved and USDA developed.</i>	English/ Spanish

Source	Title	Description	Languages
<i>Network for a Healthy California</i>	Physical Activity: For Your Health	<i>Network for a Healthy California and USDA developed.</i>	English/ Spanish
<i>Network for a Healthy California</i>	Recommended Cups of Fruits and Vegetables	<i>A poster developed by the Network for a Healthy California</i>	English/ Spanish
<i>Network for a Healthy California</i>	Re-Think Your Drink	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English/ Spanish
<i>Network for a Healthy California</i>	Shape of Yoga: Nutrition & Physical Activity Booklet	Offers simple ideas to teach others how to perform basic yoga and learn about healthy food choices.	English
<i>Network for a Healthy California</i>	Tools for Learning Fuel for Moving	Performance related nutrition instruction for PE & PA	English
<i>Network for a Healthy California African American Campaign</i>	African American Handouts	http://www.cdph.ca.gov/programs/cpns/Pages/AfricanAmericanCampaign.aspx	English
<i>Network for a Healthy California-African American Campaign</i>	Recipe Card Sets	<i>Network for a Healthy California-African American Campaign</i>	English
<i>Network for a Healthy California-African American Campaign</i>	Soul food Recipes Building Healthy Traditions Cookbook	This cookbook is full of delicious recipes and tips to help you make eating healthy.	English/ Spanish
<i>Network for a Healthy California-African American Campaign</i>	Soul food Recipes Building Healthy Traditions Cookbook	This cookbook is full of delicious recipes and tips to help you make eating healthy.	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	All Star Fast & Fun Recipes: Kids...Get Cookin'!	Book: includes cooking tips, easy to make recipes with nutrition content - could not find the "All-Star" reference	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	All Star Fast & Fun Recipes: Kids...Get Cookin'!	Book: includes cooking tips, easy to make recipes with nutrition content - could not find the "All-Star" reference	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Community Youth Organization Idea & Resource Kit	As title indicates	English/ Spanish

Source	Title	Description	Languages
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Community Youth Organization Idea & Resource Kit	As title indicates	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Cookbook and brochures	As title indicates	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Cookbook and brochures	As title indicates	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Have Fun and Be Healthy	Encourages children ages 9 to 11 and their families to eat more fruits and vegetables and be physically active for 60 minutes every day.	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Have Fun and Be Healthy	Encourages children ages 9 to 11 and their families to eat more fruits and vegetables and be physically active for 60 minutes every day.	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Healthy FUNdraising Ideas (parent tip sheet)	Tip sheets provide ideas for working with other parents and school staff to make your child's school a healthier place to learn.	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Help Your Kids Eat More Fruits and Vegetables brochure	<i>Network developed ideas on how to increase consumption of Fruits and Veggies</i>	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Help Your Kids Power Up with Fruits and Vegetables and be Active Tips of Parents	<i>Network developed increasing consumption of Fruits and Veggies</i>	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Kids get Cooking! cookbook	25 page cookbook for children ages 9-11 promoting fruits and vegetables.	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	PLAY! Tracker	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English/ Spanish

Source	Title	Description	Languages
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Power Play Campaign materials	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Power Play Cookbook	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Power Play! Kids Get Cookin' Cookbook	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Power Up for Learning: A Physical Activity Supplement to the School Idea & Resource Kits	<i>Network for a Healthy California-Children's Power Play! Campaign</i>	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	School Idea & Resource Kit (4th & 5th grades)	Each Kit includes 10 activities designed to encourage and motivate students to eat fruits and vegetables and be physically active every day.	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Smart Party Snacks (parent tip sheet)	These tip sheets provide ideas for working with other parents and school staff to make your child's school a healthier place to learn.	English/ Spanish
<i>Network for a Healthy California-Children's Power Play! Campaign</i>	Snack-Free Party Zone! (parent tip sheet)	These tip sheets provide ideas for working with other parents and school staff to make your child's school a healthier place to learn.	English
<i>Network for a Healthy California-Latino Campaign</i>	Brochures for Latinos	http://www.cdph.ca.gov/programs/cpns/Pages/LatinoCampaign.aspx	English
<i>Network for a Healthy California-Latino Campaign</i>	Healthy Latino Recipes Made with Love-Cookbook	Cookbook with zesty flavors and enticing aromas of healthy Latino cooking. Provides family favorites that use a variety of fruits and vegetables.	English/ Spanish
<i>Network for a Healthy California-Latino Campaign</i>	Physical Activity for Your Health, Your Neighborhood and Your Life	<i>Network Developed USDA Approved</i>	English/ Spanish

Source	Title	Description	Languages
<i>Network for a Healthy California-Retail Program</i>	Cross Promotional Wobblers, Canned Fruit & Vegetable Cards, Frozen Fruit & Vegetable Cards	<i>Network developed & approved</i>	English/ Spanish
<i>Network for a Healthy California-Retail Program</i>	Posters, Marketing Materials, Brochures, Retail toolkit, Food Stamp outreach	<i>Network for a Healthy California - Retail Program</i>	English/ Spanish
<i>Network for a Healthy California-Worksite Program</i>	Fit Business Tips	Monthly handout promoting healthy eating and Physical activity in the worksite	English/ Spanish
<i>Network Tool box for Community Educators</i>	Fruit, vegetable, and physical activity playing cards	Nut Ed playing cards support several Nut Ed lessons.	English
Nicola Tuxworth	Let's Look at Kitchen	20 page book for Baby-Preschool to learn to recognize everyday kitchen items and learn about what goes on in a kitchen.	English/ Spanish
Nicole Rubel	No More Vegetables!	Fiction: When a young girl demands "No more vegetables," her mother agrees as long as Ruthie helps in the vegetable garden.	English
North Carolina Dept of Public Instruction	Science Middle-School Energizers	Curriculum to integrate classroom-based physical activities with academic concepts.	English
North Carolina State University Cooperative Extension	Color Me Healthy Curriculum (material only)	Color Me Healthy – a nutrition and activity program aimed at 4- and 5-year-olds – uses brightly colored posters, picture cards and sing-along songs to encourage children to develop healthy lifestyles that will follow them to adulthood. The award-winning curriculum was developed through a partnership of North Carolina Cooperative Extension and the Physical Activity and Nutrition Unit, N.C. Division of Public Health.	English
<i>Northcoast Nutrition Collaborative – Network for a Healthy California</i>	Harvesting Health	A compilation of lessons and resources that foster nutrition education through gardening concepts highlighting seasonal produce specific to the Northcoast Region.	English/ Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Nutrition Services Division-COE	School Garden Resource	Links garden-based education activities selected from several published educational materials to specific academic content standards for grades two through six in science, history/social sciences, mathematics, and English language arts.	English
Nutrition to Grow On	Fresh Fruit or Vegetable Ad Campaign, Finding Your Pulse	Lesson 6 of Nutrition to Grow On curriculum is PA promotion aspect of Healthy life style.	English
Oregon State University	Cooking With Fruits and Vegetables	Describes key nutrients, serving sizes, storage and safety needs, preparation and cooking for a variety of fruits and vegetables.	English
Oregon State University	Cooking With Fruits and Vegetables	Describes key nutrients, serving sizes, storage and safety needs, preparation and cooking for a variety of fruits and vegetables.	English
Oregon State University	Eat (ing) Well for Good Health	Handout: tips for increasing PA and improving nutrition for young adults and children	Spanish
Oregon State University	Eat Better, Eat Together!	Recommends that families that eat meals together have better diets. Mealtime is a good time to get to know your kids. Turning off the phone and T.V. gets people talking! Kids can help plan and prepare meals. Young kids can stir and pour. Older kids can measure and chop.	English/ Spanish
Oregon State University	Eat Well for Less	3 online modules: Pyramid Power, We Wish You Well, and Stretching Your Food Dollars. The program's goal is to share useful information about how to plan healthful meals, prepare tasty, low-cost foods that are quick and easy, and make food dollars last through the month.	English/ Spanish
Pam Abrams	Now I Eat My ABC's	This book is stuffed with fun, kid-friendly foods.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Pam Robson	What's for Lunch? Corn	Corn from farm through processing to eating and what other products have corn. Ages 4-8	English
Pamela Hickman & Heather Collins	A Seed Grows: My First Look at a Plant's Life Cycle	This hand-sized book uses the backyard garden to investigate plant life cycles.	English
Pat Hutchins	Ten Red Apples	Rhyming, sing-song book counts down from 10 as a succession of farm animals consume apples from a tree.	English
Pat King and Peggy Windsor	Can-Do Cooks!	PreK-K. this collection of 65 recipes for kid-friendly foods will help develop basic skills that include listening, speaking, turn taking, problem solving, counting, sorting, classifying, measuring, fractions, and more. Please check with your PM prior to use of the recipes.	English
Patricia Ayers	A Kid's Guide to How Vegetables Grow	As Title indicates: A Kid's Guide to How Vegetables Grow.	English
Patricia J. Murphy	A Visit to The Apple Orchard	A book describing how apples are harvested	English
Pattie Rouse	Adapted Games & Activities	The activities in this book have been pilot-tested to enhance success while challenging participants to think and use their physical abilities.	English
PBH	School Foodservice Guide: Successful Implementation Models	This resource accompanies the "School Foodservice Guide Promotions, Activities, and Resources to Increase Fruit and Vegetable Consumption.	English
Peggy Sissel-Phelan	A Visit to the Farmers' Market	This picture book encourages families to shop at the Farmers' Market while addressing basic nutrition concepts such as the importance of variety, color, and freshness of foods.	English
Peggy Sissel-Phelan	All About Farmers' Market	This easy-to-read picture book about the benefits of shopping at the Farmers' Market stresses the importance of variety, color, and freshness of foods.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Peggy Sissel-Phelan	All About: Farmers' Market - A Teaching Guide for Classrooms, Camps, and Community Programs	This guide encourages families to shop at the Farmers' Market while addressing basic nutrition concepts such as the importance of variety, color, and freshness of foods.	English
Peggy Sissel-Phelan	Let's All Eat Veggies!	16 page book (2007) - Book about children eating vegetables.	English
Penny Warner	Healthy Snacks for Kids	Easy to follow recipes that has a variety of yogurt, fruits, and granolas as main staples of the recipes. Please check with your PM prior to use of the recipes.	English
Petr Horacek	Strawberries are Red	Board book for babies-preschoolers that teaches colors and fruits.	English
Phyllis S. Weikart and Elizabeth B. Carlton	85 Engaging Movement Activities	This book is a source of ideas for challenging and enjoyable movement experiences for K-6.	English
Positive Promotions	50 Healthy Snacks/50 Active Breaks	A quick snack and exercise reference for children	English
Produce for Better Health	Cool Fuel Cookbook	Kids can make fun and delicious creations for the whole family! Packed with colorful photos and Fruits & Veggies-More Matters approved recipes, this cookbook will make incorporating fruits and vegetables into main dishes, side dishes, breakfasts, and snacks easy and fun for kids. Paperback. Ages 7-11	English
Produce for Better Health	Creative Pockets Apron	A great way to add fitness activities to nutrition lessons! Kit 2 of the Creative Pocket series teaches children the importance of being active and choosing a diet rich in fruits and vegetables.	English
Produce for Better Health	Creative Pockets Teaching Cards	Teaching Cards and Flash Cards are included in the Fruits & Veggies-More Matters® Creative Pockets Kit and are used with the Creative Pockets apron for nutrition lessons	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Produce for Better Health	Discovering Fruits & Veggies: Puppets and Story Book	Color Champion hand puppets come to "life" as they go on a journey through distant lands that teaches kids nutrition information lessons such as trying new foods, MyPyramid, and the importance of choosing fruits and vegetables.	English/ Spanish
Produce for Better Health	Eat More Fruits and Veggies posters	Each poster features fun nutrition facts and a variety of delicious fruits and veggies. Printed on durable paper stock to last on bulletin boards. 9" x 26"	English
Produce for Better Health	Finding Your balance with Fruits and Vegetables	Brochure that provides helpful tips on portion control and healthy substitutions	English/ Spanish
Produce for Better Health	Fruits & Veggies Activity Books	Provide fruit and veggie fun with games, puzzles, and pages to color. Choose the pack that is right for the child's age Each pack includes 3 different books.	English
Produce for Better Health	Fruits & Veggies Guide to Good T.A.S.T.E. for adults	Brochure on: Learn how to get more fruits and veggies in your day with helpful tips and hints aimed at busy families.	English
Produce for Better Health	Fruits & Veggies Guide to Good T.A.S.T.E. for kids	Help kids learn how to get more fruits and veggies in their day with fun games and activities. Brochure also provides helpful tips for Moms, Dads, and caregivers.	English/ Spanish
Produce for Better Health	Fruits and Veggies -- T.A.S.T.E. Guide - Brochure	Brochure on: Learn how to get more fruits and veggies in your day with helpful tips and hints aimed at busy families.	English/ Spanish
Produce for Better Health	Munching Matters: The Snacking Secret	Brochure includes quick and easy ideas for healthy snacks as well as tips for busy families on the go	English
Produce for Better Health	Nutrition Posters	Posters that contain nutrition information for the 20 most used raw fruits and vegetables.	English
Produce for Better Health	Posters, Brochures	Produce for Better Health USDA approved materials.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Produce for Better Health	Recipes	Multiple healthy recipes to be distributed.	English
Produce for Better Health	Recitas Latinas Saluables	Multiple healthy recipes to be distributed.	English
Produce for Better Health	School Foodservice Guide: Successful Implementation Models	This resource accompanies the "School Foodservice Guide Promotions, Activities, and Resources to Increase Fruit and Vegetable Consumption."	English/ Spanish
Produce for Better Health	Smart Snacking	Consumer columns designed as drop ins for newsletters and wellness brochures.	English
Produce for Better Health	The Fruit & Veggies Guide to Good T.A.S.T.E.	Brochure on how to get more fruits and veggies in your day with helpful tips and hints aimed at busy families.	English/ Spanish
Produce for Better Health	The Quest for Color Activity Books	Quest for colorful fruits & veggies activity book for children.	English
Produce for Better Health	Top 10 reasons to eat more fruits/veggies	As title indicates	English
Produce for Better Health	Why Fruits & Veggies? 10 Reasons, Diet & Exercise: The Role of F/V	Brief on line statements or one pages providing information on a variety of tops listed under Title	English
Produce for Better Health	Yummy Designs (Fruits & Vegetables) - Coloring Book used for LP series	As title indicates	English
Rae Pica	Wiggle Giggle & Shake: 200 Ways to Move and Learn,	Activities for fun, and simple movements	English
Raymond Bial	The Super Soybean	Book that highlights the many uses & wide cultivation of the soy bean.	English
Rebecca Gilpin	The Usborne Little Children's Cookbook	Ages 7-11, recipes accompanied by illustrated step-by-step instructions. Includes a safety in the kitchen. Please check with your PM prior to use of the recipes.	English
Rebecca Hershey	Ready, Set, Grow! A Kid's Guide to Gardening	Neat Solutions, Inc. For Healthy Children offers the largest selection of high quality nut.educ.& health resources for children.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Regina Hanson	The Tangerine Tree	After her father leaves to work in American, a young girl in Jamaica finds consolation in caring for a tangerine tree until he returns.	English
Rena D. Grossman	Eating the Rainbow	Book: the names and colors of nutritious fruits and vegetables are shown on each page; large photographs teach children about healthy, foods.	English
Renee Keeler	Our Pumpkin	From the series Math learn to read	English
Roald Dahl	James and the Giant Peach	Story book about a boy who turns into a giant peach	English
Roberta Jaffe and Gary Appel	The Growing Classroom Garden-Based Science (resource book)	For educators, contains 480 pages of science, math, & language arts activities that you can do with students in the garden. Only those sections related to SNAP-Ed allowable nut ed can be used.	English
Robin Nelson	From Kernel to Corn	Beginning reading book focused on how corn develops, can be used as part of HOTM when corn is the feature item	English
RONNO & Liz Jones-Twomey	Catch A Brain Wave Fitness Fun	CD: Just 20 minutes a day using these movements can help kids gain the benefits of increased fitness and greater learning-power. Ages 4 to 9.	English
Rozanne Lanczak Williams	Oranges for Orange Juice	The book follows a simple pattern which is easy for ESL students to follow.	English
Rozanne Lanczak Williams	The World In A Supermarket	Storybook about foods grown & sold around the world.	English
Russ Invision	Smart & Tasty 1: Good Food Tunes for Kids (CD)	These tunes teach children how to have fun with food while they learn about healthy eating and physical activity.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Russ Invision	Smart & Tasty 2: Good Food Tunes for Kids (CD)	More tunes to teach children how to have fun with food while they learn about healthy eating and physical activity.	English
Russ Invision	Smart Fruit and Veggie songs (CD)	This CD promotes healthy eating and teaches children of all ages to have fun with fruits and vegetables.	English
Ruth Krauss	The Carrot Seed	A little boy plants and cares for his carrot seed and get a large carrot at the end.	English
Sally Smallwood	Sweet as a Strawberry	Pictorial book that shows names and photographs of fruits and vegetables.	English
San Bernadino Public Health-Contractor Developed	Process Evaluation	Adapted to include components of our local program. Evaluates HOTM components being used in classrooms	English
Sara Anderson	Fruit	Book for pre school students with colorful pictures and simple information exploring common fruits.	English
Sarah Albee	Eat Your Colors! A Puzzle Book	Elmo and his friends teach kids the concept of eating snack foods in moderation and making sure they try to eat lots of colorful fruits and vegetables every day.	English
Sarah Garland	Eddie's Garden and How to Make Things Grow	A story about how a family grows a vegetable garden and eats from it	English
Sarah L. Schuette	Eating Pairs Counting Fruits and Vegetables by Twos	Although most of the book is about “counting” F & V, there are two pages that describe how 11 F & V grow and a page of “Words to Know” (fruit, fungus, seed, tuber, vegetable)	English
Sarah Mohrman	MyPyramid Trivia	Teaches individuals the most important messages of MyPyramid.	English
Sarah Stewart	The Gardener	Through her letters to her farm family, Lydia Grace tells how she brightens her uncle's dreary bakery & his disposition with a little dirt & a suitcase full of seeds.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Scott Gustafson	Alphabet Soup A Feast of Letters	Preschool-Grade 2-- Otter invites 26 friends to a potluck house-warming party, asking each to bring a food that's soup-worthy.	English
Sesame Street	Healthy Habits for Life Child Care Resource Kit	The kit is a great resource that helps teachers incorporate healthy physical activity and nutrition habits into your everyday routines.	English
Sharon Gordon	Exercise	Discusses the importance of exercise and describes different ways to keep physically fit.	English/ Spanish
Sharon Gordon	Food Safety	An early reader for students on skill development for food safety.	English
Sharon Gordon	Seeing	Teaches about the senses using this series when students are emergent readers. Ages 5-7.	English
Sharon MacDonald	School-to-Home Idea Bags for the Kitchen	Idea bags are brown-paper lunch bags filled with ideas parents can use at home to help further their children's learning. Please check with your PM prior to use of the recipes.	English
Sharryl Davis Hawke and James E. Davis	Seeds of Change: The Story of Cultural Exchange After 1492	The book discusses the contributions of the horse, the potato, corn, sugar and new diseases. Ages 9-12.	English
Sindy McKay	Jack and the Beanstalk	Story designed for teacher and student to read together	English
SNAP-Ed Connection	Resource Library Educational Materials	Online library to find quality information to aid in delivering SNAP-Ed including resources, referrals and recipes.	English
Sonya Dunn	Keeping Fit	8 page book for ages 9-12. As title indicates.	English
SPARK	Cookie Monster, Clean Your Room	<i>Network developed & approved</i>	English
SPARK	K-6 SPARK Binder PA/Nutrition education integration	Curriculum with research-based physical activity/nutrition programs.	English
SPARK	SPARK Early Childhood curriculum	Provides curriculum, training, equipment and follow-up support information. Ages 3-5	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
SPARK (Sports, Play, and Active Recreation for Kids)	SPARK Curriculum	This series is designed to provide physical education activities during class time, develop skills to promote ongoing regular physical activity, and involve students in physical activity after school and at recreational facilities. Grades K-9.	English
Sterling C. Johnson	Piggy Figgy Happy	Nonfiction children's story about a farm boy and a city girl who marry and like pigs and figs.	English
Steve Charney & David Goldbeck	The ABC's of Fruit and Vegetables	Book of poems and activities that explains nutritious foods and farming using the alphabet.	English
Steven Kellogg	Johnny Appleseed	Johnny spreads apple seeds through the eastern US	English
Stuart J. Murphy	Just Enough Carrots	Book has math concepts and the little rabbit loves carrots and wants his mother to buy more carrots.	English
Sue Hurwitz	Taste	Discusses the sense of taste including how the taste buds work.	English
Sue Mogard & Ginny McDonnell	Gobble Up Math	Fun Activities to Complete and Eat for Kids in Grades K-3 (paperback). Fun learning math concepts while using delicious and nutritious food.	English
Sunburst Visual Media	Eat Right! Have a Healthy Body Image (middle and high school nutrition video)	Video: looks at images that constantly bombard young teens, promoting the unrealistic aesthetic to which they aspire. At the other end of the spectrum is an increased rate of obesity in our nations children. .	English
Supplemental Nutrition Assistance Program	Brochures and posters	http://snap.nal.usda.gov/nal_display/index.php?info_center=15&tax_level=1&tax_subject=247	English
Tanya Roitman	My Little Matryoshkas	New words to a traditional children's song introduce readers to the unique food of eastern Europe.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Tara Guber and Leah Kalish	Yoga Pretzels: 50 Fun Activities for Kids and Grownups, Set of cards (resource book)	As title indicates	English
Texas Cooperative Extension	Health and Nutrition from the Garden	Basic gardening information that includes growing techniques, food safety, healthy eating tips, and nutritious snack food preparation. Tool for educators who use garden programs to teach students about health, nutrition, food safety, and wise decision-making skills.	English
Texas Cooperative Extension	Junior Master Gardener Handbook – Level 1	Fun activities and facts to help children experience the joy of making things grow. Eight chapters.	English
Texas Cooperative Extension	Junior Master Gardener Teacher/Leader Guide- Level 1	Texas Cooperative Extension. Curriculum for Grades 3 to 12 correlated to the California Department of Education subject-based standards. Includes: independent and group learning experiences related to a unique gardening education.	English
Texas Cooperative Extension	Literature in the Garden	Junior Master Gardener Literature in the Garden curriculum engages children through garden- and ecology-themed children’s books. For grades 3-5. (2005)	English
Tim Chadwick	Cabbage Moon	Preschool-Grade 1: book about a bunny who discovers he likes cabbage after a trip to a "cabbage" moon	English
Tish Rabe	Oh, the Things you can Do that are Good for you!	The Cat in the Hat explains the basics of healthy living, from eating right and getting enough exercise and sleep, to having a positive body image, to the distance and speed of a typical sneeze!	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Todd Snow	You Are Healthy	Nonfiction book including key behaviors important to children's health and wellness including nutrition.	English
Tony Ross	Wash Your Hands!	Princess is frequently reminded to wash her hands after playing in mud, with animals etc.	English
True Kelly	School Lunch	A cute and clever look at school lunches, featuring Harriet, the school cook, who is tired out from trying to please all the kids, so she takes a vacation. K-Gr. 2.	English
Tulare County Office of Education Contractor Developed	Harvest of the Month Essay and Art Contest Guidelines and Forms	Title describes materials.	English
Tulare County Office of Education-Contractor Developed	Fun Food Fact Calendar	A collection of nutrition tips and activities to learn about food, exercise, healthy cooking and fast foods.	English
U.S. Department of Agriculture	Grab Quick and Easy Snacks	Information and materials that reinforces to kids and adults that healthy, tasty fruits, vegetables, and grains are easy to grab when they are on the go.	English
U.S. Dept. of Health & Human Services	2010 US Dietary Guidelines	As Title indicates	English
UC Cooperative Extension	Curricula: Eat Fit	Eat fit is a goal-oriented curriculum designed to challenge middle school students - in 5th, 6th, 7th, 8th and 9th grades, to improve their eating and fitness choices. The nine-lessons in the Eat Fit emphasize goal setting and include nutrition basics, web-based diet and fitness analysis, energy and calorie counting, label reading, exercise how's and why's, fast food facts, how breakfast can make you feel better, and how media may influence you.	English/ Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
UC Cooperative Extension	Curricula: Farm to Fork	Eating Healthy From Farm to Fork is a nutrition education curriculum that makes the connection between local food systems, garden-based learning, school food service and the establishment of healthy habits in children.	English
Univeristy of California Cooperative Extension	Twigs	K-8th grade, garden based, how foods grown used by body. May include tools etc. for students to use.	English/ Spanish
Univeristy of California Cooperative Extension Alameda Contractor Developed	Nutrition Matters	A nutrition curriculum developed for Early Childhood Education Providers to use in the preschool classroom.	English
University of California Cooperative Extension	Reading Across MyPyramid	A literacy curriculum promoting nutrition & health education	English
USDA	National Farm to School Handbook	Handbook focusing on procurement, farm-to-school distribution models, locally-grown food and farmers, menu planning considerations, and strategies for success.	English/ Spanish
USDA	Need Help Buying Food?	Practical information for Food stamp eligible people on buying healthy food	English
USDA	<i>Network approved recipes</i>	As title indicates	English
USDA	Nibbles for Health	Nutrition Newsletters for Parents of Young Children	English/ Spanish
USDA	Nutrition Essentials	A series of lessons that help middle and high school students make healthful eating and physical activity choices.	English/ Spanish
USDA	Power of Choice	USDA developed materials.	English/ Spanish
USDA	Power Panther Handouts	USDA developed materials.	English
USDA	Power Panther Stickers	USDA developed materials.	English
USDA	Power Panther's Picnic	USDA developed materials.	English/ Spanish
USDA	Power up at Work	USDA developed materials.	English/ Spanish
USDA Materials	Let's Move	Website with recipes and tips on nutrition and physical activity.	English/ Spanish

Source	Title	Description	Languages
USDA Materials	MyPyramid.gov materials	USDA developed materials.	English
USDA, MyPyramid.gov	My Pyramid for Kids-Lessons for Grades 5&6	USDA developed materials	English Spanish
USDA, MyPyramid.gov	MyPyramid for Kids- Lessons for Grades 3&4	USDA developed materials	English
USDA, MyPyramid.gov	MyPyramid for Kids-Lessons for Grades 1&2	USDA developed materials	English
USDA, Team Nutrition	A Menu Planner for Healthy School Meals	USDA developed materials	English
USDA, Team Nutrition	Building Blocks for Fun & Healthy Meals	USDA developed materials	English
USDA, Team Nutrition	Changing the Scene, Improving the School Nutrition Environment	USDA developed materials	English
USDA, Team Nutrition	Community Nutrition Action Kit	USDA developed materials	English
USDA, Team Nutrition	Empowering Youth with Nutrition & Physical Activity	USDA developed materials	English
USDA, Team Nutrition	Fruits & Vegetables Galore	USDA developed materials	English
USDA, Team Nutrition	Making it Happen! School Nutrition Success Stories	USDA developed materials	English
USDA, Team Nutrition	Nibbles for Health	USDA developed materials	English
USDA, Team Nutrition	Power of Choice	USDA developed materials	English
USDA, Team Nutrition	Team up at Home: Team Nutrition Activity Booklet	USDA developed materials	English
USDA, Team Nutrition	The Two-Bite Club	USDA developed materials	English
USDA, Team Nutrition	YourSelf Middle School Nutrition Education Kit	USDA developed materials	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Various Networks-Contractor Developed	Harvest of the Month Workbooks	Ready to use Harvest of the Month (HOTM) nutrition education workbooks based around the HOTM monthly produce item. Workbook nutrition education materials linked with grade level California Education Standards. Teachers can use to the workbook books to enhance their HOTM classroom taste tests & activities..	English
Vickie Leigh Krudwing	Cucumber Soup	Book that introduces counting as well as a lesson about appearances not always being what they seem. Involves mosquitoes, praying mantises and flea that share cucumber soup. Ages 4-8	English
Wade Zahares	Red Are the Apples	A children' book for ages 3-7 that describes what you can find in an autumn garden; red apples, bright colors and includes a book of rhymes.	English
Wendy Lewison	My First Garden	Book, baby to preschool. Mother and child plant vegetable garden and watch it grow	English
Wendy Pfeffer	From Seed to Pumpkin	Beginning reading book focused on how a pumpkin develops, can be used as part of HOTM when pumpkin is featured item.	English
Wendy Pfeffer	We Gather Together	Autumn harvest traditions around the world	English
Wendy Wakefield Ferrin	Germes on their Fingers!	Book: this story teaches children of all ages to wash their hands while encouraging divergent thinking and modeling community leadership	English
Will D. Campbell	The Pear Tree that Bloomed in the Fall	A child sympathizes with a pear tree that seems to have its seasons confused, realizing its late bloom does have a purpose.	English
William Woys Weaver	100 Vegetables and Where They Came From	This book explores heirloom vegetables, their histories, varieties and cooking recommendations.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Won-Ldy Paye and Margaret H. Lippert	The Talking Vegetables	A story about Spider who refuses to help the villagers plant vegetables & then is in for a surprise when he picks some himself.	English
Yori Takeda	Dr. Strong and Sweet Potatoes	A review from a mother: "All of my kids, 11, 5, and 1, were drawn to this book. It really made them consider how their eating habits could be affecting them, both physically and mentally.	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>
N/A		

BUDGET COVER SHEET
October 1, 2011 - September 30, 2012

Organization: Merced County Office of Education				
Contract Number: 10-10071				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 354,027.00	\$ 340,741.00	\$ (13,286.00)	-3.75%
Fringe Benefits	\$ 167,733.00	\$ 171,992.00	\$ 4,259.00	2.54%
Operating	\$ 97,168.00	\$ 146,172.00	\$ 49,004.00	50.43%
Equipment & Other Capital	\$ 5,506.00	\$ -	\$ (5,506.00)	-100.00%
Travel	\$ 21,936.00	\$ 26,987.00	\$ 5,051.00	23.03%
Subcontractors	\$ 6,414.00	\$ 6,414.00	\$ -	0.00%
Other Costs	\$ 350,038.00	\$ 309,947.00	\$ (40,091.00)	-11.45%
Indirect Costs	\$ 35,271.00	\$ 35,840.00	\$ 569.00	1.61%
Total Federal Share	\$ 1,038,093.00	\$ 1,038,093.00	\$ -	0.00%
Note: If the Total Federal Share Percentage difference is greater than 5%, please provide an explanation.				
<i>If the total percentage difference is greater than 5% consult your Contract Manager.</i>				
Operating increase due to addition of printing quantity due to teacher/student increase and inclusion of Art Contest.				
Equipment decrease due to no equipment needs for staff in FFY12.				
Travel increase due to Annual Conference in FFY 12 not held in FFY 11.				
Other Costs decrease due to less monies used for Nutrition Education Materials due to increases other line items.				

BUDGET JUSTIFICATION
 October 1, 2011 - September 30, 2012

Merced County Office of Education
 Contract #: 10-10071

A PERSONNEL SALARIES:									
1. Name and Position Title		2. Annual Salary	Adjusted Annual Salary based on USDA salary cap	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	7. Federal Share Total Dollars	8. Total Dollars	
FEDERAL SHARE POSITIONS									
1.	Name: Jaci Westbrook Title: Administrator (Nutrition Project Manager)	63,770		1.0000	100.00%	0.00%	63,770	63,770	
2.	Name: VACANT Title: Office Manager/Secretary/Admin Asst (Secretary I)	31,548		1.000	100.00%	0.00%	31,548	31,548	
3.	Name: Maria Hernandez Title: Office Manager/Secretary/Admin Asst (Bilingual Office Assistant)	30,732		1.0000	100.00%	0.00%	30,732	30,732	
4.	Name: VACANT Title: Office Manager/Secretary/Admin Asst (Office Assistant)	27,240		1.0000	100.00%	0.00%	27,240	27,240	
5.	Name: Angela Prine Title: Program Assistant (School Nutrition Liaison)	38,320		1.0000	0.00%	100.00%	38,320	38,320	
6.	Name: Kay Alcorn Title: Program Assistant (School Nutrition Liaison)	40,229		1.0000	0.00%	100.00%	40,229	40,229	
7.	Name: Brittany Zweigle Title: Program Assistant (School Nutrition Liaison)	36,501		1.0000	0.00%	100.00%	36,501	36,501	
8.	Name: Olga Ruvalcaba Title: Program Assistant (School Nutrition Liaison)	34,770		1.0000	0.00%	100.00%	34,770	34,770	
9.	Name: Jennifer Hobbs Title: Registered Dietitian (Nutrition Project Registered Dietitian)	59,436.00		0.4500	0.00%	45.00%	26,746.00	26,746.00	
10.	Name: Jill Ferroni Title: Accountant/Finance Analyst (Account Technician III)	38,328		0.1500	15.00%	0.00%	5,749	5,749	
11.	Name: Jennifer Sturgeon Title: Accountant/Finance Analyst (Fiscal Analyst II)	51,360		0.1000	10.00%	0.00%	5,136	5,136	
SUBTOTAL		\$ 452,234	\$ -	8.70	425.00%	445.00%	\$ 340,741	\$ 340,741	

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Merced County Office of Education
 Contract #: 10-10071

											Federal Share	Total Dollars
											Total Dollars	
C. OPERATING EXPENSES:												
Federal Share:												
		Office Space Rent: Office is used 100% for the MCOE Nutrition Network staff only. Rental agreement is monthly rent at \$4,247/month (from October 2011 to September 2012) for approximately 3,012 sq. ft. at approximately \$1.41 per square foot per month, for 12 months. Rental agreement is on file and will be provided upon request.									\$ 50,964	\$ 50,964
		Utilities and Telephone: 12 months @ \$480 month; This includes phone and utilities for nutrition office, as well as a cell phone for 100% Network Administrator (estimated at \$625) (in field minimum 70% time) Total Cost: \$5,760									\$ 5,760	\$ 5,760
		Printing: Black and White and Color copy printing for Harvest of the Month Monthly Materials: Estimates include: 1.) <u>450 Teacher & Support Staff Materials:</u> Educator Newsletters (\$0.78/each x 12 months x 450 teachers = \$4,212.00), Kid Friendly recipe pages (\$.29/each x 12 x 450 = \$1,566.00), Fun Food Fact Calendars (\$.10/each x 12 x 450 = \$540), Student Sleuths Key (\$.06/each x 12 x 450 = \$324.00), Teacher Comment Sheets (\$.05/each x 12 x 450 = \$270.00), ~40 Preschool Activity Packets (20.00/month x 12 months = \$240) Harvest of the Month Workbook Teacher Edition (estimated at 30 pages front to back/black and white copies)= \$1.50 x 450 = \$675 Process Evaluations: 1 page (front to back) x \$0.06 x 12x 450 teachers = \$324.00 Teacher HOTM Printing Total: \$8,151.00 (-\$679.25/month or \$1.51/teacher/month) 2.) <u>9,000 Student Support Materials:</u> Parent/family newsletters (English/Spanish & Hmong) (\$.10 x 9,000 x 12 months = \$10,800), Harvest of the Month Workbooks (estimated at 30 pages front to back/black and white copies) = \$1.50/workbook x 9000 students = \$13,500 Student HOTM Printing Total: \$24,300 (\$2,025/month or \$0.225/student/month) 3.) <u>Other Printing:</u> Various Scope of Work Activities Estimated at 300 color copies/month = .29 x 300 x 12 = \$1,044.00 Various Scope of Work Activities Estimated at 500 black and white copies/month = .06 x 500 x 12 = \$360.00 Nutrition Time Logs for Reporting (for ~550 teachers and support staff completing State Share) 13 pages/front to back in black and white x .06 x 580 = \$452.40 Impact Evaluation Surveys: Network Youth Surveys at 3 pages (front to back/black and white) x \$0.06 x 810 students x 2/year = \$291.60 Process Evaluation Surveys: 27 Impact Evaluation teachers x 1 pages front to back x \$0.06 x 12 months = \$19.44 Total Other Printing: \$2,167.44 (\$180.62/month)										
		Grand Total All Printing: \$8,151.00 + 24,300 + 2,167.44 = \$34,618.44 \$2,884.87/month or \$6.41/teacher)									\$ 34,618	\$ 34,618
		Art Contest: Printing of Harvest of the Month Calendars with art from school contest. Printed at \$3.99/calendar by Merced County Office of Education. 11,000 calendars printed for 10000 students, 625 State Share Staff, additional county administrators, officials and partners. 11,000 x \$3.99 = \$43,890									\$ 43,890	\$ 43,890
		Website Domain & Server: Annual costs associated with the MCOE Nutrition Network Website: Domain name registration: \$20.00 SQL Database Hosting: \$420.00 Web Hosting: \$300.00 Total Annual Costs: \$740.00									\$ 740	\$ 740
		Office Supplies & Materials: FTE 8.7 - includes, but not limited to items such as pens, markers, post-its, chart paper, copy paper, in cartridges for printers and copy machines, filing folders, desk supplies and other necessary office supplies for organization purposes (per approval from Network). (estimated @\$850/month based on prior years expenses). To be used 100% for Network activities only.									\$ 10,200	\$ 10,200

BUDGET JUSTIFICATION
 October 1, 2011 - September 30, 2012

Merced County Office of Education
 Contract #: 10-10071

											Federal Share	Total Dollars	
											Total Dollars		
D. EQUIPMENT EXPENSES:													
Federal Share:											-	-	
											SUBTOTAL:	-	-
E. TRAVEL AND PER DIEM:													
Federal Share:													
<p>Local Mileage: In-county mileage to schools sites, allowable meetings, MCOE main complex from Nutrition Office, etc by the following personnel: 2 Administrators, 4 School Liaisons and Registered Dietitian. Estimated at 300 miles/month x \$.555/mile x 12 months x 7 staff = \$13,986 Total Mileage = \$13,986</p>											\$ 13,986	\$ 13,986	
<p>Network Sponsored Trainings: (Includes: Impact Evaluation Trainings) Up to 7 attendees [includes 2 Administrator, 4 Program Assistants, & Registered Dietitian] for a minimum of 2 Network trainings per staff person/year. <u>Registration Fees:</u> an average of \$30/training x 2 trainings x 7 staff = \$420.00 <u>Mileage:</u> locations vary from Sacramento to Los Angeles; an average of 300 miles per training. Carpooling will occur when staff is attending the same trainings. 300 miles x \$.555/mile x 14 trips (2 trainings x 7 staff) = \$2,331 <u>Lodging & Per Diem:</u> [We have estimated that 1 of the 2 trainings would allow for one night lodging & per diem] 1 trainings x 1 night lodging (\$84.00 + tax =\$110) = \$110.00 + (\$40/per diem x 1.5 days of travel) x 1 trainings = \$60.00. Total = \$170.00 x 7 staff = \$1,190.00 Grand Total for Network Sponsored Trainings = \$3,941</p>											\$ 3,941	\$ 3,941	
<p>SHAPE meetings: 2 Network attendees [includes 1 Administrator, 1 Program Assistant One Network sponsored meeting per year. Held in Fresno (approximately 130 miles) 2 vehicles 1 meeting x (130 miles x \$.555) x 2 vehicles = \$144.30 Registration Fees: -\$20 per 2 attendees= \$40.00 Grand Total: \$184.30-(an average of \$92.15 attendee)</p>											415 173 184	415 173 184	
<p>Central Valley Health and Nutrition Collaborative (CVHNC) Meetings: Up to 7 attendees per meeting, 4 meetings per year [Includes 2 Administrators, 4 Program Assistants & Registered Dietitian--includes all staff attending for participation action teams and with regional partners]. Held at various locations throughout Central Valley, an average of 200 miles per meeting. Up to 2 vehicles, carpooling will take place. Registration -\$15/meeting x 4 meetings x 7 staff = \$420.00 200 miles x \$.555 x 4 meetings x 2 vehicles = \$888.00 Grand Total = \$1,308.00</p>											\$ 1,308	\$ 1,308	

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Merced County Office of Education
 Contract #: 10-10071

										Federal Share Total Dollars	Total Dollars
<p>CVHN Collaborative Trainings: (100% allowable trainings) Up to 7 attendees per training [includes 2 Administrators, 4 Program Assistants, & Registered Dietitian]. Trainings held at various locations in Central Valley; an average of 200 miles per training; approximately 2 trainings per year. 2 trainings x 200 miles x \$.555 x 2 vehicles = \$444.00</p>										\$ 444	\$ 444
<p>Power Play Meetings: Up to 4 attendees each meeting [includes the 4 Program Assistants]. Carpooling in one vehicle. Meetings held in Fresno (approximately 130 Miles round trip). 130 miles x \$.555/mile x 1 vehicle = \$72.15 x 4 meetings/year = \$288.60</p>										\$ 289	\$ 289
<p>CAN-Act Board Meetings & Planning Meeting: 2 in person meetings per year. 1 attendee [Administrator is the Central Valley Representative]. Meetings held in Sacramento. When possible held in conjunction with another meeting (i.e, Network Steering Committee). An average of 240 miles. Mileage: 240 miles x \$.555/mile = \$133.20 x 2 meetings = \$266.40 Lodging: 1 night (\$84.00 + tax) = \$110.00 x 2 meetings = 220.00 Parking: \$20.00/one vehicle x 1 night = \$20.00 x 2 meetings = 40.00 Per Diem: \$34.00/day + \$6.00 incidentals = \$40.00 x 1.5 days x 2 Meetings = 120.00 Total = \$310.00/meeting x 2 meetings/year = \$646.40</p> <p>CAN-Act Board Planning Meeting (location to be determined by CAN-Act Director) [Costs estimated] Mileage: ~428 miles x \$.555/mile = \$237.54 Lodging: 2 nights x \$110.00 (\$84.00 + tax) = \$220.00 Parking: \$20.00/day x 1 vehicle x 2 nights = \$40.00 Per Diem: \$34.00/day + \$6.00 incidentals = \$40.00 x 2.5 days = 100.00 Total = \$597.54 Grand Total: \$1,243.94</p>										\$ 1,244	\$ 1,244
<p>Joint Steering Committee Meetings: Up to 2 meetings per year. 2 attendees [2 Administrators]. Meetings held in Sacramento. An average of 240 miles. Mileage: 240 miles x \$.555/mile = \$133.20 (carpooling in one vehicle) Parking: \$20.00 all day parking for one vehicle Lodging: 1 night (\$84.00 + tax) = \$110.00 x 2 attendees = \$220.00 Per Diem: \$34.00/day + 6 incidentals = \$40.00 x 2 attendees = \$80.00 Grand Total = \$453.20/meeting x 2 meetings/year = \$906.40</p>										\$ 906	\$ 906
<p>Annual Network Conference 2012: <u>Registration Fee:</u> 7 attendees [includes 2 Administrators, 4 Program Assistants, & Registered Dietitian] at approximately \$0.00. \$0.00 x 7 staff = \$0.00 <u>Mileage:</u> Conference held in Sacramento, CA. An average of 240 miles. 240 miles x \$.555 x 3 vehicles = \$399.60 <u>Parking:</u> 2 days x \$20/day x 3 vehicles = \$120.00 <u>Lodging:</u> 2 nights x \$110.00 (\$84.00 + taxes) x 7 staff = \$1,540.00 <u>Per Diem:</u> 3.5 travel days x \$40 (\$34.00 meals + \$6.00 incidentals) x 7 staff = \$980.00 Grand Total = \$3,039.60 (an average of \$434/staff person)</p>										\$ 3,040	\$ 3,040

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

Merced County Office of Education
 Contract #: 10-10071

											Federal Share Total Dollars	Total Dollars
<p>School Wellness Conference 2012: <u>Registration Fee:</u>(pending approval of # of staff who can attend) 2 attendees [includes 2 of the following: 2 Administrators, 4 Program Assistants, or Registered Dietitian] at approximately \$175. \$175 x 2 staff = \$350.00 <u>Rental Car:</u> Conference held in Los Angeles, CA. An average of 600 miles. 1 cars x \$-400 = \$400.00 <u>Parking:</u> 3 days x \$25/day x 1 vehicles = \$75.00 <u>Lodging:</u> 2 nights x \$145.00 (\$129.00 + \$16 tax) x 2 staff = \$580.00 <u>Per Diem:</u> 3 travel days x \$40 (\$34.00 meals + \$6.00 incidentals) x 2 staff = \$240.00 Grand Total = \$1645 (an average of \$822.50/staff person)</p>											\$ 1,645	\$ 1,645
SUBTOTAL:											\$ 26,987	\$ 26,987
F. SUBCONTRACTORS:												
Federal Share:												
<p>Preschool Curriculum Consultant (Pam Rover): According to the Scope of Work Harvest of the Month Activities; this position was created to develop an integrated Harvest of the Month supplement for the Merced City Preschool required curriculum. This allows them to continue participating in the nutrition program. Approximately 20 Merced City Preschool teachers will receive the HOTM Preschool Activity Packets per year. (\$63.22/hour not to exceed 20 hours) = \$1,264.00</p>											\$ 1,264	\$ 1,264
<p>Webmaster--Jesse Kilgore: Develops and designs Network for a Healthy CA-MCOE web page and interactive communication pages for participating staff. Provides ongoing technical assistance for one year. [\$55/hr up to 50 hours/year] = \$2,750</p>											\$ 2,750	\$ 2,750
<p>Healthy House (Translation Services): This service is to have the Harvest of the Month newsletters translated into Hmong (so we can reach an additional target audience of parents whose students are receiving instruction in the classroom). Approximately 10 newsletters per year at a rate not to exceed \$150 per newsletter for a maximum amount per year of \$1,500.00. Service for Spanish Translation of HOTM materials (i.e., Kid Friendly Recipe Page) up to 12 documents per year at a rate not to exceed \$75 per insert for a maximum amount per year of \$900. Total for Hmong & Spanish Translation= \$2,400</p>											\$ 2,400	\$ 2,400
SUBTOTAL:											\$ 6,414	\$ 6,414

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Orange County Superintendent of Schools (ACCESS)
Program Area: Local Incentive Awardee: Education-County Office of Education
Contract Number: 11-10245

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 50% Female 50%

Ethnicity:

- African American 4%
- Asian 3%
- Caucasian 8%
- Latino 80%
- Native American 0.5%
- Pacific Islander 0.5%
- Other (specify) Filipino 1%: Other Unspecified: 3%

Languages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> English 70% | <input type="checkbox"/> Khmer (Cambodian) % |
| <input checked="" type="checkbox"/> Spanish 30% | <input type="checkbox"/> Korean % |
| <input type="checkbox"/> Arabic % | <input type="checkbox"/> Lao % |
| <input type="checkbox"/> Armenian % | <input type="checkbox"/> Tagalog % |
| <input type="checkbox"/> Russian % | <input type="checkbox"/> Vietnamese % |
| <input type="checkbox"/> Bosnian % | <input type="checkbox"/> Other (specify) <u>Non-English:</u> |
| <input type="checkbox"/> Cantonese % | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Farsi % | <input type="checkbox"/> Mandarin _____% |
| <input type="checkbox"/> Hmong % | |

Ages:

- Under 5 years old _____%
- 5 to 8 20%
- 9 to 11 20%
- 12 to 17 40%
- 18 to 59 20%
- 60 years old and over _____%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|--|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks _____% | <input type="checkbox"/> Soup Kitchens _____% |
| <input type="checkbox"/> Food Pantries _____% | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input type="checkbox"/> Public Housing _____% | <input type="checkbox"/> WIC Offices _____% |
| <input type="checkbox"/> HeadStart _____% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): NuPAC, CNAP, SNEC, SHAPE
- Internet/Web Sites-website address: _____
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (2768 occurrences at 1.0 hour(s) each)
- Community Education Events: (4.0 occurrences at 2.0 hour(s) each)
- Training/Workshop/Conference: (8.0 occurrences at 1.5 hour(s) each)
- Point of Purchase: (_____ occurrences at _____ hour(s) each)
- Other (specify) _____: (_____ occurrences at _____ hour(s) each)

Key Educational Messages:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input checked="" type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input checked="" type="checkbox"/> Physical Activity | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input checked="" type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input type="checkbox"/> Promote Healthy Weight |
| <input type="checkbox"/> Fats and Oils | <input type="checkbox"/> Sodium and Potassium |
| <input type="checkbox"/> Fiber-Rich Foods | <input type="checkbox"/> Whole Grains |
| <input type="checkbox"/> Food Safety | <input checked="" type="checkbox"/> Other (Specify): <u>SNAP/CalFresh promotion</u> |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | |
| <input type="checkbox"/> Lean Meat and Beans | |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Other Youth Education Sites (includes Parks and Recreation) |
| _____ Adult Rehabilitation Centers | _____ Public/Community Health Centers (includes Public Health Departments) |
| _____ CalFresh Offices | _____ Public Housing |
| _____ Churches | 3 Schools – students (Preschool) |
| _____ Community Centers | 67 Schools – students (K-12) |
| _____ Elderly Service Centers | 4 Schools – students (Afterschool Program) |
| _____ Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | 67 Schools – Parents |
| _____ Extension Offices | _____ Shelters/Temporary Housing |
| _____ Farmers Markets | _____ WIC Programs |
| _____ Food Stores | _____ Worksites |
| _____ Head Start Programs | Other (specify): _____ |
| _____ Individual Homes | Other (specify): _____ |
| _____ Libraries | Other (specify): _____ |

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 20,000

Narrative (max. 200 words)

The Orange County Superintendent of Schools, ACCESS program focuses on promoting healthy lifestyles for alternative education, special education, and day school students by promoting a nutrient dense diet and regular physical activity as part of a healthy lifestyle. Staff present teacher trainings to provide classroom teachers with nutrition education principles and creative ways to integrate nutrition into the curriculum. Teachers then conduct nutrition education classes by incorporating nutrition in all areas of the standardized curriculum. The Harvest of the Month(HOTM) program promotes this goal and students experience tasting various produce monthly. Using student artwork, students produce a HOTM calendar; it's distributed to families and includes recipes/produce facts. Students also work with a professional muralist to design a school mural that promotes healthy lifestyles. Registered Dietitians' enter classrooms to conduct healthy cooking demonstrations and provide students with easily duplicated healthy recipes. Families are reached through nutrition education presentations and cooking demonstrations at school parent functions and after-school activities. Youth-led action research projects provide the opportunity to engage in leadership, critical thinking, and strategizing skills to address and promote a nutrition education and/or physical activity issue. Youth conduct a research project about their community related to improving nutrition and physical activity opportunities.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|--|--|
| <input type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input checked="" type="checkbox"/> Adding new partners |
| <input type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): _____ |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Measures used to determine the extent to which activities and objectives are accomplished. The measures include the number of education interventions completed; the number of hours spent in the classroom conducting taste tests; numbers of materials created and distributed; and the number of hours spent conducting training sessions for teachers. Methods used for tracking interventions included compiling agendas, training outlines, sign-in sheets, class rosters and lesson plans, and participant evaluation surveys given after trainings and events. Impact evaluation of nutrition education interventions (5 sessions in an 8 week time period).

We will measure effectiveness in change of behavior, increase in fruit and vegetable consumption.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities. Contractors who receive Federal Share >\$350,000 must participate in impact evaluation. Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

We work closely with other OC School Network LIAs (SNEC), OC Regional Network program (Collaborative/RNN), and County Nutrition Action Plan (CNAP) to establish working groups to coordinate efforts that support nutrition education in the classroom, for parents and overall community. We will be adding partners to provide nutrition education classroom trainings and HOTM promotions per our Scope of Work activities. In addition to the ACCESS program, our new partners include: Anaheim Union High School District, Brea-Olinda School District, Placentia-Yorba Linda Unified School District, Fullerton Union High School District, Savanna Elementary, and Tustin Unified School District.

Census Tract Data Sheet

Type	Site Name	Address	City	Zip	Census Tract	Ethnicity	185% FPL	Notes
Public School (ACCESS)	Horace Mann Special Classes	600 West La Palma Ave	Anaheim	92801	06059086601	All Races	66.7%	
Public School (ACCESS)	Franklin Outreach-Sth	8311 Westminster Blvd	Westminster	92683	06059099803	All Races	54.2%	
Public School (ACCESS)	Franklin Outreach-San Diego	415 Euclid Ave	San Diego	92114	06073003111	All Races	56.0%	
Public School (ACCESS)	Franklin Outreach-San Fern Valley	8737 Van Nuys Blvd	Panorama City	91402	06037120101	All Races	53.4%	
Public School (ACCESS)	Franklin Outreach-Watts	9110 Sth. Central Ave	Los Angeles	90002	06037240020	All Races	51.2%	
Public School (ACCESS)	Spurgeon	609 N. Spurgeon	Santa Ana	92701	06059075002	All Races	63.8%	
Public School (ACCESS)	CORE	2823 S. Bristol	Santa Ana	92704	060590740052	All Races	65.7%	Census Block data
Public School (ACCESS)	North Main Teen Parenting	1911 N. Main St	Santa Ana	92706	06059075004	All Races	60.1%	
Public School (ACCESS)	Southwest Anaheim	1895 W. Katella Ave	Anaheim	92804	060590877043	All Races	58.9	Census Block Data
Public School (ACCESS)	El Modena Community Center	18672 E. Center Street	Orange	92869	060590219134	All Races	67.1%	Census Block Data
Public School (ACCESS)	Hope Education Center	890 W. Baker #200A	Costa Mesa	92626	060590639031	All Races	50.1%	Census Block Data

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

School Name	District Name	CDS #	Free Meal%	Reduced Meal %	Total FRPM %
Anaheim North (S,P)	OCDE ACCESS	30103063030764 (School Food Service, Nov. 2010)	54.64%	9.53%	64.17%

School Name	District Name	CDS #	Free Meal%	Reduced Meal %	Total FRPM %
Anaheim West(S,P)	OCDE ACCESS	30103063030764 (School Food Service, March. 2010)	100%	0.0%	100%
Century Day School (S,P)	OCDE ACCESS	30103063030764 (School Food Service, August 2010)	100%	0.0%	100%
Fullerton(S,P)	OCDE ACCESS	30103063030764 (School Food Service, Dec. 2010)	100%	0.0%	100%
Harbor Learning Center (S,P)	OCDE ACCESS	30103063030764 (School Food Service, Oct 2010)	90.64%	0.0%	90.64%
La Habra(S,P)	OCDE ACCESS	30103063030764 (School Food Service, Sept 2009)	100%	0.0%	100%
Magnolia Lyceum(S,P)	OCDE ACCESS	30103063030764 (School Food Service, December, 2010)	100%	0.0%	100%
17th and Ross(S,P)	OCDE ACCESS	30103063030764 (School Food Service, Dec. 2010)	100%	0.0%	100%
Academic Center of Tustin(S,P)	OCDE ACCESS	30103063030764 (School Food Service, Dec. 2010)	100%	0.0%	100%
Wilshire Classrooms(S,P)	OCDE ACCESS	30103063030764 (School Food Service, August 2010)	100%	0.0%	100%
Wilshire Teen Parenting(S,P)	OCDE ACCESS	30103063030764 (School Food Service, Dec. 2010)	100%	0.0%	100%
Project Hope School(S,P)	OCDE ACCESS	30103063030764 (School Food Service, Dec 2010)	100%	0.0%	100%
Dana Point School(S,P)	OCDE ACCESS	30103063030764 (School Food Service,	100%	0.0%	100%

School Name	District Name	CDS #	Free Meal%	Reduced Meal %	Total FRPM %
		August 2010)			
Victoria Harbor (Costa Mesa) (S,P)	OCDE ACCESS	30103063030764 (School Food Service, June 2010)	51.00%	8.91%	59.91%
Horace Mann Special Classes(S,P)	OCDE ACCESS	30103066069553 (06059086601) Census Tract	----	----	----
Franklin Outreach-Sth (S,P)	OCDE ACCESS	(06059099803) Census Tract	----	----	----
Franklin Outreach-San Diego(S,P)	OCDE ACCESS	(06073003111) Census Tract	----	----	----
Franklin Outreach-San Fern Valley(S,P)	OCDE ACCESS	(06037120101) Census Tract	----	----	----
Franklin Outreach-Watts (S,P)	OCDE ACCESS	(06037240020) Census Tract	----	----	----
Spurgeon(S,P)	OCDE ACCESS	(06059075002) Census Tract	----	----	----
CORE(S,P)	OCDE ACCESS	30103063030764 (060590740052) Census Block	----	----	----
North Main Teen Parenting(S,P)	OCDE ACCESS	30103063030764 (06059075004) Census Tract	----	----	----
Southwest Anaheim(S,P)	OCDE ACCESS	30103063030764 (060590877043) Census Block	----	----	----
El Modena Community Center(S,P)	OCDE ACCESS	(060590219134) Census Block	----	----	----
Hope Education Center(S,P)	OCDE ACCESS	(060590639031) Census Block	----	----	----
Ball Junior High (S,P)	Anaheim Union High	30664316061683	65.80%	16.21%	82.01%
Brookhurst Junior High (S,P)	Anaheim Union High	30664316058812	63.71%	17.65%	81.36%
Community Day/Alternative Education/Special Ed (S,P)	Anaheim Union High	30664310405841	49.43%	9.20%	58.63%
Dale Junior High (S,P)	Anaheim Union High	30664316058820	69.41%	12.94%	82.35%

School Name	District Name	CDS #	Free Meal%	Reduced Meal %	Total FRPM %
Hope Special Education Center (S,P)	Anaheim Union High	30664316066815	42.92%	12.08%	55.00%
Loara High (S,P)	Anaheim Union High	30664313033784	54.19%	15.96%	70.15%
Magnolia High (S,P)	Anaheim Union High	30664313034204	61.34%	12.75%	74.09%
Orangeview Junior High (S,P)	Anaheim Union High	30664316058861	63.13%	13.86%	76.99%
Savanna High (S,P)	Anaheim Union High	30664313036712	53.49%	16.33%	69.82%
South Junior High (S,P)	Anaheim Union High	30664316058887	69.97%	17.71%	87.68%
Sycamore Junior High (S,P)	Anaheim Union High	30664316058895	76.10%	16.37%	92.47%
Western High (S,P)	Anaheim Union High	30664313038239	48.34%	13.12%	61.46%
Katella High (S, A,P)	Anaheim Union High	30664313033057	56.41%	16.56%	72.97%
Holder Elementary (S,P)	Savanna Elementary	30666966030472	51.09%	17.30%	68.39%
Twila Reid Elementary (S,PS,P)	Savanna Elementary	30666966030506	53.77%	16.07%	69.84%
Hansen Elementary (S,P)	Savanna Elementary	30666966030464	59.28%	15.54%	74.82%
Morse Avenue Elementary (S,P)	Placentia Yorba-Linda Elementary	30666476030050	39.42%	12.66%	52.08%
Valencia High (S,P)	Placentia Yorba -Linda Elementary	30666473038023	42.37%	11.84%	54.21%
John O. Tynes Elementary (S,A,P)	Placentia Yorba -Linda Elementary	30666476097018	51.78%	14.00%	65.78%
Rio Vista Elementary (S,P)	Placentia Yorba -Linda Elementary	30666476030076	63.57%	13.34%	76.91%
Valadez Middle School Academy (S,P)	Placentia Yorba -Linda Elementary	30666470116525	71.81%	15.29%	87.10%
Ruby Drive Elementary (S,A,P)	Placentia Yorba -Linda Elementary	30666476030084	64.48%	19.87%	84.35%
Topaz Elementary (S,P)	Placentia Yorba -Linda Elementary	30666476085633	71.92%	12.53%	84.45%

School Name	District Name	CDS #	Free Meal%	Reduced Meal %	Total FRPM %
Melrose Elementary (S,PS,P)	Placentia Yorba -Linda Elementary	30666470102897	76.83%	9.67%	86.50%
Brea Canyon High (Continuation) (S,P)	Brea-Olinda Unified	30664493030624	56.06%	22.73%	78.79%
Laurel Elementary (S,P)	Brea-Olinda Unified	30664496027452	40.14%	14.15%	54.29%
Buena Park HS (S,P)	Fullerton Union HS	30665143030855	52.18%	13.03%	65.21%
W. R. Nelson Elem (S,P)	Tustin	30736436030704	39.41%	15.80%	55.21%
Tustin HS (S,P)	Tustin	30736433037553	45.48%	13.31%	58.79%
Hillview HS (S,P)	Tustin	30736433032919	57.14%	11.11%	68.25%
Marjorie Veeh Elem (S,P)	Tustin	30736436030670	59.18%	17.01%	76.19%
Columbus Tustin MS (S,P)	Tustin	30736436030589	54.03%	16.55%	70.58%
Jeane Thorman Elem (S,A,P)	Tustin	30736436085369	100.00%	0.00%	100.00%
Benjamin F. Beswick Elem (S,P)	Tustin	30736436030555	64.26%	12.66%	76.92%
Helen Estock Elem (S,P)	Tustin	30736436030613	62.83%	17.27%	80.10%
A.G. Currie Middle (S,P)	Tustin	30736436085377	73.64%	14.16%	87.80%
Robert Heideman Elem (S,PS,P)	Tustin	30736436066898	100.00%	0.00%	100.00%
C.C. Lambert Elem (S,P)	Tustin	30736436030563	100.00%	0.00%	100.00%
C.E. Utt Middle (S,P)	Tustin	30736436030571	36.55%	15.83%	52.38%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Harvest of the Month	Newsletters	Contractors can share examples of presentations and nutrition education materials they have created or revised.	English & Spanish
USDA materials	Team Nutrition Materials	Various ages for student nutrition education materials on healthy eating and physical activity choices.	English & Spanish
USDA materials	MyPyramid Materials	Provides educational and promotional materials and techniques to help nutrition educators in their work with SNAP (Supplemental Nutrition Assistance Program) participants and eligibles.	English & Spanish
USDA	The Power of Choice	Provides educational and promotional materials and techniques to help nutrition educators in their work with SNAP (Supplemental Nutrition Assistance Program) participants and eligibles.	English
USDA	Nutrition Essentials	USDA developed materials	English
USDA	Empowering Youth	USDA developed materials	English
Contractor developed (previously approved)	ACCESS HOTM Calendar	Targets all ages; promoting the approved Harvest of the Month items and recipes in a calendar.	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>
Harvest of the Month Curriculum material handouts for middle/high school alternative education students and special education students. Includes 2012 HOTM Calendar	Handouts are developed based on student abilities and grade level. The handouts are used by participating teachers to reinforce information discussed during the Harvest of the Month Lesson and provide students credit for completed work.	The handouts are a resource for teachers to link the Harvest of the Month lesson to language arts, math, science, history, research, etc. Specifically for alternative education/special education students that are either behind in all areas of the curricula from traditional school students and/or developmentally delayed and must have adapted materials.

BUDGET COVER SHEET
FFY 2012

Organization: Orange County Superintendent of Schools (Access)				
Contract Number: 11-10245				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 260,131.00	\$ 259,306.00	\$ (825.00)	-0.32%
Fringe Benefits	\$ 68,744.00	\$ 32,932.00	\$ (35,812.00)	-52.09%
Operating	\$ 20,412.00	\$ 18,173.00	\$ (2,239.00)	-10.97%
Equipment & Other Capital	\$ -		\$ -	0.00%
Travel	\$ 6,960.00	\$ 7,293.00	\$ 333.00	4.78%
Subcontractors	\$ -	\$ -	\$ -	0.00%
Other Costs	\$ 32,827.00	\$ 70,978.00	\$ 38,151.00	116.22%
Indirect Costs	\$ 36,028.00	\$ 36,420.00	\$ 392.00	1.09%
Total Federal Share	\$ 425,102.00	\$ 425,102.00	\$ -	0.00%
Rationale for 5% increase/Decrease from FY2011 to FY2012:				
<i>Fringe Benefits: Decrease of 52.09% due to Program Coordinator position no longer having full time benefits.</i>				
<i>Operating Costs: Decrease of 10.97% due to office space lease reduction.</i>				
<i>Other Costs: Increase 116.22% due to total SNAP eligible population increased in FFY2012 with additional school s</i>				
Note: If the Total Federal Share Percentage difference is greater than 5%, please provide an explanation.				
<i>If the total percentage difference is greater than 5% consult your Contract Manager.</i>				
<i>FFY 2012 Network Growth Policy restricts contract growth.</i>				

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

A PERSONNEL SALARIES:							
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS							
1	Name: Katryn (Kat) Soltanmorad Title: Project Coordinator (Program Specialist)	\$ 78,000	1.0000	50.00%	50.00%	\$ 78,000	\$ 78,000
2	Name: Vacant (To be hired) Title: Project Assistant (Short Term Employee)	\$ 46,800	1.0000	50.00%	50.00%	\$ 46,800	\$ 46,800
3	Name: Martin, Rick * Title: Adminstrative Coordinator (Director of Curriculum and Instruction)	\$ 147,951	0.03951	3.951%		\$ 5,846	\$ 5,846
4	Name: Denise Cecconi Title: Admin Assistant (Health Technician, STE)	\$ 16,000	1.0000	70.00%	30.00%	\$ 16,000	\$ 16,000
5	Name: Sarah Connell Title: Admin Assistant (Health Technician, STE)	\$ 19,200	1.0000	70.00%	30.00%	\$ 19,200	\$ 19,200
6	Name: Vikki Kellison-Wekerle Title: Admin Assistant (Health Technician, STE)	\$ 19,200	1.0000	70.00%	30.00%	\$ 19,200	\$ 19,200
7	Name: Vacant (To be hired.) Title: Dietitian (Short term employee)	\$ 26,880	1.0000		100.00%	\$ 26,880	\$ 26,880
8	Name: Vacant (To be hired.) Title: Nutritionist (Short term employee)	\$ 26,880	1.0000		100.00%	\$ 26,880	\$ 26,880
9	Name: Vacant (To be hired) Title: Food Service Worker (Chef in the Classroom)	\$ 78,000	0.0577		5.77%	\$ 4,500	\$ 4,500
10	Name: Vacant (To be hired.) Title: Youth Engagement Leader (extra duty)	\$ 500				\$ 500	\$ 500
11	Name: Vacant (To be hired.) Title: Youth Engagement Leader (extra duty)	\$ 500				\$ 500	\$ 500
12	Name: Vacant (30 To be hired.) Title: Nutrition Education Leaders (\$50.00/hr x 10 hrs x 30 staff) (extra duty)	\$ 15,000				\$ 15,000	\$ 15,000
SUBTOTAL		\$ 474,911	7.0972	313.95%	395.77%	\$ 259,306	\$ 259,306
Project Coordinator Position #1		Coordinate program staff and nutrition education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and education materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.					

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

	Project Assistant Position #2	Assists the Project Coordinator with nutrition education program planning and development. Under the direction of Project Coordinator, works directly with individuals and small groups providing curriculum-based, prevention-oriented general nutrition education and physical activity targeted to SNAP eligibles.										
	Administrator (e.g., Director of Programs) Position #3	Administers the nutrition education contract and budget, supervising nutrition education staff, attends nutrition education and scope of work related meetings, program planning and participating in the Regional collaborative. Coordinates contract reporting requirements.										
	Admin Asst Positions #4-6	Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract.										
	Dietitian Position #7	Oversees and supervises the nutrition education program including project administration, project coordination, the development of the nutrition education component and materials and other nutrition and physical activity promotion programs.										
	Nutritionist/Nutrition Educator/Nutrition Aide Position #8	Provides nutrition education to the SNAP eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation of quarterly reports, maintaining program reports and tracking system.										
	Food Service Worker (e.g., Director, Manager, Asst, Server, Cook) Position #9	Assists with planning and preparing healthy food taste tests in the school setting in conjunction with classroom based nutrition education intervention. Works with teachers to increase student, teacher and parent knowledge of the importance of consuming more servings of fruits and vegetables and being active daily. Compiles documentation on taste testing activities and all reporting required for nutrition contract. In some cases, supervises staff that carry out the activities.										
	Youth Engagement Leader #10-11	Youth leaders will meet and guide Teen Nutrition Leaders with their youth led action research projects throughout the year. Teen Nutrition leaders will serve as advocates throughout their school campus and community.										
	Nutrition Education Leader #12	Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion; local, regional, and statewide collaboration; and close coordination with Project Coordinator and Registered Dietician (RD) to train staff. Attends OCDE Network ACCESS teacher trainings as indicated per Network Scope of Work required activities.										
B.	FRINGE BENEFITS:											
	Federal Share:				Federal Share salaries						Federal Share Total Dollars	Total Dollars
	#1	Program Coord.	16.01%	H&W	\$ 78,000	Statutory	\$ 12,488				\$ 12,488	\$ 12,488
	#2	TBD Project Assit	16.01%	H&W	\$ 46,800	Statutory	\$ 7,493				\$ 7,493	\$ 7,493
	#3	Admin. Coord.	25.22%	H&W	\$ 5,846	Statutory	\$ 1,474				\$ 1,474	\$ 1,474
	#4-6	3 Admin. Assistants	8.36%	H&W	\$ 54,400	Statutory	\$ 4,548				\$ 4,548	\$ 4,548

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

											Federal Share Total Dollars	Total Dollars	
CONTINUING FROM FRINGE BENEFITS:						Federal Share salaries							
	#7-9	Dietitian, Nutritionist, Food Service worker	8.36%	H&W	\$ 58,260	Statutory	\$ 4,871				\$ 4,871	\$ 4,871	
	#10-11	2 Youth Engagement Leaders (YEL)	12.90%	H&W	\$ 1,000	Statutory	\$ 129				\$ 129	\$ 129	
	#12	Nutrition Education Leaders (\$50.00/hr x 10	12.86%	H&W	\$ 15,000	Statutory	\$ 1,929				\$ 1,929	\$ 1,929	
Statutory benefits for classified:					PERS: 11.4%, Medicare: 1.45%, Unemployment: 1.61%, Workers Compensation Ins: 1.55% = 16.01%								
Statutory benefits for certificated:					STRS: 8.25%, Medicare: 1.45%, Unemployment: 1.61%, Workers Compensation Ins: 1.55% = 12.86%								
Statutory benefits for short term employees:					PARS: 3.75%, Medicare: 1.45%, Unemployment: 1.61%, Workers Compensation Ins: 1.55% = 8.36%								
											SUBTOTAL:	\$ 32,932	\$ 32,932
C.	OPERATING EXPENSES:												
	Federal Share:												
	1)	Routine office supplies utilized for implementation of Network Scope of Work activities such as: paper for printers and copy machine used only for Network activities, tape, glue, office scissors, file folders, file holders, folders for teacher and parent nutrition education trainings and presentations, pens/pencils, markers, highlighters, office writing paper etc. (6) Network staff (6.0 FTE): Project Coordinator, Project Assistant, Admin Assist (3), & Dietitian. Approx. \$70/month x 6 FTE staff x 12 months = \$5,040										\$ 5,040	\$ 5,040
	2)	Routine in-house printing costs approximated by Scope of Work activity needs and target population size at 82 various sites. Each item below provides detail regarding necessary printing cost.											
	a.	Nutrition Education Monthly Newsletter (Harvest of the Month educator newsletter and other Network approved nutrition lessons) to be distributed to approx. 850 teachers per month at 82 various participating school sites. Nutrition Educator newsletters (approx. 350 pages/month x 12 mos= 4,200 pages/color) x \$.30/page= \$1,260										\$ 1,260	\$ 1,260

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

											Federal Share	Total Dollars		
											Total Dollars	Total Dollars		
CONTINUING FROM OPERATING EXPENSES:														
		b. Family and nutrition education print materials (such as HOTM newsletter, parent nutrition education 5-class series per Scope of Work activity, recipe tasting trio booklets, etc) distributed in English/Spanish to approximately 12,000 SNAP Ed families at 82 sites.												
		<i>(approx. 1,916 color pages/month x \$.30/color page x 12 mos. = \$6,898)</i>									\$ 6,898	\$ 6,898		
		c. Printing for Scope of Work mandatory activities involving students, teachers, parents and staff. Examples of activities to print for include assessment surveys pre/post nutrition education lesson delivery, impact evaluation pre/post data surveys, Adult Data Cards as required by the Network per direct nutrition education activity recorded for EARS and ATF, Orange County Department Education Network memos and presentations for teachers, school food service, and administrators for staff development at 82 various sites, and youth engagement activities, and other activities as needed per Scope of Work objectives. Approx. 2,625 pages/month x \$0.04 cents/black/white page x 12 months = \$1,260									\$ 1,260	\$ 1,260		
	3	Rented storage space for Nutrition Education Materials for SNAP families. Materials to be stored for 82 sites include cooking carts for sites, Network printed recipe books, teacher training presentations, printed HOTM materials from the Network, nutrition education textbooks, nutrition education posters and signage used at various events such as back to school night, open house, and cooking demonstration utensils/teaching aides. Approximately \$160/month x 12 months = \$1,920									\$ 1,920	\$ 1,920		
	4	Postage for contractor reporting documentation overnight mail expenses. \$17.58/mo. X 12									\$ 211	\$ 211		
	5	Network office square footage = 1,320 sq. ft. x \$1.20/s.f.) = \$1,584 to budget for FY 11/12									\$ 1,584	\$ 1,584		
		<i>Network office square footage for 7.0972 FTE= 15.50 sq. ft/ per FTE/ monthly x \$1.20/s.f. x 12 months x 7.0972 FTE = \$1,584</i>												
											SUBTOTAL:	\$ 18,173	\$ 18,173	
D.	EQUIPMENT EXPENSES:													
	Federal Share:													
												SUBTOTAL:	\$ -	\$ -
E.	TRAVEL AND PER DIEM:													
	Federal Share:													
	Annual Network Conference: Kat Soltanmorad Project Coordinator (2 days)											\$ 521	\$ 521	
		Airfare:	\$	250										
		Lodging: \$84.00/night x (12% +1.32) x 2 =	\$	191										
		Meal: \$34 + \$6 incidentals x 2 = \$80	\$	80										
			\$	521										
	Network - Trainings: Kat Soltanmorad-PC (1 day)											\$ 78	\$ 78	
		Registration:	\$	50										
		Mileage: 50 miles x \$.555/mile = \$28	\$	28										
			\$	78										

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

											Federal Share Total Dollars	Total Dollars		
CONTINUING FROM TRAVEL AND PER DIEM:														
SHAPE Meeting: Kat Soltanmorad-PC (1 day)											\$ 52	\$ 52		
Registration: \$25											\$ 25			
Mileage: 48 miles x \$.555/mile = \$27											\$ 27			
											\$ 52			
Mileage for necessary Scope of Work program implementation such as travel for mandortary meetings, Harvest of the Month deliveries of supplies and produce for each participating school site (approx 82 sites) and school district meetings such health fairs, back to school night, open house, teacher trainings, parent nutrition education events.														
Mileage: Approx 5 days/mo. x 12 mo. = 60 days/per person; Approx 66.5 miles/per day x 60 days = 3,990 miles per person @\$.555 mile = \$2,214 [\$2,214 x 3 staff FTE (1.0) = \$6,642]											\$ 6,642	\$ 6,642		
Tentative staff: Admin Assist (3) {FTE each=1.0}														
											SUBTOTAL:	\$ 7,293	\$ 7,293	
F.	SUBCONTRACTORS:													
	Federal Share:											SUBTOTAL:	\$ -	\$ -
G.	OTHER COSTS:													
	Federal Share:													
Other Costs associated with Scope of Work activities to be implemented include materials such as Network approved nutrition education resources, props, posters, and pamphlets per participating school site as appropriate. See below for approximate itemization:														
1. Nutrition education posters such as Harvest of the Month, other Network pre approved material, Approx. \$13.13/color poster x 7 color posters x 82 school sites = \$7,537											\$ 7,537	\$ 7,537		
2. Cooking demonstration supplies required to implement Scope of Work Harvest of the Month activities, parent nutrition education presentations where taste tests and/or approved recipes are made as part of the nutrition education participant learning objectives, cooking demonstrations at teacher trainings etc: Supplies may include cooking utensils such as spatulas, food turners, pans, pots, electric skillet, blender, cutting mat, mixing bowls, serving plate, paper, plates, forks, spoons, napkins, paper towels for clean up, hand sanitizer, dish soap and other Network approved cooking supplies. Each item approximately cost \$4 per item.														
Cooking demonstration supplies (Approx \$4 per cooking item x 17 cooking items per site x 82 sites = \$5,576)											\$ 5,576	\$ 5,576		

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Orange County Superintendent of Schools (Coalition)
Program Area: Local Incentive Awardee: County Office of Education
Contract Number: 11-10205

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 47% Female 53%

Ethnicity:

- African American 2%
- Asian 10%
- Caucasian 13%
- Latino 60%
- Native American 0%
- Pacific Islander 1%
- Other (specify) Multiple/declined to state: 14%

Languages:

- | | |
|--|--|
| <input checked="" type="checkbox"/> English <u>95%</u> | <input type="checkbox"/> Khmer (Cambodian) _____% |
| <input checked="" type="checkbox"/> Spanish <u>3%</u> | <input type="checkbox"/> Korean _____% |
| <input type="checkbox"/> Arabic _____% | <input type="checkbox"/> Lao _____% |
| <input type="checkbox"/> Armenian _____% | <input type="checkbox"/> Tagalog _____% |
| <input type="checkbox"/> Russian _____% | <input checked="" type="checkbox"/> Vietnamese <u>2%</u> |
| <input type="checkbox"/> Bosnian _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Cantonese _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Farsi _____% | <input type="checkbox"/> Mandarin _____% |
| <input type="checkbox"/> Hmong _____% | |

Ages:

- Under 5 years old 9%
- 5 to 8 82%
- 9 to 11 5%
- 12 to 17 _____%
- 18 to 59 4%
- 60 years old and over _____%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|--|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks _____% | <input type="checkbox"/> Soup Kitchens _____% |
| <input type="checkbox"/> Food Pantries _____% | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input type="checkbox"/> Public Housing _____% | <input type="checkbox"/> WIC Offices _____% |
| <input type="checkbox"/> HeadStart _____% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): _____
- Internet/Web Sites-website address: <https://HealthyCalifornia.ocde.us>
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (2619 occurrences at 0.75 hour(s) each)
- Community Education Events: (104 occurrences at 1.5 hour(s) each)
- Training/Workshop/Conference: (30 occurrences at 1 hour(s) each)
- Point of Purchase: (_____ occurrences at _____ hour(s) each)
- Other (specify) _____: (_____ occurrences at _____ hour(s) each)

Key Educational Messages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input checked="" type="checkbox"/> Lean Meat and Beans |
| <input checked="" type="checkbox"/> Physical Activity | <input checked="" type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input checked="" type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input checked="" type="checkbox"/> Fats and Oils | <input checked="" type="checkbox"/> Promote Healthy Weight |
| <input checked="" type="checkbox"/> Fiber-Rich Foods | <input checked="" type="checkbox"/> Sodium and Potassium |
| <input checked="" type="checkbox"/> Food Safety | <input checked="" type="checkbox"/> Whole Grains |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | <input type="checkbox"/> Other (Specify): _____ |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Other Youth Education Sites (includes Parks and Recreation) |
| _____ Adult Rehabilitation Centers | _____ Public/Community Health Centers (includes Public Health Departments) |
| _____ CalFresh Offices | _____ Public Housing |
| _____ Churches | 60 _____ Schools – students (Preschool) |
| _____ Community Centers | 59 _____ Schools – students (K-12) |
| _____ Elderly Service Centers | 12 _____ Schools – students (Afterschool Program) |
| _____ Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | 97 _____ Schools – Parents |
| _____ Extension Offices | _____ Shelters/Temporary Housing |
| _____ Farmers Markets | _____ WIC Programs |
| _____ Food Stores | _____ Worksites |
| _____ Head Start Programs | Other (specify): _____ |
| _____ Individual Homes | Other (specify): _____ |
| _____ Libraries | Other (specify): _____ |

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 44657

Narrative (max. 200 words)

Monitored and coordinated by the Orange County Superintendent of Schools, the Orange County coalition consists of 12 public school districts working together to promote nutrition education, physical activity, and federally funded nutrition assistance programs. Activities include promoting the consumption of fruits and vegetables through Harvest of the Month program education, newsletters and taste tests, nutrition education and healthy cooking activities in the classroom, parent nutrition education classes/workshops, and school and community promotional events, including the Rethink Your Drink Campaign. Physical activity promotion is provided through the integration of physical activity messages in nutrition education activities and newsletters, and in school-wide nutrition and physical activity promotion events. Teacher training is provided to encourage and advocate for the integration of nutrition education and physical activity promotion in the classroom, including taste tests and healthy cooking demonstrations. Nutrition education promotion in the cafeteria includes participation in Harvest of the Month taste testing and promotional activities including nutrition education and physical activity promotional messages on menus and in the cafeteria. A brief outreach message about CalFresh/SNAP is included with the nutrition education conducted at parent classes and school events such as Open House, Back to School Night, and Kinder Roundup.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|--|--|
| <input type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input checked="" type="checkbox"/> Adding new partners |
| <input type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): _____ |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

- Record of participation in activities: to document attendance
- Sign In Sheets: to document attendance
- Meeting and Training Agendas: to document program activity
- Distribution Lists: for monitoring/tracking purposes (ex. HOTM produce, newsletter, materials, resource, etc.)
- Needs Assessments for the target population to assess the needs of our target population and plan workshops accordingly

Surveys for the target population: to assess and evaluate program goals, efficiency and productivity
Summaries of Evaluations/Surveys/Needs Assessments: to ensure program improvement and proper/appropriate implementation
Sample of Lesson Plans: to ensure that all activities are allowable and follow USDA guidelines
Summaries of Site Visits and Observations: to ensure that all activities are allowable and follow USDA guidelines and to provide proper/appropriate technical assistance
Flyers/Photos: to document activities conducted
Narrative Report: to document observed changes in norms around healthy eating
Logs: to document activities
Formal Impact Outcome Evaluation Plan and Report per Objective 8 activities

3. EVALUATION PLANS

*All contractors participate in process evaluation per their Scope of Work activities.
Contractors who receive Federal Share >\$350,000 must participate in impact evaluation.
Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.*

4. COORDINATION EFFORTS (MAX. 100 WORDS)

Census Tract Data Sheet

N/A

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduce d Meal %</i>	<i>Free and Reduced Meal %</i>
Orange Grove Elementary (S, P)	Anaheim City	3066423-0113712	85.03%	9.62%	94.65%
Lincoln (Abraham) Elementary (S, P)	Anaheim City	3066423-6027221	77.52%	13.79%	91.31%
Price (Adelaide) Elementary (S, P)	Anaheim City	3066423-6027239	58.64%	14.60%	73.24%
Stoddard (Alexander J.) Elementary (S, P)	Anaheim City	3066423-6027247	60.35%	15.60%	75.95%
Juarez (Benito) Elementary (S,PS, P)	Anaheim City	3066423-6027254	48.32%	19.51%	67.83%
Franklin (Benjamin) Elementary (S, P)	Anaheim City	3066423-6027262	71.11%	14.32%	85.43%
Ross (Betsy) Elementary (S, P)	Anaheim City	3066423-6027270	76.02%	12.87%	88.89%
Barton (Clara) Elementary (S, P)	Anaheim City	3066423-6027288	55.37%	16.19%	71.56%
Ponderosa (Key Francis Scott) Elementary (S,PS, P)	Anaheim City	3066423-6027296 (School Food Service, Oct 2010)	71.89%	18.79%	90.68%
Mann (Horace) Elementary (S,PS, P)	Anaheim City	3066423-6027312	77.15%	16.03%	93.18%
Guinn (James M.) Elementary (S,PS, P)	Anaheim City	3066423-6027320	66.58%	14.29%	80.87%
Madison (James) Elementary (S,PS, P)	Anaheim City	3066423-6027338	64.76%	15.71%	80.47%
Marshall (John) Elementary (S,PS, P)	Anaheim City	3066423-6027346	71.00%	15.72%	86.72%
Loara Elementary (S,PS, P)	Anaheim City	3066423-6027353	54.86%	21.64%	76.50%
Gauer (Melbourne A.) Elementary (S,PS, P)	Anaheim City	3066423-6027361	72.88%	14.75%	87.63%
Palm Lane Elementary (S, P)	Anaheim City	3066423-6027379	79.51%	11.41%	90.92%
Henry (Patrick) Elementary (S, P)	Anaheim City	3066423-6027387	79.26%	14.47%	93.73%
Revere (Paul) Elementary (S,PS, P)	Anaheim City	3066423-6027395	87.54%	10.54%	98.08%
Sunkist Elementary (S, P)	Anaheim City	3066423-6027403	81.94%	12.46%	94.40%
Roosevelt (Theodore) Elementary (S, P)	Anaheim City	3066423-6027411	57.86%	17.61%	75.47%
Edison (Thomas) Elementary (S,PS, P)	Anaheim City	3066423-6027429	83.10%	12.10%	95.20%
Jefferson (Thomas) Elementary (S, P)	Anaheim City	3066423-6027437	79.89%	10.63%	90.52%
Olive Street Elementary (S,PS, P)	Anaheim City	3066423-6113393	81.10%	11.72%	92.82%
Westmont Elementary (S, P)	Anaheim City	3066423-6116123	69.30%	16.08%	85.38%
Arthur F. Corey Elementary (S, P)	Buena Park Elementary	3066456-6027486	39.38%	11.99%	51.37%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Carl E. Gilbert Elementary (S,PS, P)	Buena Park Elementary	3066456-6027494	82.19%	12.13%	94.32%
Gordon H. Beatty Elementary (S,PS, P)	Buena Park Elementary	3066456-6027536	56.27%	11.93%	68.20%
Buena Park Junior High (S, P)	Buena Park Elementary	3066456-6027551	68.87%	12.96%	81.83%
James A. Whitaker Elementary (S,PS, P)	Buena Park Elementary	3066456-6027569	73.50%	12.87%	86.37%
Mabel L. Pendleton Elementary (S,PS, P)	Buena Park Elementary	3066456-6027577	68.33%	13.10%	81.43%
Viejo Elementary (S, PS, P)	Capistrano Unified	3066464-6068589	47.62%	13.87%	61.49%
Las Palmas Elementary (S, PS, P)	Capistrano Unified	3066464-6027601	48.03%	7.74%	55.77%
Richard Henry Dana Elementary (S, PS, P)	Capistrano Unified	3066464-6027635	71.57%	14.95%	86.52%
San Juan Elementary (S, PS, P)	Capistrano Unified	3066464-6027643	65.71%	4.68%	70.39%
Marco Forster Middle (S, P)	Capistrano Unified	3066464-6058929	49.96%	8.14%	58.10%
Kinoshita Elementary (S, PS, P)	Capistrano Unified	3066464-6117733	91.04%	6.76%	97.80%
Carl Hankey Elementary (PS, P)	Capistrano Unified	Preschool (School Food Service, Oct 2010)	70.00%	25.00%	95.00%
Clarence Lobo Elementary (PS, P)	Capistrano Unified	Preschool (School Food Service, Oct 2010)	62.00%	37.00%	99.00%
Concordia Elementary (PS, P)	Capistrano Unified	Preschool (School Food Service, Oct 2010)	54.00%	36.00%	90.00%
Crown Valley Elementary (PS, P)	Capistrano Unified	Preschool (School Food Service, Oct 2010)	83.00%	16.00%	99.00%
Don Juan Avila Elementary (PS, P)	Capistrano Unified	Preschool (School Food Service, Oct 2010)	50.00%	31.00%	81.00%
Hidden Hills Elementary (PS, P)	Capistrano Unified	Preschool (School Food Service, Oct 2010)	85.00%	10.00%	95.00%
Palisades Elementary (PS, P)	Capistrano Unified	Preschool (School Food Service, Oct 2010)	86.00%	13.00%	99.00%
Wood Canyon Elementary (PS, P)	Capistrano Unified	Preschool (School Food Service, Oct 2010)	86.00%	13.00%	99.00%
Centralia Elementary (PS, A, P)	Centralia Elementary	3066472-6027676	67.21%	10.99%	78.20%
Danbrook Elementary (PS, A, P)	Centralia Elementary	3066472-6027684	76.34%	9.43%	85.77%
Raymond Temple Elementary (A, P)	Centralia Elementary	3066472-6027734	34.62%	15.98%	50.60%
San Marino Elementary (PS, A, P)	Centralia Elementary	3066472-6027742	46.17%	9.33%	55.50%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Clara J. King Elementary (S, A, P)	Cypress Elementary	3066480-6027791	41.41%	20.29%	61.70%
Commonwealth Elementary (S, P)	Fullerton Elementary	3066506-6028021	55.24%	14.29%	69.53%
Nicolas Junior High (S, P)	Fullerton Elementary	3066506-6028104	61.68%	13.79%	75.47%
Orangethorpe Elementary (S, P)	Fullerton Elementary	3066506-6028112	54.47%	10.94%	65.41%
Pacific Drive Elementary (S, P)	Fullerton Elementary	3066506-6028120	56.09%	12.61%	68.70%
Raymond Elementary (S, P)	Fullerton Elementary	3066506-6028138	47.02%	14.47%	61.49%
Richman Elementary (S, P)	Fullerton Elementary	3066506-6028146	75.94%	11.40%	87.34%
Valencia Park Elementary (S, P)	Fullerton Elementary	3066506-6028179	70.40%	12.07%	82.47%
Woodcrest Elementary (S, P)	Fullerton Elementary	3066506-6028195	62.20%	11.81%	74.01%
Maple Elementary (S, P)	Fullerton Elementary	3066506-6113617	65.81%	16.51%	82.32%
Arbolita Elementary (S, A, P)	La Habra City Elementary	3066563-6028930	74.31%	12.59%	86.90%
El Cerrito Elementary (S, A, P)	La Habra City Elementary	3066563-6028948	68.65%	14.73%	83.38%
Imperial Middle (S, P)	La Habra City Elementary	3066563-6028955	59.94%	10.52%	70.46%
Ladera Palma Elementary (S, A, P)	La Habra City Elementary	3066563-6028963	56.34%	8.77%	65.11%
Las Lomas Elementary (S, PS, A, P)	La Habra City Elementary	3066563-6028971	65.22%	9.52%	74.74%
Las Positas Elementary (S, A, P)	La Habra City Elementary	3066563-6028989	59.89%	12.54%	72.43%
Sierra Vista Elementary (S, A, P)	La Habra City Elementary	3066563-6028997	52.76%	9.97%	62.73%
Walnut Elementary (S, A, P)	La Habra City Elementary	3066563-6029029	73.46%	10.02%	83.48%
Washington Middle (S, P)	La Habra City Elementary	3066563-6029037	57.94%	10.09%	68.03%
Albert Schweitzer Elementary (PS, P)	Magnolia Elementary	3066589-6029110	68.61%	13.87%	82.48%
Baden-Powell Elementary (PS, P)	Magnolia Elementary	3066589-6029128	65.60%	16.44%	82.04%
Esther L. Walter Elementary (PS, P)	Magnolia Elementary	3066589-6029136	79.23%	12.22%	91.45%
Jonas E. Salk Elementary (PS, P)	Magnolia Elementary	3066589-6029144	64.58%	17.89%	82.48%
Juliette Low Elementary (PS, P)	Magnolia Elementary	3066589-6029151	58.23%	18.67%	76.90%
Mattie Lou Maxwell Elementary (PS, P)	Magnolia Elementary	3066589-6029169	66.80%	12.78%	79.58%
Peter Marshall Elementary (PS, P)	Magnolia Elementary	3066589-6029177	47.76%	15.81%	63.58%
Robert M. Pyles Elementary (PS, P)	Magnolia Elementary	3066589-6029185	79.66%	11.92%	91.58%
Walt Disney Elementary (PS, P)	Magnolia Elementary	3066589-6029193	47.60%	14.88%	62.48%
Centennial Education Ctr. CDC (PS, P)	Rancho Santiago CCD	(CACFP Site, Oct 2010)	82.65%	13.27%	95.92%
Orange Ed Ctr CDC (PS, P)	Rancho Santiago CCD	(CACFP Site, Oct 2010)	91.33%	8.67%	100.00%
Santa Ana College CDC (PS, P)	Rancho Santiago CCD	(CACFP Site, Oct 2010)	86.56%	8.60%	95.16%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Santa Ana College East Campus (PS, P)	Rancho Santiago CCD	(CACFP Site, Oct 2010)	72.00%	17.33%	89.33%
Santiago Canyon College CDC (PS, P)	Rancho Santiago CCD	(CACFP Site, Oct 2010)	54.88%	14.63%	69.51%
Olivewood Elementary (S, PS, P)	Saddleback Valley Unified	3073635-6030175	57.60%	10.37%	67.97%
Ralph A. Gates Elementary (S, PS, P)	Saddleback Valley Unified	3073635-6030183	40.68%	10.72%	51.40%
Aliso Elementary (S, P)	Saddleback Valley Unified	3073635-6066864	45.95%	8.92%	54.87%
San Joaquin Elementary (S, P)	Saddleback Valley Unified	3073635-6094676	42.13%	9.18%	51.31%
Cielo Vista Pre School (PS, P)	Saddleback Valley Unified	Preschool (Site Administration, Oct 2010)	91.00%	9.00%	100.00%
Esperanza Pre School (PS, P)	Saddleback Valley Unified	Preschool (Site Administration, Oct 2010)	76.00%	24.00%	100.00%
Lomarena Elementary (PS, P)	Saddleback Valley Unified	Preschool (Site Administration, Oct 2010)	92.00%	8.00%	100.00%
Land School (PS, P)	Westminster Elementary	Preschool (School Food Service, Oct 2010)	52.00%	29.00%	81.00%
Anderson Elementary (PS, P)	Westminster Elementary	3066746-6030795	61.31%	15.26%	76.57%
Demille Elementary (PS, P)	Westminster Elementary	3066746-6030738	65.43%	10.55%	75.98%
Finley Elementary (PS, P)	Westminster Elementary	3066746-6030753	74.18%	13.85%	88.03%
Fryberger Elementary (PS, P)	Westminster Elementary	3066746-6030787	53.28%	14.86%	68.15%
Jessie Hayden Elementary (PS, P)	Westminster Elementary	3066746-6030829	56.47%	14.55%	71.02%
Mearns Elementary (PS, P)	Westminster Elementary	3066746-6030811	62.46%	13.42%	75.88%
Schmitt Elementary (PS, P)	Westminster Elementary	3066746-6030860	67.37%	14.67%	82.05%
Webber Elementary (PS, P)	Westminster Elementary	3066746-6030837	69.63%	14.16%	83.79%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
California Department of Public Health	Children's Power Play! - School Idea & Resource Kit	Grade 4 -5 Each Kit includes 10 activities designed to encourage and motivate students to eat fruits and vegetables and be physically active every day.	English / Spanish
California Department of Public Health	Children's Power Play! - Community Youth Organization Idea & Resource Kit	Grade K -6 Activities designed to encourage and motivate students to eat fruits and vegetables and be physically active every day to be used in the community and for afterschool programs.	English / Spanish
California Department of Public Health	Harvest of the Month	Grade K – 6 Harvest of the Month program promotes fruits and vegetables. It is comprised of four key monthly elements: Educator Newsletters, Family Newsletters, Menu Slicks and Press Release Templates.	English Instructional, student, and parent materials with addtn'l Chinese, Hmong, Russian Spanish, Vietnamese: family newsletters
Dairy Council of California	Deal Me In	Grade K – 6 This extended day nutrition education and physical activity program introduces and reinforces healthy eating and physical activity in a fun and engaging way. The program is designed for Grades K – 6 and can be ordered by After School Directors.	English
Dairy Council of California	Building a Healthy Me	Grade K This six-lesson program teaches fundamental nutrition concepts that introduce students to a range of healthy food choices.	English / Spanish
Dairy Council of California	Exercise Your Options	Grade 6 This eight lesson unit helps students assess their current food and activity choices and plan for improvement. The lessons focus on improvement rather than perfection.	English
Dairy Council of California	Healthy Choices, Healthy Me	Grade 1 -2 First and second grade program. A comprehensive, ten-lesson nutrition education program that focuses on food choice behaviors while reinforcing language arts and math.	English / Spanish

Dairy Council of California	Nutrition Pathfinders	Grade 3 – 5 This five lesson unit reinforces language arts and math while teaching health in a fun way.	English / Spanish
Regents of the University of California and FlagHouse, Inc	CATCH	Grade 3 – 5 Coordinated Approach to Child Health Series- Physical Education Teachers Guidebook for various ideas and activites. Includes classroom materials and afterschool home/parent component.	English/Spanish
University of California Cooperative Extension, Agriculture and Natural Resources	Farm to Fork	Grade K Eating Healthy From Farm to Fork is a nutrition education curriculum that makes the connection between local food systems, garden-based learning, school food service and the establishment of healthy habits in children.	English/Spanish
USDA, Food and Nutrition Service	Nutrition Essentials and Power of Choice	Middle School There are six sequential lesson plans—each one is based on a poster or other visual image that serves as the focus for class discussions and activities.	English
National Institute of Child Health and Human Devolpment/ National Institutes of Health	Media Smart Youth	Grade 6 Interactive after-school education program for young people ages 11 to 13 designed to help teach them about media and how it can affect their health--especially in the areas of nutrition and physical activity.	English/Spanish
North Carolina State University	Color Me Healthy	Grade K The curriculum introduces children at an early age to new types of nutritious foods and to help them explore opportunities for physical activity. It includes a teachers' guide, colorful posters and picture cards, parent newsletters and a CD with seven original songs.	English/Spanish
Santa Fe Partners in Education	Cooking with Kids	Grade K-6 Cooking with Kids motivates and empowers elementary school students to develop healthy eating habits through hands-on learning with fresh, affordable foods from diverse cultural traditions. Through cooking classes and tasting classes, students explore varieties of foods using all of their senses, have fun, and exercise choice. Please check with your PM prior to use of the recipes.	English/Spanish

University of California, Cooperative Extension - Agriculture and Natural Resources	Reading Across MyPyramid	GradeK-3 A literacy curriculum promoting nutrition & health education. Includes instructional materials, parent materials, recipes, and newsletters.	English/Spanish
USDA, Food and Nutrition Service	Eat Smart, Play Hard MyPyramid for Kids Nibbles for Health	Grade K-6 Assists health education experts in offering the latest science-based nutrition and physical activity recommendations. Includes instructional materials, posters, brochures, as well as parent education materials	English/Spanish
Team Nutrition	Grow it, Try it, Like it	PreK Preschool Fun with Fruits and Vegetables is a garden-themed nutrition education kit for child care center staff. The kit includes seven booklets featuring three fruits and vegetables with fun activities through the imaginary garden at Tasty Acres Farm can be used to introduce any fruit or vegetable! It also has a CD-ROM with Supplemental Information and a DVD with Cool Puppy Pup's Picnic and Lunch Parties.	English & Spanish
Contractor Developed - Orange County	PreK Harvest Tools	PreK HOTM Activity Binder Binder includes Harvest of the Month lessons for preschoolers and their parents. Activities connect nutrition education to different areas including literacy, math, science, and physical activity.	English/Spanish/Vietnamese

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>
N/A		

BUDGET COVER SHEET
FFY 2012

Organization: Orange County Superintendent of Schools (Coalition)				
Contract Number: 11-10205				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 313,011.00	\$ 467,803.00	\$ 154,792.00	49.45%
Fringe Benefits	\$ 93,246.00	\$ 166,425.00	\$ 73,179.00	78.48%
Operating	\$ 29,738.00	\$ 36,703.00	\$ 6,965.00	23.42%
Equipment & Other Capital	\$ -	\$ -	\$ -	
Travel	\$ 7,329.00	\$ 21,008.00	\$ 13,679.00	186.64%
Subcontractors	\$ 1,558,420.00	\$ 1,275,930.00	\$ (282,490.00)	-18.13%
Other Costs	\$ 48,060.00	\$ 57,639.00	\$ 9,579.00	19.93%
Indirect Costs	\$ 39,377.00	\$ 63,673.00	\$ 24,296.00	61.70%
Total Federal Share	\$ 2,089,181.00	\$ 2,089,181.00	\$ -	0.00%
Note: If the Total Federal Share Percentage difference is greater than 5%, please provide an explanation.				
<i>If the total percentage difference is greater than 5% consult your Contract Manager.</i>				
<i>FFY 2012 Network Growth Policy restricts contract growth.</i>				
Personnel Salaries	Susan Magrann was moved from Subcontractor line to Personnel line item plus addition of Prog Asst			
Fringe Benefits	Percentages for Benefits are increasing for new year and addn'l personnel			
Operating	Increased printing costs and rent due to addn'l personnel			
Equipment & Other Capital				
Travel	Add Annual Network Conf & Ntwrk Sponsor trainings and local mileage for addn'l personnel			
Subcontractors	Moved one of the subcontractors to the Personnel line item and removed one subcontract			
Other Costs	adjustment based on past spending history			
Indirect Costs	Indirect rate increased for the new year to 9.37%			

BUDGET JUSTIFICATION

October 1, 2011 to September 30, 2012

A PERSONNEL SALARIES:									
1. Name and Position Title				2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS									
1.	Name:	Kari Tuggle							
	Title:	Project Coordinator		\$ 105,164	1.0000	30.00%	70.00%	\$ 105,164	\$ 105,164
2.	Name:	Dareen Abdrabou							
	Title:	Program Assistant (Program Specialist)		\$ 99,108	1.0000	30.00%	70.00%	\$ 99,108	\$ 99,108
3.	Name:	Jessica Schaffer							
	Title:	Secretary (Senior Department Secretary)		\$ 56,044	0.7000	70.00%		\$ 39,231	\$ 39,231
4.	Name:	Leila Calderon							
	Title:	Accountant (Project Accountant)		\$ 60,780	0.8000	80.00%		\$ 48,624	\$ 48,624
5.	Name:	TBD							
	Title:	Program Asst (Instructional Program Asst)		\$ 70,512	1.0000	20.00%	80.00%	\$ 70,512	\$ 70,512
6.	Name:	Susan Magrann							
	Title:	Dietitian		\$ 105,164	1.0000	30.00%	70.00%	\$ 105,164	\$ 105,164
SUBTOTAL				\$ 496,772	5.5000	260.00%	290.00%	\$ 467,803	\$ 467,803
POSITION DESCRIPTIONS:									
Project Coordinator FS #1				Coordinate program staff and nutrition education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and education materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.					
Program Assistant FS #2, 5				Assists the Project Coordinator with nutrition education program planning and development. Under the direction of Project Coordinator, works directly with individuals and small groups providing curriculum-based, prevention-oriented general nutrition education and physical activity targeted to Supplement Nutrition Assistance Program - Education (SNAP-Ed) eligible's.					
Office Manager/Secretary/Admin Asst FS #3				Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract.					
Accountant/Finance Analyst FS #4				Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.					
Dietitian, FS #6				Oversees and supervises the nutrition education program including project administration, project coordination, the development of the nutrition education component and materials and other nutrition and physical activity promotion programs.					

BUDGET JUSTIFICATION

October 1, 2011 to September 30, 2012

								Federal Share Total Dollars	Total Dollars	
H. INDIRECT COSTS:										
Federal Share:		9.37% of modified costs		\$ 679,545.00				\$ 63,673	\$ 63,673	
		Total Costs		Total Subs		Proj Acct Sal+ben				
		\$ 2,025,508		\$ (1,275,930)		\$ (70,033.00)				
Exclusions: Subcontractors (\$1,576,230) and Project Accountant Leila Calderon Sal and Fringe Ben combined at 80% (\$70,033).										
<i>Subcontractors will include indirect cost for their portion on the subcontractor's budgets</i>										
								SUBTOTAL:	\$ 63,673	\$ 63,673
TOTAL:				\$ 496,772		5.5000		260.00%	290.00%	
								\$ 2,089,181	\$ 2,089,181	

SUBCONTRACTOR BUDGET JUSTIFICATION
Anaheim City SD
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

A PERSONNEL SALARIES:															
1. Name and Position Title								2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS															
1.	Name:	Andrea Caivano													
	Title:	Project Coordinator						\$ 66,073	1.000	50.00%	50.00%	\$ 66,073	\$ 66,073		
2.	Name:	Ana Salgado													
	Title:	*Program Assistant (Senior Family Assit.)						\$ 17,138	1.000	25.00%	75.00%	\$ 17,138	\$ 17,138		
3.	Name:	Silvia Gonzalez													
	Title:	Program Assistant (Office Assistant)						\$ 18,396	0.2000		20.00%	\$ 3,679	\$ 3,679		
4.	Name:	Rebecca Szostek													
	Title:	**Nutrition Education Assistant						\$ 28,945	1.000		100.00%	\$ 28,945	\$ 28,945		
5.	Name:	Multiple Staff/24 Teacher's Aids (Lead Teachers)													
	Title:	Extra Duty @ \$834.33 per teacher (32 hrs/teacher x \$26.073/hour)						\$ 20,024				\$ 20,024	\$ 20,024		
SUBTOTAL:							\$ 150,576	3.200	75.00%	245.00%	\$ 135,859	\$ 135,859			
PERSONNEL SALARIES TOTAL															
POSITION DESCRIPTIONS:															
Project Coordinator FS #1		Coordinate program staff and nutrition education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and education materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.													
Program Assistant FS #2-3		Assists the Project Coordinator with nutrition education program planning and development. Under the direction of Project Coordinator, works directly with individuals and small groups providing curriculum-based, prevention-oriented general nutrition education and physical activity targeted to SNAP-Ed eligibles.													
Nutritionist/Nutrition Educator/Nutrition Aide FS #4		Provides nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation of quarterly reports, maintaining program reports and tracking system.													
Teacher/Student Aide/Assistant FS #5		Assists the Nutritionists, Health Educators, and Project Coordinator with nutrition education activities and community events that promote healthy eating and physical activity for low-income families, the target population, Food Stamp recipients and other similar households.													

**SUBCONTRACTOR BUDGET JUSTIFICATION
Anaheim City SD
October 1, 2011 - September 30, 2012**

Orange County Superintendent
of Schools-Coalition
11-10205

										Federal Share	Total Dollars	
										Total Dollars	Total Dollars	
CONTINUING FROM TRAVEL AND PER DIEM:												
Annual Network Conferen 2 people to attend (Andrea and one from #2 or #4)												
Program Coordinator (Andrea Caivano + 1 person #2 or #4)												
Airfare: \$360 x 2 people										\$ 720	\$ 720	
Shuttle or taxi: \$30 x 2 people x 2 days										\$ 120	\$ 120	
Hotel (\$94 x 2 people x 2 nights)										\$ 376	\$ 376	
Per Diem: \$40 x 2 x 2										\$ 160	\$ 160	
Total = \$1,256											\$ -	
										SUBTOTAL:	\$ 2,264	\$ 2,264
F. SUBCONTRACTORS:										\$ -	\$ -	
Federal Share:												
<ul style="list-style-type: none"> California Science Center: 2 sites - 2 assemblies/per site (4 assemblies x \$525) 										\$ 2,100	\$ 2,100	
The California Science Center's "SuperKids Academy" interactive live theater show regarding MyPyramid and healthy nutrition includes the presentation of topics including MyPyramid food groups, appropriate portion sizes, eating more fruits and vegetables instead of high fat/sugar/sodium foods, eating breakfast, and the importance of daily physical activity.												
Each school would require two performances due to the production company's audience size limitations (250 students) up to 500 students would participate in the assembly at each school.												
The amount of \$2,100 will cover all four performances.												
										SUBTOTAL:	\$ 2,100	\$ 2,100
G. OTHER COSTS:										\$ -	\$ -	
Federal Share:												
<ul style="list-style-type: none"> Misc. office equipment repair to be conducted with Prior Network Approval. 										\$ 373	\$ 373	
<ul style="list-style-type: none"> Elementary HOTM Workbooks for 13,500 students @ \$1.10 per workbook 										\$ 14,850	\$ 14,850	
<ul style="list-style-type: none"> Nutrition Education materials per classroom (models, visual aids, posters, cd's, video's, etc.) @ \$25 x 200 classrooms (about 30-37 students/classroom) 										\$ 5,000	\$ 5,000	
<ul style="list-style-type: none"> Food and supplies such as napkins, plates, utensils, cups, etc., for taste tests for HOTM, including parents. 500 classrooms x 32 participants x 7 months @ approx \$0.30 per serving 										\$ 33,600	\$ 33,600	
<ul style="list-style-type: none"> Food and supplies (such as pots,pans, skillet, bowls,ingredients, etc.,) for taste tests cooking in the classroom. 365 sessions x \$15.42/session. Approx. 10,650 people to be reached. 										\$ 5,628	\$ 5,628	
<ul style="list-style-type: none"> cooking supplies for new school sites \$150 x 40 sets such as pots, pans, spatulas, blender, mixing bowls, etc 										\$ 6,000	\$ 6,000	
*Expenditures on nutrition education materials must have prior California Department of Public Health approval and must comply with all State and Federal safety requirements with respect to production including Prop 65 requirements for lead content.												

SUBCONTRACTOR BUDGET JUSTIFICATION
Anaheim City SD
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

										SUBTOTAL:	\$ 65,451	\$ 65,451			
										Federal Share	Total Dollars	Total Dollars			
										DIRECT COSTS TOTAL:	\$ 284,012	\$ 284,012			
H. INDIRECT COSTS:	General management costs consist of administrative activities necessary for the general operation of the agency, such as accounting, budgeting, payroll preparation, personnel services, purchasing, and centralized data processing. http://www.cde.ca.gov/fg/ac/ic/									\$ -	\$ -				
Federal Share:	4.89% Total Direct Costs. 4.89% x \$284,012 = \$13,888									\$ 13,888	\$ 13,888				
										SUBTOTAL:	\$ 13,888	\$ 13,888			
TOTAL										\$ 150,576	3.2000	75.00%	245.00%	\$ 297,900	\$ 297,900

SUBCONTRACTOR BUDGET JUSTIFICATION
Buena Park SD
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

A PERSONNEL SALARIES:															
1. Name and Position Title								2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS															
1.	Name:	Arlene Rodriguez (Nutrition Edution Clerk)													
	Title:	Program Assistant						50,220	0.2500	0.00%	25.00%	\$ 12,555	\$ 12,555		
2.	Name:	Seri Hwang													
	Title:	Project Coordinator						85,966	0.1500	15.00%	0.00%	\$ 12,895	\$ 12,895		
3.	Name:	professional development trainings (Extra Duty)													
	Title:	37 teachers x \$33.79 x 2 hours										\$ 2,500	\$ 2,500		
4.	Name:	School Nutrition Staff / Extra duty (6 x \$10)													
	Title:	(.5 hr x \$35 x 6 staff)										\$ 105	\$ 105		
5.	Name:	Sarah Conlin													
	Title:	Nutrition Educator (School Readiness Nurse)						70,770	0.5000	0.00%	50.00%	\$ 35,385	\$ 35,385		
6.	Name:	TBD/Extra duty (7 lead teachers)													
	Title:	(1 hour x \$33.79 x 7 lead teachers)										\$ 237	\$ 237		
SUBTOTAL							\$ 206,956	1.0500	30.00%	75.00%	\$ 63,677	\$ 63,677			
POSITION DESCRIPTIONS:															
Program Assistant FS #1		Assists the Project Coordinator with nutrition education program planning and development. Under the direction of Project Coordinator, works directly with individuals and small groups providing curriculum-based, prevention-oriented general nutrition education and physical activity targeted to SNAP-Ed eligibles.													
Project Coordinator FS #2		Coordinate program staff and nutrition education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and education materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.													
Teacher (preK-12 Classroom, PE, Speech, etc.) FS #3, 6		Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion; local, regional, and statewide collaboration; and close coordination with RD to train staff.													

SUBCONTRACTOR BUDGET JUSTIFICATION
Capistrano USD PreK
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

A PERSONNEL SALARIES:										
		1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS										
1.	Name:	Cris Eden								
	Title:	Project Coordinator (Preschool Resource Teacher)		49,444	0.5000		50.0%	\$ 24,722	\$ 24,722	
2.	Name:	TBD								
	Title:	Admin Asst (Clerk II)		23,790	0.2800		28.0%	\$ 6,661	\$ 6,661	
3.	Name:	TBD								
	Title:	Nutrition Educator/Translator (Bi-Lingual Comm Liason)		14,490	0.5000		50.0%	\$ 7,245	\$ 7,245	
4.	Name:	TBD								
	Title:	Nutrition Educator/Translator (Bi-Lingual Comm Liason)		14,490	0.5000		50.0%	\$ 7,245	\$ 7,245	
5.	Name:	TBD								
	Title:	Nutrition Educator/Translator (Bi-Lingual Comm Liason)		14,490	0.5000		50.0%	\$ 7,245	\$ 7,245	
SUBTOTAL				\$ 116,704	2.28	0.00%	228.00%	\$ 53,118	\$ 53,118	
POSITION DESCRIPTIONS:										
Project Coordinator FS #1		Coordinate program staff and nutrition education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and education materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.								
Office Manager/Secretary/Admin Asst FS #2		Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract.								

SUBCONTRACTOR BUDGET JUSTIFICATION
Capistrano USD PreK
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

	Nutritionist/Nutrition Educator/Nutrition Aide FS #3-5	Provides nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation of quarterly reports, maintaining program reports and tracking system.		
	Translator FS #3-5	Translates approved curriculum and materials into Spanish or other languages. Reviews translation for cultural appropriateness. Interprets nutrition education interventions (one-on-one and group) in the community for dietitians, health educators and other.		
			Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:		The fringe benefit percentage includes STRS, PERS, Medicare contribution, Medical Insurance, Dental Insurance, Vision Insurance, State Unemployment Insurance, Workers Compensation Insurance, & Life insurance. Rates vary based on annual salary and classified or certificated status.		
	Federal Share:	Benefits at 36.155% of salaries (\$53,118).	\$ 19,205	\$ 19,205
			SUBTOTAL:	\$ 19,205 \$ 19,205
C. OPERATING EXPENSES:				
	Federal Share:			
		Based on historical costs to conduct SNAP-Ed activities.		
		• Routine office supplies such as pens, pencils, adding tape, post-its, misc. software, ink, toner, paper, photo paper, etc. @ \$100 per month x 12 months.	\$ 1,200	\$ 1,200
		• HOTM newsletters to be printed at 13 sites. Printing supplies to include toner, ink, paper for 29 classes x 10 months for 650 students @ \$.40	\$ 2,600	\$ 2,600
			SUBTOTAL:	\$ 3,800 \$ 3,800

SUBCONTRACTOR BUDGET JUSTIFICATION
Centralia School District
October 1, 2011 to September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

A PERSONNEL SALARIES:										
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars			
FEDERAL SHARE POSITIONS										
1.	Name:	Susie Estrada								
	Title:	Coordinator of other Programs (Assistant Coordinator-SR Program)		\$ 56,518	0.400	10.0%	30.0%	\$ 22,607	\$ 22,607	
SUBTOTAL				\$ 56,518	0.4000	10.00%	30.00%	\$ 22,607	\$ 22,607	
POSITION DESCRIPTIONS:										
Coordinator of Other Programs (e.g., Teen program, Healthy Start, etc.) FS #1		Supervises, coordinates, facilitates nutrition education activities, workshops, special events related to the recreation and community center planning and working together with other community center groups. Supervises staff implementing the nutrition education contract, prepare invoices, prepare and collect documentation, prepare and collect progress reports.								
							Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:		The fringe benefit percentage includes STRS, PERS, Medicare contribution, Medical Insurance, Dental Insurance, Vision Insurance, State Unemployment Insurance, Workers Compensation Insurance, & Life insurance. Rates vary based on annual salary and classified or certificated status.								
Federal Share:		Includes payroll taxes and medical/dental benefits at 36.09% of salaries (\$22,607).						\$ 8,159	\$ 8,159	
							SUBTOTAL:	\$ 8,159	\$ 8,159	
C. OPERATING EXPENSES:										
Federal Share:		Based on historic usage								
		• Routine office supplies including printing supplies, pens, post its, etc. @ \$41.67 per month x 12 months.						\$ 500	\$ 500	
							SUBTOTAL:	\$ 500	\$ 500	

SUBCONTRACTOR BUDGET JUSTIFICATION
Centralia School District
October 1, 2011 to September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

											Federal Share Total Dollars	Total Dollars				
DIRECT COST TOTAL:											\$ 32,766	\$ 32,766				
H. INDIRECT COSTS:	General management costs consist of administrative activities necessary for the general operation of the agency, such as accounting, budgeting, payroll preparation, personnel services, purchasing, and centralized data processing. http://www.cde.ca.gov/fg/ac/ic/															
Federal Share:	5.12% Total Indirect Costs. \$32,766 x 5.12% = 1,678										\$ 1,678	\$ 1,678				
SUBTOTAL INDIRECT COSTS:											\$ 1,678	\$ 1,678				
TOTAL											\$ 56,518	40.00%	10.00%	30.00%	\$ 34,444	\$ 34,444

SUBCONTRACTOR BUDGET JUSTIFICATION
Cypress School District
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

A PERSONNEL SALARIES:										
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars			
FEDERAL SHARE POSITIONS										
1.	Name: Connie Signoretti/ Clerk									
	Title: Admin. Assistant (extra duty) @ \$25 x 180 hours					\$ 4,500	\$ 4,500			
*Annual salary is above the maximum cap. Reduced to the cap for purposes of the budget and will be billed at the cap for Federal Share.										
SUBTOTAL		\$ -	-	0.00%	0.00%	\$ 4,500	\$ 4,500			
POSITION DESCRIPTIONS:										
Office Manager/Secretary/Admin Assistant		- Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract. The Nutrition Consultant (listed under Subcontracts) will be overseeing and implementing the program activities. Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract. The Nutrition Consultant (listed under Subcontracts) will be overseeing and implementing the program activities.								
						Federal Share Total Dollars	Total Dollars			
B. FRINGE BENEFITS:		The fringe benefit percentage includes STRS, PERS, Medicare contribution, Medical Insurance, Dental Insurance, Vision Insurance, State Unemployment Insurance, Workers Compensation Insurance, & Life insurance. Rates vary based on annual salary and classified or certificated status.								
Federal Share:		Includes payroll tax benefits at 22% of salaries. \$4,500 x 22% = \$990.								
						SUBTOTAL:	\$ 990	\$ 990		
C. OPERATING EXPENSES:										
Federal Share:										
		Based on historical costs to conduct SNAP-Ed activities.								
		•Printing HOTM Educator Newsletter. 15 educators x 7 months x \$0.51 per copy								
		•Printing HOTM Parent Newsletter. 450 copies x 7 months x \$0.25 per copy								
		•HOTM Student Workbooks. Approx 450 students x \$1.73/workbook								
						SUBTOTAL:	\$ 1,621	\$ 1,621		
D. EQUIPMENT EXPENSES:										
Federal Share:										
						SUBTOTAL:	\$ -	\$ -		

SUBCONTRACTOR BUDGET JUSTIFICATION
Fullerton School District
October 1, 2011 to September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

A PERSONNEL SALARIES:											
		1. Name and Position Title	2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars			
FEDERAL SHARE POSITIONS											
1.	Name:	TBD									
	Title:	Nutrition Educator	\$ 49,230	1.000		100%	\$ 49,230	\$ 49,230			
SUBTOTAL			\$ 49,230	1.0000	0.00%	100%	\$ 49,230	\$ 49,230			
SAMPLE POSITION DESCRIPTIONS:											
		Nutritionist/Nutrition Educator/Nutrition Aide FS #1	Provides nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation of quarterly reports, maintaining program reports and tracking system.								
							Federal Share Total Dollars	Total Dollars			
B. FRINGE BENEFITS:		The fringe benefit percentage includes STRS, PERS, Medicare contribution, Medical Insurance, Dental Insurance, Vision Insurance, State Unemployment Insurance, Workers Compensation Insurance, & Life insurance. Rates vary based on annual salary and classified or certificated status.									
Federal Share:		Includes payroll taxes and medical/dental benefits at 24.85% of salaries (\$49,230). (24.85% x \$49,230 = \$12,234)						\$ 12,234	\$ 12,234		
SUBTOTAL:							\$ 12,234	\$ 12,234			
C. OPERATING EXPENSES:											
Federal Share: Below are based on historic usage.											
		• Color - Printing/Duplicating Parent HOTM newsletter for 9 schools for 5,000 families x 7 months x \$0.30/copy x 2 copies.						\$ 21,000	\$ 21,000		
		• Routine office supplies including printing supplies, pens, post its, etc. @ \$50 per month x 9.5 months.						\$ 475	\$ 475		
SUBTOTAL:							\$ 21,475	\$ 21,475			

SUBCONTRACTOR BUDGET JUSTIFICATION
LHCSD
October 1, 2011 - September 30, 2012

Orange County Superintendent of Schools
 11-10205

A PERSONNEL SALARIES:									
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
1.	Name:	TBD							
	Title:	Project Coordinator	\$ 85,541	0.2000	20.00%		\$ 17,108	\$ 17,108	
2.	Name:	TBD							
	Title:	Accountant (Book Keeper)	\$ 59,532	0.0500	5.00%		\$ 2,977	\$ 2,977	
3.	Name:	TBD							
	Title:	Admin Asst (Clerical)	\$ 52,329	0.1000	10.00%		\$ 5,233	\$ 5,233	
4.	Name:	TBD/ Multiple Lead Teachers (3)							
	Title:	Extra duty-Teacher @ \$30 x approx 879 hours					\$ 26,370	\$ 26,370	
5.	Name:	TBD/Multiple Bi-Lingual							
	Title:	Extra duty Translator @ \$18.70 x 50 hours.					\$ 935	\$ 935	
*Annual salary is above the maximum cap. Reduced to the cap for purposes of the budget and will be billed at the cap for State and Federal Share									
SUBTOTAL			\$ 197,402	0.3500	35.00%	0.00%	\$ 52,623	\$ 52,623	
POSITION DESCRIPTIONS:									
Project Coordinator FS #1		Coordinate program staff and nutrition education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and education materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.							
Accountant/Finance Analyst FS #2		Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.							
Office Manager/Secretary/Admin Assistant FS #3		Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract.							
Teacher (preK-12 Classroom, PE, Speech, etc.) FS #4-5		Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion; local, regional, and statewide collaboration; and close coordination with RD to train staff.							

SUBCONTRACTOR BUDGET JUSTIFICATION
LHCS
October 1, 2011 - September 30, 2012

Translator FS #5	Translates approved curriculum and materials into Spanish or other languages. Reviews translation for cultural appropriateness. Interprets nutrition education interventions (one-on-one and group) in the community for dietitians, health educators and other.							
							Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:	The fringe benefit percentage includes STRS, PERS, Medicare contribution, Medical Insurance, Dental Insurance, Vision Insurance, State Unemployment Insurance, Workers Compensation Insurance, & Life insurance. Rates vary based on annual salary and classified or certificated status.							
Federal Share:	Includes payroll taxes and medical/dental benefits at 22.90% of salaries. (\$52,623)						\$ 12,051	\$ 12,051
	Proj Coor	11.63%	\$ 1,989.66	H&W	3,654.80			
	Accounting	20.50%	\$ 610.29	H&W	563.90			
	Clerical	20.50%	\$ 1,072.77		1,092.90			
	teachers	11.63%	\$ 3,066.83					
			\$ 6,739.54		5,311.60			
						SUBTOTAL:	\$ 12,051	\$ 12,051
C. OPERATING EXPENSES:							\$ -	\$ -
Federal Share:	Based on historical costs to conduct SOW activities.							
	• Printing/duplicating HOTM newsletter (Educators and Parents) and HOTM worksheets, approx 9,880 copies x 4 pages x \$0.08 per page.						\$ 3,162	\$ 3,162
	• Misc. in house printing/duplicating of teacher logs, approx 2,000 copies x \$0.08 per page						\$ 160	\$ 160
	• Outsource Printing of Parent Nutrition Newsletter @ approx 1,000 copies x 9 months x approx \$0.63						\$ 5,670	\$ 5,670
	• Routine office supplies including printing supplies; toner, ink, paper, photo paper, postage, pens, pencils, adding tape, post-its, misc. software, etc. @ \$84 x 12 months.						\$ 1,008	\$ 1,008
						SUBTOTAL:	\$ 10,000	\$ 10,000
D. EQUIPMENT EXPENSES:								
Federal Share:							\$ -	\$ -
						SUBTOTAL:	\$ -	\$ -
							Federal Share Total Dollars	Total Dollars

SUBCONTRACTOR BUDGET JUSTIFICATION
LHCSD
October 1, 2011 - September 30, 2012

Orange County Superintendent of Schools
11-10205

E.	TRAVEL AND PER DIEM:								\$	-	\$	-
	Federal Share:											
		<ul style="list-style-type: none"> • Mileage at \$.555 per mile for Nutrition Education Project Staff to pay for travel to sites and to attend local meetings and conferences (Coalition meetings, SHAPE, and other Network sponsored meetings.) Approximately 77.3 miles/mo x 10 mo. at \$.555 per mile 							\$	429	\$	429
		<ul style="list-style-type: none"> • Annual Network Conference (1 person Proj Coordinator to attend) 										
		Airfare: \$360							\$	360	\$	360
		Hotel (2 nights to attend per conference) \$94 x 2 nights							\$	188	\$	188
		Per Diem: \$40 x 2.5 days =							\$	100	\$	100
		Taxi/shuttle 2 X \$30							\$	60	\$	60
								SUBTOTAL:	\$	1,137	\$	1,137
F.	SUBCONTRACTORS:								\$	-	\$	-
	Federal Share:											
		<ul style="list-style-type: none"> • "Projects Unlimited" -Chefs in the Classroom Pre-8, 70 sessions @ \$350 per session to include supplies, food, handouts, materials, etc. Each session serves one classroom. K-2 serves approx. 20 students, 3rd-5th serves approx. 30-35 students. 							\$	24,500	\$	24,500
		<ul style="list-style-type: none"> • Nutrition Specialist Consultant (TBD) 							\$	50,875	\$	50,875
		To provide Nutrition Education to 5,000 students and their parents and to assist with other SOW activities. Approx. 925 hours x \$55/hour = \$50,875										
		<ul style="list-style-type: none"> • Nutrition Education promotional events - \$630/event x 10 events 							\$	6,300	\$	6,300
		10 (9 student assemblies and 1 parent event) Nutrition promotion events to reach approx 900 students and 300 families										
								SUBTOTAL:	\$	81,675	\$	81,675
G.	OTHER COSTS:								\$	-	\$	-
	Federal Share:											
		<ul style="list-style-type: none"> • Food and supplies for HOTM taste test (approx 5,560 students x 4 months x approx. \$0.24 per serving) 							\$	5,338	\$	5,338
		<ul style="list-style-type: none"> • Food and supplies for special event taste tests (ave. 300 participants at \$150 per event x 18 events) 							\$	2,700	\$	2,700
		<ul style="list-style-type: none"> • Nutrition Education Materials such as Nutrition education books, and models, for 9 schools at \$225 per school reaching 5,560 students. 							\$	2,025	\$	2,025
									Federal Share		Total Dollars	
									Total Dollars			

SUBCONTRACTOR BUDGET JUSTIFICATION
LHCSD
October 1, 2011 - September 30, 2012

Orange County Superintendent of Schools
11-10205

CONTINUING FROM OTHER COSTS:																
		* Expenditures on nutrition education reinforcement items or promotional items must have prior California Department of Public Health approval and must comply with all State and Federal safety requirements with respect to production including Prop 65 requirements for lead content.														
										SUBTOTAL:	\$ 10,063	\$ 10,063				
										TOTAL DIRECT COSTS::	\$ 167,549	\$ 167,549				
H. INDIRECT COSTS:	General management costs consist of administrative activities necessary for the general operation of the agency, such as accounting, budgeting, payroll preparation, personnel services, purchasing, and centralized data processing. http://www.cde.ca.gov/fg/ac/ic/															
Federal Share:	5.90% Total Direct Costs \$167,549									\$ 9,885	\$ 9,885					
										SUBTOTAL:	\$ 9,885	\$ 9,885				
										TOTAL	\$ 197,402	0.3500	35%	0%	\$ 177,434	\$ 177,434

SUBCONTRACTOR BUDGET JUSTIFICATION
Magnolia School District
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

A PERSONNEL SALARIES:									
		1. Name and Position Title	2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
1.	Name:	Jane Desrosiers							
	Title:	Nurse (School Readiness)	84,667	0.150		15.0%	\$ 12,700	\$	12,700
2.	Name:	Kathy Narranjo-Program Asst/Translator							
	Title:	(Bi-Lingual-extra Duty)	70,651	0.200		20.0%	\$ 14,130	\$	14,130
*Annual salary is above the maximum cap. Reduced to the cap for purposes of the budget and will be billed at the cap for State and Federal Share									
SUBTOTAL			155,318	0.350	0.00%	35.00%	\$ 26,830	\$	26,830
POSITION DESCRIPTIONS:									
		Nurse/Nurse Supervisor/Nurse Aide RN FS #1	Provides nutrition and physical activity promotion to students enrolled in nutrition education programs and their families. Supports nutrition education goals through interventions; local, regional, and statewide collaboration and interventions. (This does not include any medical nutrition therapy).						
		Office Manager/Secretary/Admin Asst FS #2	Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract.						
		Translator FS #2	Translates approved curriculum and materials into Spanish or other languages. Reviews translation for cultural appropriateness. Interprets nutrition education interventions (one-on-one and group) in the community for dieticians, health educators and other.						
							Federal Share Total Dollars	Total Dollars	
B. FRINGE BENEFITS:									
							\$ -	\$	-
		Federal Share:	Includes payroll taxes and medical/dental benefits at 22.75% of salaries (\$26,830).						
							\$ 6,104	\$	6,104
							SUBTOTAL:	\$ 6,104	\$ 6,104

SUBCONTRACTOR BUDGET JUSTIFICATION
Magnolia School District
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

											Federal Share Total Dollars	Total Dollars
C. OPERATING EXPENSES:											\$ -	\$ -
Federal Share:												
Based on historical costs to conduct SNAP-Ed activities.												
Print supplies for network funded copier to include; paper, photo paper, toner, color ink and any necessary replacement costs: for the following: \$285.7 x 7 months											\$ 2,000	\$ 2,000
Approx 500 promotional event flyers												
Approx 500 HOTM family newsletters												
Approx 1800 Handouts for parent presentations												
Routine office supplies to include: paper, pens, pencils, adding tape, post-its, poster board, misc software, etc. @ \$138.71 x 7 months.											\$ 971	\$ 971
SUBTOTAL:											\$ 2,971	\$ 2,971
D. EQUIPMENT EXPENSES:											\$ -	\$ -
Federal Share:												
SUBTOTAL:											\$ -	\$ -
E. TRAVEL AND PER DIEM:											\$ -	\$ -
Federal Share:												
Mileage for Project Coordinator(s) to pay for travel to sites to conduct nutrition education activities and attend local meetings and conferences – 129.55 miles/mo x 10 mos @ .555/mile = \$719											\$ 719	\$ 719
SUBTOTAL:											\$ 719	\$ 719
F. SUBCONTRACTORS:											\$ -	\$ -
Federal Share:												
Projects Unlimited-Chefs in the Classroom for 18 sessions @ \$350 per session to include supplies, food, handouts, materials, etc. For 720 participants/session											\$ 6,300	\$ 6,300
SUBTOTAL:											\$ 6,300	\$ 6,300

SUBCONTRACTOR BUDGET JUSTIFICATION
Saddleback Valley USD
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

A PERSONNEL SALARIES:									
1. Name and Position Title				2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS									
1.	Name:	Arleen Bates		73,030	0.09726	4.863%	4.863%	\$ 7,103	\$ 7,103
	Title:	Project Coordinator (Grant Funded Site Coordinator)							
2.	Name:	Daniela Arevalo		30,298	0.58446		58.446%	\$ 17,708	\$ 17,708
	Title:	Health/Nutrition Lead (reduced time base, but 100% to Network)							
3.	Name:	Marcela Ibanez		44,443	0.11117		11.117%	\$ 4,941	\$ 4,941
	Title:	Coordinator of Other Programs (Grant Funded Site Coordinator)							
SUBTOTAL				147,771	\$ 0.7929	4.86%	74.43%	\$ 29,752	\$ 29,752
POSITION DESCRIPTIONS:									
Project Coordinator FS #1		Coordinate program staff and nutrition education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and education materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.							
Nutritionist/Nutrition Educator/Nutrition Aide, FS #2		Provides nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation of quarterly reports, maintaining program reports and tracking system.							
Coordinator of Other Programs (e.g., Teen program, Healthy Start, etc.) FS #3		Supervises, coordinates, facilitates nutrition education activities, workshops, special events related to the recreation and community center planning and working together with other community center groups. Supervises staff implementing the nutrition education contract, prepare invoices, prepare and collect documentation, prepare and collect progress reports.							

SUBCONTRACTOR BUDGET JUSTIFICATION
Saddleback Valley USD
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

	Federal Share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:	\$ -	\$ -
Federal Share:		
Mileage for Nutrition Lead, #2 who coordinates network activities at 5 sites for 9 months, including nutrition education lessons 3/per week, HOTM produce deliveries and nutrition ed materials, as well as additional workshops and promotional events and local meetings – Approximately 150.2/mo. x 9 mos. = 1,351.8 miles at \$0.555/mile=\$750.	\$ 750	\$ 750
Daniella will be traveling to all the sites year round since 100% of her time is dedicated to Nutrition Network.		
Note: Daniella is on Reduced Time base, but dedicated 100% to Network, and with no other funding source for salaries and benefits.		
SUBTOTAL:	\$ 750	\$ 750
F. SUBCONTRACTORS:		
Federal Share:		
SUBTOTAL:	\$ -	\$ -
G. OTHER COSTS:		
Federal Share:		
• Classroom Nutrition Education materials required for delivery of critical program services @ \$93.78 per classroom x 18 classrooms (reaching approx 25 students per average enrollment per class) @ 5 sites	\$ 1,688	\$ 1,688
• Taste Tests and Food Demonstrations (1 demo/month for 9 months x 250 students & their parents) for Harvest of the Month (HOTM) Food and supplies x \$2.00 per serving x 2,250 servings to be served at parent meetings, staff trainings and HOTM in the classroom.	\$ 4,500	\$ 4,500
<i>*Expenditures on nutrition education materials must have prior California Department of Public Health approval and must comply with all State and Federal safety requirements with respect to production including Prop 65 requirements for lead content.</i>		
SUBTOTAL:	\$ 6,188	\$ 6,188
TOTAL DIRECT COSTS:	\$ 43,337	\$ 43,337

SUBCONTRACTOR BUDGET JUSTIFICATION
Westminster School District
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

A PERSONNEL SALARIES:										
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS										
1.	Name:	Michelle Miller								
	Title:	Program Asst (Curriculum Resource Teacher)	\$ 46,113	0.4000	20.00%	20.00%	\$ 18,445	\$ 18,445		
2.	Name:	Darcy Spicer								
	Title:	Parent Educator- Early Learning Specialist	\$ 77,394	0.7026	20.00%	50.26%	\$ 54,377	\$ 54,377		
3.	Name:	Beverlee Mathenia								
	Title:	Project Coord.. (Director of Child Dev Programs)	\$ 119,500	0.1500	15.00%		\$ 17,925	\$ 17,925		
4.	Name:	Teacher-Multiple Staff (22)								
	Title:	(extra duty @ approx. \$40.00 x 3 hours x 22 staff)					\$ 2,640	\$ 2,640		
5.	Name:	Iris Hoang								
	Title:	Community Liason	\$ 36,174	0.5000		50.00%	\$ 18,087	\$ 18,087		
6.	Name:	Miguel Tapia								
	Title:	Food Service Worker (extra duty \$15.173 per/hr x 96 hours)					\$ 1,457	\$ 1,457		
7.	Name:	Laura Nguyen								
	Title:	Food Service Worker (extra duty \$17.99 per/hr x 112 hours)					\$ 2,015	\$ 2,015		
SUBTOTAL			\$ 279,181	1.7526	55.00%	120.26%	\$ 114,946	\$ 114,946		
POSITION DESCRIPTIONS:										
Program Assistant FS #1		Assists the Project Coordinator with nutrition education program planning and development. Under the direction of Project Coordinator, works directly with individuals and small groups providing curriculum-based, prevention-oriented general nutrition education and physical activity targeted to SNAP-Ed eligible's.								
Nurse/Nurse Supervisor/Nurse Aide RN FS #2		Provides nutrition and physical activity promotion to students enrolled in nutrition education programs and their families. Supports nutrition education goals through interventions; local, regional, and statewide collaboration and interventions. (This does not include any medical nutrition therapy).								

SUBCONTRACTOR BUDGET JUSTIFICATION
Rancho Santiago CCD PreK
October 1, 2011 - September 30, 2012

Orange County Superintendent
of Schools-Coalition
11-10205

A PERSONNEL SALARIES:									
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
1.	Name:	McCann, Kathleen							
	Title:	Teacher	\$ 39,313	0.0500		5.0%	\$ 1,966	\$ 1,966	
2.	Name:	TBD							
	Title:	Teacher - Network Lead	\$ 32,089	1.0000	20.0%	80.0%	\$ 32,089	\$ 32,089	
2.	Name:	Debbie McBee							
	Title:	Project Director	\$ 95,940	0.0500	5.0%		\$ 4,797	\$ 4,797	
3.	Name:	Racca, Lyn							
	Title:	Teacher	\$ 43,101	0.0500		5.0%	\$ 2,155	\$ 2,155	
4.	Name:	Maria Castellon							
	Title:	Teacher	\$ 53,640	0.0500		5.0%	\$ 2,682	\$ 2,682	
5.	Name:	Escalera, Juana							
	Title:	Teacher	\$ 33,340	0.0500		5.0%	\$ 1,667	\$ 1,667	
6.	Name:	Cherie Ericson							
	Title:	Admin Asst (Senior Acct)	\$ 58,092	0.0500	5.0%		\$ 2,905	\$ 2,905	
7.	Name:	Amy Mills							
	Title:	Admin Asst	\$ 43,836	0.0500	5.0%		\$ 2,192	\$ 2,192	
8.	Name:	Margaret Humphreys							
	Title:	Project Coordinator (Lead Teacher)	\$ 39,313	0.0500		5.0%	\$ 1,966	\$ 1,966	
SUBTOTAL:									
PERSONNEL SALARIES SUBTOTAL			\$ 438,664	1.4000	35.00%	105.00%	\$ 52,419	\$ 52,419	
POSITION DESCRIPTIONS:									
Teacher (preK-12 Classroom, PE, Speech, etc.) FS #1-5			Coordinates, facilitates, modifies, develops, and demonstrates lessons on nutrition and promotes physical activity for students and their families. Supports nutrition education program goals through promotion; local, regional, and statewide collaboration; and close coordination with RD to train staff.						

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: San Bernardino County Superintendent of Schools
Program Area: Local Incentive Awardee: County Office of Education
Contract Number: 10-10065

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 48% Female 52%

Ethnicity:

- African American 10%
- Asian 3%
- Caucasian 19%
- Latino 63%
- Native American 1%
- Pacific Islander 1%
- Other (specify) Filipino/Multiple/No Response: 3%

Languages:

- | | |
|--|--|
| <input checked="" type="checkbox"/> English <u>74%</u> | <input type="checkbox"/> Korean % |
| <input checked="" type="checkbox"/> Spanish <u>26%</u> | <input type="checkbox"/> Lao % |
| <input type="checkbox"/> Arabic % | <input type="checkbox"/> Tagalog % |
| <input type="checkbox"/> Armenian % | <input type="checkbox"/> Vietnamese % |
| <input type="checkbox"/> Russian % | <input type="checkbox"/> Other (specify) : |
| <input type="checkbox"/> Bosnian % | <input type="checkbox"/> Other (specify) % |
| <input type="checkbox"/> Cantonese % | <input type="checkbox"/> Other (specify) : |
| <input type="checkbox"/> Farsi % | <input type="checkbox"/> Other (specify) % |
| <input type="checkbox"/> Hmong % | <input type="checkbox"/> Mandarin % |
| <input type="checkbox"/> Khmer (Cambodian) % | |

Ages:

- Under 5 years old 63%
- 5 to 8 11%
- 9 to 11 10%
- 12 to 17 5%
- 18 to 59 10%
- 60 years old and over 1%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet

- Other (Specify): _____ (_____ % equal to or less than 185% FPL)
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> CalFresh Offices | % | <input type="checkbox"/> Shelters/Temporary Housing | % |
| <input type="checkbox"/> Food Banks | % | <input type="checkbox"/> Soup Kitchens | % |
| <input type="checkbox"/> Food Pantries | % | <input type="checkbox"/> TANF Job Readiness Program | % |
| <input type="checkbox"/> Public Housing | % | <input type="checkbox"/> WIC Offices | % |
| <input type="checkbox"/> HeadStart | % | | |

d. Project Description.

Key Methods:

Advisory Council/Task Force (specify): Child Care Planning Council, Coordinated School Health Leadership Institute, Family Involvement Network

Internet/Web Sites-website address:

Print Media

Radio: _____

TV:

Nutrition Education Classes: (14,000 occurrences at 1 hour(s) each)

Community Education Events: (25 occurrences at 1 hour(s) each)

Training/Workshop/Conference: (45 occurrences at 1 hour(s) each)

Point of Purchase: (_____ occurrences at _____ hour(s) each)

Other (specify) : (_____ occurrences at _____ hour(s) each)

Key Educational Messages:

Fruits & Vegetables

Physical Activity

Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources)

Fats and Oils

Fiber-Rich Foods

Food Safety

Food Shopping/Preparation

Lean Meat and Beans

Limit Added Sugars or Caloric Sweeteners

MyPyramid – Healthy Eating Plan

Promote Healthy Weight

Sodium and Potassium

Whole Grains

Other (Specify): _____

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| Adult Education & Job Training Sites | Farmers Markets |
| Adult Rehabilitation Centers | Food Stores |
| CalFresh Offices | Head Start Programs |
| Churches | Individual Homes |
| Community Centers | Libraries |
| Elderly Service Centers | Other Youth Education Sites (includes Parks and Recreation) |
| Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | Public/Community Health Centers (includes Public Health Departments) |
| Extension Offices | Public Housing |
| | 128 Schools – students (Preschool) |
| | 25 Schools – students (K-12) |

8 Schools – students (Afterschool Program)

Other (specify):

20 Schools – Parents

Other (specify):

Shelters/Temporary Housing

Other (specify):

WIC Programs

Worksites

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 13,028

Narrative (max. 200 words)

San Bernardino County Superintendent of Schools (SBCSS) will work to increase fruit and vegetable consumption and physical activity among SNAP-Ed eligible families throughout the County through the use of Network approved programs and resources, such as Harvest of the Month. Classes and training will be conducted with preschool, elementary, and high school staff, students, parents, community agency staff and community members who are SNAP-Ed eligible or who are intermediaries working with the SNAP-Ed eligible target audience. State Preschool staff in eligible classrooms will conduct nutrition education and physical activity promotion utilizing resources, materials and training provided by SBCSS staff. Parent education will be conducted by SBCSS staff and trained teachers. Youth engagement activities will be conducted at High School and Middle School sites. SBCSS staff will share nutrition information, such as the Network for a Healthy California messages, in school newsletters by contributing articles on healthy eating and physical activity. SBCSS staff will attend the Desert Sierra Health Network (Regional Collaborative), Family Involvement Network and San Bernardino County Childcare Planning Council. SBCSS will also provide nutrition education technical assistance and support to school district wellness committees and the Inland Empire Coordinated School Health Leadership Institute.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

We have not modified our methods/strategies

Changing audience participation

Improving cultural relevancy

Adding new partners

Enhancing/updating existing strategies

Other (specify): _____

Utilizing research/program tool

Other (specify): _____

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

Process evaluation measures include time logs, sign-in sheets, presentation outlines, sample lessons, evaluation summaries of nutrition education activities. Impact

Evaluation Objective: an approved adaptation of the Impact Evaluation Nutrition Education Survey from the Network Impact Evaluation Handbook will be used. Questions in the pre and post surveys may include a.) child's perceived parental support, b) outcome expectations (e.g. Eating fruits and vegetables will help me grow) c.) socialization-encouragement (e.g. Does your teacher tell you...that vegetables are good for you? d.) consumption by frequency of vegetables, fruits and fruit juice, e.) peer behavior, f.) demographic characteristics.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities. Contractors who receive Federal Share >\$350,000 must participate in impact evaluation. Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

SBCSS will work with State Preschool partners to conduct nutrition education, and with City of Montclair to clarify activities at common sites in the Ontario-Montclair School District. Through SBCSS participation in the Childcare Planning Council and Coordinated School Health Leadership Institute, preschool and child nutrition directors from partner school districts will have a venue for sharing of promising practices. SBCSS will work with the Network for a Healthy California—Desert Sierra Region Campaigns and the Desert Sierra Health Network to ensure that the target population receives consistent nutrition education messages, and will refer agencies to these programs as appropriate.

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
Schools – students (Preschool)	San Bernardino SBCSS KidsNCare Training Center	601 North E Street	San Bernardino	92415	6071005700	All Races	84.9 %	
Schools – students (Preschool)	San Bernardino Rockinghorse SPS-Rialto	260 S. Willow	Rialto	92376	6071003700	All Races	60.6 %	

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Adelanto Elementary PS, P	Adelanto SD	36 67587 6035174	78.97%	3.76%	82.74%
Apple Valley High S	Apple Valley USD	36 75077 3630423	43.09%	14.29%	57.37%
Desert Knolls Elementary S	Apple Valley USD	36 75077 6037337	50.21%	10.21%	60.42%
Mariana Elementary S	Apple Valley USD	36 75077 6035240	66.03%	12.98%	79.01%
Mojave Mesa Elementary (Phoenix Academy) S, P	Apple Valley USD	36 75077 6104400	78.92%	12.85%	91.77%
Rancho Verde Elementary S	Apple Valley USD	36 75077 6035257	71.84%	14.51%	86.35%
Sandia Elementary S	Apple Valley USD	36 75077 6107346	69.78%	13.72%	83.50%
Sitting Bull Elementary S	Apple Valley USD	36 75077 0110866	42.37%	14.77%	57.14%
Sycamore Rocks Elementary S	Apple Valley USD	36 75077 6112825	54.26%	12.28%	66.53%
Yucca Loma Elementary S, P	Apple Valley USD	36 75077 6035265	74.55%	16.49%	91.04%
Crestline Elementary PS	Barstow USD (Child Care USA)	36 67611 6035307	65.86%	6.63%	72.49%
Baldwin Lane Elementary PS	Bear Valley USD	36 67637 6112866	48.70%	12.83%	61.52%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Big Bear Elementary PS	Bear Valley USD	36 67637 6105936	61.17%	6.91%	68.09%
North Shore Elementary PS	Bear Valley USD	36 67637 6067052	55.81%	10.78%	66.60%
Anna A. Borba Fundamental Elementary PS,P	Chino Valley SD	36 67678 6098362	68.37%	7.94%	76.31%
Cortez Elementary PS	Chino Valley SD	36 67678 6098354	45.77%	12.06%	57.94%
Dickson Elementary PS	Chino Valley SD	36 67678 6098347	65.14%	12.01%	77.15%
E.J. Marshall Elementary PS	Chino Valley USD	36 67678 6035513	61.95%	12.10%	74.05%
Glenmeade Elementary PS	Chino Valley USD	CACFP	55.81%	17.44%	73.25%
Levi H. Dickey Elementary PS	Chino Valley USD	36 67678 6101513	60.12%	14.26%	74.39%
Newman Elementary PS	Chino Valley USD	36 67678 6035570	51.06%	11.84%	62.91%
Chaparral Elementary PS	Chino Valley USD	CACFP	55.81%	17.44%	73.25%
Walnut Avenue Elementary PS	Chino Valley USD	36 67678 6035588	71.15%	9.94%	81.09%
Abraham Lincoln Elementary PS	Colton JUSD	36 67686 6035646	79.78%	7.72%	87.50%
Washington Alternative High PS	Colton JUSD	36 67686 3630399	62.84%	7.77%	70.61%
Bloomington Middle School A	Colton JUSD	36 67686 6059380	77.47%	12.78%	90.24%
Bloomington High A	Colton JUSD	36 67686 3631322	59.66%	12.97%	72.63%
Crestmore Elementary A, PS, P	Colton JUSD	36 67686 6035604	75.06%	14.10%	89.16%
D'Arcy Elementary A	Colton JUSD	36 67686 6113633	50.86%	15.07%	65.92%
Jurupa Vista Elementary A	Colton JUSD	36 67686 6108831	47.97%	17.88%	65.84%
Mary B. Lewis Elementary PS	Colton JUSD	36 67686 6035653	78.40%	8.27%	86.67%
Paul Rogers Elementary PS	Colton JUSD	36 67686 6035679	71.63%	11.50%	83.14%
Ruth Grimes Elementary PS	Colton JUSD	36 67686 6035687	67.74%	11.45%	79.19%
Ruth O. Harris Middle School A	Colton JUSD	36 67686 6111108	53.47%	17.51%	70.98%
Sycamore Hills Elementary A	Colton JUSD	36 67686 6120422	40.86%	16.12%	56.98%
Ulysses Grant Elementary PS	Colton JUSD	36 67686 6035638	61.89%	9.34%	71.23%
Walter Zimmerman Elementary PS, A	Colton JUSD	36 67686 6035729	78.82%	9.67%	88.49%
William McKinley Elementary PS	Colton JUSD	36 67686 6035661	73.59%	11.56%	85.16%
Woodrow Wilson Elementary PS	Colton JUSD	36 67686 6035745	80.09%	8.12%	88.21%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Crafton Hills College PS, P	Crafton Hills College State Preschool	CACFP	43.04%	16.46%	59.50%
Cucamonga Elementary (Little Bears State Preschool) PS, P	Cucamonga SD	36 67694 6035752	68.42%	14.66%	83.08%
Los Amigos Elementary PS	Cucamonga SD	36 68694 6035760	64.25%	16.81%	81.06%
Almond Elementary PS	Fontana USD	36 67710 0100347	68.99%	19.14%	88.13%
Binks Elementary PS, S	Fontana USD	36 67710 0113423	64.03%	19.21%	83.24%
Canyon Crest Elementary PS	Fontana USD	36 67710 6110670	52.92%	24.25%	77.17%
Chaparral Elementary PS	Fontana USD	36 67710 6106702	57.28%	16.30%	73.58%
Citrus Elementary PS	Fontana USD	36 67710 6115984	72.18%	19.30%	91.48%
Cypress Elementary PS	Fontana USD	36 67710 6068761	64.92%	13.35%	78.27%
Date Elementary PS	Fontana USD	36 67710 6114052	67.01%	17.38%	84.40%
Grant Elementary PS	Fontana USD	36 67710 0102517	51.52%	31.55%	83.08%
Hemlock Elementary PS	Fontana USD	36 67710 6111173	40.29%	18.32%	58.61%
Juniper Elementary PS, P	Fontana USD	36 67710 6035794	67.09%	18.37%	85.46%
Kaiser High PS	Fontana USD	36 67710 3630902	40.33%	14.92%	55.25%
Live Oak Elementary PS	Fontana USD	36 67710 6035810	64.77%	16.19%	80.96%
Locust Elementary PS	Fontana USD	36 67710 6106470	59.48%	18.96%	78.44%
Mango Elementary PS, S	Fontana USD	36 67710 6110688	58.12%	19.68%	77.80%
Maple Elementary PS	Fontana USD	36 67710 6035828	63.77%	14.57%	78.34%
North Tamarind Elementary PS	Fontana USD	36 67710 6035836	64.76%	16.46%	81.22%
Oak Park Elementary PS	Fontana USD	36 67710 6108062	48.70%	28.89%	77.59%
Oleander Elementary PS	Fontana USD	36 67710 6035844	72.16%	12.13%	84.29%
Palmetto Elementary PS	Fontana USD	36 67710 6035851	66.63%	18.31%	84.94%
Poplar Elementary PS	Fontana USD	36 67710 6035869	68.18%	18.24%	86.42%
Porter Elementary PS	Fontana USD	36 67710 6120042	75.10%	16.06%	91.16%
Primrose Elementary PS	Fontana USD	36 67710 6035893	71.12%	11.70%	82.63%
Randall-Pepper Elementary PS, P	Fontana USD	36 67710 6035877	74.37%	16.99%	91.36%
Redwood Elementary PS	Fontana USD	36 67710 6035885	69.79%	18.73%	88.52%
Shadow Hills Elementary PS	Fontana USD	36 67710 6108070	58.77%	24.25%	83.02%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
South Tamarind Elementary PS	Fontana USD	36 67710 6035901	62.77%	14.56%	77.34%
Tokay Elementary PS, P	Fontana USD	36 67710 6102933	57.99%	20.47%	78.73%
West Randall Elementary PS	Fontana USD	36 67710 6035919	65.78%	21.79%	87.57%
Joshua Circle Elementary (Lucy Siegrist I and II) PS, P	Hesperia USD	36 75044 6035943	72.30%	9.15%	81.45%
Mojave High (Lemon Street State Preschool) PS	Hesperia USD	36 75044 3630472	50.89%	7.89%	58.78%
Lucerne Valley Elementary (Little Eagles State Preschool) PS	Lucerne Valley USD	36 75051 6035976	72.93%	7.47%	80.40%
Landers Elementary PS	Morongo USD	36 67777 6109623	74.61%	8.29%	82.90%
Morongo Valley Elementary PS	Morongo USD	36 67777 6035992	50.00%	14.75%	64.75%
Palm Vista Elementary PS	Morongo USD	36 67777 6036016	61.85%	13.32%	75.17%
Yucca Valley Elementary PS	Morongo USD	36 67777 6036040	76.92%	8.39%	85.31%
Mountain View Elementary (Live Oak State Preschool) PS	Mt. View SD	36 67785 6036057	48.37%	20.65%	69.02%
Corona Elementary PS	Ontario-Montclair Elementary SD	36 67819 6036172	88.40%	6.75%	95.15%
Del Norte Elementary S	Ontario-Montclair Elementary SD	36 67819 6036214	85.13%	7.97%	93.09%
El Camino Elementary PS	Ontario-Montclair Elementary SD	36 67819 6036230	70.38%	12.67%	83.05%
Lehigh Elementary PS, P, S	Ontario-Montclair Elementary SD	36 67819 6036305	94.03%	5.82%	99.86%
Lincoln Elementary PS	Ontario-Montclair Elementary SD	36 67819 6096283	89.51%	8.78%	98.29%
Monte Vista Elementary PS	Ontario-Montclair Elementary SD	36 67819 6036362	68.42%	13.01%	81.43%
Montera Elementary PS	Ontario-Montclair Elementary SD	36 67819 0100115	86.31%	8.49%	94.80%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Moreno Elementary PS	Ontario-Montclair Elementary SD	36 67819 6036370	70.16%	12.48%	82.64%
Ramona Elementary PS	Ontario-Montclair Elementary SD	36 67819 6036388	80.51%	11.24%	91.75%
SOAR Academy (Linda Vista State Preschool PS	Ontario-Montclair Elementary SD	36 67819 0116269	90.24%	2.44%	92.68%
Vineyard Elementary PS	Ontario-Montclair Elementary SD	36 67819 6036446	83.53%	9.82%	93.34%
Oro Grande Elementary PS, P	Oro Grande Elementary SD	36 67827 6036453	96.74%	3.26%	100.00%
Lugonia Elementary S	Redlands USD	36678436036537	72.86%	15.71%	88.57%
Victoria Elementary S	Redlands USD	36678436036594	80.00%	15.65%	95.65%
Bemis Elementary PS, S	Rialto USD	36 67843 6036602	80.58%	8.19%	88.77%
Boyd Elementary PS	Rialto USD	36 67843 6036610	81.23%	10.18%	91.40%
Casey Elementary PS	Rialto USD	36 67843 6036628	88.30%	4.91%	93.21%
Charlotte N. Werner Elementary PS	Rialto USD	36 67843 0116483	86.43%	8.04%	94.48%
Dunn Elementary PS, P	Rialto USD	36 67843 6036636	85.65%	5.71%	91.36%
Ernest Garcia Elementary PS	Rialto USD	36 67843 6111736	67.17%	10.40%	77.56%
Georgia Morris Elementary PS	Rialto USD	36 67843 6108864	76.05%	9.33%	85.38%
Helen L. Dollahan Elementary PS, S	Rialto USD	36 67843 6105704	73.67%	11.24%	84.91%
Henry Elementary PS	Rialto USD	36 67843 6036644	84.75%	8.17%	92.92%
Kelley Elementary PS	Rialto USD	36 67843 6036651	84.52%	6.48%	91.01%
Morgan Elementary PS	Rialto USD	36 67843 6036669	74.95%	10.39%	85..34%
Myers Elementary PS	Rialto USD	36 67843 6036677	82.04%	7.78%	89.82%
Preston Elementary PS, S	Rialto USD	36 67843 6036685	83.36%	6.47%	89.83%
Sam V. Curtis Elementary PS	Rialto USD	36 67843 6114938	78.15%	9.09%	87.24%
Samuel W. Simpson Elementary PS	Rialto USD	36 67843 6106538	77.06%	8.93%	85.99%
Trapp Elementary PS	Rialto USD	36 67843 6036693	61.13%	11.25%	72.38%
Arrowhead Elementary PS	SB City USD	36 67876 6036768	84.03%	12.61%	96.64%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Bradley Elementary PS	SB City USD	36 67876 6036792	89.05%	8.36%	97.41%
Burbank Elementary PS	SB City USD	36 67876 6036800	85.03%	10.66%	95.69%
Cole Elementary PS	SB City USD	36 67876 6036834	76.16%	14.35%	90.51%
Cypress Elementary S, PS	SB City USD	36 67876 6036842	85.35%	8.86%	94.21%
Davidson Elementary PS	SB City USD	36 67876 6036859	73.43%	16.89%	90.32%
E. Neal Roberts Elementary PS, P	SB City USD	36 67876 6109714	91.04%	5.64%	96.68%
Emmerton Elementary PS	SB City USD	36 67876 6068191	88.72%	6.81%	95.53%
Hillside Elementary PS	SB City USD	36 67876 6036909	63.74%	15.48%	79.22%
Howard Inghram Elementary PS	SB City USD	36 67876 6037030	87.70%	8.50%	96.20%
Hunt Elementary PS	SB City USD	36 67876 6036917	92.39%	4.08%	96.48%
Lankershim Elementary PS	SB City USD	36 67876 6036941	90.15%	5.30%	95.44%
Lincoln Elementary PS, P	SB City USD	36 67876 6036958	91.83%	4.14%	95.97%
Lytle Creek Elementary S, PS	SB City USD	36 67876 6036974	89.90%	6.82%	96.72%
Manuel A. Salinas Creative Arts Elementary PS	SB City USD	36 67876 6036826	82.71%	11.47%	94.17%
Monterey Elementary PS, S	SB City USD	36 67876 6037014	91.13%	5.51%	96.64%
Mt. Vernon Elementary PS	SB City USD	36 67876 6037022	89.71%	7.72%	97.43%
Muscoy Elementary PS	SB City USD	36 67876 6037048	90.36%	6.98%	97.35%
Newmark Elementary PS	SB City USD	36 67876 6037055	78.04%	15.54%	93.57%
Oehl Elementary S	SB City USD	36 67876 6068209	70.36%	14.26%	84.62%
Palm Elementary S	SB City USD	36 67876 6112767	35.71%	19.33%	55.04%
Riley Elementary PS	SB City USD	36 67876 6037097	93.05%	5.18%	98.23%
Rio Vista Elementary S, PS	SB City USD	36 67876 6037105	88.52%	8.48%	97.00%
Roosevelt Elementary PS	SB City USD	36 67876 6037113	83.05%	11.34%	94.39%
Cajon High (Harmon State Preschool) PS	SB City USD	36 67876 3632221	46.19%	17.90%	64.09%
Urbita Elementary PS	SB City USD	36 67876 6037147	73.19%	15.46%	88.65%
Vermont Elementary PS	SB City USD	36 67876 6037154	87.47%	8.75%	96.21%
Warm Springs Elementary PS	SB City USD	36 67876 6037162	93.31%	3.92%	97.24%
Wilson Elementary PS	SB City USD	36 67876 6037170	85.71%	8.89%	94.61%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
General Colin Powell State Preschool PS, P (School Foodservice, April, 2011)	Silver Valley USD	36 73890 6119846	28.69%	27.85%	56.54%
Baldy Mesa Elementary PS	Snowline JUSD	36 73957 6106710	44.44%	10.67%	55.11%
Phelan Elementary PS	Snowline JUSD	36 73957 6036461	61.83%	9.73%	71.56%
Pinon Hills Elementary PS	Snowline JUSD	36 73957 6108260	48.02%	14.10%	62.11%
Vista Verde Elementary PS	Snowline JUSD	36 73957 0110718	53.95%	19.42%	73.37%
Chaparral High (Wrightwood State Preschool) PS, P	Snowline JUSD	36 73957 3630365	57.31%	9.62%	66.92%
Liberty Elementary PS	Victor Elementary SD	36 67918 6105860	68.00%	12.00%	80.00%
Mojave Vista Elementary PS, P	Victor Elementary SD	36 67918 6106587	71.79%	7.77%	79.56%
Park View Elementary PS	Victor Elementary SD	36 67918 6037360	73.85%	12.94%	86.79%
Puesta del Sol Elementary PS	Victor Elementary SD	36 67918 6109227	86.24%	7.10%	93.33%
Del Rey Elementary PS	Victor Elementary SD	36 67918 6037329	87.29%	10.42%	97.71%
Dunlap Elementary S	Yucaipa-Calimesa JUSD	36679596037410	55.24%	20.20%	75.45%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Abrams & Co.	Abrams & Co. Let's Eat!, My Wonderful Body, I Keep Myself Healthy and My Body In Balance Pre-K Big Books & Little Books	Children make food choices for each meal of the day and begin to understand how healthful food choices help their bodies grow strong. Includes teacher's guide and interactive components.	English, Spanish
Adria F Klein	Max Goes to the Grocery Store	24 page book for ages 4-8. Max and his friend go to the store to get dried fruit for a snack.	English
Alameda County Dept. of Public Health	Be Sugar Savvy	Curriculum: posters, handouts, lesson plan, etc http://www.acphd.org/nutritionservices/resources.htm	English, Spanish
American Dietetic Association	Eating Well the Vegetarian Way	Describes types of vegetarianism and explains how to get nutrients such as iron, calcium and protein from a vegetarian eating plan. Includes tips for meal planning, eating out and physical activity.	English
Amy L. Poole	The Pea Blossom	Story about a pea that sprouts & flowers, bringing first hope & eventually health to a sick child.	English
Anne Rockwell	Apples and Pumpkins	Fiction. A family visits the farm to see apples and pumpkins as they get ready for Halloween. Apples are apples for Halloween trick or treat.	English
Anne Rockwell	One Bean	A bean plant grows from one bean and produces many beans to eat.	English
Aubrey Davis	The Enormous Potato	A story of an enormous potato planted and harvested and share with the townspeople	English
Barbara Jean Hicks	Monster's Don't Eat Broccoli	Two boys pretend they are monsters that don't eat broccoli, but pretend they are trees and eat it up	English

LOCAL PROJECT SYNOPSIS

Source	Title	Description	Languages
CA Healthy Kids Resource Center	Portion Distortion	Students and a Dietitian present the importance of balancing energy intake an energy expenditure. Available in DVD and as poster for 4-6th grade. California Healthy Kids Resource Center Materials.	English
California Department of Education	Fruit and Vegetable Photo Cards	Color photos of Fruits and vegetable to be used in Nut. Ed lessons	English
California Department of Education	Food For Thought	CD: tool for child care programs to teach young children 3to 5 years good nutrition and healthy food choices.	English
California Project LEAN	Easy Recipes Using Commodity Foods	This collection of tested recipes, “Easy Recipes Using Common Commodity Foods”, has been developed for use in cooking classes and cooking demonstrations. The collection contains a wide array of recipes, many requiring 30 minutes or less from start to finish. The recipes are ideal for groups of people who need tips to enable them to use the foods distributed by food assistance programs. This instruction may eliminate waste due to lack of knowledge or lack of planning skills. Please check with your PM prior to use of the recipes.	English
California Project LEAN	Playing the Policy Game	This toolkit highlights nutrition and physical activity policies in the school and community that teens can pursue with adult guidance.	English
CATCH	Early Childhood Teachers Manual	Features 9 classroom lessons to encourage healthy eating and activity. Parent Tip sheets provide coloring activities, additional information and recipe ideas. Vocabulary key words also included in Spanish and French. Please check with your PM prior to use of the recipes.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Network for a Healthy California	Harvest of the Month Posters	Posters with nutritional messages for contractor use	English
Centers for Disease Control and Prevention (CDC)	Rethink your Drink	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English
Cherie Stihler	The Giant Cabbage - An Alaskan Folktale	Moose grows an enormous cabbage, sure to win a prize at the fair, but needs the help of all his friends to load it into a truck.	English
Cooperative Extension (EFNEP, FSNEP)	Eat Fit	EatFit is a goal oriented intervention that challenges adolescents to improve their eating and fitness choices.	English
Cooperative Extension (EFNEP, FSNEP)	Happy Healthy Me	A nutrition and literacy curriculum designed to provide young children with an introduction to nutrition. Ages 4-6	English
Dairy Council of California	Color My Pyramid	It is a coloring worksheet that teaches the food groups to young children	English
Dairy Council of California	Making Meals Matter for your young child	8 page booklet offers parents guidance and practical information about feeding their preschoolers ages 2-5. It provides busy parents the basics of preparing healthy meals and snacks.	English, Spanish
Dairy Council of California	Making Meals Matter for Your School Age Child	8 page booklet helps parents of school-age children, ages 6 through 12, understand the basics of preparing healthy meals and snacks	English/ Spanish
Dairy Council of California	Building a Healthy Me	Kindergarten -This six-lesson program teaches fundamental nutrition concepts that introduce students to a range of healthy food choices.	English, Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Dairy Council of California	Nutrition Pathfinders	This five lesson unit reinforces language arts and math while teaching health in a fun way. For 4th and 5th grades.	English/ Spanish
Dairy Council of California	Healthy Choices, Healthy Me!	This ten lesson unit focuses on food choice behaviors while reinforcing language arts and math. For 1st and 2nd grades.	English/ Spanish
Dairy Council of California	Activity & Eating	This handout links physical activity, healthful food choices and maintaining long-term good health. (High School)	English/ Spanish
Dairy Council of California	Exercise Your Options	This eight lesson unit helps students assess their current food and activity choices and plan for improvement. The lessons focus on improvement rather than perfection. (Middle School).	English/ Spanish
Duke Christophersen	Nate's Big Hair and the Grapefruit in There	Teach kids the importance of eating a grapefruit.	English
Elise April	We Like to Eat Well	Multicultural children enjoy variety of healthy food	English
Ellen Weiss	From Pit to Peach Tree	Beginning reading book focused on how a peach develops, can be used as part of HOTM when peach is the featured item	English
Elsa Beskow	Peter In Blueberry Land	A picture book for children and a hunt for blueberries.	English
Eric Kemmel	Anansi & The Talking Melon	This book contains colorful pictures of fresh fruits.	English
First 5 California	Yummy for Your Tummy	Recipe booklet for toddler age child. Please check with your PM prior to use of the recipes.	English/ Spanish
Frank Aranojo	The Perfect Orange - a Tale from Ethiopia	A little girl gives the king a perfect orange. They all eat oranges in the end.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Gail Gibbons	Apples	Pre K-Grade 2: This book provides an overview of apples. It traces their history in America, shows their parts, and explains their growth, harvest, and uses.	English
Gail Sakurai	Peach Boy: A Japanese Legend	A folk lore story about a couple that finds a peach and raises a baby.	English
Hannah Tofts	One Cool Watermelon	Kids can count their way to healthy eating with this delicious introduction to math through familiar fruits and vegetables.	English
Downey and Hawthorne Unified School Districts	Harvest of the Month student workbooks	Ready to use Harvest of the Month (HOTM) nutrition education workbooks based around the HTOM monthly produce item. Linked with California Education Standards. Teachers can use to the workbook books to enhance their HOTM classroom taste tests & activities.	English
Inez Snyder	Grapes to Raisins	Teaches small children how raisins are made...describes how a grape becomes a raisin; how grapes grow, and kids will be able to identify dried fruit as a healthy snack.	English
Jan Romero Stevens	Carlos and the Squash Plant	Fiction. Carlos works in the garden but doesn't like taking a bath afterward. A plant begins to grow out of his ear until he finally takes a clean bath. The father is a farmer and grows a variety of vegetables.	English, Spanish
Jean Richards	A Fruit is a Suitcase for Seeds	A young reading book focused on how fruit develops.	English
Joanne Dennee	In the Three Sister's Garden	Book about sisters who introduce children to gardening in two distinct year-long adventures. Ages 4-8.	English

Source	Title	Description	Languages
Kathi Appelt	Watermelon Day	Little girl keeps waiting for the day her watermelon seed becomes a watermelon to enjoy at a picnic	English, Spanish
Lauren Child	I Will Never Not Ever Eat a Tomato	Fiction. A fun look at picky eaters and the way a brother gets his sister to eat the foods she thinks she doesn't like.	English
Lois Ehlert	Eating the Alphabet	Lists F/V for each letter of the alphabet. The last few pages are a glossary with information for each F/V listed in the book.	English
Lois Ehlert	Growing Vegetable Soup	Colored graphics capture the complete growing process from seed to cooking pot, with the focus on the plants; cooking them and finally enjoying the homemade soup	English
Marvin Buckley	Making Raisins	lesson plan for ages 5-6. Turning grapes into raisins. (2001). Part of Nat Geo/ Hampton Brown Science Curriculum.	English
Merced County Office of Education	HOTM Preschool Packet	Nutrition Education activities for Preschool Classrooms	English
Merced County Office of Education	Visual Recipes for HOTM	Nutrition Education activities for Preschool Classrooms	English
Michael Dahl and Todd Ouren	From the Garden - A counting book about growing food	Children help their mom in the garden by gathering vegetables for the dinner salad. It is a counting book but everything they pick is made into a salad.	English
Nancy Libbey Mills and Shan Wells	Never Eat Cabbage on Thursday	Delightfully illustrated rhyming list of dos and don'ts for children.	English
Network- African American Campaign -	Soulful Recipes	Network from the African American Campaign.	English
Network California Children's Power Play! Campaign	School Idea and Resource Kit for 4 th & 5 th grades	Network developed & approved -	English, Spanish

Source	Title	Description	Languages
Network California Children's Power Play! Campaign	School Idea and Resource Kit for 4 th & 5 th grades – Student workbooks	Network developed & approved	English, Spanish
Network California Children's Power Play! Campaign	Kids Get Cookin' Cookbook	Network developed & approved	English, Spanish
Network California Children's Power Play! Campaign	Cups of Fruits and Vegetables Poster	Network developed & approved -	English, Spanish
Network California Children's Power Play! Campaign	Power Up Your Summer	Network developed & approved	English, Spanish
Network California Children's Power Play! Campaign	Healthy Kids Brochure	Network developed & approved	English, Spanish
Network California Children's Power Play! Campaign	Power Up for Learning: A Physical Activity Supplement to the School Idea & Resource Kits	Network developed & approved	English, Spanish
Network California Children's Power Play! Campaign	Cups of Fruits and Vegetables Poster	Network developed & approved -	English, Spanish
Network California Children's Power Play! Campaign	Try Something New	Network developed & approved	English, Spanish
Network California Children's Power Play! Campaign	Community Youth Organization Idea & Resource Kit	Network developed & approved	English, Spanish
Network for a Healthy California	Everyday Healthy Meals	Cookbook	English, Spanish
Network for a Healthy California	Fruit, Vegetable, and Physical Activity Toolbox for Community Educators	Nutrition Education lessons for adults	English, Spanish
Network for a Healthy California	Harvest of the Month Educator Newsletter, Family Newsletter, Community Newsletter, Menu Slicks, Toolkit	Assists health education experts in offering the latest science-based nutrition and physical activity recommend	English/ Spanish
Network for a Healthy California	Latino Recipes With Love/Recetas Latinas Saludables	Network recipes cookbook	English, Spanish
Network for a Healthy California	Slide Guide-How Many Cups of Fruits and Vegetables Do I Need?	Nutrition Education for adults and children	English, Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Network for a Healthy California	Shape of Yoga	Offers simple ideas to teach others how to perform basic yoga and learn about healthy food choices.	English/ Spanish
Network Retail Program	Seasonal Guide to Fruits and Vegetables	Nutrition education for adults and children	English, Spanish
North Carolina State University	Color Me Healthy Pre-K	Preschool Nutrition Education curriculum	English, Spanish
P.K. Hallinan	Let's Be Fit	32 page book for ages 4-8 stresses the importance of healthy eating, daily physical activity and rest for the body and mind.	English
Pamela Hickman and Heather Collins	A Seed Grows: My First Look at a Plant's Life Cycle	This hand-sized book uses the backyard garden to investigate plant life cycles.	English
Pegeen Snow	Eat Your Peas Louise	Book: a father tries to think of ways to encourage his young daughter to eat her peas, until he finally decides to use courtesy	English
Produce for Better Health	Creative Pockets Apron	Nutrition Education activities for the Preschool Classroom	English
Produce for Better Health	Creative Pockets Teaching Cards	Nutrition Education activities for the Preschool Classroom to use with Creative Pockets apron	English
Produce for Better Health	Discovering Fruits & Veggies: Puppets and Story Book	Nutrition education activities for preschool classrooms	English
Roald Dahl	James and the Giant Peach	Story book about a boy who turns into a giant peach	English
San Bernardino County Dept of Public Health	Fast Food Survival Guide, 2010	Nutrition information and education for teens and adults	English, Spanish
Scholastic	Gregory the Terrible Eater	Gregory, a young goat, refuses the usual goat diet staples of shoes and tincans. He likes foods like fruits, vegetables, eggs, and orange juice.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Sesame Street	Healthy Habits for Life Child Care Resource Kit	The kit is a great resource that helps teachers incorporate healthy physical activity and nutrition habits into your everyday routines.	English, Spanish
Shasta County Public Health Department	Healthy Beginnings Curriculum for Preschool	Nutrition Education for Preschool classroom	English, Spanish
USDA	Dietary Guidelines for Americans	Assists health education experts in offering the latest science-based nutrition and physical activity recommendations	English, Spanish
USDA	MyPyramid for Kids	Educational materials that bring the messages of MyPyramid to children	English, Spanish
USDA	Loving your Family, Feeding their Future	Provides educational and promotional materials and techniques to help nutrition educators in their work with SNAP (Supplemental Nutrition Assistance Program) participants and eligibles.	English, Spanish
USDA	Nutrition Essentials	A series of lessons that help middle and hischool students make healthful eating and physical activity choices.	English, Spanish
USDA	The Power of Choice	Guide for adult leaders workign with youth to help them understand how their decisions about eating and physical activity affect their health now & in the future.	English
USDA/TEAM Nutrition	Eat Smart, Play Hard	Materials designed for parents and caregivers to provide information to help you eat better, be more physically active and be a role model for your kids.	English
USDA	Nibbles for Health	Nutrition Newsletters for Parents of Young Children	English, Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
USDA	MyPyramid for Adults / MyPlate	Food plans are designed for the general public ages 2 and over	English, Spanish
USDA	Grow It, Try It, Like It	A kit that includes six booklets featuring three fruits. Each booklet includes hands-on activities, planting activities, stories, songs, MyPyramid for Preschoolers nutrition education activities, home activities with parent/child activity sheets, family-sized recipes, and tips for cooking with children.	English
USDA	Two Bite Club	Educational storybook developed to introduce MyPyramid to young children.	English
California Foundation for Agriculture in the Classroom	Ag in the Classroom: Teacher Resource Guide.	Tool for professionals and volunteers encouraging the agricultural literacy of California's youth.	English
Won-Ldy Paye, M. H.Lippert, Julie Paschkis	The Talking Vegetables	A story about Spider who refuses to help the villagers plant vegetables & then is in for a surprise when he picks some himself.	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>
N/A		

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

PERSONNEL SALARIES:							
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS							
1.	Name: Carolyn Tillman Title: Administrator (Coordinator)	\$ 105,570	0.3000	30.0%		\$ 31,671	\$ 31,671
2.	Name: Melodee Lopez, RD Title: Project Coordinator (Operations Manager)	\$ 88,058	1.0000	20.0%	80.0%	\$ 88,058	\$ 88,058
3.	Name: Farrah Northcott, RD Title: Nutrition Educator (Staff Development Specialist)	\$ 66,754	1.0000		100.0%	\$ 66,754	\$ 66,754
4.	Name: Michele Ballard, RD Title: Nutrition Educator (Staff Development Specialist)	\$ 66,754	1.0000		100.0%	\$ 66,754	\$ 66,754
5.	Name: TBD Title: Nutrition Educator (Staff Development Specialist)	\$ 66,754	1.0000		100.0%	\$ 66,754	\$ 66,754
6.	Name: Kathy Estes Title: Health Educator (Coordinator)	\$ 107,760	0.2000		20.0%	\$ 21,552	\$ 21,552
7.	Name: Samantha Cowell Title: Contract Manager (Program Technician)	\$ 47,172	1.0000	100.0%		\$ 47,172	\$ 47,172
8.	Name: Chrisann Gerfers Title: Administrative Assistant (Office Specialist I)	\$ 32,544	1.0000	100.0%		\$ 32,544	\$ 32,544
9.	Name: TBD Title: Program Assistant (Community Services Assistant)	\$ 36,828	1.0000		100.0%	\$ 36,828	\$ 36,828
SUBTOTAL		\$ 618,194	7.5000	250.0%	500.0%	\$ 458,087	\$ 458,087
POSITION DESCRIPTIONS:							
Administrator (e.g., Director of Programs) FS # 1		Administers the nutrition education contract and budget, supervises nutrition education staff, attend nutrition education and scope of work related meetings, develops program plan and participates in the Regional collaborative. Coordinate contract reporting requirements.					

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

					Federal Share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:						
Federal Share:						
Local Mileage: Local mileage expenses are allocated at the allowed State Rate per mile of 0.555 cents mile					\$ 17,566	\$ 17,566
12 School Training/TA visits x 4 Quarters x 50 45 miles each = 2,160 miles x \$.555 = \$1999 x 6.3 staff (FS # 1-5,7,9) = \$7,552						
20 Meetings x 50 miles = 1,000 miles each x 6.5 staff (FS # 1-7,9) x 0.555= \$3,608						
20 Community Outreach Meetings x 50 miles = 1,000 miles x 5.5 staff (FS# 1-6,9) x \$.555 = \$3,053						
General mileage for the year 6,000 miles @ \$.555/mile = \$3,330						
Conferences:						
1) Annual Network Conference: (2 day meeting attended by 4 staff: 1 Prog. Coord., 3 Nutrition Educators)					\$ 2,496	\$ 2,496
Estimated cost breakdown for the 4 Network approved personnel						
Meals: \$34 a day x 2 days = \$68 x 4 Staff = \$ 272						
Hotel \$110 + \$20 tax a day = \$130 x 2 nights = \$260 x 4 staff= \$1,040						
Airfare \$200 x 4 Staff = \$ 800						
Airport Parking: \$ 12 a day x 2 days= \$24 x 4 Staff = \$96						
Ground Transportation: \$ 30 a day x 2 days= \$60 x 4 Staff = \$ 240						
Incidentals \$ 6 x 2 days = \$12 x 4 Staff = \$48						
2) Regional Shape Meetings: 1 Meeting attended by 4 staff (1 Prog. Coord., 3 Nutrition Educators)					\$ 266	\$ 266
1 meeting in Southern California						
Mileage: 120 miles RT x 0.555= \$61 x 4 Staff = \$266						
3) Impact Evaluation Training: 1 Training in Northern CA attended by 2 staff (Contract Manager, and Program Coordinator)					\$ 824	\$ 824
Meals: \$34 a day x 2 Staff = \$68						
Hotel \$110 + \$20 tax a day = \$130 x 1 night = \$130 x 2 Staff = \$260						
Airfare \$200 x 2 Staff = \$ 400						
Airport Parking: \$12 a day x 2 Staff = \$24						
Ground Transportation: \$ 30 x 2 Staff = \$ 60						
Incidentals \$ 6 per day x 2 Staff = \$12						
4) Network Sponsored Skill Training (1 day training in LA attended by 4 staff (1 Program Coordinators, 3 Nutrition Educators)					\$ 946	\$ 946
Meals: \$34 a day x 4 Staff = \$136						
Hotel \$110 + \$20 tax a day = \$130 x 1 night = \$130 x 4 Staff = \$520						
Mileage: 120 miles RT x .555= \$61 x 4 Staff = \$266						
Incidentals \$ 6 per day x 4 Staff = \$24						
5) Network Fiscal Training (1 day training in LA attended by 3 staff (Administrator, Program Coordinator, Contract Manager)					\$ 710	\$ 710
Meals: \$34 a day x 3 Staff = \$102						
Hotel \$110 + \$20 tax a day = \$130 x 1 night = \$130 x 3 Staff = \$390						
Mileage: 120 miles RT x .555= \$61 x 3 Staff = \$200						
Incidentals \$ 6 per day x 3 Staff = \$18						

BUDGET JUSTIFICATION
October 1, 2011 - September 30, 2012

										Federal Share Total Dollars	Total Dollars
6) Network Media Training (2 day training in LA attended by 4 staff										\$ 1,626	\$ 1,626
(Program Coordinator, 3 Nutrition Educators)											
	Meals:	\$34 a day x 2 day = \$68 x 4 Staff = \$272									
	Hotel	\$110 + \$20 tax a day = \$130 x 2 nights = \$260 x 4 Staff = \$1,040									
	Mileage:	120 miles RT x .555= \$61 x 4 Staff = \$266									
	Incidentals	\$ 6 per day x 2 day = \$12 x 4 Staff = \$48									
7) Network Statewide Collaborative Meetings two 1-day meeting in Sacramento attended by 2 staff										\$ 1,248	\$ 1,248
(Program Coordinator, 1 Nutrition Educator)											
	Meals	\$34 a day x 2 days = \$68 x 2 Staff = \$136									
	Hotel	\$110 + \$20 tax a day = \$130 x 2 nights = \$260 x 2 staff= \$520									
	Airfare	\$200 x 2 Staff = \$ 400									
	Airport Parking:	\$12 a day x 2 days= \$24 x 2 Staff = \$48									
	Ground Transportation:	\$ 30 a day x 2 days = \$ 60 x 2 Staff = \$ 120									
	Incidentals	\$ 6 x 2 days = \$12 x 2 Staff = \$24									
* PM needs to approve agenda for all Non-Network Conferences and Meetings for proration											
SUBTOTAL:										\$ 25,682	\$ 25,682
F. SUBCONTRACTORS:											
Federal Share:											
	1) Evaluation- Robert LaChausse, California State University, San Bernardino (See subcontractor budget justifications for details)									\$ 47,249	\$ 47,249
	The project evaluator will conduct process, impact, and outcome evaluation activities. The evaluation information will										
	be used for on ongoing program improvement and to meet contractual reporting requirements. The evaluation										
	subcontractor has intensive experience in rigorous evaluation of community and school based nutrition promotions										
	programs.										
SUBTOTAL:										\$ 47,249	\$ 47,249
G. OTHER COSTS:										\$ -	
Federal Share:											
	1) Food Expenses: Food for taste testing and food demonstrations for the SNAP eligible populations in targeted health									\$ 24,320	\$ 24,320
	fairs, schools, or other community sites. Food demonstrations are generally a sampling of individual food items, such as										
	fresh fruits and vegetables, or healthy snacks. (Approx. 100 demos x 20 participants = \$ 2,000 @ \$2.50 each= \$5000 +										
	Harvest of the Month taste testing for (115 classrooms x 8 months = 920 x \$21= \$ 19,320) TOTAL \$24,320										
	Kitchen Items for Harvest of the Month Classrooms such as cutting board, knives, etc 115 x \$50 = \$5,750)									\$ 5,750	\$ 5,750
	Ice Chests for food demonstrations and taste testing (2 @ \$60 = \$120)									\$ 120	\$ 120

A PERSONNEL SALARIES:								
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS								
1.	Name:	Robert G. LaChausse						
	Title:	Researcher	\$ 56,148	0.4515	35.15%	10.0%	\$ 25,351	\$ 25,351
2.	Name:	TBD						
	Title:	Graduate Research Assistant (Researcher)	\$ 30,400	0.2300	23.0%		\$ 6,992	\$ 6,992
3.	Name:	TBD						
	Title:	Undergraduate Research Assistant (Researcher)	\$ 24,000	0.2300	23.0%		\$ 5,520	\$ 5,520
SUBTOTAL			\$ 110,548	0.9115	81.15%	10.0%	\$ 37,863	\$ 37,863
POSITION DESCRIPTIONS:								
FS # 1: Researcher		Evaluates nutrition education, and physical activity promotion interventions in a variety of community channels. Methods can include process and impact evaluations, pre and post tests, surveys, focus/discussion roundtables, photo documentaries, and case studies. (pHD 1 Academic Year (AY) course release, PhD 6-week summer salary, PhD AY overload 342 hours x \$38.99 hr.)						
FS # 2: Graduate Research Assistant		Assists Researcher in evaluating nutrition education, and physical activity promotion interventions in a variety of community channels. Methods can include process and impact evaluations, pre and post tests, surveys, focus/discussion roundtables, photo documentaries, and case studies. (pHD 1 AY course release, PhD 6-week summer salary, PhD AY overload 342 hours x \$38.99 hr.)						
FS # 3: Undergraduate Research Assistant		Assists Researcher and graduate research assistant in evaluating nutrition education, and physical activity promotion interventions in a variety of community channels. Methods can include process and impact evaluations, pre and post tests, surveys, focus/discussion roundtables, photo documentaries, and case studies. (pHD 1 AY course release, PhD 6-week summer salary, PhD AY overload 342 hours x \$38.99 hr.)						
							Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:								
Federal Share:								
	Release Time 34% fringe (Based on 1 AY course release - \$ 4,991 x 34% = \$ 1,697)						\$ 1,697	\$ 1,697
	Summer salary 11.35% payroll taxes (Based on 6-week summer salary - \$ 7,016 x 11.35% = \$ 796)						\$ 796	\$ 796
	AY overload 11.35% payroll taxes (Based on AY overload - 342.24 hours x \$ 38.99/hr = \$13,344 AY overload \$ 13,344 x 11.35% payroll taxes = \$ 1,515)						\$ 1,515	\$ 1,515
	Students - 11.35% payroll taxes x \$12,512 (FS # 2 \$ 6,992 + FS # 3 \$ 5,520 = \$12,512 x 11.35% = \$1,420)						\$ 1,420	\$ 1,420
SUBTOTAL:							\$ 5,428	\$ 5,428

												Federal Share Total Dollars	Total Dollars			
C. OPERATING EXPENSES:																
Federal Share:																
All operating costs are for 100% Nut Ed. Program																
Reprographics- 14,500 copies at \$.05													\$ 725	\$ 725		
Office supplies such as pen/pencil, file folder, etc. \$33.34/month x 12 months = \$400													\$ 400	\$ 400		
Photocopies- - office use- 4,000 x \$.05													\$ 200	\$ 200		
Poster/ publication costs													\$ 150	\$ 150		
Printer Cartridge Deskjet 895Cse													\$ 29	\$ 29		
Postage stamps to send impact evaluations, pre and post tests.													\$ 100	\$ 100		
											SUBTOTAL:	\$ 1,604	\$ 1,604			
D. EQUIPMENT EXPENSES:																
Federal Share:													\$ -	\$ -		
											SUBTOTAL:	\$ -	\$ -			
E. TRAVEL AND PER DIEM:																
Federal Share:																
Network Annual Meeting (3 day Meeting) Sacramento													\$ 981	\$ 981		
Per Diem: \$40 x 3 days = \$120																
Hotel: \$125 x3 days= \$375																
Mileage: 875 miles x \$0.555 per mile = \$486																
Local Mileage: Local mileage expenses is allocated at the allowed State Rate per Mile of \$0.555/miles													\$ 1,373	\$ 1,373		
General mileage for the year 2,474 @ 0.555/mile = \$1,373																
											SUBTOTAL:	\$ 2,354	\$ 2,354			
F. SUBCONTRACTORS:																
Federal Share:													\$ -	\$ -		
											SUBTOTAL:	\$ -	\$ -			
G. OTHER COSTS:																
Federal Share:																
											SUBTOTAL:	\$ -	\$ -			
											TOTAL DIRECT COSTS:	\$ 47,249	\$ 47,249			
H. INDIRECT COSTS:																
Federal Share No Indirect is charged																
											SUBTOTAL:	\$ -	\$ -			
TOTAL											\$ 110,548.00	0.9115	81.15%	10.0%	\$ 47,249	\$ 47,249

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Shasta County Office of Education
Program Area: Local Incentive Awardee: County Office of Education
Contract Number: 10-10059

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 40% Female 60%

Ethnicity:

- African American 4%
- Asian 2%
- Caucasian 70%
- Latino 16%
- Native American 6%
- Pacific Islander 2%
- Other (specify) _____: _____%

Languages:

- | | |
|--|--|
| <input checked="" type="checkbox"/> English 100% | <input type="checkbox"/> Khmer (Cambodian) _____% |
| <input type="checkbox"/> Spanish _____% | <input type="checkbox"/> Korean _____% |
| <input type="checkbox"/> Arabic _____% | <input type="checkbox"/> Lao _____% |
| <input type="checkbox"/> Armenian _____% | <input type="checkbox"/> Tagalog _____% |
| <input type="checkbox"/> Russian _____% | <input type="checkbox"/> Vietnamese _____% |
| <input type="checkbox"/> Bosnian _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Cantonese _____% | <input type="checkbox"/> Other (specify) _____: _____% |
| <input type="checkbox"/> Farsi _____% | <input type="checkbox"/> Mandarin _____% |
| <input type="checkbox"/> Hmong _____% | |

Ages:

- Under 5 years old 10%
- 5 to 8 25%
- 9 to 11 25%
- 12 to 17 30%
- 18 to 59 9%
- 60 years old and over 1%

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)
- Other (Specify): _____ (_____ % equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | |
|--|--|
| <input type="checkbox"/> CalFresh Offices _____% | <input type="checkbox"/> Shelters/Temporary Housing _____% |
| <input type="checkbox"/> Food Banks _____% | <input type="checkbox"/> Soup Kitchens _____% |
| <input type="checkbox"/> Food Pantries _____% | <input type="checkbox"/> TANF Job Readiness Program _____% |
| <input type="checkbox"/> Public Housing _____% | <input type="checkbox"/> WIC Offices _____% |
| <input checked="" type="checkbox"/> HeadStart 1 _____% | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify): _____
- Internet/Web Sites-website address: _____
- Print Media
- Radio: _____
- TV: _____
- Nutrition Education Classes: (1600 occurrences at 1 hour(s) each)
- Community Education Events: (15 occurrences at 1-4 hour(s) each)
- Training/Workshop/Conference: (20 occurrences at 1-4 hour(s) each)
- Point of Purchase: (_____ occurrences at _____ hour(s) each)
- Other (specify) _____: (_____ occurrences at _____ hour(s) each)

Key Educational Messages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input checked="" type="checkbox"/> Lean Meat and Beans |
| <input checked="" type="checkbox"/> Physical Activity | <input checked="" type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input checked="" type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input checked="" type="checkbox"/> Fats and Oils | <input checked="" type="checkbox"/> Promote Healthy Weight |
| <input checked="" type="checkbox"/> Fiber-Rich Foods | <input type="checkbox"/> Sodium and Potassium |
| <input checked="" type="checkbox"/> Food Safety | <input checked="" type="checkbox"/> Whole Grains |
| <input checked="" type="checkbox"/> Food Shopping/Preparation | <input type="checkbox"/> Other (Specify): _____ |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| _____ Adult Education & Job Training Sites | _____ Other Youth Education Sites (includes Parks and Recreation) |
| _____ Adult Rehabilitation Centers | _____ Public/Community Health Centers (includes Public Health Departments) |
| _____ CalFresh Offices | _____ Public Housing |
| _____ Churches | 18 Schools – students (Preschool) |
| _____ Community Centers | 15 Schools – students (K-12) |
| _____ Elderly Service Centers | 15 Schools – students (Afterschool Program) |
| _____ Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) | 26 Schools – Parents |
| _____ Extension Offices | _____ Shelters/Temporary Housing |
| _____ Farmers Markets | _____ WIC Programs |
| _____ Food Stores | _____ Worksites |
| 2 _____ Head Start Programs | Other (specify): _____ |
| _____ Individual Homes | Other (specify): _____ |
| _____ Libraries | Other (specify): _____ |

*** Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 9576

Narrative (max. 200 words)

Shasta County Office of Education *Network for a Healthy California* will be entering their 8th year in promoting fruit and vegetable consumption with the SNAP-Ed eligible families in Shasta County. This program focuses on students in grades pre-K through High School and the parents and teachers and providers who work with them. Nutrition Education classes will be conducted for both parents and students at the school sites that serve SNAP-Ed Eligible populations. Activities will include HOTM, cooking in the classroom, garden enhanced lessons, family newsletters, taste testing. Activities and lessons will be skilled based. Impact Evaluation will be conducted to determine changes in fruit and vegetable consumption.

e. **Summary of Research.**

See Section A, pages 2-5.

f. **Modification of Project Methods/Strategies.**

- | | |
|---|--|
| <input checked="" type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input checked="" type="checkbox"/> Adding new partners |
| <input type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): _____ |

All modifications are approved by the Network.

g. **Use of Existing Educational Materials.**

See attached Existing Educational Materials/Curricula data sheet.

h. **Development of New Educational Materials.**

All new educational materials must be listed on the attached New Materials Development data sheet.

i. **Key Performance Measures/Indicators.** (max. 100 words)

Process evaluation measures will indicate the participation levels in all activities performed. Impact evaluation will determine changes in fruit and vegetable consumption among students participating in Harvest of the Month.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities. Contractors who receive Federal Share >\$350,000 must participate in impact evaluation. Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (max. 100 words)

Collaborate with existing SCOE ECS and After School programs, Bella Vista, Chrysalis, Whitmore, French Gulch, Igo-Ono, Oak Run, Enterprise school districts and with Regional Power Play to enhance the nutrition education efforts.

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
Head Start	Lake Blvd. State Preschool	375 Lake Blvd.	Redding	96003	—	—	—	Proxy site
Head Start	Oak View State Preschool	1156 Del Monte St.	Redding	96002	—	—	—	Proxy site

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Bella Vista Elementary(S)(PS)(A)(P)	Bella Vista Elementary	45-69872-6050074	47.70%	15.01%	62.71%
Anderson Heights(PS)(P)	Cascade Union Elementary	45-69914-6050132	78.42%	11.87%	90.29%
Meadow Lane(PS)(P)	Cascade Union Elementary	45-69914-6050140	58.82%	18.52%	77.34%
East Cottonwood Elementary(PS)(P)	Cottonwood	45-69955-6050199	78.13%	21.88%	100.00%
Alta Mesa Elementary(S)(PS)(A)(P)	Enterprise School District	45-69971-6050215	62.91%	14.18%	77.09%
Boulder Creek Elementary(S)(PS)(A)(P)	Enterprise School District	45-69971-6114334 (School Food Service, September 2010)	38.26%	12.28%	50.54%
Lassen View Elementary(S)(PS)(A)(P)	Enterprise School District	45-69971-6050223	59.64%	16.41%	76.04%
Mistletoe Elementary(S)(PS)(A)(P)	Enterprise School District	45-69971-6050231	45.67%	16.30%	61.97%
Parsons Junior High(S)(A)(P)	Enterprise School District	45-69971-6050249	61.61%	11.45%	73.06%
Rother Elementary(S)(PS)(A)(P)	Enterprise School District	45-69971-6050256	63.97%	8.09%	72.06%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Shasta Meadows Elementary(S)(PS)(A)(P)	Enterprise School District	45-69971-6050264	61.67%	13.61%	75.28%
French Gulch-Whiskeytown Elementary(S)(A)(P)	French Gulch-Whiskeytown Elementary	45-69997-6050322	57.89%	31.58%	89.47%
Buckeye School of the Arts(PS)(P)	Gateway Unified	45-75267-6050090	74.52%	11.11%	85.63%
Igo-Ono Elementary(S)(A)(P)	Igo, Ono, Platina Union Elementary	45-70029-6050355	65.88%	7.06%	72.94%
Oak Run Elementary(S)(A)(P)	Oak Run Elementary	45-70086-6050439	91.30%	8.70%	100.00%
Prairie Elementary(PS)(P)	Pacheco Union Elementary	45-70094-6050454	42.92%	9.01%	51.93%
Bonny View Elementary(PS)(P)	Redding School District	45-70110-6050462	42.96%	16.55%	59.51%
Cypress Elementary(PS)(P)	Redding School District	45-70110-6050470	84.48%	6.14%	90.61%
Juniper(PS)(P)	Redding School District	45-70110-6050488	72.25%	8.81%	81.06%
Central Valley State Preschool(PS)(P)	Shasta County Office of Education	(CACFP Site, October 2010)	64.10%	20.51%	84.61%
Chrysalis Charter (S)(A)(P)	Shasta County Office of Education	45-10454-0111674	37.60%	19.20%	56.80%
Monte Vista State Preschool(PS)(P)-32 Adams Lane Redding, CA 96002	Shasta County Office of Education	(CACFP Site, October 2010)	64.81%	20.37%	85.18%
Oasis Community(S)(P)(A)	Shasta County Office of Education	45-10454-4530317	84.91%	12.58%	97.48%
Shasta College State Preschool(PS)(P)-11555 Old Oregon	Shasta County Office of Education	(CACFP Site, October 2010)	50.00%	9.00%	59.00%
Shasta County Special Education(S)(P)(A)	Shasta County Office of Education	45-10454-6069389	76.19%	7.14%	83.33%
Whitmore Elementary(S)(A)(P)	Whitmore Union Elementary	45-70169-6050595	63.16%	15.79%	78.95%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

Source	Title	Description	Languages
California Department of Education	Food For Thought-Nutrition Across the Curriculum	CD: tool for child care programs to teach young children 3to 5 years good nutrition and healthy food choices.	English
California Department of Education	Fresh Fruit and Vegetable Photo Cards	Color photos of fruits and vegetable to be used in nutrition education lessons.	English
California Department of Education	Kids Cook Farm Fresh Food	Activity guide and recipes for grades 2-7 that links academic content standards to the real world through gardens, nutrition, cooking, recycling, and the environment.	English
California Department of Education	Nutrition to Grow On	An innovative curriculum for grades 4-6 that offers teachers a direct link between the garden and nutrition education.	English
California Project LEAN	Captive Kids: Selling Obesity at School	An action guide to stop the marketing of unhealthy foods and beverages in School.	English
California Project LEAN	Jump Start	Cross-curricular lesson encourage students to eat healthy, keep moving and become smart consumers.	English
Centers for Disease Control (CDC)	Fruits and Veggies More Matters low literacy brochure	Fruits and Veggies More Matters is a two-sided handout with tips and ideas to stretch your fruit and veggie budget.	English
Contractor Developed -- Alameda County Public Health Nutrition Services	Rethink Your Drink	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English
Contractor Developed -- Downey and Hawthorne USD	L.A. Collaborative Harvest of the Month Student Workbooks	These materials were created and approved as an extension to the HOTM tool kit developed by the <i>Network for a Healthy California</i> .	English
Contractor Developed-- Merced County Office of Education	Harvest of the Month Preschool Activities	This material is adapted from the <i>Network for a Healthy California's</i> HOTM tool kit and intended for preschools.	English

Source	Title	Description	Languages
Contractor Developed -- Shasta County	Healthy Beginnings	Contractor developed healthy eating and physical activity materials.	English
Cooperative Extension (EFNEP, FSNEP)	Go Glow Grow for Preschoolers	Curriculum: Using a simplified version of MyPyramid, children learn the connection between healthy foods and what they do for the body.	English
Cooperative Extension (EFNEP, FSNEP)	Happy Healthy Me	A nutrition and literacy curriculum designed to provide young children with an introduction to nutrition. Ages 4-6.	English
Cooperative Extension (EFNEP, FSNEP)	Eat Fit	Youth FSNEP provides curriculum, training and lesson materials to conduct nutrition education and physical activity programs in preschools, K – 12 classrooms, community youth organizations and after school programs. The goal is to increase nutrition education and physical activity programs in programs serving low income students in an effort to improve the health of school-aged children. Nutrition educators train teachers/extenders who deliver the programs.	English
Cooperative Extension (EFNEP, FSNEP)	Eating Healthy From Farm to Fork	A nutrition education curriculum that makes the connection between local food systems, garden-based learning, school food service, and the establishment of healthy habits.	English
Cooperative Extension (EFNEP, FSNEP)	Junior Master Gardener	A nutrition education curriculum that motivates children to eat the fruits of their labor in their study of “Health and Nutrition from the Garden”.	English
Cooperative Extension (EFNEP, FSNEP)	Reading Across My Pyramid	A literacy curriculum promoting nutrition & health education.	English
Cooperative Extension (EFNEP, FSNEP)	Teams With Intergenerational Support (TWIGS - elementary nutrition and gardening curriculum)	Helps children learn about healthy food choices through gardening connection.	English

Source	Title	Description	Languages
Dairy Council of California	Deal Me In	This extended day nutrition education and physical activity program introduces and reinforces healthy eating and physical activity in a fun and engaging way. The program is designed for Grades K – 6.	English
<i>Network for a Healthy California</i>	Children's Power Play! - Community Youth Organization Idea & Resource Kit	<i>Network for a Healthy California</i> -Children's Power Play! Campaign with goal to motivate and empower 9-11-year-old children to eat 3 to 5 cups of fruits and vegetables and get at least 60 minutes of physical activity every day.	English
<i>Network for a Healthy California</i>	Harvest of the Month Menu Slick	<i>Network for a Healthy California</i> developed and approved materials offering the latest science-based nutrition and physical activity recommendations.	English
<i>Network for a Healthy California</i>	Harvest of the Month Parent Newsletters	<i>Network for a Healthy California</i> developed and approved materials offering the latest science-based nutrition and physical activity recommendations.	English
<i>Network for a Healthy California</i>	Harvest of the Month Teacher Newsletters	<i>Network for a Healthy California</i> developed and approved materials offering the latest science-based nutrition and physical activity recommendations.	English
Other California Healthy Kids Resource Materials	CATCH -- Coordinated Approach to Child Health Series	After-school education and summer enrichment program teaches children the nutrition knowledge, skills and self-reliance that empowers them to make healthy dietary and physical activity choices.	English
Other California Healthy Kids Resource Materials	Nutrition Decathlon Tool Kit	The Nutrition Decathlon is a fun-filled nutrition education and physical activity program.	English
Other California Healthy Kids Resource Materials	SPARK	This series is designed to provide physical education activities during class time, develop skills to promote ongoing regular physical activity, and involve students in physical activity after school and at recreational facilities. Grades K-9.	English
Produce for a Better Health	The Color Way Plan	A guide with tips and ideas on how to get more fruits and veggies into your day.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
USDA Materials	Empowering Youth with Nutrition and PA	A manual for use in after school programs and classrooms with youth 11-18 years old. It contains current nutrition and physical activity information to enhance leader knowledge and fun, hands-on activities that teach nutrition concepts.	English
USDA Materials	Fast Meals and Quick Snacks for Teens	A cookbook of healthy, quick meals for teenagers.	English
USDA Materials	Loving Your Family Feeding Their Future	Provides educational and promotional materials and techniques to help nutrition educators in their work with SNAP participants and eligibles.	English
USDA Materials	My Pyramid	Educational material that bring the messages of MyPyramid.	English
USDA Materials	Nibbles for Health: Nutrition Newsletters	Nutrition Newsletters for Parents of Young Children.	English
USDA Materials	The Power of Choice	Guide for adult leaders working with youth to help them understand how their decisions about eating and physical activity affect their health now & in the future.	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>

BUDGET COVER SHEET
FFY 2012

Organization: Shasta County Office of Education				
Contract Number: 10-10059				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 317,931	\$ 324,684	\$ 6,753	2.12%
Fringe Benefits	\$ 134,923	\$ 146,108	\$ 11,185	8.29%
Operating	\$ 21,763	\$ 22,863	\$ 1,100	5.05%
Equipment & Other Capital	\$ -	\$ 1,400	\$ 1,400	100.00%
Travel	\$ 17,555	\$ 8,268	\$ (9,287)	-52.90%
Subcontractors	\$ -		\$ -	0.00%
Other Costs	\$ 37,710	\$ 27,445	\$ (10,265)	-27.22%
Indirect Costs	\$ 41,596	\$ 40,710	\$ (886)	-2.13%
Total Federal Share	\$ 571,478	\$ 571,478	\$ -	0.00%
Reason for +/- 5% Difference:				
Benefits increased due to higher insurance costs				
Operating Expenses increased due to increasing cost of office supplies				
Equipment budgeted in FFY 12 to purchase cooking equipment and physical activity demonstration equipment				
Travel decreased due to conferences that were budgeted in FFY 11 will not occur in FFY 12				
Other costs decreased due to change in allowed costs for incentives				
Note: If the Total Federal Share Percentage difference is greater than 5%, please provide an explanation.				
<i>If the total percentage difference is greater than 5% consult your Contract Manager.</i>				
<i>FFY 2012 Network Growth Policy restricts contract growth.</i>				

Budget Justification
October 1, 2011 - September 30, 2012

A PERSONNEL SALARIES:										
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS										
1.	Name:	Michelle Larsen (ECS Manager)								
	Title:	Chief Executive Officer	\$ 79,001	0.5500	45.0%	10.0%	\$ 43,451	\$ 43,451		
2.	Name:	Tanya Marshall (Supervisor)								
	Title:	Administrator	\$ 71,002	1.0000	80.0%	20.0%	\$ 71,002	\$ 71,002		
3.	Name:	Evie Parker								
	Title:	Admin Asst	\$ 37,764	0.4000	35.0%	5.0%	\$ 15,106	\$ 15,106		
4.	Name:	Jilmarie Seastrunk								
	Title:	Project Coordinator	\$ 53,751	1.0000	20.0%	80.0%	\$ 53,751	\$ 53,751		
5.	Name:	Norma Mosqueda								
	Title:	Nutrition Educator	\$ 57,550	1.0000	20.0%	80.0%	\$ 57,550	\$ 57,550		
6.	Name:	Allyson Hill								
	Title:	Nutrition Educator	\$ 48,610	1.0000	20.0%	80.0%	\$ 48,610	\$ 48,610		
7.	Name:	Vacant (.75 FTE 100% Network funded)								
	Title:	Nutrition Aide	\$ 26,500	0.7500	25.0%	50.0%	\$ 19,875	\$ 19,875		
8.	Name:	Debbie Brown								
	Title:	Nutrition Aide	\$ 32,900	0.4000	20.0%	20.0%	\$ 13,160	\$ 13,160		
9.	Name:	Jackie Titus								
	Title:	Accountant	\$ 72,634	0.0300	3.0%	0.0%	\$ 2,179	\$ 2,179		
SUBTOTAL PERSONNEL SALARIES			\$ 479,712	6.1300	268.0%	345.0%	\$ 324,684	\$ 324,684		
POSITION DESCRIPTIONS:										
Chief Executive Officer #1		Provides overall guidance for the operations, personnel, and fiscal responsibilities required by the nutrition project.								
Administrator (e.g., Director of Programs) #2		Administers the nutrition education contract and budget, supervises nutrition education staff, attend nutrition education and scope of work related meetings, develops program plan and participates in the Regional collaborative. Coordinate contract reporting requirements.								
Office Manager/Secretary/Admin Assistant #3		Provides general clerical support to the Program. Assists in development and maintenance of a data collection system with emphasis on fiscal information. Arranges meetings and trainings, orders supplies and materials, creates correspondence, photocopies, and other duties as required to support the nutrition education contract.								

Budget Justification
October 1, 2011 - September 30, 2012

Project Coordinator #4	Coordinate program staff and nutrition education activities; plan and follow through on outreach and educational events at health fairs, schools, and other promotional activities; work with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquire and develop culturally and linguistically competent nutrition curriculum and education materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expand our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.		
Nutritionist/Nutrition Educator/Nutrition Aide #5, #6, #7, #8	Provides nutrition education to the SNAP-Ed eligible population. Specific duties include: one-on-one general nutrition education, delivery of general nutrition education in a classroom or group setting, staffing health fairs and other community or promotional events where nutrition education messages are delivered, distribution of linguistically and culturally appropriate nutrition education materials, documentation of educational and other encounters, assisting with writing project reports and preparation of quarterly reports, maintaining program reports and tracking system.		
Accountant/Finance Analyst # 9	Serves as internal auditor and controller. Assists with processing purchase orders, invoices, preparation of vouchers for payment as related to the Network program, as well as monitoring the budgets.		

Budget Justification
October 1, 2011 - September 30, 2012

											Federal Share	Total Dollars
											Total Dollars	Total Dollars
B. FRINGE BENEFITS:												
Federal Share:												
Includes payroll taxes and medical/dental benefits at 36%-54% of salaries based on Bargaining unit contract at \$324,684 x 45%											\$ 146,108	\$ 146,108
CSEA tax at .25892% plus \$9624 medical/dental benefits												
Classified Management tax at .25892% plus \$9124 medical/dental benefits												
Cost of employer benefits change July 1st and January 1st every year												
SUBTOTAL:											\$ 146,108	\$ 146,108
C. OPERATING EXPENSES:												
Federal Share:												
1. Storage shed rent for Network supplies : \$80 x 12 months. Only Network supplies stored at shed.											\$ 960	\$ 960
2. Office Space for Federal staff members who provide nutrition and physical activity education											\$ 9,903	\$ 9,903
Total Network Federal Share sq. ft.= 861.27 sq. ft./960= .90 Cubic Unit (CU) x \$11,003.00/CU = -\$9,903												
(Fed staff #1 @ 55% of 130 sq. ft.=71.5 sq. ft.; staff #2 @ 100%= 120 sq. ft.; staff #3 @ 40%=65 sq. ft. = 26 sq. ft.												
staff #4 @ 100%= 62 sq. ft.; staff #5 @ 100% = 62 sq. ft.; staff #6 @ 100% = 61 sq. ft.												
staff #7 @ 100% = 75 sq. ft.; staff #8 @ 40% = 30 sq. ft.; & kitchen @ 155 sq. ft.												
shared space 283.95 @ 70% Network = 198.77 sq. ft. = 861.27 sq. ft.)												
3. Basic expendable office supplies used in working and promoting nutrition education and physical activity for staff.											\$ 12,000	\$ 12,000
Items such as: paper, ink, generic office supplies, binders, printing newsletters, etc. based on historical usage (approx. \$1,000 per mo. X 12).												
SUBTOTAL:											\$ 22,863	\$ 22,863
D. EQUIPMENT EXPENSES:												
Federal Share:												
1. Cooking equipment used for tasting and cooking demonstrations to SNAP-ED participants such as food storage containers w/lids (10-15 @ \$6-\$15 each), utensils and knives for preparing and serving(15 @ \$6-\$20 each), storage containers/bins 15-20 @ \$15 each											\$ 700	\$ 700
2. Nutrition Decathlon events-Physical activity equipment to be used for PA demonstration to SNAP-ED participants, includes items such as bean bags, balls, hula hoops and parachutes.											\$ 700	\$ 700
SUBTOTAL:											\$ 1,400	\$ 1,400
E. TRAVEL AND PER DIEM:												
Federal Share:												
Break down of travel is recorded on the 2012 travel worksheet provided											\$ 8,268	\$ 8,268
SUBTOTAL:											\$ 8,268	\$ 8,268
F. SUBCONTRACTORS:												
Federal Share: N/A											\$ -	\$ -
SUBTOTAL:											\$ -	\$ -

Budget Justification
October 1, 2011 - September 30, 2012

											Federal Share Total Dollars	Total Dollars
G. OTHER COSTS:												
Federal Share:												
											\$ 6,000	\$ 6,000
											\$ 12,000	\$ 12,000
											\$ 6,867	\$ 6,867
											\$ 2,578	\$ 2,578
*Expenditures on nutrition education materials must have prior California Department of Public Health approval and must comply with all State and Federal safety requirements with respect to production including Prop 65 requirements for lead content.												
SUBTOTAL:											\$ 27,445	\$ 27,445
DIRECT COST SUBTOTAL											\$ 530,768	\$ 530,768
H. INDIRECT COSTS:												
											\$ 40,710	\$ 40,710
Indirect rate charged by Shasta County Office of Education is based on the agency providing basic services such as personnel, payroll, custodial, business, insurance, postage, telecommunications and internet.												
SUBTOTAL:											\$ 40,710	\$ 40,710
TOTAL											\$ 571,478	\$ 571,478

TRAVEL WORKSHEET
(October 1, 2011 - September 30, 2012)

Contract Name: Shasta County Office of Education									
Contract Number: 10-10059									
Federal Share- FFY-2012									
Monthly Mileage for field work, local mtg, local trainings and local events									
Staff Name	Average Mileage/ mo.	Rate=\$.555	Prorate %	Total					
1. Michelle Larsen	20	\$ 0.555	0.55	\$ 73					
2. Tanya Marshall	20	\$ 0.555	1	\$ 133					
3. Colleen Gregory	0	\$ 0.555	0.4	\$ -					
4. Jilmarie Seastrunk	190	\$ 0.555	1	\$ 1,265					
5. Norma Mosqueda	190	\$ 0.555	1	\$ 1,265					
6. Allyson Hill	190	\$ 0.555	1	\$ 1,265					
7. Vacant (75% FTE 100% Network)	60	\$ 0.555	1	\$ 400					
8. Debbie Brown	10	\$ 0.555	0.4	\$ 27					
			Total	\$ 4,429					
Conference									
Conference Name	Staff Code	Number of meetings per year	Conference Cost	Airfare	Per Diem	Lodging (\$84 + tax)	Round Trip Mileage @ \$0.555	Total	Pro-rate %
<i>Annual Network Conference (2 day)</i>	2,4,5,6	1	\$ -		\$ 320.00	\$ 786.00	\$ 150.00	\$ 1,256.00	none
<i>Shape Meeting</i>	4,5,6	1	\$ 30.00		\$ -		\$ 28.00	\$ 58.00	none
<i>Impact Evaluation Training</i>	4,5,6	1	\$ -		\$ -		\$ 111.00	\$ 111.00	none
<i>Regional Collaborative Mtg</i>	1,2,4,5,6	2	\$ -		\$ -		\$ 278.00	\$ 278.00	none
<i>Power Play Mtg</i>	4,5,6	3	\$ -		\$ -		\$ 142.00	\$ 142.00	none
<i>Fiscal Training</i>	1,2	1	\$ -		\$ -		\$ 167.00	\$ 167.00	none
<i>Network Steering Committee</i>	1,2	3	\$ -		\$ 192.00	\$ 291.00	\$ 444.00	\$ 927.00	none
							Total	\$ 2,939.00	
CCLHDN - county health departments									
CX3 Training -participating county health departments									
Shape meeting - school districts and LIAs working in schools									
Impact Evaluation Training - those contractors with Federal Share budgets over \$350,000									
							Total Travel	\$ 7,368	

1. STATE LEVEL GOALS AND OBJECTIVES

See State-level objectives in introduction to Section B, pages 1-3.

2. DESCRIPTION OF PROJECTS/INTERVENTIONS FOR EACH PROJECT THE FOLLOWING INFORMATION SHOULD BE PROVIDED:

Project Title: Tulare County Office of Education, *Network for a Healthy California*

Program Area: Local Incentive Awardee: County Office of Education

Contract Number: 10-10054

a. Related State Objectives.

See State-level objectives 1, 2, 4, 8, and 9.

b. Audience.

Gender: Male 51% Female 49%

Ethnicity:

- African American 1%
- Asian %
- Caucasian 15%
- Latino 84%
- Native American %
- Pacific Islander %
- Other (specify) : %

Languages:

- | | |
|--|--|
| <input checked="" type="checkbox"/> English <u>90%</u> | <input type="checkbox"/> Korean % |
| <input checked="" type="checkbox"/> Spanish <u>10%</u> | <input type="checkbox"/> Lao % |
| <input type="checkbox"/> Arabic % | <input type="checkbox"/> Tagalog % |
| <input type="checkbox"/> Armenian % | <input type="checkbox"/> Vietnamese % |
| <input type="checkbox"/> Russian % | <input type="checkbox"/> Other (specify) : % |
| <input type="checkbox"/> Bosnian % | <input type="checkbox"/> Other (specify) : % |
| <input type="checkbox"/> Cantonese % | % |
| <input type="checkbox"/> Farsi % | <input type="checkbox"/> Mandarin % |
| <input type="checkbox"/> Hmong % | |
| <input type="checkbox"/> Khmer (Cambodian) % | |

Ages:

- Under 5 years old 2%
- 5 to 8 25%
- 9 to 11 46%
- 12 to 17 25%
- 18 to 59 2%
- 60 years old and over %

c. Focus on SNAP Eligibles.

Income Targeting Data Source:

- See attached Census Tract data sheet
- See attached Free/Reduced Price Meal % data sheet
- Other (Specify): (% equal to or less than 185% FPL)
- Other (Specify): (% equal to or less than 185% FPL)

Location Based Proxy Sites:

Targeting data is not required for proxy sites. Please check all that apply and indicate the percentage of your target audience(s) at these locations.

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> CalFresh Offices | % | <input type="checkbox"/> Shelters/Temporary Housing | % |
| <input type="checkbox"/> Food Banks | % | <input type="checkbox"/> Soup Kitchens | % |
| <input type="checkbox"/> Food Pantries | % | <input type="checkbox"/> TANF Job Readiness Program | % |
| <input type="checkbox"/> Public Housing | % | <input type="checkbox"/> WIC Offices | % |
| <input type="checkbox"/> HeadStart | % | | |

d. Project Description.

Key Methods:

- Advisory Council/Task Force (specify):
- Internet/Web Sites-website address: www.tcoe.org/nutrition
- Print Media
- Radio:
- TV:
- Nutrition Education Classes: (5600 occurrences at .50 hour(s) each)
- Community Education Events: (48 occurrences at 2.0 hour(s) each)
- Training/Workshop/Conference: (5 occurrences at 2.5 hour(s) each)
- Point of Purchase: (occurrences at hour(s) each)
- Other (specify) Parent Education: (50 occurrences at .50 hour(s) each)

Key Educational Messages:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fruits & Vegetables | <input checked="" type="checkbox"/> Limit Added Sugars or Caloric Sweeteners |
| <input checked="" type="checkbox"/> Physical Activity | <input checked="" type="checkbox"/> MyPyramid – Healthy Eating Plan |
| <input checked="" type="checkbox"/> Fat Free & Low Fat Milk or Equivalent (and alternate calcium sources) | <input type="checkbox"/> Promote Healthy Weight |
| <input type="checkbox"/> Fats and Oils | <input type="checkbox"/> Sodium and Potassium |
| <input type="checkbox"/> Fiber-Rich Foods | <input type="checkbox"/> Whole Grains |
| <input type="checkbox"/> Food Safety | <input checked="" type="checkbox"/> Other (Specify): <u>Farmers Market Promotion, Dietary Guidelines, Food Stamp Promotion</u> |
| <input type="checkbox"/> Food Shopping/Preparation | |
| <input type="checkbox"/> Lean Meat and Beans | |

SNAP-Ed Delivery Sites by Type of Setting:

- | | |
|---|--|
| <u>2</u> Adult Education & Job Training Sites | <u>2</u> Emergency Food Assistance Sites (includes Food Banks, Food Pantries, and Soup Kitchens) |
| Adult Rehabilitation Centers | Extension Offices |
| CalFresh Offices | <u>2</u> Farmers Markets |
| Churches | <u>5</u> Food Stores |
| Community Centers | Head Start Programs |
| Elderly Service Centers | |

IndividualHomes
 Libraries
2Other Youth Education Sites (includes Parks and Recreation)
 Public/Community Health Centers (includes Public Health Departments)
 Public Housing
9Schools – students (Preschool)
78Schools – students (K-12)
 Schools – students (Afterschool Program)
2Schools – Parents

__Shelters/Temporary Housing
 WIC Programs
 Worksites
 Other (specify):1 Convention Center
 Other (specify):47 Special Education Sites (Qualify either through TCOE Special Education FRPM Data or school site FRPM data)
 Other (specify):1 Multi-Functional Educational Center (McDermont Field House)

***Reminder: Every non-school site noted above must be listed with address and census tract on the separate Census Tract Data Sheet.**

Projected Number of Unduplicated Participants: 36,000

Narrative(max. 200 words)

Tulare County Office of Education (TCOE) School Health Programs works with Alta Vista, Culter-Orosi, Dinuba, Exeter, Kings River, Porterville, Sunnyside, Woodlake school districts and TCOE Special Services. Through the commitment of parents, community members, business partners, school staff and students, the *Network for a Healthy California* provides expertise, services and resources to food stamp eligible families. TCOE has one Registered Nurse, one Registered Dietitian, and three support staff to provide nutrition education within the school environment, to promote the increased consumption of fruits/vegetables and daily physical activity.

Services are provided to nearly 30,000 students in kindergarten through grade twelve located in rural communities within Tulare County. Specific program activities include: Teacher training to provide nutrition education and physical activity promotion and curriculum resources which are based on the California Content Standards; Parent education at back to school night, openhouse and PTO (Parent Teacher Organization) meetings; Partnerships with local farmers to provide farm fresh produce for taste tests in classrooms and cafeterias; Utilization of nutrition education and promotional strategies to incorporate healthy foods into the school environment, including salad/fresh fruit bars, healthy fundraisers and farmer's market programs; and connections with retail stores for Fruit and Veggie Fest and Harvest of the Month taste testing.

e. Summary of Research.

See Section A, pages 2-5.

f. Modification of Project Methods/Strategies.

- | | |
|--|--|
| <input type="checkbox"/> We have not modified our methods/strategies | <input type="checkbox"/> Changing audience participation |
| <input type="checkbox"/> Improving cultural relevancy | <input type="checkbox"/> Adding new partners |
| <input checked="" type="checkbox"/> Enhancing/updating existing strategies | <input type="checkbox"/> Other (specify): |
| <input type="checkbox"/> Utilizing research/program tool | <input type="checkbox"/> Other (specify): |

All modifications are approved by the Network.

g. Use of Existing Educational Materials.

See attached Existing Educational Materials/Curricula data sheet.

h. Development of New Educational Materials.

All new educational materials must be listed on the attached New Materials Development data sheet.

i. Key Performance Measures/Indicators. (max. 100 words)

The expectation and measurable goal of the project is to document a change in fruit and vegetable consumption, self-efficacy, norms and physical activity among 4th and 5th grade students in-class and participating in after-school programs. Process measures will indicate participation and will include sign-in sheets and Activity Tracking Forms.

3. EVALUATION PLANS

All contractors participate in process evaluation per their Scope of Work activities. Contractors who receive Federal Share >\$350,000 must participate in impact evaluation. Impact evaluation measures the effectiveness of an intervention by assessing behavior change or the factors that directly influence behavior change primarily focusing on consumption of fruit and vegetables intake.

4. COORDINATION EFFORTS (MAX. 100 WORDS)

TCOE and community partners including the Tulare County Nutrition Collaborative and UCCE share longstanding concerns about the risks for individual and community health and well being resulting from malnutrition and a lack of adequate daily physical activity. Collaboratively we have codified the intention to work in cooperation to reduce those health risks among the population that falls below the Federal Poverty Level guidelines and are receiving, or are eligible to participate in the Federal Food Stamp Program.

TCOE and UCCE have an agreement including the fiscal, program performance, and reporting responsibilities that are described in the *Network* TCOE Contract and in the UCCE Approved Work Plan, budgets, scopes of work, school district and community work sites agreements/contracts and the current LIA Guidelines.

We share a common commitment to increase the opportunities for, and the level of, communication, cooperation, coordination and collaboration between TCOE and UCCE. This commitment mutually enhances program performance, which is designed to increase nutrition education, promote an active lifestyle, and increase participation in federal food subsidy programs, among the target population of persons living below 185% of the Federal Poverty Guidelines in Tulare County.

Census Tract Data Sheet

<i>Type*</i>	<i>Site Name</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Census Tract</i>	<i>Ethnicity</i>	<i>185% FPL</i>	<i>Notes</i>
Food Store	SaveMart	900 West Henderson	Porterville	93257	06107003602	All Races	50.1%	
Food Store	SaveMart	50 West Olive	Porterville	93257	06107003802	All Races	69.9%	
Food Store	SaveMart	1121 Visalia Road	Exeter	93221		All Races	32.3%	Qualifies by Network Retail listing
Food Store	SaveMart	5201 Goshen Ave	Visalia	93291		All Races	13.0%	Qualifies by Network Retail listing
Food Store	1st Choice	250 East Antelope Ave	Woodlake	93286	06107000702	All Races	64.0%	
Other Parks, Recreation Center	Porterville Fairgrounds	300 E Olive St	Porterville	93257	06107003802	All Races	69.9%	
Other Parks, Recreation Center	Ledbetter Park	45779 Rd 128	Cutler	93615	06107000201	All Races	67.3%	
Farmers Market	Miller Brown Park	Corner of Magnolia & Naranjo Ave	Woodlake	93286	06107000702	All Races	64.0%	
Adult Education & Job Training	Family Education Center	40802 Ave 12	Orosi	93647	06107000201	All Races	67.0%	

Adult Education & Job Training	Woodlake Valencia House	248 N Valencia	Woodlake	93286	06107000702	All Races	64.0%	
Farmers Market	Dinuba Farmers Market	Corner of Tulare and L Streets	Dinuba	93618	06107000501	All Races	66.9%	
Emergency Food Assistance	Nutrition on the GO! Woodlake	Corner of Magnolia & Naranjo	Woodlake	93286	061007000702	All Races	64.0%	
Emergency Food Assistance	Nutrition on the GO! Farmersville	147 E Front Street	Farmersville	93223	06107001601	All Races	55.7%	
Other	Visalia Convention Center	303 E. Acequia	Visalia	93291	061070012001	All Races	67.60	Census Block
Other	McDermont Field House	365 N. Sweetbriar Avenue	Lindsay	93247	06107002601	All Races	67.70	

* Refer to list from SNAP-Ed Delivery Sites by Type of Setting section.

Free/Reduced Price Meal Percentage Data Sheet

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Alta Vista Elementary, (S)	Alta Vista Elementary	54-71811-6053854	100%	0%	100%
Cutler Elementary, & Special Education (PS), (S)	Cutler-Orosi Unified	54-71860-6053904	100%	0%	100%
El Monte Middle (S)	Cutler-Orosi Unified	54-71860-6118111	100%	0%	100%
Golden Valley Elementary (PS), (S)	Cutler-Orosi Unified	54-71860-6112684	100%	0%	100%
Lovell High School (S)	Cutler-Orosi Unified	54-71860-5430806	100%	0%	100%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Orosi High School & Special Education (PS), (S)	Cutler-Orosi Unified	54-71860-5433230	100%	0%	100%
Palm Elementary (PS), (S)	Cutler-Orosi Unified	54-71860-6053938	100%	0%	100%
Yettem Continuation High School, & Special Education (S)	Cutler-Orosi Unified	54-71860-5430103	100%	0%	100%
Dinuba High School, & Special Education (S)	Dinuba Unified	54-75531-5431184	92.58%	0%	92.8%
Grandview Elementary (S)	Dinuba Unified	54-75531-6053961	100%	0%	100%
Jefferson Elementary (PS), (S)	Dinuba Unified	54-75531-6053979	100%	0%	100%
John F Kennedy Academy, (S)	Dinuba Unified	54-75531-0102707	100%	0%	100%
Lincoln Elementary, (S)	Dinuba Unified	54-75561-6053987	100%	0%	100%
Roosevelt Elementary, & Special Education (S)	Dinuba Unified	54-75561-6107650	100%	0%	100%
Washington Intermediate & Special Education (S)	Dinuba Unified	54-75561-6053995	100%	0%	100%
Wilson Elementary (PS), (S)	Dinuba Unified	54-75561-6054001	100%	0%	100%
Exeter Community Day (S)	Exeter Union High	54-71928-5430319	58.33%	25%	83.33%
Kaweah High (S)	Exeter Union High	54-71928-5431614	74.19%	4.84%	79.03%
Lincoln Elementary & Special Education (S), (P)	Exeter Union Elementary	54-71910-6054043	61.65%	10.87%	72.52%
Rocky Hill Elementary & Special Education (S)	Exeter Union Elementary	54-71910-6054050	56.95%	9.47%	66.41%
Wilson Middle School (S)	Exeter Union Elementary	54-71910-6110290	47.44%	10.80%	58.24%
Kings River Union Elementary (S)	Kings River Union Elementary	54-71969-6054126	81.98%	5.74%	87.72%
Bartlett Middle (S)	Porterville Unified	54-75523-6054225	78.81%	8.91%	87.72%
Bellevue Elementary (S)	Porterville Unified	54-75523-6054223	66.75%	15.31%	82.06%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Citrus High (S)	Porterville Unified	54-75523-5430624	83.56%	5.02%	88.58%
John J Doyle Elementary (S)	Porterville Unified	54-75523-6054241	93.26%	4.54%	97.80%
Granite Hills High (S)	Porterville Unified	54-75523-5430251	84.97%	7.94%	92.92%
Los Robles Elementary & Special Education (S)	Porterville Unified	54-75523-6107379	68.19%	3.70%	71.90%
Monte Vista Elementary (S)	Porterville Unified	54-75523-6114193	83.24%	11.92%	95.16%
Olive Street Elementary & Special Education (S)	Porterville Unified	54-75523-6054258	93.00%	4.29%	97.29%
Pioneer Middle & Special Education (S)	Porterville Unified	54-75523-6054266	84.95%	5.98%	90.93%
Porterville High & Special Education (S)	Porterville Unified	54-75523-5434113	83.53%	6.21%	89.74%
Prospect Education Center (S)	Porterville Unified	54-75523-5430350	52.60%	2.60%	55.19%
Roche Elementary (S)	Porterville Unified	54-75523-6054274	93.02%	5.43%	98.45%
Santa Fe Elementary (S)	Porterville Unified	54-75523-0102574	85.22%	9.76%	94.98%
Sequoia Middle (S)	Porterville Unified	54-75523-0110692	62.62%	12.33%	74.95%
Strathmore High (S)	Porterville Unified	54-75523-5434931	87.17%	4.96%	92.13%
Vandalia Elementary & Special Education (PS), (S)	Porterville Unified	54-75223-6054282	91.03%	4.97%	96.00%
West Putnam Elementary (S)	Porterville Unified	54-75523-6054290	94.85%	4.12%	98.97%
Westfield Elementary (S)	Porterville Unified	54-75523-6054308	66.41%	9.49%	75.89%
Sunnyside Elementary (PS), (S), (P)	Sunnyside Union Elementary	54-72181-6045507	84.93%	4.55%	89.47%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Alice G Mulcahy Middle School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Alila Elementary School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Annie R Mitchell Elementary School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Burton Elementary School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Burton Middle School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Conyer Elementary School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Dinuba Learning Center School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Divisadero Middle Elementary School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
El Diamante High School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Exeter High Learning Center School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Exeter High School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Fairview Elementary School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Farmersville Junior High School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Golden Oak Elementary School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Golden West High School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Green Acres Middle School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
LB Hill Learning Center Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Linwood Elementary School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Maple Elementary School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Maple Learning Center Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Mission Oak High School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Mt Whitney High School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Pixley Elementary School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Terra Bella Elementary School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Tulare Union High School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Tulare Western High School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Valley Oak Middle School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Visalia CBI School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Visalia COS Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Visalia OTP Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Washington Elementary (Lindsay)School Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Wilson Elementary School (Tulare)Special Education (we only work with Special Ed. Students located that this school site. They qualify through TCOE Special Ed. FRPM Data) (S)	Tulare County Office of Education-Special Ed	54-10546-6069439	60.33%	0.00	60.33%
Castle Rock Elementary School (S)	Woodlake Union Elementary	54-72272-6108286	80.04%	5.93%	85.97%

<i>School Name*</i>	<i>District Name</i>	<i>CDS Code</i>	<i>Free Meal %</i>	<i>Reduced Meal %</i>	<i>Free and Reduced Meal %</i>
Francis J White Learning Center & Special Education (PS), (S)	Woodlake Union Elementary	54-72272-6094569	81.98%	5.04%	87.02%
Woodlake Valley Middle School (S)	Woodlake Union Elementary	54-72272-6054761	78.04%	5.99%	84.03%
Woodlake High School Special Education (S)	Woodlake Union High	54-72280-5436282	70.06%	8.98%	79.04%
Harmony Magnet Academy (S)	Porterville Unified	54-75523-0116590	45.99%	5.57%	51.57%

*After each school name indicate all that apply with the following abbreviations: K-12 School (S), Preschool (PS), After School (A) & Parents (P)

Use of Existing Educational Materials/Curricula Data Sheet

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Aleksie Tolstoy	El Nabo Gigante	Harvest of the Month Book, Grades K-3, A cumulative tale in which the turnip planted by an old man grows so enormous that everyone must help to pull it up.	Spanish
Aleksie Tolstoy	The Gigantic Turnip	Harvest of the Month Book, Grades K-3, A cumulative tale in which the turnip planted by an old man grows so enormous that everyone must help to pull it up.	English
Aliki	Corn is Maize: The Gift of the Indian	Harvest of the Month Book, Grades 3-5	English
Allan Fowler	Apples of Your Eye	Harvest of the Month Book, Grades K-5, This book provides information about apples: growing, harvesting, uses, etc.	English
Allan Fowler	It's a Fruit, It's a Vegetable, It's a Pumpkin	Harvest of the Month Book, Grades K-3, Learn many interesting facts about pumpkins in this introductory science book.	English
Amanda Rooney	Fuel The Body: Eating Well	Book: Eating good food keeps your body healthy, gives you energy and every food group is important. Grades K-5	English
Amy L. Poole	The Pea Blossom	Harvest of the Month Book, Grades K-4 Story about a pea that sprouts & flowers, bringing first hope & eventually health to a sick child.	English
Amy and Richard Hutchings	Picking Apples and Pumpkins	Harvest of the Month Book, Grades K-3 For young readers, a story about the sights, sounds of fall as a family picks apples in an orchard.	English
Andrea Chesman	The Garden-Fresh Vegetable Cookbook	Informative tips on both growing & cooking with a variety of produce, as well as hundreds of interesting - though simple & homey - recipes. Grades 5-12	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Angela Royston	Life Cycle of a Bean	32 page book for ages 9-12. Shows the the life cycle of a bean from the time it is first planted until, four months later including formation of a root, stem, and shoot, as well as leaves and flowers	English
Angela Royston	Life Cycle of an Apple	32 page book for ages 4-8. Charts the stages of development within the lifespan of the plant and contains unusual facts.	English
Anita Ganeri	From Bean to Bean Plant	Beginning reading book focused on how a bean develops can be used as part of HOTM when bean is featured item. Grades K-3	English
Anita Ganeri	From Seed to Apple	Beginning reading book focused on how an Apple develops, can be used as part of HOTM when apples are the featured item. Grades K-3	English
Anna Egan Smucker	Golden Delicious: A Cinderella Apple Story	This book is an illustrated retelling of Paul and Lloyd Stark's quest to find the perfect apple, which eventually led to the creation of the Golden Delicious apple. Can be used as part HOTM when apple is featured item. Grades K-3	English
Annabel Karmel	I Can Eat a Rainbow	A book of colorful nutrition advice for the youngest reader, Grades K-3	English
Ann McGovern	Stone Soup	Book: A young man on a walk encourages a lady to create a wonderful soup out of items from her garden and farm. Grades K-3	
Anne McMullen	Out and About at the Apple Orchard	Book Describes all that is involved in growing apples--covering planting, pollination, harvesting, different varieties, and more. Grades K-5	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Anne Miranda	To Market, To Market	Harvest of the Month Book, Grades K-3 Fiction. Humorous story about a trip to the grocery store. Based on the nursery rhyme "to buy a fat pig" there are unruly animals that interfere with the shopping trip. Finally, the vegetables are purchased to make hot soup.	English
Anne Rockwell	One Bean	A bean plant grows from one bean and produces many beans to eat. Grade K-3	English
Anne-Marie Driediger	The Berry Book	Harvest of the Month Book, Grades K-3 Recipe book using berries.	English
Anne Rockwell and Lizzy Rockwell	Apples & Pumpkins	Harvest of the Month Book, Grades K-3. Fiction. A family visits the farm to see apples and pumpkins as they get ready for Halloween. Apples are apples for Halloween trick or treat.	English
Aubrey Davis	The Enormous Potato	Harvest of the Month Book, Grades K-3 A story of an enormous potato planted and harvested and share with the townspeople.	English
Betsy Maestro	How Do Apples Grow?	Book: describes how an apple grows from bud to flower to fruit ready for you to pick, Grades K-3	English
Bruce McMillan	Growing Colors	Book :Pictures of fruit/veggie with the appropriate color. Grades K-6	English
C.Z. Guest	Tiny Green Thumbs	Book: Boy & grandmother plant several types of veg seeds. Instructions for each. Grades K-3	English
California Asparagus Commission	Asparagus Poster	As title indicates Harvest of the Month Poster, Grades K-12	English
California Avacado Commission	Avacado Poster	As title indicates Harvest of the Month Poster, Grades K-12	English
California Cling Peach Growers Advisory Board	Peach Poster/picture	As title indicates Harvest of the Month Poster, Grades K-12	English
California Date Commission	Date Poster/picture	As title indicates Harvest of the Month Poster, Grades K-12	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
California Department of Education	Fresh Fruit and Vegetable Photo Cards	Color photos of Fruits and vegetables to be used in Nutrition Education lessons, Grades K-12	English
California Department of Education	California Nutrition Standards / Health Framework	This framework describes health education and schoolwide health promotion strategies that will help children and youths become health-literate individuals with a lifelong commitment to healthy living.	English
California Department of Education	Nutrition to Grow On	An innovative curriculum for grades 4-6 that offers teachers a direct link between the garden and nutrition education.	English
California Dried Plum Board	Dried Plum poster	As title indicates Harvest of the Month Poster, Grades K-12	English
California Fig Advisory Board	Fig Poster/picture	As title indicates Harvest of the Month Poster, Grades K-12	English
California Fig Advisory Board	The Fig Can Teach You a Lot About Nutrition	Flyer/Brochure about Figs. Elementary grades and Parents	English
California Foundation for Agriculture in the Classroom	Ag in the Classroom: Teacher Resource Guide, Cream of the Crop E-Newsletter, What's Growin' on?, Commodity Fact/Activities, We Garden, Gardens for Learning, Farmin is Food,Fiber,Flowers...and Fun!, Seasonal Calendar, California Curriculum Guidelines for Agricultural Literacy Awareness.	Guide: tool for professionals and volunteers encouraging the agricultural literacy of California's youth.	English

Source	Title	Description	Languages
California Foundation for Agriculture in the Classroom	Fruits and Vegetables for Health	This comprehensive unit teaches students about the production, distribution, and nutritional value of California fresh produce. Geography, writing, graphing, and science activities are used to teach the importance of eating a variety of fruits and vegetables. Aligned to the Content Standards for California Public Schools.	English/Spanish
California Foundation for Agriculture in the Classroom	Learning About Fruits and Vegetables Curriculum grades K-6	As title indicates	English
California Healthy Kids Resource Center materials	Planet Health	An interdisciplinary physical activity and nutrition curriculum which includes tools for assessing student activity.	English
California Healthy Kids Resource Center materials	Portion Distortion	Students and a Dietitian present the importance of balancing energy intake an energy expenditure. Available in DVD and as poster for 4-6th grade. California Healthy Kids Resource Center Materials.	English/Spanish
California Melon Research Board	Melon Poster	As title indicates Harvest of the Month Poster, Grades K-12	English
California Plum Marketing Program	Plum Poster/Picture	As title indicates Harvest of the Month Poster, Grades K-12	English
California Power Play!	Kids Get Cooking Cookbook,	As title indicates, K-12 and adults	English
California Power Play	School Ideas and Resource Kit	Fourth- and fifth-grade educational kits each featuring 10 fruit, vegetable, and physical activity lessons.	
California Raisin Marketing Board	Raisin Poster	As title indicates. Harvest of the Month Grades K-12	English
California Strawberry Commission	Strawberry Poster	As title indicates. Harvest of the Month Grades K-12	English
California Tomato Commission	Tomato Poster	As title indicates. Harvest of the Month Grades K-12	English

Source	Title	Description	Languages
Candace Fleming	Mucha! Mucha! Mucha!	32 page book for ages 4-8. Farmer and bunnies like to eat fresh crunchy vegetables.	English
Cantaloupe Advisory Board	Cantaloupe Poster	As title indicates. Harvest of the Month Grades K-12	English
CDPH	Harvest of the Month Posters	As title indicates Posters with nutritional messages for contractor use, Grades K-12, Adults	English
Cherie Stihler	The Giant Cabbage	Book: Moose grows an enormous cabbage, sure to win a prize at the fair, but needs the help of all his friends to load it into a truck. Grade K-3	English
Christianne Jones	Just Try It	Book, 24 pages. Young boy discovers he likes vegetables when they are cooked in a casserole. Grades K-3	English
Christine Taylor-Butler	The Food Pyramid	Book: Combines facts & statistics with an in-depth look at how to use MyPyramid as a guide for choosing which foods to eat. Grades K-3	English
Claire Llewellyn	What’s for Lunch? Potatoes	Book: Provides nutrition information about potatoes and how they grow. Grades K-3	English, Spanish
Contractor Developed	Downey developed Harvest of the Month Student Workbooks- This will be included in TCOE Harvest of the Month Toolkit.	As title indicates: Ready to use Harvest of the Month (HOTM) nutrition education workbooks based around the HTOM monthly produce item. Workbook nutrition education materials linked with grade level California Education Standards. Teachers can use to the workbook books to enhance their HOTM classroom taste tests & activities. Grades K-6	English, Spanish
Contractor Developed	Los Angeles USD developed – “Shake it Up With Fruits and Vegetables” CD	Previously approved by USDA. CD of very lively fun music and words. Grades K-6	English
Contractor Developed-Tulare County Office of Education	TCOE developed Harvest of the Month Essay and Art Contest Guidelines and Forms	As title indicates: Grades 4-5	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Contractor Developed-Tulare County Office of Education	TCOE developed Teaching Points	Harvest of the Month Lessons/teaching points to be used as a tool for teachers to educate students on the featured produce. Grades K-2	English
Contractor Developed-Tulare County Office of Education	TCOE developed Teaching Points	Harvest of the Month Lessons/teaching points to be used as a tool for teachers to educate students on the featured produce. Grades 3-4	English
Contractor Developed-Tulare County Office of Education	TCOE developed Teaching Points	Harvest of the Month Lessons/teaching points to be used as a tool for teachers to educate students on the featured produce. Grades 5-6	English
Contractor Developed-Tulare County Office of Education	TCOE developed, Food Fact Calendars	Fact Sheet: Facts about featured Harvest of the Produce in a calendar style format, Grades K-12	English
Contractor Developed-Tulare County Office of Education	TCOE developed “I tasted “ “ Stickers	As title indicates: Stickers that acknowledge that the student tasted the featured Harvest of the Month produce following a classroom taste test	English
Contractor Developed-Tulare County Office of Education	TCOE developed Produce Fact Sheets	Fact Sheet: As title indicates informational sheet on featured Harvest of the Month Produce. Grades K-2	English
Contractor Developed-Tulare County Office of Education	TCOE developed Produce Fact Sheets	Fact Sheet: As title indicates informational sheet on featured Harvest of the Month Produce. Grades 3 +	English
Contractor Developed-Tulare County Office of Education	TCOE developed NAC (Nutrition Advisory Council) Chat	Fact Sheet: This monthly document provides nutrition education on the HOTM and information about monthly health observances for Nutrition Advisory Council (NAC) students. It is read during the NAC meeting. The information is specific to the produce featured that month. Also included is nutrient information listed in the newsletter.	English
Contractor Developed-Tulare County Office of Education	TCOE developed Harvest of the Month Retail Poster	As title indicates, Retail poster created for each Harvest of the Month featured produce-Community Audience	English/Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Contractor Developed-Tulare County Office of Education	TCOE developed Harvest of the Month Seasonal Literature Kit	Kit to assist teachers in linking HOTM literature recommendations to nutrition education, including skill-based learning. Four seasonal kits total, applicable to various HOTM literature books. Currently just Winter has been completed. Spring, Summer and Fall to be completed in FFY 12	English
Contractor Developed-Tulare County Office of Education	TCOE developed Harvest of the Month Cafeteria Poster	As title indicates: Poster featuring monthly Harvest of the Month produce to be display in school cafeteria., linking classroom to cafeteria activities.	English
Cris Peterson	Harvest Year	Book: Photographs and a simple text take youngsters through the calendar year and show the crops growing and being harvested, as well as children enjoying foods of all shapes and sizes and color, Grades K-3	English
Cullen, Baronowski, et. Al	Food Preference Survey	<i>Network</i> Research and Evaluation Unit Approved Evaluation survey	English
Cynthia Rylant	Mr Putter and Tabby Pick the Pears	Book: A story of a man with apple and pear trees, funny story. Grades K-3	English
Dairy Council of California	Building a Healthy Me,(Kindergarden) Deal Me In	This six-lesson program teaches fundamental nutrition concepts that introduce students to a range of healthy food choices. K	English/Spanish
Dairy Council of California	Healthy Choices, Healthy Me	First and second grade program. A comprehensive, ten-lesson nutrition education program that focuses on food choice behaviors while reinforcing language arts and math.	English/Spanish
Dairy Council of California	Nutrition Pathfinder	This five lesson unit reinforces language arts and math while teaching health in a fun way. Grades 4-5	English/Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Dairy Council of California	Exercise your Options	This eight lesson unit helps students assess their current food and activity choices and plan for improvement. The lessons focus on improvement rather than perfection. Grades 6-8	English
Dairy Council of California	Deal Me In	This extended day nutrition education and physical activity program introduces and reinforces healthy eating and physical activity in a fun and engaging way. The program is designed for Grades K – 6 and can be ordered by After School Directors.	English
Danielle Denega	In the Garden	Book: Collects information about vegetable gardens, insects, and animals, with liftable flaps to help readers identify these items, as well as flowers and fruit. Grades K-3	English
David Mallett	Inch by Inch: The Garden Song	song about gardening. Grades K-3	English
David Schwartz	Stems & Roots	Book: Highlights stems and roots, the essential plant parts that give us radishes, blackberries, peas, milkweed, corn, strawberries, and trees. Grades K-3	English
Denia Lewis Hester	Grandma Lena’s Big Ol’ Turnip	Book: PreSchool-Grade 2...tale about teamwork and sharing in an extended African-American family is bubbling with warmth and Southern-style cooking. Please check with your PM prior to use of the recipes.	English
Denise Flemming	Lunch	32 page book for ages 4-8 about a mouse that eats a variety of fruits and vegetables.	English
Diane Mayr	Out and About At the Apple Orchard	Book: Describes all that is involved in growing apples--covering planting, pollination, harvesting, different varieties, and more. Grades K-3	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Diana Pomeroy	One Potato	Mr. and Mrs. O'Grady's lives are changed when they discover a magic pot buried in their potato patch. Grades K-3	English
Don & Audrey Wood	The Little Mouse, The Red Ripe Strawberry, and The Big Hungry Bear	Book: Fiction. Little Mouse saves his strawberry from Big Hungry Bear by eating it/sharing it, Grades K-3	English
Douglas Florian	Vegetable Garden	Book: Planting vegetables in the garden, Grades K-3	English
Elaine Landau	Apples	This book provides a wealth of information about apples. Grades K-3	English
Elaine Landau	Tomatoes	Examines the history, cultivation and uses of tomatoes, Grades K-3	English
Ellen Weiss	From Eye to Potato	Beginning reading book focused on how a potato develops, can be used as part of HOTM when potato is feature item. Grades K-3	English
Elyse April	We Like to Move, Exercise is Fun	Book: Multicultural children enjoy variety of physical activities, Grades K-3	English
Eric Carle	My Very First Book of Food	Book of Food, children can match each animal with the food it eats. Grades K-3	English
Eric Carle	The Very Hungry Caterpillar	Fiction. The story describes the growth of the caterpillar into a butterfly. The caterpillar is very hungry and grows when he eats healthy foods. Preschool-3	English/Spanish/Chinese
Eric Kimmel	Anansi & The Talking Melon	This book contains colorful pictures of fresh fruits. Grade K-3	English
Fay Robinson	We Love Fruit	HOTM storybook grade K-3	English
Felder Rushing	New Junior Garden Book	Book: The reader learns how things grow and how to make garden projects. Grades K-5	English
Gail Damerow	The Perfect Pumpkin	Book on how to grow, cook, & carve pumpkins. Grades K-3	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Gail Gibbons	Apples	PreSchool-Grade 2: This book provides an overview of apples. It traces their history in America, shows their parts, and explains their growth, harvest, and uses.	English
Gail Gibbons	From Seed to Plant	Nonfiction. Rich in vocabulary this book takes the reader from seed to plant to eating healthy. Beautiful pictures show pollination, harvest and care of plants. Grades K-3	English
Gail Gibbons	The Honey Makers	Picture book that introduces young readers to honeybees & bee culture. Explains the organization of the hive, the life cycle & functions of the bees, & typical beekeeping practices. Grades K-3	English
Gail Gibbons	The Pumpkin Book	Book: Illustrating & text to explain the planting, cultivating, & harvesting of pumpkins. Grades K-3	English
Gail Gibbons	The Seasons of Arnolds Apple Tree	Book: As the seasons past, Arnold enjoys a variety of activities as a result of this apple tree. Includes recipes. Please check with your PM prior to use of the recipes. Grades K-3	English
Gail Gibbons	The Vegetables We Eat	Nonfiction. This book takes the reader through all of the different types of vegetables. Explanations of the different types are provided along with how to harvest. Grades K-3	English
Gail Sakurai	Peach Boy: A Japanese Legend	Book: A folk lore story about a couple that finds a peach and raises a baby. Grade K-3	English
Gail Saunders Smith	From Blossom to Fruit (apples)	Beginning reading book focused on how an apple develops can be used as part of HOTM when apple is featured item. PreSchool-3	English

Source	Title	Description	Languages
Gallimard-Jeunesse	In The Garden	Book: Look-and-Learn In The Garden introduces young children to various fruits, vegetables, and plants in the garden; Grades K-3	English
Gary Paulsen	The Tortilla Factory	Simple prose poem on how corn is harvested & made into tortillas. Grades K-3	English
Gayla Dowdy Seale	The Little Squash Seed	Story about a little squash seed on his journey from a small dry seed in a packet to a part of a luscious plant that produces over two dozen nutritious & delicious squash. Grades k-3	English
George Levenson	Pumpkin Circle	A video and picture book designed to show elementary children the cycle of nature in a pumpkin patch.	English
Grace Lin	The Ugly Vegetables	Book: Fiction. A little girl thinks her mom's garden is fully of ugly vegetables. She discovers Chinese vegetable soup smells the best. Grades K-3	English
Gretchen Will Mayo	Orange Juice	Book:Provides information on how oranges are grown and harvested and how orange juice is extracted. Grades K-3	English
Hannah Tofts	I Eat Fruit!	Book: Pictures of fruit, Grades K-3	English
Hannah Tofts	I Eat Vegetables!	Book: Pictures of vegetables, Grades K-3	English
Hannah Tofts	One Cool Watermelon	Book: Kids can count their way to healthy eating with this delicious introduction to math through familiar fruits and vegetables. Grades K-3	English
Harvest of the Month	Cookbook, Harvest of the Month	<i>As title indicates, developed by the Network</i>	English/Spanish
Harvest of the Month	Harvest of the Month Cycle I,II,III produce	<i>Network developed & approved</i>	English
Harvest of the Month	Toolkit/Website: Educator Newsletter, Parent Newsletter and Community Newsletter	Newsletters and information encouraging the consumption of fruits and vegetables. Featuring one a month.	English/Spanish

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Harvest of the Month	Menu Slicks	To be utilized by school food service department for breakfast and lunch menus to encourage consumption of fruits and vegetables. Grades K-12	English/Spanish
Harvest of the Month Tasting Trios (adapted from Monrovia Unified School District, Local Incentive Awardee)	Recipes using three ingredients for teachers to use in the classroom utilizing Harvest of the Month produce.	Title as indicated, for use in K-12 classrooms	English
Heidi Shelton Jenck	Gabe's Grocery List	Book: Fiction. Gabe's grocery list is full of fruits, his dad's is full of veggies. Gabe puts his in the grocery cart and takes out his dad's. I guess we will have fruit salad tonight. Grades K-3	English
Helen Cooper	Delicious: A Pumpkin Soup Story	Book: Duck is a picky eater and frequently goes to bed hungry with stomach pains. He only wants Pumpkin soup. After rejecting many tasty soups, he finally likes a soup made by Cat and Squirrel with many healthy vegetables. Grades K-3	English
Helen Cooper	Pumpkin Soup	Fiction book for ages 3-8. Educational story of animals making soup. Grades K-3	English
Human Kinetics	Health Related Fitness Grades 1-4, Eat Well and Keep Moving, 2 nd Edition	An interdisciplinary curriculum for teaching elementary school Nutrition and physical activity. Fun and unique way for kids to learn about nature and nutrition. A complete guide to every type of exercise activity that can benefit your fitness and health. Grades 1-4	English

Source	Title	Description	Languages
Human Kinetics	Fit Kids Classroom Workout DVD	DVD: The <i>Fit Kids' Classroom Workout</i> can be used in any school space, anytime, any day to invigorate and motivate your students. It gets students excited about being physically active and provides an ideal break from the day's routines. It can also be used as a warm-up to other physical activity. The program includes four 5-minute and two 10-minute workouts, plus a brief "healthy message" at the end of each exercise segment. Grades 1-9	English
Inez Snyder	Apples	Book: Readers will enjoy this book's trips into fields, orchards, and bogs to learn how crops are grown and harvested. Grades K-3	English
Inez Snyder	Berries to Jelly	Book: readers discover how some of their favorite products are made from start to finish. Grades K-3	English
Inez Snyder	Carrots	Book: readers will enjoy taking trips into fields, orchards, and bogs to learn how crops are grown and harvested. Grades K-3	English
Inez Snyder	Cranberries	This book introduces the cranberry, from the time it begins to grow on a vine until it is made into cranberry sauce and other foods. Grades K-3	English
Inez Snyder	Grapes to Raisins	HOTM reading...Teaches small children how raisins are made...describes how a grape becomes a raisin; how grapes grow, and kids will be able to identify dried fruit as a healthy snack. Classroom activities involved. Grades Prek-3	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Inez Snyder	Oranges	This book introduces the orange, from the time it begins to grow from a seed until it is sold in a farmer's market. Grades K-3	English
Inez Snyder	Oranges to Orange Juice	Book: Full-color photographs, predictable text patterns, and concepts of high interest make this series ideal for young readers. Grades K-3	English
Inez Snyder	Tomatoes	Book: Life cycle of tomatoes, Grades K-3	English
Inez Snyder	Tomatoes to Ketchup	Book: Simple text and illustrations show how a mother and son cook tomatoes with vinegar and spices to make ketchup, Grades K-3	English
Isabel Thomas	Black Foods	This book introduces things to eat and drink that are black in color .Grades K-3	English
Isabel Thomas	Blue and Purple Foods	This book introduces things to eat and drink that are blue and purple in color. Grades K-3	English
Iza Thomas	Here We Go Round the Mulberry Bush	Book: Retelling of story with gardening emphasis , Grades K-3	English
Jack Hartmann	Shake, Rattle N' Read (CD)	Collection of songs for reading development, phonological awareness, language play and reading readiness activities set to music. For K-2.	English
Jackie French and Bruce Whatley	Too Many Pears!	Book: Pamela the cow loves to eat pears, she eats them all the time. She eventually gets sick of eating them and becomes interested in apples. Message: Try new foods you might like it. For 3 - 6 yr olds	English
Jacqueline Farmer	Apples	Non-fiction. This book describes how apples are grown, harvested, and used in cooking. It also describes the varieties of apples, history, and nutritional value. Grades K-3	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Jacqueline Farmer	Calabazas	Book: Gr. 1-3. The pumpkin (calabazas) plant is introduced here, including its anatomy, growth cycle, and historical importance	English
Jacqueline Farmers	Pumpkins	Non-fiction grades 3-4. Portrays fall harvest and falls favorite fruit the pumpkin and filled with fun facts, origin and recipes. Please check with your PM prior to use of the recipes.	English
Jan Blake and Peter Melnychuk	Give Me My Yam!	Book: A little boy loses his yam but finds a new one in the end and eats it for dinner, Grades K-3	English
Jan Peck	The Giant Carrot	Book: A story of a giant carrot planted and grown and four different ways a family ate it. Grades K-3	English
Jan Romero Stevens	Carlos and the Cornfield	Book: Fiction. Carlos doesn't follow his father's instructions about planting corn and must fix the situation. Cornmeal pancakes recipe. Bilingual. Describes how corn is grown. Please check with your PM prior to use of the recipes. Grades K-3	English/Spanish
Jan Romero Stevens	Carlos and the Squash Plant	Book:Fiction. Carlos works in the garden but doesn't like taking a bath afterward. A plant begins to grow out of his ear until he finally takes a clean bath. The father is a farmer and grows a variety of vegetables. Grades K-3	English, Spanish
Jane Sutton	The trouble with Cauliflower	Book: A tale about a koala who overcomes is superstition about cauliflower. Grades k-3	English
Janet Stevens	Tops and Bottoms	Fiction. Bear and Mr. Hare agree to sharing half of the crops grown by the Hare family.Beautiful vegetables are grown, however, Bear never gets the colorful parts. In the end, Bear contributes by growing the crops and selling at a stand. Grades K-3	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Jean M Cochran	Your Tummy’s Talking	Book: A story about listening to your hunger cues to eat only when you are hungry. Grades K-3	English
Jean Marzollo	I Am An Apple	Children’s book for science K - 1st grade	English
Jean Richards	A Fruit is a Suitcase for Seeds	Story book about purpose and growth of seeds. Grades K-3	English
Jeanne Titherington	Pumpkin, Pumpkin	A children's book about watching pumpkins grow and filled with fun facts. Grades K-3	English
Jennifer Julius	I Like Berries	Book: contents what are berries, find out more about them, berries in foods. Grades K-3	English
Jerry Pallotta	Apple Fraction	A book about different types of apples and math fractions. Grades K-3	English
Jerry Pallotta	The Victory Garden Alphabet Book	Book: Describes a variety of terms from A to Z, relating to vegetable gardening, beginning with asparagus & ending in zucchini. Grades K-3	English
Jill Esbaum	Seed, Sprout, Pumpkin Pie	Celebrate the flavor of fall on every page of this beautifully photographed picture book. Grades K-3	English
Joan Bauer	Squashed	Novel about a 16-year-old girl who stakes everything on her 611-pound competition-grade pumpkin. Ages 12-up.	English
Joanne Dennee	In the Three Sister’s Garden	Book: collection of hands-on, hearts-on seasonal stories, projects, and activities for the curious child. Grades K-3	English
Jody Fickes Shapiro	Up, Up, Up! It’s Apple Picking Time	This fictional story is based on facts about harvesting a variety of apples. Grades K-3	English
Joe Davidson	Fruit Crate Art	Book of old packing crate posters of fruit and vegetable pictures. Elementary grades	English
John Coy	Two Old Potatoes	Girl finds old potatoes and plants them and waits for new ones to grow. Grades K-3	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
John Segal	Carrot Soup	Book: Fiction. Its time to harvest carrots for soup but Rabbit discovers that they are all gone. His friends already completed the harvest and made carrot soup. Grades K-3	English
Julie Murray	Beans Life Cycles	Book: This life cycle book details the different kinds of beans, why they are good for you, seed to bean cycle and nutrition facts. Grades K-3	English
Karen Adler	A Story About Raisins	This book covers the history of how raisins were discovered and how they are produced with an emphasis on nutrition. Grades 1-4	English
Karen Adler	California Grapes	Book: Non-Fiction. History of grapes, seasons in the vineyard, nutrition information. Grades 2-5	English
Katherine Ayers	Up, Down and Around	Describes how food (many fruits and vegetables) is grown (up or down or around). Grades K-3	English
Kathi Appelt	Watermelon Day	Book: Little girl keeps waiting for the day her watermelon seed becomes a watermelon to enjoy at a picnic. Grades K-3	English
Katie Bagley	Eat Right	Book: Provides an introduction to the benefits of good nutrition, including the food guide pyramid, vitamins, minerals, proteins and fats. This book is full of quality nutritional advice for children. The book explains the importance of good nutrition on a level that even the youngest readers can understand. Grades K-3	English
Ken Robbins	Pumpkins	Book:Non-fiction grades K-2. Describes the life cycle of fruit, photos and poetic text.	English
Kristen Thoennes Keller	From Oranges to Orange Juice	Beginning reading book focused on oranges. Can be used as part of HOTM when the orange is the featured item. Grades K-3	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
L Michelle Nielsen	The Biography of Corn	Book relates the history of corn, explains how it is grown and harvested, discusses its uses, and describes new developments in the corn industry. Grades 4-8	English
Laura Driscoli	Apples: And How They Grow	As Title indicates. Grades K-3	English
Lauren Child	I Will Never Not Ever Eat a Tomato	Book:Fiction. An engaging look at picky eaters and the way a brother gets his sister to eat the foods she thinks she doesn't like. Grades K-3	English
Linda Tagliaferro	The Life Cycle of a Carrot	Book provides what the title indicates., Grades K-3	English
Linda Tagliaferro	The Life Cycle of an Apple Tree	Book provides what the title indicates. Grades K-3	English
Lisa Bullard	Green Food Fun	Book from a series of eat your colors. For children in pre-k to second grade.	English
Lisa Bullard	Orange Food Fun	Book from a series of eat your colors. For children in pre-k to second grade.	English
Lisa Trumbauer	The Story of Orange Juice	Book Explains how oranges are grown & harvested & how orange juice is produced. Grades K-3	English
Lois Ehlert	Eating the Alphabet: Fruits and Vegetables from A to Z	Book: Lists F/V for each letter of the alphabet. The last few pages are a glossary with information for each F/V listed in the book. Grades K-3	English
Lois Ehlert	Growing Vegetable Soup	Book: Colored graphics capture the complete growing process from seed to cooking pot, with the focus on the plants; cooking them and finally enjoying the homemade soup. Grades K-3.	English
Lola Schaefer	Food Groups Fruits	Book explores the Fruit Group answering: What are fruits? Where do fruits come from? Why is it important to eat fruits? Grades K-3	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Lola Schaefer	Pick Pull Snap! Where Once a Flower Bloomed	K-Grade 3 A picture book that describes in simple terms the process by which plants create seeds and bear fruit.	English
Lola Schaefer	What Grows From a Tree?	This book explores the anatomy of a tree, and the many different things trees give us, such as seeds, flowers, fruits, nuts, and sap. Grades K-3	English
Louise Spilsbury	Oranges	Book This title is part of a series that introduces young readers to key foods, looking at how they reach our plate, and what they provide nutritionally. Grades K-3	English
Lynn Stone	Fruit	Book explores the Fruit Group answering: What are fruits? Where do fruits come from? Why is it important to eat fruits? Grades K-3	English
Lynne Cherry	How Groundhog's Garden Grew	Book: The story describes the cycle of an entire gardening year. At the end of the season groundhog has a delicious dinner of homegrown F & V for his friends. Grades K-3	English
Maggie Klein	All About Citrus and Subtropical Fruits	This book covers how to grow and enjoy over 50 varieties of citrus and 16 exotic fruits, with tips in cultivating these plants indoors. Elementary to Middle School	English
Marcia Brown	Stone Soup	Book: Classic French tale about soldiers who trick miserly villages into making them a feast. Grades K-3	English
Marcus Allsop	We Like to Help Cook	Book: Child and parent cook together.	English
Mari C Schuh	Being Active	Book: PreSchool-Grade 2 The pictures feature sound forms of exercise, show when to drink water, and depict nutritious snacks.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Mari C Schuh	Drinking Water	PreS-Gr 2-Perhaps best suited for classroom libraries, these books foster body and health awareness. Bright, full-page color photographs show children of various ethnicities demonstrating the concepts suggested in the texts. Sentences are simple, with plenty of repetition. Nonreaders will be able to get the messages from the pictures, which feature sound forms of exercise, show when to drink water, and depict nutritious snacks	English
Marsha Diane Arnold	The Pumpkin Runner	Book: An Australian sheep rancher who eats pumpkins for energy enters a race despite people laughing at his eccentricities. Grades K-3	English
Marvin Buckley	Making Raisins	Lesson plan for ages 5-6. Turning grapes into raisins. (2001). Part of National Geographic/ Hampton Brown science curriculum.	English
Meredith Sayles Hughes	Cool as a Cucumber Hot as a Pepper: Fruits Vegetables	Book: Grades 5-8, full of interesting facts & stories, richly illustrated & photographed, historically & geographically relevant (helping urban children understand the origins of the plant foods we buy & eat from convenience or grocery stores; documenting the farmers, workers, travellers & scientists who helped collect & distribute popular food plants, etc.), nutritional facts, recipes & activities are also included in the mix.	English
Meredith Sayles Hughes	Spill the Beans and Pass the Peanuts: Legumes	Book: Presents information on the history, production, and uses of several popular members of the legume family: peanuts, lentils, peas, and beans, particularly soybeans. Grades 4-7.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Meredith Sayles Hughes	Stinky and Stringy: Stem and Bulb Vegetables	Book: Describes historical origins, use, and growing requirements of garlic, onions, shallots, and leeks as well as celery, asparagus, and rhubarb. Grades 5-8.	English
Meredith Sayles Hughes	Tall and Tasty Fruit Trees	Book: Describes historical origins, uses, and growing requirements of various fruit trees. Includes recipes. Middle grades 4-8	English
Meredith Sayles Hughes and Tom Hughes	Buried Treasure: Roots and Tubers	Book: Relates the history and describes the use and production of such roots and tubers as potatoes, yams, cassava, carrots, beets, turnips, radishes, and parsnips. Includes recipes. Middle grades 4-8	English
Michael Ableman	On Good Land: An Autobiography of an Urban Farm	Book: The remarkable story of a farm's struggle to survive amidst a sea of development, and the awakening of a community to the riches it provides: Middle grades 4-8	English
Michael Dahl and Todd Ouren	From the Garden- A counting book about growing food	Book: Children help their mom in the garden by gathering vegetables for the dinner salad. It is a counting book but everything they pick is made into a salad. Grades K-3	English
Mini Grey	The Very Smart Pea and the Princess to Be	Book: A retelling of the "Princess & the Pea" from the pea's perspective. Grades K-3	English
Monica Wellington	Apple Farmer Annie	Book describes harvesting apples and turning them into applesauce, apple muffins, apple cake (recipes included), and cider. Please check with your PM prior to use of this recipe. Grades K-3	English
Nancy Libbey Mills and Shan Wells	Never Eat Cabbage on Turssday	Delightfully illustrated rhyming list of dos and don'ts for children. Grades K-3	English
Nancy Tafuri	Five Little Chicks	Book: Story for infants/toddlers about a mother hen and her chicks and their first exploration for food on the farm	English

Source	Title	Description	Languages
National Gardening Association	10 Terrific Vegetables	Book: 10 Terrific Vegetables provides cultural connections, lesson ideas, and gardening basics; Elementary grades	English
Network for a Healthy California	Toolbox for Community Educators	As title Indicates	English, Spanish
Network for a Healthy California	Physical Activity for your Health, Your Neighborhood and Your Life,	<i>Network approved and USDA developed.</i>	English, Spanish
Network for a Healthy California	Fruits and Vegetables for Your Health, Your Neighborhood and Your Life	Brochure to promote fruits and vegetables intake	English,Spanish
Network for a Healthy California	Fit Business Tips	Monthly handout promoting healthy eating and Physical activity in the worksite	English
Network for a Healthy California	How Many Cups of Fruits and Vegetables Do I Need?	Brochure/Slide Guide,As title indicates	English, Spanish
Network for a Healthy California	Everyday Healthy Meals	USDA approved: Healthy Meals Cookbook	English, Spanish
Network for a Healthy California	Chinese Cookbook	As title indicates	English,Chinese
Network for a Healthy California	Healthy Latino Recipes Made with Love	Cookbook with zesty flavors and enticing aromas of healthy Latino cooking. Provides family favorites that use a variety of fruits and vegetables.	English, Spanish
Network for a Healthy California	Soulful Recipe Cookbook	This cookbook is full of delicious recipes and tips to help you make eating healthy.	English
Network for a Healthy California	Kids Get Cookin Cookbook	25 page cookbook for children ages 9-11 promoting fruits and vegetables.	English, Spanish
Network for a Healthy California	Champions for Change Physical Activity Guide	Handout: tips for increasing physical activity, also includes rationale	English, Spanish
Network for a Healthy California	Fruit And Vegetable Empowerment Brochure	Basic nutrition info on and promotion of Fruits and Vegetables.	English
Network for a Healthy California	Instant Recess Users' Guide (DVD)	Promotes heath for adults by making exercise a group activity	English
Network for a Healthy California	Re-Think Your Drink	Offers practical advice to cutting calories by making healthier drink choices. Please check with your PM prior to use of this material.	English

Source	Title	Description	Languages
Network for a Healthy California	Shape of Yoga	Offers simple ideas to teach others how to perform basic yoga and learn about healthy food choices.	English, Spanish
Network for a Healthy California	Healthy FUNdraising Ideas (parent tip sheet)	Tip sheets provide ideas for working with other parents and school staff to make your child's school a healthier place to learn.	English
Network for a Healthy California	Posters, Marketing Materials, Brochures, Retail toolkit, Food Stamp outreach	<i>Network for a Healthy California - Retail Program</i>	English, Spanish
Nigel Hawkes	Genetically Modified Food	Book: Through explanations and illustrations of the DNA model and genetics, the author provides a beginning look at genetically modifying foods. Grades 4-8	English
Other California Healthy Kids Resource Center Materials	Everyday Lots of Ways, Eat Healthy Feel Great, Penn State Nutrition Education for the Pennsylvania Department of Education	Several resources that assists health education experts in offering the latest science-based nutrition and physical activity recommend	English
Other California Healthy Kids Resource Center Materials	Garden Detectives, Eat Smart Play Hard, Kids Around the World Cook!, Cooking with Kids Series	Several resources that assists health education experts in offering the latest science-based nutrition and physical activity recommend	English
Pam Abrams	Now I Eat My ABC's	This book is stuffed with fun, kid-friendly foods. Grades K-3	English
Pamela Hickman and heather Collins	A Seed Grows: My First Look at a Plant's Life Cycle	This hand-sized book uses the backyard garden to investigate plant life cycles. Grades K-3	English
Pat Hutchins	Ten Red Apples	Rhyming, sing-song book counts down from 10 as a succession of farm animals consume apples from a tree. Grades K-3	English
Pegreen Snow	Eat Your Peas Louise	Book: A father tries to think of ways to encourage his young daughter to eat her peas, until he finally decides to use courtesy.	English
Produce for Better Health	Nutrition Posters	Posters that contain nutrition information for the 20 most used raw fruits and vegetables.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Produce for Better Health	School Food Service Guide Promotions, Activities and Resources, Schoo	This resource accompanies the "School Foodservice Guide Promotions, Activities, and Resources to Increase Fruit and Vegetable Consumption."	English
Raymond Bial	The Super Soybean	Book that highlights the many uses & wide cultivation of the soy bean. Grades K-3	English
Renee Keeler	Our Pumpkin	Book: From the series Math learn to read. Grades K-3	English
Roald Dahl	James and The Giant Peach	Story book about a boy who turns into a giant peach. Grades K-3	English
Robert McCloskey	Blueberries for Sal	Story book about eating berries. Grades K-3	English
Robin Nelson	From Kernal to Corn	Beginning reading book focused on how corn develops, can be used as part of HOTM when corn is the feature item. Grades K-3	English
Rosalind Creasy	Blue Potatoes, Orange Tomatoes	Nonfiction. Using beautiful drawings of vegetables, students will see the variety of colors. They also learn how to grow and take care of them. Health recipes are included with brief descriptions of the vegetables. Please check with your PM prior to use of the recipes. Grades K-3	English
Rozanne Williams	Orange for Orange Juice	The book follows a simple pattern which is easy for ESL students to follow. Grades K-3	English
Sally Smallwood	Sweet as a Strawberry	Pictorial book that shows names and photographs of fruits and vegetables. Grades K-3	English
SPARK Curriculum	SPARK (Sports, Play, and Active Recreation for Kids)	This series is designed to provide physical education activities during class time, develop skills to promote ongoing regular physical activity, and involve students in physical activity after school and at recreational facilities. Grades K-9.	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
Susan Blackaby	The World's Largest Plants: A Book About Trees	Book: Answers the question of what a tree is, including how it grows, the two types of trees, & other interesting facts. Grades K-3	English
Susan Stephens Crummel	Rabbit Food	A picky eater learns the importance of eating fruits and vegetables and getting physical activity. Even the uncle decides to try carrots. Grades K-3	English
Tish Rabe	Oh the Things You Can Do that are Good for You	The Cat in the Hat explains the basics of healthy living, from eating right and getting enough exercise and sleep, to having a positive body image, to the distance and speed of a typical sneeze! Grades K-3	English
Todd Snow	You Are Healthy	Nonfiction book including key behaviors important to children's health and wellness including nutrition. Grades K-3	English
USDA Materials	My Pyramid Lessons and Posters, www.mypyramid.gov ,	Represents the first adaptation directly targeted to children ages 6-11	English, Spanish
USDA Materials	Team Nutrition-Power of Choice	USDA developed materials.	English
USDA Materials	Nibbles for Health	Nutrition Newsletters for Parents of Young Children	English, Spanish
USDA Materials	A Menu Planner for Healthy School Meals	Resource from USDA to help plan, prepare, serve, and market appealing meals.	English
USDA Material-Team Nutrition	Making it Happen! School Nutrition Success Stories	Book from CDC , as title indicates, Grades K-12	English

<i>Source</i>	<i>Title</i>	<i>Description</i>	<i>Languages</i>
USDA Materials	Empowering Youth with Nutrition & Physical Activity	A manual for use in after school programs and classrooms with youth 11-18 years old. It contains current nutrition and physical activity information to enhance leader knowledge and fun, hands-on activities that teach nutrition concepts.	English
USDA Materials	Team Nutrition Eat Smart Play Hard/Power Panther materials, posters, handouts, quizzes, activity sheets, lesson plans	Materials to convey and reinforce healthy eating and lifestyle behaviors consistent with DGA and MyPyramid.	English, Spanish
Vickie Leigh Krudwig	Cucumber Soup	Book that introduces counting as well as a lesson about appearances not always being what they seem. Involves mosquitoes, praying mantises and flea that share cucumber soup. Ages 4-8	English
Wendy Lewison	My First Garden	Book: Baby to preschool. Mother and child plant vegetable garden and watch it grow	English
Wendy Pfeffer	From Seed to Pumpkin	Beginning reading book focused on how a pumpkin develops. Can be used as part of HOTM when pumpkin is featured item.	English
William Woys Weaver	100 Vegetables and Where They Came From	This book explores heirloom vegetables, their histories, varieties and cooking recommendations. Elementary grades	English
Won-Ldy Paye, Margaret H. Lippert and Julie Paschkis	The Talking Vegetables	A story about Spider who refuses to help the villagers plant vegetables and then is in for a surprise when he picks some himself. Grades K-3	English

New Materials Development Data Sheet

<i>Title</i>	<i>Description</i>	<i>Justification</i>
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<i>Title</i>	<i>Description</i>	<i>Justification</i>
Harvest of the Month Seasonal Literature Link Kit	Kit to assist teachers in linking HOTM literature recommendations to nutrition education, including skill-based learning. Four seasonal kits total, applicable to various HOTM literature books. Work on these kits began in FFY09 and will be completed in FFY12. (Winter was completed in FFY10).	Teachers have expressed a need/desire to incorporate nutrition concepts into language arts. Instead of developing materials for each HOTM literature recommendation, we wanted to develop a seasonal kit of materials that could be used with a variety of HOTM books. The kits will be shared with other LIA contractors as requested, to help ensure consistency and allowable methods for linking HOTM books with nutrition education; and reduce the need for duplicative efforts by other contractors in producing a similar resource. An evaluation tool will be included as a means of improving the kit.
Snacktivity Calendar - Wrap Pack and Go	This tracking calendar will provide healthy snacks and physical activity ideas for students and families to use during days that school is not in session, ie: Summer School, Winter and Spring Breaks. (Please note that this was part of our FFY 11 Project Synopsis, however time and resources did not allow this to get completed)	Teachers have expressed concern over the weight gain and lack of physical activity of their students when school is not in session. This document will provide students and families daily ideas of easy to make healthy snacks and physical activities in a calendar format. This document will also provide a shopping list and nutritional information for each snack. This information will be taken from the SNAP Ed website.

BUDGET COVER SHEET
FFY 2012

Organization: Tulare County Office of Education				
Contract Number: 10-10054				
Federal Share Budget	FFY 2011	FFY 2012	Amount Difference	% Difference
Personnel Salaries	\$ 301,385	\$ 301,385	\$ -	0.00%
Fringe Benefits	\$ 141,470	\$ 146,594	\$ 5,124	3.62%
Operating	\$ 65,905	\$ 65,906	\$ 1	0.00%
Equipment & Other Capital	\$ 16,003	\$ 11,635	\$ (4,368)	-27.29%
Travel	\$ 53,764	\$ 51,352	\$ (2,412)	-4.49%
Subcontractors	\$ 652,398	\$ 645,688	\$ (6,710)	-1.03%
Other Costs	\$ 500,233	\$ 502,372	\$ 2,139	0.43%
Indirect Costs	\$ 114,430	\$ 103,974	\$ (10,456)	-9.14%
Total Federal Share	\$ 1,845,588	\$ 1,828,906	\$ (16,682)	-0.90%
<i>Note: If the Total Federal Share Percentage difference is greater than 5%, please provide an explanation.</i>				
<i>If the total percentage difference is greater than 5% consult your Contract Manager.</i>				
Federal Share:				
Equipment Expenses: Since we have purchased a majority of the equipment necessary to operate our office we don't need to maintain that level of expenses this year.				
Travel & Per Diem: Increase in Travel due to increase in mileage rate.				
Indirect Costs: The indirect cost rate changed from 6.44% in FFY 11 to 5.97% in FFY 12.				

BUDGET JUSTIFICATION
October 1, 2011- September 30, 2012

A. PERSONNEL SALARIES:										
1. Name and Position Title		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars			
1	Name: Nani Rowland Title: (Project Coordinator)	\$ 93,907	1.0000	85.00%	15.00%	\$ 93,907.00	\$ 93,907			
2	Name: Robyn Cooper Title: (Database Coordinator)	\$ 54,648	1.0000	100.00%		\$ 54,648.00	\$ 54,648			
3	Name: Sylvia Karsten Title: (Program Assistant)	\$ 41,628	1.0000	100.00%		\$ 41,628.00	\$ 41,628			
4	Name: Maria Valencia Title: (Family Advocate)	\$ 31,812	1.0000		100.00%	\$ 31,812.00	\$ 31,812			
5	Name: Janet Hettinger Title: Nurse	\$ 79,390	1.0000		100.00%	\$ 79,390.00	\$ 79,390			
PERSONNEL SUBTOTAL		\$ 301,385	5.0000	285.00%	215.00%	\$ 301,385	\$ 301,385			
PERSONNEL TOTAL		\$ 301,385	5.0000	285.00%	215.00%	\$ 301,385	\$ 301,385			
POSITION DESCRIPTIONS:										
Database Coordinator, FS Position #2		Develops database used to track nutrition education, physical activity and food stamp promotion interventions in a variety of channels.								
Family Advocate, FS Position #4		Provides nutrition education to students and their families, and recruits SNAP-Ed eligible for group nutrition/cooking classes. Provides nutrition, physical activity and food stamp promotion resources to students and their parents.								
Nurse/Nurse Supervisor/Nurse Aide RN, FS Position #5		Provides nutrition education and physical activity promotion to students enrolled in nutrition education programs and their families. Supports nutrition education goals through interventions; local, regional, and statewide collaboration and interventions. (This does not include any medical nutrition therapy).								
Program Assistant, FS Positions #3		Assists the Project Coordinator with nutrition education program planning and development. Under the direction of Project Coordinator, works directly with individuals and small groups providing curriculum-based, prevention-oriented general nutrition education and physical activity targeted to SNAP-Ed eligibles.								
Project Coordinator, FS Position #1		Coordinates program staff and nutrition education activities; plans and follows through on outreach and educational events at health fairs, schools, and other promotional activities; works with schools, churches, farm worker organizations, and community organizations in planning and promoting good health through dissemination of nutrition education materials; actively acquires and develops culturally and linguistically competent nutrition curriculum and educational materials; to promote existing and/or to develop new physical activity promotional components of nutrition education; and expands our existing community outreach program to encompass nutritional components to increase community awareness and knowledge of good nutrition and healthy active lifestyles.								
						Federal Share Total Dollars	Total Dollars			
B. FRINGE BENEFITS:										
Federal Share:		Includes payroll taxes and medical/dental benefits at 48.64% of salaries (\$301,385)					\$ 146,594	\$ 146,594		
		48.64% x \$301,385 = \$146,594								
		Range of benefits 36.30% to 56.59%, depending on employee classification. An <u>average</u> of 48.64% was used for calculation. Benefit rates:								
Example of benefits:		STRS: 8.25%								
		PERS: 9.124%								
		SUL: .05%								
		Wcomp: 2.70%								
		Medicare: 1.45%								
		FICA: 6.20%								
		Health Ins. Cert.: \$14,722 (annually per payroll records) \$14,722/\$93,907 = 15.68%								
		Health Ins. Class.: \$15,828 annually (per payroll records) \$15,828 X 3 = \$47,484. \$54,648+\$41,628+\$31,812=\$128,088. \$47,484/\$128,088=37.07%								
		Health Ins. Mgmt.: \$15,754 annually (per payroll records) \$15,754/\$93,907=16.78%								
		PERS Reduction: 3.896% To be charged to local and state programs for employees subject to PERS.								

BUDGET JUSTIFICATION
October 1, 2011- September 30, 2012

Tulare County Office of Education
10-10054

	SUBTOTAL:	\$ 146,594	\$ 146,594
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BUDGET JUSTIFICATION
October 1, 2011- September 30, 2012

C. OPERATING EXPENSES:										Federal Share Total Dollars	Total Dollars					
Federal Share:																
Postage for required reports, nutrition related projects and information to parents, community members and school staff. \$102.67/month X 12 months										\$ 1,232	\$ 1,232					
Office supplies for nutrition activities, including supplies needed for district activities. Based on actual historical figures. Approx \$114 X 5 staff (100% FTE) = \$570/month X 12 months										\$ 6,840	\$ 6,840					
In-House printing and duplication of nutrition education materials. Duplication of reporting documentation, time logs, Federal invoices and other documents necessary to conduct program efficiently, based on actual historical figures. Approx \$197.08 X 5 Staff (100% FTE) = \$985.40 X 12 months										\$ 11,825	\$ 11,825					
SUBTOTAL:										\$ 19,897	\$ 19,897					
										Cost	# of months	# of staff				
Cell phone monthly service for 100% funded <i>Network</i> Staff. To be used by staff that spend 70% of their time away from home office, when making site visits. Tulare County is 4,863 sq miles with many of our school districts are located in very rural areas. 5-100% FTE @ \$27.00 per month X 12 months. Based on actual monthly fees.										\$ 27	12	5	\$ 1,620	\$ 1,620		
Total Office space lease 4,800 square feet for TCOE School Health Program. This building was built to suit the needs of <i>Network</i> program activities and food preparation. 21 total FTE School Health Program staff to occupy lease space, of which 5-100% FTE will be <i>Network</i> Staff. 5-100% FTE <i>Network</i> staff comprises 29% of School Health Program employees and will occupy 66% of Office space. The following breakdown specifies the per square foot measure for each area of the building occupied by 100% <i>Network</i> staff: Coordinator's Office 200 sq ft., 900 sq ft, storage for <i>Network</i> materials and supplies 430 sq ft, food preparation kitchen for HOTM taste testing 717 sq ft, meeting room 717 sq ft and materials assembly station 204 sq ft = 3,168 sq ft. 66% of 4,800 square feet = 3,168 square feet. Cost of lease is .4735 per square foot. .4735 X 3,168 = \$1,500 per month.										\$ 1,500	12		\$ 18,000	\$ 18,000		
										FTE (100%)	Rate	Cost per Month	# OF MONTHS	Annual		
Gas										5	\$ 36.00	\$ 180.00	12	\$ 2,160	\$ 2,160	
Electric										5	\$ 126.00	\$ 630.00	12	\$ 7,560	\$ 7,560	
Phone										5	\$ 11.85	\$ 59.25	12	\$ 711	\$ 711	
Water/disposal										5	\$ 11.85	\$ 59.25	12	\$ 711	\$ 711	
Letterhead stationary, business cards, notes										5	\$ 32.19	\$ 160.95	12	\$ 1,931	\$ 1,931	
										Cost	# of items	Total				
Toners for Laser Jet Color Printer for printing directly related to <i>Network</i> staff to be stored at TCOE.										\$ 250	10	\$ 2,500	2,500	\$ 2,500		
Toner for Black and White Printer for printing directly related to <i>Network</i> staff to be stored at TCOE										\$ 70	16	\$ 1,120	1,120	\$ 1,120		
Toners for Laser Jet Color Printer for printing HOTM materials directly related to <i>Network</i> staff to be stored at TCOE.										\$ 250	10	\$ 2,500	2,500	\$ 2,500		
Shipping and handling fees to return borrowed nutrition education and physical activity promotion materials and curriculum (for Project Coordinator and Resource Teacher) to Healthy Kids Resource Center. Return materials loaned/provided by the CDE, Healthy Kids Resource Center, University of California Cooperative Extension, or the California Department of Public Health. Nine School Districts and one Special Education Services Program and one TCOE <i>Network</i> Office @ \$439 each per year. Based on historical cost.										\$ 439	8 sites	\$ 3,512	3,512	\$ 3,512		
(Based on historical costs for toners) (should not include HOTM use)																
Toner for FAX machine										\$ 114	6	\$ 684	684	\$ 684		
Copier lease: Copier to be used 100% by 5 TCOE <i>Network</i> staff for time logs, invoices, receipts, back-up documentation, agendas, minutes, attributions, and teacher packets for training. These copies are for items that are not cost effective to outsource. (\$250/mo X 12 months)										\$ 250	12 months	\$ 3,000	3,000	\$ 3,000		
OPERATING SUBTOTAL:										\$ 46,009	\$ 46,009					
OPERATING TOTAL:										\$ 65,906	\$ 65,906					

BUDGET JUSTIFICATION
October 1, 2011- September 30, 2012

										Federal Share Total Dollars	Total Dollars			
D. EQUIPMENT EXPENSES:														
Federal Share:														
										Cost	Amount	Total		
Workstations for Personnel #1-5 All 100% FTE Network Staff. Workstation to include computer desk and 2 drawer filing cabinets. 7 Network Workstations were budgeted for FFY10, however only 5 were purchased due to reduction in staff.										\$ 1,385	1	\$ 1,385.00	\$ 1,385	\$ 1,385
Small convection ovens for TCOE Special Education Satellite Classrooms at Olive Street Elementary, Porterville High School, Los Robles Elementary, Alila Elementary, Pixley Elementary, Cutler Elementary, Roosevelt Elementary, Orosi High School, Golden Oak Elementary, Mt Whitney High School. Appliances are to be used for nutrition education/food demonstration lessons related to Kids Around the World Cook! and Cooking With Kids. Items to continue to complete equipment needed on cooking carts. To be used for Network activities only.										\$ 200	10	\$ 2,000.00	\$ 2,000	\$ 2,000
Desk chairs for TCOE Network Staff, to replace eight year old chairs, 3 chairs @ \$150 ea.										\$ 150	3	\$ 450.00	\$ 450	\$ 450
Shelves for storage sheds at Lincoln Elementary (Exeter), Rocky Hill Elementary (Exeter) to store only SOW related nutrition education and physical activity promotion materials and supplies. (4 shelves at each site)										\$ 350	8	\$ 2,800.00	\$ 2,800	\$ 2,800
Mobile indoor storage units (\$500 ea.) to display and store Network resources the Harvest of the Month books. Each unit is to be placed in TCOE Special Education classrooms at FJ White Elementary, Maple Elementary, Pixley Elementary, Alila Elementary, Live Oak Elementary, Roosevelt Elementary, Los Robles Elementary.										\$ 500	7	\$ 3,500.00	\$ 3,500	\$ 3,500
Die cutting template (\$50.00 ea) of fruits, vegetables, borders, children playing. These are used to create bulletin boards promoting the increased consumption of fruits and vegetables, physical activity promotion and as a visual tool in nutrition education lessons i.e. flashcards. Templates bought this year are different from one purchase in previous year and are replacing old ones purchase in FFY 02/03. Due to county demographics, TCOE sites are nearly 90 miles round trip from many of the school sites. The approval of these purchases far outweighs the cost of on-going mileage. As Prime Contractor, TCOE will manage & provide inventory of all equipment purchases.										\$ 50	30	\$ 1,500.00	\$ 1,500	\$ 1,500
EQUIPMENT SUBTOTAL:													\$ 11,635	\$ 11,635
E. TRAVEL AND PER DIEM:														
*These funds are to be utilized upon the approval of state Network staff to attend partially and nonfunded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda.														
Federal Share:														
There are some Network-funded travel items listed that are for staff positions in the subcontracts. There is no duplication of travel items on this budget and subcontractor budgets. The people listed on this budget for the travel items below only reflect those positions that are listed on both subcontracts and this budget.														
Annual Network Conference in Sacramento, 2 days, those attending: Five 100% FTE Federal Share Staff.														
					Miles	Days	Rate/Pay	People	Cars	Total				
5 Rooms for 2 nights @ \$84 and 10% room tax/ room = \$92/night						2	\$ 92	5		\$ 920	\$ 920	\$ 920		
Mileage @ approx. 505 mi. (roundtrip) @ . 555/mile, 2 cars					505		0.555		2	\$ 561	\$ 561	\$ 561		
Per Diem @ \$40/day						2	\$ 40	5		\$ 400	\$ 400	\$ 400		
Parking \$20/day						2	\$ 20		2	\$ 80	\$ 80	\$ 80		

BUDGET JUSTIFICATION
October 1, 2011- September 30, 2012

Tulare County Office of Education
 10-10054

									SUBTOTAL	\$ 1,961	\$ 1,961	\$ 1,961
Fresh Fruits and Vegetables: A Centerpiece for a Healthy School Environment: Two day Training is designed for school personnel and community partners. It provides tools to support an increase of fresh fruits and vegetables on school campuses through fun, interactive, and skill-building activities. Those attending 1 Project Coordinator; 1 School Nurse, 1 Database Specialist, 1 Program Assistant;1 Family Advocate.												
					Miles	Days	Rate/Day	People	Cars	Total		
5 Rooms for 3 nights @ \$84 and 10% room tax/ room = \$92/night						3	\$ 92	5		\$ 1,380	\$ 1,380	\$ 1,380
Mileage @ approx. 525 mi. (roundtrip) @ .555/mile				525			0.555		1	\$ 292	\$ 292	\$ 292
Per Diem @ \$40/day						3	\$ 40	5		\$ 600	\$ 600	\$ 600
Parking \$15/day						3	\$ 15		1	\$ 45	\$ 45	\$ 45
									SUBTOTAL	\$ 2,317	\$ 2,317	\$ 2,317

BUDGET JUSTIFICATION
October 1, 2011- September 30, 2012

										Federal Share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:											
2-Day Teacher Training Summit Mileage: Training description listed in Sub Contracts. The mileage is for the estimated 200 participants to travel to the training from their designated school sites. Participants to include staff from nine school districts and Special Education Services and be conducted during classroom hours.											
			Miles	Days	Rate/Day	People	Cars	Total			
Mileage @ approx. 82.7 mi. (roundtrip) @ .555/mile (200 cars)			82.7	2	0.555		200	\$ 18,360	\$ 18,360	\$ 18,360	
dhoo							SUBTOTAL	18,360	\$ 18,360	\$ 18,360	
SUBTOTAL:										\$ 22,638	\$ 22,638
Working with the Media: Training is used to educate influencers on nutrition and physical activity promotion. Media spokesperson training provided for <i>Network</i> partners focusing on children's health messages. Sponsored by: Hill and Knowlton, Inc., International Public Relations/Public Affairs (Pomona). Those attending: Two Federal Share staff.											
			Miles	Days	Rate	People	Cars	Total			
2 Rooms for one night @ \$84 and 10% room tax/ room = \$92/night				1	\$ 92.00	2		\$ 184	\$ 184	\$ 184	
Mileage @ approx. 505 mi. (roundtrip) @ .555/mile (2 cars)			505		0.555		2	\$ 561	\$ 561	\$ 561	
Per Diem @ \$40/day				2	\$ 40.00	2		\$ 160	\$ 160	\$ 160	
Parking \$12/day				2	\$ 12.00		2	\$ 48	\$ 48	\$ 48	
SUBTOTAL:							\$ 953	\$ 953	\$ 953	\$ 953	
Farm to School*: Increasing fresh fruits and vegetable consumption in school lunch programs. Sponsored by: Community Alliance with Family Farmers (CAFF), Center for Food and Justice, CDE, Ventura Unified S.D. and UC Hansen Trust Karrie Stevens-Thomas. Those attending: Federal Share Staff, Designated Partner or one Lead Teacher											
			Miles	Days	Rate	People	Cars	Total			
Registration					\$ 40.00	2		\$ 80	\$ 80	\$ 80	
1 Room for one night @ \$84 and 10% room tax/ room				1	\$ 92.00	2		\$ 184	\$ 184	\$ 184	
Mileage @ approx. 368 mi. (roundtrip) @ .555/mile (1 car)			368		0.555		1	\$ 204	\$ 204	\$ 204	
Per Diem @ \$40/day				2	\$ 40.00	2		\$ 160	\$ 160	\$ 160	
Parking \$12/day				2	\$ 12.00		1	\$ 24	\$ 24	\$ 24	
SUBTOTAL:							\$ 652	\$ 652	\$ 652	\$ 652	
Agriculture in the Classroom Conference*: This conference empowers educators to use agriculture and gardening as an opportunity to focus on nutrition and food safety. The exhibitors and workshops provide sessions about local food and farms, identify ways for educators to connect students with the food and fiber they consume in everyday life and gives them free and low cost resources for their classroom. Cost: \$225 registration fee includes all meals, field trip and resources. The pre-conference session is \$70. Limited scholarship funds are available through the Tulare County Farm Bureau. Sponsored by: California Foundation for Agriculture in the Classroom (Visalia). Those attending: Federal Share Staff, Project Coordinator, three Lead Teachers. Each representative will return to share with fellow personnel.											

BUDGET JUSTIFICATION
October 1, 2011- September 30, 2012

E. TRAVEL AND PER DIEM:										Federal Share Total Dollars	Total Dollars
				Miles	Days	Rate	People	Cars	Total		
3 Rooms for two nights @ \$84 and 10% room tax/room = \$92/night					2	\$ 92.00	3		\$ 552	\$ 552	\$ 552
Mileage @ approx. 92 mi. (roundtrip) @ .555/mile (3 cars)				92		0.555		2	\$ 102	\$ 102	\$ 102
Parking \$15/day					3	\$ 15.00		2	\$ 90	\$ 90	\$ 90
				SUBTOTAL					\$ 744	\$ 744	\$ 744
				Miles		Rate	People/# of Meetings		Total		
MyPlate Field Trip: A nutrition education field trip promoting hands-on learning incorporating MyPlate . Students will learn about food and nutrition integrating science and social studies. Cost: \$5.00 admission per student. Transportation provided by each school district. The destinations would include: Three Sister's Dairy and the Heritage Complex- AgVentures with MyPlate.gov education provided.						\$ 5.00	1,190		\$ 5,950	\$ 5,950	\$ 5,950
Central Valley Health and Nutrition Collaborative (Fresno) approximately four meetings per year for Project Coordinator. Approx. 332 x .555= \$184.					332	0.555	1		\$ 184	\$ 184	\$ 184
									\$ 6,135	\$ 6,135	\$ 6,135
SUBTOTAL:										\$ 8,483	\$ 8,483
E. TRAVEL AND PER DIEM:											
				Miles		Rate	People/# of Meetings		Total		
Central Valley Meeting of the Minds with regional Local Incentive Awards (Fresno) approximately four meetings per year for Project Coordinator. (approx. 331 mi. .555=\$184)				331		0.555	1		\$ 184	\$ 184	\$ 184
2 Regional Trainings (Fresno); 5 Federal Share Staff. (Approx. 165.5 mi. x .555 x 5= \$459)				165.5		0.555	5		\$ 459	\$ 459	\$ 459
1 Spring SHAPE Meetings (Fresno): 4 Food Service Directors and 4 Lead Teachers or other designated Federal Share Staff. @ approx. 82.75 miles RT				82.75		0.555	8		\$ 367	\$ 367	\$ 367
Parking \$12/day						\$ 12.00	4		\$ 48	\$ 48	\$ 48
Registration Fee						\$ 15.00	4		\$ 60	\$ 60	\$ 60
Central Valley Health and Nutrition Action Team Meeting (Fresno UCCE): 5 Federal Share Staff @ approx. 83 miles RT				83		0.555	5		\$ 230	\$ 230	\$ 230
									SUBTOTAL:	\$1,348	\$ 1,348
				Miles		Rate	People		Total		
Children's PowerPlay! Meeting (Fresno) 1 Project Coordinator or other Federal Share Staff, 7 meetings per year @ approx. 82.5 miles RT				82.5		0.555	7		\$ 321	\$ 321	\$ 321
Food Stamp Meetings: Attend to represent the nutrition education and SNAP-Ed promotion needs of Food Stamp eligible students and their families within TCOE schools. 4- Federal Share Staff @ approx. 83 mi. RT				83		0.555	4		\$ 184	\$ 184	\$ 184
Tulare County Nutrition Collaborative: Attend to represent the nutrition education, physical activity promotion, federal nutrition assistance program promotion needs of SNAP-Ed students and their families within TCOE schools. Project Coordinator or other designated Federal Share staff to attend monthly meetings (12 per year) at the UCCE in Tulare @ approx. 32.2 miles RT				32.2		0.555	12		\$ 214	\$ 214	\$ 214
FoodLink, Emergency Food Sites, Food Closets: Participate in these events to provide nutrition education and federal nutrition assistance program promotion to SNAP-Ed eligible students and their families within TCOE schools. 1 Federal Share Staff				64		0.555	1		\$ 36	\$ 36	\$ 36

BUDGET JUSTIFICATION
October 1, 2011- September 30, 2012

							Federal Share Total Dollars	Total Dollars					
E. TRAVEL AND PER DIEM:													
							Miles	Rate	People/# of Meetings	Total			
Tulare County Farm Bureau: Attend to represent the nutrition education and SNAP-Ed promotion needs of Food Stamp eligible students and their families within TCOE schools. 1 Federal Share Staff 12 meetings a year @ approx. 18.25 mi. RT.							18.25	0.555	12	\$ 121.00	\$ 121	\$ 121	
Network training opportunities for staff. Federal Share Staff.											\$ 121	\$ 121	
							Miles	Days	Rate	People	Cars	Total	
One night @ \$110 and 10% room tax/room = \$121/night								1	\$ 121.00	2		\$ 242	\$ 242
Mileage @ approx. 505 mi. RT @ .555/mile (effective							550		0.555		1	\$ 281	\$ 281
Per Diem @ \$40/day								2	\$ 40.00	2		\$ 160	\$ 160
Parking \$12/day								2	\$ 12.00		1	\$ 24	\$ 24
SUBTOTAL:												\$ 707	\$ 707
Network training opportunities for Federal Share Staff.													
							Miles	Days	Rate	People	Cars	Total	
2 Rooms for one night @ \$110 and 10% room tax/ room = \$121/night								1	\$ 121.00	2		\$ 242	\$ 242
Mileage @ approx. 505 mi. (roundtrip) @ .555/mile (2 cars) (effective 7/1/11)							550		0.555		1	\$ 281	\$ 281
Per Diem @ \$40/day								2	\$ 40.00	2		\$ 160	\$ 160
Parking \$12/day								2	\$ 12.00		1	\$ 24	\$ 24
SUBTOTAL:												\$ 707	\$ 707
Network Skills-Based Training (Sacramento): Federal Share Staff													
							Miles	Days	Rate	People	Cars	Total	
One night @ \$110 and 10% room tax/ room = \$121/night								1	\$ 121.00	1		\$ 121	\$ 121
Mileage @ approx. 505 mi. to and from @ .555/mile (effective 7/1/11)							550		0.555		1	\$ 281	\$ 281
Per Diem @ \$40/day								2	\$ 40.00	1		\$ 80	\$ 80
Parking \$12/day								2	\$ 12.00		1	\$ 24	\$ 24
SUBTOTAL:												\$ 506	\$ 506
The Art of Training (Sacramento): Federal Share staff.													
							Miles	Days	Rate	People	Cars	Total	
One night @ \$110 and 10% room tax/ room = \$121/night								1	\$ 121.00	2		\$ 242	\$ 242
Mileage @ approx.505 mi. to and from @ .555/mile							550		0.555		1	\$ 281	\$ 281
Per Diem @ \$40/day								1	\$ 40.00	2		\$ 80	\$ 80
Parking \$12/day								1	\$ 12.00		1	\$ 12	\$ 12
SUBTOTAL:												\$ 615	\$ 615
							Miles	Rate	People	Total			
Network Staff Mileage to and from district school sites for the purpose of conducting Scope of Work nutrition education and physical activity promotions. 5 Federal Share Staff, traveling to 9 school districts 4586.45 x \$.51 x 5 = approx. 11,695							4,586.45	\$ 0.51	5	\$ 11,695	\$ 11,695	\$ 11,695	
Designated Network Partner travel to and from school sites for the purpose of delivering nutrition education and physical activity promotion services, resources and materials. 4 Designated Partners for mileage.							1,300	\$ 0.51	4	\$ 2,652	\$ 2,652	\$ 2,652	
											\$ 17,003	\$ 17,003	
SUBTOTAL:											\$ 51,352	\$ 51,352	

BUDGET JUSTIFICATION
October 1, 2011- September 30, 2012

G. OTHER COSTS:										Federal Share Total Dollars	Total Dollars			
Federal Share:														
Small appliances to be purchased by TCOE and maintained at the following 5 sites: Olive Street Elementary, Los Robles Elementary, Alila Elementary, Mt Whitney High														
										Cost/ Item	Quantity	Total		
										\$ 50.00	5	\$ 250	\$ 250	\$ 250
										\$ 75.00	5	\$ 375	\$ 375	\$ 375
										\$ 75.00	5	\$ 375	\$ 375	\$ 375
										\$ 60.00	5	\$ 300	\$ 300	\$ 300
										\$ 1,200.00	5	\$ 6,000	\$ 6,000	\$ 6,000
												\$ 7,300		
											SUBTOTAL:		\$ 7,300	\$ 7,300
										Cost/ Item	# of districts		Participants per event	
										\$ 4	9	328	\$ 11,808	\$ 11,808
										\$ 4		6,000	\$ 24,000	\$ 24,000
											SUBTOTAL:	35,808	\$ 35,808	\$ 35,808
										Cost/ Item	Quantity	Total		
										\$ 95.00	10 costumes	\$ 950	\$ 950	\$ 950
										\$ 2.25	11,203	\$ 25,207	\$ 25,207	\$ 25,207
										\$ 0.12	27,000 (10 months)	\$ 32,400	\$ 32,400	\$ 32,400
										\$ 4	1,884	\$ 7,536	\$ 7,536	\$ 7,536
										\$ 15	2,987	\$ 44,805	\$ 44,805	\$ 44,805
											SUBTOTAL:	\$110,898	\$ 110,898	\$ 110,898
											SUBTOTAL:		\$ 154,006	\$ 152,881

BUDGET JUSTIFICATION
October 1, 2011- September 30, 2012

	Cost/ Item	Quantity	Total	Federal Share Total Dollars	Total Dollars
Food for demonstration/taste testing purposes in conjunction with the <i>Network</i> staff sponsored/provide Harvest of the Month activities, 75-100 demonstrations anticipated for student, staff, parent, and community nutrition education. Costs not to exceed \$2.50 per person including food and supplies per tasting. These taste tests are in conjunction with the teachers using the HOTM student workbooks and teacher resource guides. Also in sub-budgets: School Districts (Subcontractors) pay for part of the cost and Network pays for the other part of the costs.	\$ 2.501	30,073	\$ 75,212.57	\$ 75,213	\$ 75,213
Harvest Of The Month Pumpkin Patch Event. A nutrition education activity promoting hands-on learning regarding fresh fruits and vegetables. Cost: \$2.50 per student for produce, handouts, materials and supplies.	\$ 2.50	13,500	\$ 33,750.00	\$ 33,750	\$ 33,750
Designated Partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Administrative duties related to nutrition education and completing the SOW include collecting, managing and preparing invoices, attendance at local and regional meetings, attendance at approved conferences and trainings, parent contact, coordinate community events, attend city council meetings to secure support for community events within the targeted city's jurisdiction, address the needs of community based organizations, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. The Designated Partner will be one school professional representing TCOE Special Education Services. Flat fee cost per year per Designated Partner is \$5,600. This fee reflects approximately 8 hours per month.	\$ 5,600.00	1	\$ 5,600.00	\$ 5,600	\$ 5,600
		# of Days	Rate/Day	People	Total
2-Day Teacher Training Summit: Training is used to educate certificated staff on nutrition and physical activity promotion. Breakout sessions will include Harvest of the Month Educator Corner and how to use the Harvest of the Month materials in the classroom. Model the integration of Dairy Council of California, Team Nutrition, Dietary Guidelines for Americans and Children's Power Play! materials and allowable taste testing procedures for classroom application. Among the training sessions we will also conduct Activity Time Log training. Participants to include staff from nine school districts and Special Education Services and be conducted during classroom hours. Flat Fee for Summit attendance at \$45.00 @ 7.5 hours/day. Classroom allowance per USDA guidelines		2	\$ 338.00	200	\$ 135,200.00
Farm Fresh Produce program featuring locally grown fruits and vegetables. Supply a basket of produce on a weekly basis for taste testing. It will also include nutrition educational materials pertinent to HOTM fruits and vegetables, physical activity promotion games, recipes and other promotional materials to give to Farm Fresh participants in order to promote increased consumption of fruits and vegetables. To be utilized in conjunction with the Harvest of the Month Activities. 5,517 demonstrations, serving approximately 29,117 students, 8,364 parents and 1,900 community members (must increase above #'s to = 39,381) Portion of costs per month for food for taste testing not to exceed \$2.50/person including supplies. (Estimated 39,441 participants x \$2.50 = \$98,603.00)	\$ 2.50			39,441	\$ 98,602.50
				\$ 98,603	\$ 98,603
<i>**Expenditures on nutrition education materials or promotional items must have prior California Department of Public Health approval and must comply with all State and Federal requirements with respect to production including Prop. 65 requirements for lead content.</i>					
SUBTOTAL:				\$ 502,372	\$ 502,372
TOTAL:				\$ 502,372	\$ 502,372
				Federal Share Total Dollars	Total Dollars
H. INDIRECT COSTS:			SUBTOTAL OF DIRECT COSTS	\$ 1,724,932	\$ 1,724,932
Federal Share:	5.97% of Direct (\$1,741,613)	5.97% x \$1,741,613 = \$103,974		\$ 102,978	\$ 102,978
** Please note that the Federal Share costs consist of Personnel Salaries, Benefits, Operating, Equipment, Travel, Sub Contract and Other Costs.			SUBTOTAL:	\$ 102,978	\$ 103,974
TOTAL:				\$ 1,828,906	\$ 1,828,906

SUBCONTRACTOR BUDGET JUSTIFICATION
SPARK
 October 1, 2011 - September 30, 2012

Tulare County Office of Education
 10-10054

A. PERSONNEL SALARIES:										
1. Name and Position Title					2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS										
POSITION DESCRIPTIONS:										
B. FRINGE BENEFITS:										
Federal Share: NONE										
								SUBTOTAL:		
C. OPERATING EXPENSES:										
Federal Share: NONE										
								SUBTOTAL:		
D. EQUIPMENT EXPENSES:										
Federal Share: NONE										
								SUBTOTAL:		
E. TRAVEL AND PER DIEM:										
Federal Share: NONE										
								SUBTOTAL:		
<i>**These funds are to be utilized upon the approval of Network staff to attend partially and non funded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda and will adhere to DPA rates.</i>										
								SUBTOTAL:		
F. SUBCONTRACTORS:										
								SUBTOTAL:		

SUBCONTRACTOR BUDGET JUSTIFICATION

SPARK

October 1, 2011 - September 30, 2012

Tulare County Office of Education

10-10054

										Federal Share Total Dollars	Total Dollars
G. OTHER COSTS:											
State Share: NONE											
Federal Share:											
1 Day Demonstration Workshop: Cost includes: all assessment, planning, and organizational time by Sports Play and Activity Recreation for Kids (SPARK) staff, all preparation time for trainers, early set-up and late take down, 6 hours of active instruction.											
						Grade Level	Cost/per workshop	# or workshops	Total		
						K-2	\$ 1,500	2	\$ 3,000	\$ 3,000	\$ 3,000
						3-6	\$ 1,500	2	\$ 3,000	\$ 3,000	\$ 3,000
						7-8	\$ 1,500	2	\$ 3,000	\$ 3,000	\$ 3,000
Facilitator Training/Institutionalization: If implementing SPARK PE grades k-2, 3-6, or 6-8, SPARK trains up to 40 teachers to provide follow-up assistance and support to their colleagues (program maintenance is the goal). The SPARK trainer will conduct an additional 45 minute meeting/training of the school/agency identified "Facilitator(s)" and/or principal/administrator at the end of the one day demonstration.											
						K-2	\$ 250	2	\$ 500	\$ 500	\$ 500
						3-6	\$ 250	2	\$ 500	\$ 500	\$ 500
						7-8	\$ 250	2	\$ 500	\$ 500	\$ 500
Consultation/Support: For all SPARK Programs, the SPARK team will provide year round supervision and availability for all teachers, staff and administration. This is not limited to year one, but is open ended and unlimited assuring school/agency success.											
						K-2	\$ 250	2	\$ 500	\$ 500	\$ 500
						3-6	\$ 250	2	\$ 500	\$ 500	\$ 500
						7-8	\$ 250	2	\$ 500	\$ 500	\$ 500
										\$ 12,000	\$ 12,000

**SUBCONTRACTOR BUDGET JUSTIFICATION
SPARK
October 1, 2011 - September 30, 2012**

Tulare County Office of Education
10-10054

										Federal Share Total Dollars	Total Dollars
G. OTHER COSTS cont:											
Curricula: Includes cost of book, \$80, plus \$5 shipping and \$6.74 tax (CA) for a total of approx \$91.74 per book											
						Grade Level	Cost Per Book	# of Books	Total		
						K-2	\$ 91.74	30	\$ 2,752	\$ 2,752	\$ 2,752
						3-6	\$ 91.74	30	\$ 2,752	\$ 2,752	\$ 2,752
						7-8	\$ 91.74	20	\$ 1,835	\$ 1,835	\$ 1,835
Handouts: Includes cost of handouts, \$35.80, plus \$2.00 shipping and .45 tax (CA) for a total of \$38.25 per handout											
						K-2	\$ 38.25	30	\$ 1,148	\$ 1,148	\$ 1,148
						3-6	\$ 38.25	30	\$ 1,148	\$ 1,148	\$ 1,148
						7-8	\$ 38.25	20	\$ 765	\$ 765	\$ 765
SUBTOTAL:										\$ 10,400	\$ 10,400
TOTAL:										\$ 22,400	\$ 22,400
H. INDIRECT COSTS:											
Federal Share: NONE											
SUBTOTAL:											
TOTAL										\$ 22,400	\$ 22,400

SUBCONTRACTOR BUDGET JUSTIFICATION
Alta Vista School District
OCTOBER 1, 2011 - SEPTEMBER 30, 2012

TULARE COUNTY OFFICE OF EDUCATION
10-10054

A. PERSONNEL SALARIES:												
1. Name and Position Title: Alta Vista							2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS: NONE												
TOTAL PERSONNEL												
										Federal Share Total Dollars	Total Dollars	
B. FRINGE BENEFITS:												
Federal Share: NONE												
										SUBTOTAL:		
C. OPERATING EXPENSES:												
Federal Share: (Based on historical usage.)											\$ 503	\$ 503
Postage for required reports, nutrition related projects and information to parents, community members and school staff. 10 mailings X .44 X 11 months = \$48										\$ 48	\$ 48	\$ 48
Printing and duplication. This includes Harvest of the Month Menu slicks (prorated), Harvest of the Month Parent Newsletters, Harvest of the Month Educator Newsletters, also Federal Share Time Logs. 910 pages @ .05 per copy X 10 months = \$455										\$ 455	\$ 455	\$ 455
										SUBTOTAL:	\$ 503	\$ 503
D. EQUIPMENT EXPENSES:												
Federal Share: NONE												
										SUBTOTAL:		

SUBCONTRACTOR BUDGET JUSTIFICATION
Alta Vista School District
OCTOBER 1, 2011 - SEPTEMBER 30, 2012

TULARE COUNTY OFFICE OF EDUCATION
10-10054

											Federal Share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:												
Federal Share:												
Travel to include Designated Partners, Designated Leads, Classroom Teachers, students, or other appointed Federal/State Share school staff to the following conferences and meetings as specified in the Scope of Work.												
						Miles	Rate	People	Total			
								Meetings	People	Total		
Travel to <i>Network</i> meetings at Tulare County Office of Education: 1 Designated Partner.-(75.3 mi. x .555 x 10 = 417.91)						75.3	0.555	10	1	\$ 418	\$ 418	\$ 418
<i>**These funds are to be utilized upon the approval of Network staff to attend partially and non funded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda and will comply with DPA rates.</i>												
SUBTOTAL:											\$ 418	\$ 418
F. SUBCONTRACTORS:												
Federal Share: NONE												
SUBTOTAL:												
G. OTHER COSTS:												

SUBCONTRACTOR BUDGET JUSTIFICATION
Alta Vista School District
OCTOBER 1, 2011 - SEPTEMBER 30, 2012

TULARE COUNTY OFFICE OF EDUCATION
10-10054

Federal Share:								Federal Share Total Dollars	Total Dollars			
							Cost/Item	Participants per event	# of events			
<p>Books supporting Harvest of the Month. A set of books that make the language arts connections for each K-8 grade level that pertain to the fruit or vegetable for the month. Possible book choices would supplement, not duplicate the Harvest of the Month books being purchased by Tulare County Office of Education. These will be stored at the each school site's resource library and will be made available on a check out basis. Books need to be <i>Network</i> approved prior to purchase. TCOE will be implementing the new Harvest of the Month produce cycle, therefore books are being requested that support this rotation including grade appropriate books featuring newly introduced produce items derived from the Network approved book list.</p>								\$ 15	100	\$ 1,500		
<p>Nutrition education materials required for the delivery of critical program services, such as allowable and approved brochures, cookbooks, recipes, etc. (not to exceed \$4 each) for Publications, food models, MyPlate, Power Play resources, to be distributed at community events, Back to School Night, Open House, Farmer's Markets, school sponsored "Play Day", and local festivals.</p>								\$ 4	464	2	\$ 3,712	\$ 3,712
<p>Harvest Of The Month Field Trip: A nutrition education field trip promoting hands-on learning regarding fresh fruits and vegetables. Cost: \$2.00 admission per student. Transportation provided by each school district.</p>								\$ 2	510		\$ 1,020	\$ 1,020
<p>Food for demonstration/taste testing purposes in conjunction with the Harvest of the Month activities, 50-75 demonstrations anticipated for student, staff, parent, and community nutrition education. Costs not to exceed \$2.50 per person including food and supplies per tasting. These taste tests are in conjunction with the teachers using the HOTM student workbooks and teacher resource guides.</p>								\$ 2.50	550	4	\$ 5,500	\$ 5,500

SUBCONTRACTOR BUDGET JUSTIFICATION

Cutler Orosi Unified School District

OCTOBER 1, 2011 - SEPTEMBER 30, 2012

Tulare County Office of Education

10-10054

A. PERSONNEL SALARIES:										
1. Name and Position Title: Cutler-Orosi				2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS- NONE										
SUBTOTAL:										
B. FRINGE BENEFITS:										
Federal Share: NONE										
SUBTOTAL:										
C. OPERATING EXPENSES:										
Federal Share:										
Postage for required reports, nutrition related projects and information to parents, community members and school staff. 57 mailings X .44 X 12 months = \$301							\$ 301	\$ 301	\$ 301	
Office supplies for nutrition activities, including supplies needed for district activities. This includes, Blue Ink Pens for time log reporting, and other general office supplies. \$83.25/month X 12 months = \$999							\$ 999	\$ 999	\$ 999	
Printing and duplication. This includes Harvest of the Month Menu slicks, Harvest of the Month Parent Newsletters, Harvest of the Month Educator Newsletters, also Federal Share Time Logs. 7,292 pages @ .04 per copy X 12 months = \$3,500.16							\$ 3,500	\$ 3,500	\$ 3,500	
SUBTOTAL:							\$ 4,800	\$ 4,800	\$ 4,800	
D. EQUIPMENT EXPENSES:										
Federal Share: NONE										
SUBTOTAL:							\$ -	\$ -	\$ -	
E. TRAVEL AND PER DIEM:										
Federal Share:										
Travel to include Designated Partners, Designated Leads, Classroom Teachers, students, or other appointed Federal Share school staff to the following conferences and meetings as specified in the Scope of Work.										
				Miles	Rate	People	Total			
1 Spring SHAPE Meetings (Fresno): 2 Designated Partner				76.2	0.555	2	\$ 84.58	\$ 85	\$ 85	
(76.2 x .555 x 2 = \$84.88)				Parking	\$ 12	2	\$ 24	\$ 24	\$ 24	
									\$ -	
				Miles	Rate	People	Meetings	Total		
Travel to Network meetings at TCOE: 2 Designated Partners (Approx. 29.51 mi. x .555 x 2 x 10 = 327.56)				29.51	0.555	2	10	\$ 328	\$ 328	\$ 328
**These funds are to be utilized upon the approval of Network staff to attend partially and non funded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda.										
SUBTOTAL:							\$ 437	\$ 437	\$ 437	

SUBCONTRACTOR BUDGET JUSTIFICATION

Cutler Orosi Unified School District

OCTOBER 1, 2011 - SEPTEMBER 30, 2012

Tulare County Office of Education

10-10054

										Federal Share						
										Total Dollars	Total Dollars					
F. SUBCONTRACTORS:																
Due to budget restrictions last year, the school districts could not afford to put up the initial costs for these murals. Due to the budget crisis last year TCOE was not getting reimbursements from the State in a timely manner which in turn delayed reimbursement to the districts. We added the murals back into this year's budget with the hope that the schools/students can indeed receive this wonderful nutrition enforcement.																
Federal Share: NONE																
Harvest of the Month Mural: To be painted inside or outside of School Cafeterias and/or School Libraries to reinforce Harvest of the Month nutrition education message. Each Mural will also have appropriate Network attributions. Size of Murals will vary depending on available space. Supplies to include paint, brushes, drawing materials and cleaning products. = \$800 , Labor approx 88 hrs @ \$25/hr. 88 X \$25= \$2,200. \$2,200 + \$800 = \$3,000 per mural.										\$ 3,000	1			\$ 3,000	\$ 3,000	\$ 3,000
										TOTAL:			\$ 3,000	\$ 3,000		
G. OTHER COSTS:																
Federal Share:																
Small appliances to be maintained and kept on site at Cutler-Orosi Food Service Department. Appliances to round out equipment at schools and made available upon request to their respective school sites for nutrition education/food demonstration lessons related to the Harvest of the Month, Kids Around the World Cook! and Cooking With Kids. Items to complete equipment needed on Mobile Food Demonstration Cart.																
	\$ 250	1		\$ 250	Electric Wok					\$ 250	\$ 250					
	\$ 75	5		\$ 375	Food Processor					\$ 375	\$ 375					
	\$ 150	1		\$ 150	Pot's and Pans and other small appliances					\$ 150	\$ 150					
	\$ 75	1		\$ 75	Electric Skillet					\$ 75	\$ 75					
	\$ 60	5		\$ 300	Blenders					\$ 300	\$ 300					
	\$ 875	1		\$ 875	Utensils such as cutting boards, vegetable peelers, bowls, stirs etc					\$ 875	\$ 875					
										SUB-TOTAL			\$ 2,025	\$ 2,025		
						Rate	People	# of Events	Total							
Nutrition education materials required for the delivery of critical program services such as allowable and approved brochures, cookbooks, recipes, etc. Under \$4.00/item that will be distributed at community events, Back to School Night, Open House, Farmer's Markets, school sponsored "Play Day", and local festivals.										\$ 4	1,255	6	\$ 30,120	\$ 30,120	\$ 30,120	
Harvest Of The Month Field Trip: A nutrition education field trip promoting hands-on learning regarding fresh fruits and vegetables. Cost: \$2.00 admission per student. Transportation provided by each school district.										\$ 2	2,288		\$ 4,576	\$ 4,576	\$ 4,576	
TCOE will be implementing the new Harvest of the Month produce cycle, therefore books are being requested that support this rotation including grade appropriate books featuring newly introduced produce items derived from the Network approved book list.																
										SUB-TOTAL			\$ 34,259	\$ 34,259		

SUBCONTRACTOR BUDGET JUSTIFICATION

Cutler Orosi Unified School District

OCTOBER 1, 2011 - SEPTEMBER 30, 2012

Tulare County Office of Education

10-10054

G. OTHER COSTS:						Federal Share	Total Dollars	
	People	Hrs	Rate/Hr	Months	Total	Total Dollars	Total Dollars	
Food for demonstration/taste testing purposes in conjunction with the Harvest of the Month activities, 50-100 demonstrations anticipated for student, staff, parent, and community nutrition education. Costs not to exceed \$2.50 per person including food and supplies per tasting. These taste tests are in conjunction with the teachers using the HOTM student workbooks and teacher resource guides.	\$ 2.50	3,696			\$ 9,240	\$ 9,240	\$ 9,240	
Designated Partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Administrative duties related to nutrition education and completing the SOW include collecting, managing and preparing invoices, attendance at local and regional meetings, attendance at approved conferences and trainings, parent contact, coordinate community events, attend city council meetings to secure support for community events within the targeted city's jurisdiction, address the needs of community based organizations, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. Flat fee cost per year per Designated Partner is \$6,480. This fee reflects approximately 12 hrs per month. \$45/Hr X 12 hrs X 12 months = The Designated Partner will be 1 Food Service Worker (Manager/Director) representing Cutler-Orosi Unified School District.	1	12	\$ 45	12	\$ 6,480	\$ 6,480	\$ 6,480	
OTHER COSTS SUB-TOTAL						\$ 15,720	\$ 15,720	
G. OTHER COSTS:								
Designated Lead partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Duties related to nutrition education and completing the SOW include coordinating documentation for reporting purposes and time logs, parent contact, coordinate school events, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. The Designated Leads will be four teachers or other school professionals representing Cutler-Orosi Unified School District Flat fee cost per Designated Lead is \$1,650. This fee reflects approximately 3 hrs per month. \$45/hr X 3hrs X 12 months = \$1,620 x 4 staff	4	3	\$ 45	12	\$ 6,480	\$ 6,480	\$ 6,480	
OTHER COSTS SUB-TOTAL						\$ 6,480	\$ 6,480	
SUBTOTAL:						\$ 24,225	\$ 59,821	
H. INDIRECT:	SUBTOTAL OF DIRECT COSTS						\$ 66,721	\$ 66,721
Federal Share:	NONE							
TOTAL						\$ 66,721	\$ 66,721	

SUB-SUBCONTRACTOR BUDGET JUSTIFICATION
 Cutler -Orosi Unified School District- Muralist
 October 1, 2011 - September 30, 2012

Tulare County Office of Education
 10-10054

A. PERSONNEL SALARIES:									
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
1.	Name:	Muralist TBD							
	Title:	88 hrs x \$25/hr x 1 mural = \$2,200		\$2,200			\$2,200	\$2,200	
POSITION DESCRIPTIONS:									
Muralist #1			Harvest of the Month Muralist/Artist: To paint inside or outside of school cafeterias and/or school libraries to reinforce Harvest of the Month nutrition education message. Each mural will also have appropriate Network attributions. Size of murals will vary depending on available space.						
							Federal Share Total Dollars	Total Dollars	
B. FRINGE BENEFITS:									
Federal Share: NONE									
						SUBTOTAL:			
C. OPERATING EXPENSES:									
Federal Share:			Cost	# of Murals	Total				
Harvest of the Month Mural: To be painted inside or outside of school cafeterias and/or school libraries to reinforce Harvest of the Month nutrition education message. Each mural will also have appropriate Network attributions. Size of murals will vary depending on available space. Supplies to include paint, brushes, drawing materials and cleaning products = \$800.			\$ 800	1	\$ 800		\$ 800	\$ 800	
Due to budget restrictions last year, the school districts could not afford to put up the initial costs for these murals. Due to the budget crisis last year TCOE was not getting reimbursements from the State in a timely manner which in turn delayed reimbursement to the districts. We added the murals back into this year's budget with the hope that the schools/students can indeed receive this wonderful nutrition enforcement.									
						SUBTOTAL:	\$ 800	\$ 800	
D. EQUIPMENT EXPENSES:									
Federal Share: NONE									

SUB-SUBCONTRACTOR BUDGET JUSTIFICATION
 Cutler -Orosi Unified School District- Muralist
 October 1, 2011 - September 30, 2012

Tulare County Office of Education
 10-10054

SUBTOTAL:											
E. TRAVEL AND PER DIEM:										Federal Share	
										Total Dollars	Total Dollars
Federal Share: NONE											
<i>**These funds are to be utilized upon the approval of state Network staff to attend partially and non funded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda.</i>											
SUBTOTAL:											
F. SUBCONTRACTORS:											
Federal Share: NONE											
Consultant:											
SUBTOTAL:											
G. OTHER COSTS:											
Federal Share: NONE											
SUBTOTAL:											
SUBTOTAL OF DIRECT COSTS											
H. INDIRECT COSTS:											
Federal Share: NONE											
SUBTOTAL:											
TOTAL										\$ 3,000	\$ 3,000

**SUBCONTRACTOR BUDGET JUSTIFICATION
DINUBA UNIFIED SCHOOL DISTRICT
October 1, 2011 - September 30, 2012**

Tulare County Office of Education
10-10054

A. PERSONNEL SALARIES:									
1. Name and Position Title: Dinuba Unified				2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE: NONE									
								Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:									
Federal Share: NONE									
C. OPERATING EXPENSES:									
Federal Share:									
Postage for required reports, nutrition related projects and information to parents, community members and school staff. 97 mailings X .44 X 12 months = \$512							\$ 512	\$ 512	\$ 512
Office supplies for nutrition activities, including supplies needed for district activities. This includes, Blue Ink Pens for time log reporting, and other general office supplies. \$84.33/month X 12 months = \$1,012							\$ 1,012	\$ 1,012	\$ 1,012
Printing and duplication. This includes Harvest of the Month Menu slicks, Harvest of the Month Parent Newsletters, Harvest of the Month Educator Newsletters, and Federal Share Time Logs. 8,860 pages @ .05 per copy X 12 months = \$5,316							\$ 5,316	\$ 5,316	\$ 5,316
							SUBTOTAL:	\$ 6,840	\$ 6,840
D. EQUIPMENT EXPENSES:									
Federal Share: NONE									
							SUBTOTAL:		

**SUBCONTRACTOR BUDGET JUSTIFICATION
DINUBA UNIFIED SCHOOL DISTRICT
October 1, 2011 - September 30, 2012**

**Tulare County Office of Education
10-10054**

<p>Due to budget restrictions last year, the school districts could not afford to put up the initial costs for these murals. Due to the budget crisis last year TCOE was not getting reimbursements from the State in a timely manner which in turn delayed reimbursement to the districts. We added the murals back into this year's budget with the hope that the schools/students can indeed receive this wonderful nutrition enforcement.</p>	SUBTOTAL:	\$ 6,000	\$ 6,000
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**SUBCONTRACTOR BUDGET JUSTIFICATION
DINUBA UNIFIED SCHOOL DISTRICT
October 1, 2011 - September 30, 2012**

Tulare County Office of Education
10-10054

							Federal Share Total Dollars	Total Dollars				
G. OTHER COSTS:												
Federal Share:												
							Rate	People or Quantity	# of Events	Total		
Research based nutrition educational materials as identified by the Healthy Kids Center database (for 2,996 students as well as parents, and community members) in accordance with needs assessment findings such as Choose Well Be Well, Eat Well and Keep Moving, Department of Public Health, the American Heart Association, The Dairy Council or Team Nutrition.							\$ 1	2,996		\$ 2,996	\$ 2,996	\$ 2,996
Nutrition education materials , such as allowable and approved brochures, cookbooks, recipes, etc. Under \$4.00/item. To be distributed at community events, Back to School Night, Open House, Farmer's Markets, school sponsored "Play Day", local festivals.							\$ 4	1,403	3	\$ 16,836	\$ 16,836	\$ 16,836
Materials for displays such as bulletin boards, MyPlate items, supporting nutrition education/physical activity promotion for classrooms, school offices, and cafeterias (5 sites/1 district @ \$575/site).							\$ 575	5		\$ 2,875	\$ 2,875	\$ 2,875
Harvest Of The Month Field Trip: A nutrition education field trip promoting hands-on learning regarding fresh fruits and vegetables. Cost: \$2.00 admission per student. Transportation provided by each school district.							\$ 2	2,422		\$ 4,844	\$ 4,844	\$ 4,844
Books supporting Harvest of the Month. A set of books that make the language arts connections for each K-8 grade level that pertain to the fruit or vegetable for the month. Possible book choices would supplement, not duplicate the Harvest of the Month books being purchased by Tulare County Office of Education. These will be stored at the each school site's resource library and will be made available on a check out basis. Books need to be <i>Network</i> approved prior to purchase. TCOE will be implementing the new Harvest of the Month produce cycle, therefore books are being requested that support this rotation including grade appropriate books featuring newly introduced produce items derived from the Network approved book list.							\$ 15	300				
Large Die Cutting Machine will be used to create bulletin boards promoting the increased consumption of fruits and vegetables, physical activity promotion and as a visual tool in nutrition education lessons i.e. flashcards.										\$ 450	\$ 450	\$ 450
												\$ 28,001

**SUBCONTRACTOR BUDGET JUSTIFICATION
DINUBA UNIFIED SCHOOL DISTRICT
October 1, 2011 - September 30, 2012**

Tulare County Office of Education
10-10054

								SUBTOTAL	\$ 28,001	\$ 28,001				
								Federal Share Total Dollars	Total Dollars					
G. OTHER COSTS:								Rate	People or Quantity	# of Events	Total			
Die cutting template (\$50 ea.) of fruits, vegetables, borders, children playing. These are used to create bulletin boards promoting the increased consumption of fruits and vegetables, physical activity promotion and as a visual tool in nutrition education lessons i.e., flashcards.								\$ 50	30		\$ 1,500	\$ 1,500	\$ 1,500	
30 slot standard die storage racks (\$50 ea.) for currently budgeted and previously purchased die cut materials.								\$ 50	1		\$ 50	\$ 50	\$ 50	
						People	Hrs	Rate/Hr	Months	Total				
Designated Partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Administrative duties related to nutrition education and completing the SOW include collecting, managing and preparing invoices, attendance at local and regional meetings, attendance at approved conferences and trainings, parent contact, coordinate community events, attend city council meetings to secure support for community events within the targeted city's jurisdiction, address the needs of community based organizations, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. Flat fee cost per year per Designated Partner is \$6,480. This fee reflects approximately 12 hours per month. \$45/Hr X 12 hrs X 12 events = \$6,480. The Designated Partner will be 1 Food Service Worker (Manager/Director) representing Dinuba Unified School District.								1	\$ 12	\$ 45	12	\$ 6,480	\$ 6,480	\$ 6,480

**SUBCONTRACTOR BUDGET JUSTIFICATION
DINUBA UNIFIED SCHOOL DISTRICT
October 1, 2011 - September 30, 2012**

Tulare County Office of Education
10-10054

<p>Designated Lead partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Duties related to nutrition education and completing the SOW include coordinating documentation for reporting purposes and time logs, parent contact, coordinate school events, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. The Designated Leads will be six teachers or other school professionals representing Dinuba Unified School District Flat fee cost per Designated Lead is \$1,650, this is to include benefits. This fee reflects approximately 3 hrs per month. \$45/hr x 3hrs x 12 months = \$1,620 x 8 people</p>																		
				8	\$	3	\$	45	12	\$	12,960	\$	12,960	\$	12,960			
SUBTOTAL											\$ 20,990	\$ 20,990						
G. OTHER COSTS:												Federal Share Total Dollars	Total Dollars					
				People		Hrs		Rate/Hr	Months		Total							
<p>Food for demonstration/taste testing purposes in conjunction with the Harvest of the Month activities, 50-100 demonstrations anticipated for student, staff, parent, and community nutrition education. Costs not to exceed \$2.50 per person including food and supplies per tasting. These taste tests are in conjunction with the teachers using the HOTM student workbooks and teacher resource guides.</p>								8,000		\$	2.50		\$	20,000.00	\$	20,000	\$	20,000
OTHER COSTS TOTAL											\$ 68,991	\$ 68,991						
TOTAL OF DIRECT COSTS											\$ 82,564	\$ 82,564						
H. INDIRECT COSTS:																		
Federal Share: NONE																		
SUBTOTAL:																		
TOTAL												\$ 82,564	\$ 82,564					

SUB-SUBCONTRACTOR BUDGET JUSTIFICATION
Dinuba Unified School District-Muralist
October 1, 2011 - September 30, 2012

Tulare County Office of Education
 10-10054

A. PERSONNEL SALARIES:									
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
1	Name:	TBD							
	Title:	Muralist \$25/hr x 88 hrs x 2 murals = \$4,400	\$ 4,400				\$ 4,400	\$ 4,400	
POSITION DESCRIPTIONS:									
Muralist #1		Harvest of the Month Muralist/Artist: To paint inside or outside of school cafeterias and/or school libraries to reinforce Harvest of the Month nutrition education message. Each mural will also have appropriate Network attributions. Size of murals will vary depending on available space.							
								Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:									
Federal Share: NONE									
SUBTOTAL:									
C. OPERATING EXPENSES:									
Federal Share:									
Harvest of the Month Mural: To be painted inside or outside of school cafeterias and/or school libraries to reinforce Harvest of the Month nutrition education message. Each mural will also have appropriate Network attributions. Size of murals will vary depending on available space. Supplies to include paint, brushes, drawing materials and cleaning products.			\$ 800	2		\$ 1,600	\$ 1,600	\$ 1,600	
Due to budget restrictions last year, the school districts could not afford to put up the initial costs for these murals. Due to the budget crisis last year TCOE was not getting reimbursements from the State in a timely manner which in turn delayed reimbursement to the districts. We added the murals back into this year's budget with the hope that the schools/students can indeed receive this wonderful nutrition enforcement.									
SUBTOTAL:							\$ 1,600	\$ 1,600	
D. EQUIPMENT EXPENSES:									
Federal Share: NONE									
SUBTOTAL:									
E. TRAVEL AND PER DIEM:									

SUB-SUBCONTRACTOR BUDGET JUSTIFICATION
Dinuba Unified School District-Muralist
October 1, 2011 - September 30, 2012

Tulare County Office of Education
 10-10054

Federal Share: NONE											
<i>**These funds are to be utilized upon the approval of Network staff to attend partially and non funded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda.</i>									Federal Share Total Dollars	Total Dollars	
									SUBTOTAL:		
F. SUBCONTRACTORS:											
Federal Share: NONE											
									SUBTOTAL:		
G. OTHER COSTS:											
Federal Share:											
									SUBTOTAL:		
H. INDIRECT COSTS:											
Federal Share: NONE											
									SUBTOTAL:		
									TOTAL	\$ 6,000	\$ 6,000

SUBCONTRACTOR BUDGET JUSTIFICATION
Exeter Union Elementary
and High School District
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

A. PERSONNEL SALARIES:									
1. Name and Position Title: Exeter Public Schools				2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
TOTAL PERSONNEL									
								Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:									
Federal Share: NONE									
							SUBTOTAL:		
C. OPERATING EXPENSES:									
Federal Share:									
Postage for required reports, nutrition related projects and information to parents, community members and school staff. 57 mailings X .44 X 10 months = approx \$251							\$ 251	\$ 251	\$ 251
Office supplies for nutrition activities, including supplies needed for district activities. This includes, Blue Ink Pens for time log reporting, and other general office supplies. \$135/month X 10 months = \$1,350							\$ 1,350	\$ 1,350	\$ 1,350
Printing and duplication. This includes Harvest of the Month Menu slicks, Harvest of the Month Parent Newsletters, Harvest of the Month Educator Newsletters, also Federal Share Time Logs. 3996 pages @ .05 per copy X 10 months = \$1,998							\$ 1,998	\$ 1,998	\$ 1,998
							SUBTOTAL:	\$ 3,599	\$ 3,599
D. EQUIPMENT EXPENSES:									
Federal Share: NONE									
All Equipment listed will be used 100% for nutrition education activities listed in the Scope of Work.									
							SUBTOTAL:		

SUBCONTRACTOR BUDGET JUSTIFICATION
Exeter Union Elementary
and High School District
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

E. TRAVEL AND PER DIEM:										Federal Share	Total Dollars
Federal Share:										Total Dollars	Total Dollars
Travel to include Designated Partners, Designated Leads, Classroom Teachers, or other appointed Federal/State Share school staff to the following conferences and meetings as specified in the Scope of Work.											
					Miles	Rate	People	Meetings	Total		
1 Spring SHAPE Meetings (Fresno): 1 Designated Parter, 2 Designated Leads or other designated <i>Network</i> partners. (83 mi. x .555x 3= \$138.20)					83	0.555	3		\$ 138.20	\$ 138	\$ 138
Parking						\$ 12	3		\$ 36	\$ 36	\$ 36
Travel to <i>Network</i> meetings at Tulare County Office of Education: 1 Designated Partner, 2 Designated Leads. (29.4mi. x .555 x 3x 10= \$489.51)					29.4	0.555	3	10	\$ 489.51	\$ 490	\$ 490
Designated Network Partner travel to and from school sites for the purpose of training staff in the use of nutrition education/physical activity promotion materials. 1 Designated Partner, 2 Designated Leads. (138.4 mi. x .555x 3 = \$230.44)					138.4	0.555	3		\$ 230.44	\$ 230	\$ 230
Mileage for teacher/staff training in the use of nutrition education/physical activity promotion materials 92 mi. x .555 x 3+ approx. \$153					92	0.555	3		\$ 153	\$ 153	\$ 153
<i>**These funds are to be utilized upon the approval of Network staff to attend partially and non funded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda and will adhere to DPA rates..</i>											
SUBTOTAL:										\$ 1,047	\$ 1,047
F. SUBCONTRACTORS:											
Due to budget restrictions last year, the school districts could not afford to put up the initial costs for these murals. Due to the budget crisis last year TCOE was not getting reimbursements from the State in a timely manner which in turn delayed reimbursement to the districts. We added the murals back into this year's budget with the hope that the schools/students can indeed receive this wonderful nutrition enforcement.											
Federal Share:											

SUBCONTRACTOR BUDGET JUSTIFICATION
Exeter Union Elementary
and High School District
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

Harvest of the Month Mural: To be painted inside or outside of School Cafeterias and/or School Libraries to reinforce Harvest of the Month nutrition education message. Each Mural will also have appropriate Network attributions. Size of Murals will vary depending on available space. Supplies to include paint, brushes, drawing materials and cleaning products = \$800, Labor approx 88 hrs @ \$25/hr. 88 X \$25= \$2,200. \$2,200 + \$800 = \$3,000 per mural.	\$	3,000	1		\$	3,000	\$	3,000	\$	3,000					
SUBTOTAL:							\$	3,000	\$	3,000					
								Federal Share	Total Dollars						
								Total Dollars	Total Dollars						
G. OTHER COSTS:															
Federal Share:															
Small appliances to be maintained and kept on site at Exeter Public School Food Service Department. Appliances to round out equipment at schools and made available upon request to their respective school sites for nutrition education/food demonstration lessons related to the Harvest of the Month, Kids Around the World Cook! and Cooking With Kids. Items to complete equipment needed on Mobile Food Demonstration Cart.															
								Cost	Quantity	Total					
Electric Wok								\$ 250	4	\$ 1,000	\$ 1,000	\$ 1,000			
Food Processor								\$ 75	4	\$ 300	\$ 300	\$ 300			
Pot's and pans' and misc. small ware								\$ 150	4	\$ 600	\$ 600	\$ 600			
Electric Skillet								\$ 75	4	\$ 300	\$ 300	\$ 300			
Commercial Blender								\$ 60	4	\$ 240	\$ 240	\$ 240			
Utensils								\$ 909	4	\$ 3,635	\$ 3,635	\$ 3,635			
									Total	\$ 6,075	\$ 6,075	\$ 6,075			
								Rate	People/QTY	# of Events	Total				
Nutrition education materials required for the delivery of critical program services, such as allowable and approved brochures, cookbooks, recipes, etc. (Not to exceed \$4.00/item. These will be distributed at community events, Back to School Night, Open House, Farmer's Markets, school sponsored "Play Day", local festivals.								\$	4	2,100	\$	4	\$ 33,600	\$ 33,600	\$ 33,600

SUBCONTRACTOR BUDGET JUSTIFICATION
Exeter Union Elementary
and High School District
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

<p>Books supporting Harvest of the Month. A set of books that make the language arts connections for each K-8 grade level that pertain to the fruit or vegetable for the month. Possible book choices would supplement, not duplicate the Harvest of the Month books being purchased by Tulare County Office of Education. These will be stored at the each school site's resource library and will be made available on a check out basis. Books need to be <i>Network</i> approved prior to purchase. TCOE will be implementing the new Harvest of the Month produce cycle, therefore books are being requested that support this rotation including grade appropriate books featuring newly introduced produce items derived from the Network approved book list.</p>	\$	15	66	\$	990			
SUBTOTAL							\$ 39,675	\$ 39,675
G. OTHER COSTS:						Federal Share	Total Dollars	
<p>Due to county demographics, TCOE sites are nearly 90 miles round trip from many of the school sites. The approval of these purchases far outweighs the cost of on-going mileage. As Prime Contractor, TCOE will manage & provide inventory of all equipment purchases.</p>	Rate	People/QTY	# of Events	Total				
Large Die Cutting Machine (\$450) (Wilson Middle School)	\$ 450	1		\$ 450	\$ 450	\$ 450		
Die cutting template (\$50 ea) of fruits, vegetables, borders, children playing. These are used to create bulletin boards promoting the increased consumption of fruits and vegetables, physical activity promotion and as a visual tool in nutrition education lessons i.e.. flashcards.	\$ 50	30		\$ 1,500	\$ 1,500	\$ 1,500		
30 slot standard die storage racks (\$50 ea) for currently budgeted and previously purchased die cut materials.	\$ 50	1		\$ 50	\$ 50	\$ 50		
Harvest Of The Month Field Trip: A nutrition education field trip promoting hands-on learning regarding fresh fruits and vegetables. Cost: \$2.00 admission per student. Transportation provided by each school district.	\$ 2	2,040		\$ 4,080	\$ 4,080	\$ 4,080		

SUBCONTRACTOR BUDGET JUSTIFICATION
Exeter Union Elementary
and High School District
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

<p>Food for demonstration/taste testing purposes in conjunction with the Harvest of the Month activities, 50-100 demonstrations anticipated for student, staff, parent, and community nutrition education. Costs not to exceed \$2.50 per person including food and supplies per tasting. These taste tests are in conjunction with the teachers using the HOTM student workbooks and teacher resource guides.</p>														
	\$	2.50	5,304			\$	13,260	\$	13,260	\$	13,260			
SUBTOTAL									\$	19,340	\$	19,340		
G. OTHER COSTS:				People/ QTY	Hours	Hours	Months	Total	Federal Share Total Dollars	Total Dollars				
<p>Designated Partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Administrative duties related to nutrition education and completing the SOW include collecting, managing and preparing invoices, attendance at local and regional meetings, attendance at approved conferences and trainings, parent contact, coordinate community events, attend city council meetings to secure support for community events within the targeted city's jurisdiction, address the needs of community based organizations, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. Flat fee cost per year per Designated Partner is \$6,480. This fee reflects approximately 12 hrs per month. \$45/Hr X 12 hrs X 12 months = The Designated Partner will be 1 Food Service Worker (Manager/Director) representing Exeter Public Schools.</p>				1	12	\$	45	12	\$	6,480	\$	6,480	\$	6,480

SUB-SUBCONTRACTOR BUDGET JUSTIFICATION
Exeter Union Elementary and
High School District-Muralist
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

A. PERSONNEL SALARIES:									
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
Total							\$0		
1	Name:	TBD							
	Title:	Muralist 88 x \$25 x 1 = \$2,200		\$ 2,200			\$ 2,200	\$ 2,200	
POSITION DESCRIPTIONS:									
Muralist #1			Harvest of the Month Muralist/Artist: To paint inside or outside of school cafeterias and/or school libraries to reinforce Harvest of the Month nutrition education message. Each mural will also have appropriate Network attributions. Size of murals will vary depending on available space.						
							Federal Share Total Dollars	Total Dollars	
B. FRINGE BENEFITS:									
Federal Share: NONE									
SUBTOTAL:									
C. OPERATING EXPENSES:									
Federal Share:			Cost	# of Murals	Total				
Harvest of the Month Mural: To be painted inside or outside of school cafeterias and/or school libraries to reinforce Harvest of the Month nutrition education message. Each mural will also have appropriate Network attributions. Size of murals will vary depending on available space. Supplies to include paint, brushes, drawing materials and cleaning products @ approx. \$800.			\$ 800	1	\$ 800		\$ 800	\$ 800	
			Due to budget restrictions last year, the school districts could not afford to put up the initial costs for these murals. Due to the budget crisis last year TCOE was not getting reimbursements from the State in a timely manner which in turn delayed reimbursement to the districts. We added the murals back into this year's budget with the hope that the schools/students can indeed receive this wonderful nutrition enforcement.						
SUBTOTAL:							\$ 800	\$ 800	
D. EQUIPMENT EXPENSES:									
SUBTOTAL:									
							Federal Share Total Dollars	Total Dollars	

SUB-SUBCONTRACTOR BUDGET JUSTIFICATION
Exeter Union Elementary and
High School District-Muralist
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

E. TRAVEL AND PER DIEM:											
Federal Share: NONE											
<i>**These funds are to be utilized upon the approval of Network staff to attend partially and non funded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda.</i>											
SUBTOTAL:											
F. SUBCONTRACTORS:											
Federal Share: NONE											
SUBTOTAL:											
G. OTHER COSTS:											
Federal Share: NONE											
SUBTOTAL:											
SUBTOTAL OF DIRECT COSTS											
H. INDIRECT COSTS:											
Federal Share: NONE											
SUBTOTAL:											
TOTAL										\$ 800	\$ 3,000

SUBCONTRACTOR BUDGET JUSTIFICATION
Kings River Elementary School District
October 1, 2011 - September 20, 2012

Tulare County Office of Education
10-10054

A. PERSONNEL SALARIES:												
1. Name and Position Title: Kings River Elementary							2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS: NONE												
B. FRINGE BENEFITS:												
Federal Share: NONE												
SUBTOTAL:												
C. OPERATING EXPENSES:												
Federal Share:												
Postage for required reports, nutrition related projects and information to parents, community members and school staff. 9 mailings X .44 X 12 months = \$48									\$ 48			
Printing and duplication. This includes Harvest of the Month Menu slicks (prorated according to guidelines) , Harvest of the Month Parent Newsletters, Harvest of the Month Educator Newsletters, also Federal Share Time Logs. 760 pages @ .05 per copy X 12 months = \$456									\$ 456			
SUBTOTAL:												
D. EQUIPMENT EXPENSES:												
Federal Share: NONE												
SUBTOTAL:												

SUBCONTRACTOR BUDGET JUSTIFICATION
Kings River Elementary School District
October 1, 2011 - September 20, 2012

Tulare County Office of Education
10-10054

G. OTHER COSTS:				People	Hrs	Rate/Hr	Months	Total	Federal Share Total Dollars	Total Dollars
<p>Designated Partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Administrative duties related to nutrition education and completing the SOW include collecting, managing and preparing invoices, attendance at local and regional meetings, attendance at approved conferences and trainings, parent contact, coordinate community events, attend city council meetings to secure support for community events within the targeted city's jurisdiction, address the needs of community based organizations, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. Flat fee cost per year per Designated Partner is \$6,480. This fee reflects approximately 12 hrs per month. \$54/Hr X 12 hrs X 10 months = The Designated Partner will be 1 Food Service Worker (Manager/Director) representing Kings River Unified School District.</p>				1	12	\$ 54	10	\$ 6,480	\$ 6,480	\$ 6,480
<p>Designated Lead partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Duties related to nutrition education and completing the SOW include coordinating documentation for reporting purposes and time logs, parent contact, coordinate school events, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. The Designated Leads will be one teacher or other school professionals representing Kings River Unified School District Flat fee cost per Designated Lead is \$1,650. This fee reflects approximately 3 hrs per month. \$54/hr X 3 hrs X 10 months = \$1,620</p>				1	3	\$54	10	\$ 1,620	\$ 1,620	\$ 1,620
SUBTOTAL									\$ 8,100	\$ 8,100
OTHER COST TOTAL									\$ 19,865	\$ 19,865

SUBCONTRACTOR BUDGET JUSTIFICATION
Kings River Elementary School District
October 1, 2011 - September 20, 2012

Tulare County Office of Education
 10-10054

											Federal Share	
											Total Dollars	Total Dollars
TOTAL OF DIRECT COSTS											\$ 23,787	\$ 26,307
H. INDIRECT COSTS:												
Federal Share: NONE												
SUBTOTAL:												
TOTAL											\$ 23,787	\$ 26,307

SUB-SUBCONTRACTOR BUDGET JUSTIFICATION
Kings River Elementary School District -Muralist
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

A. PERSONNEL SALARIES:									
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
1	Name:	Muralist TBD							
	Title:	88 hrs x \$25/hr = \$2,200	\$2,200				\$2,200	\$2,200	
POSITION DESCRIPTIONS:									
Muralist #1			Harvest of the Month Muralist/Artist: To paint inside or outside of school cafeterias and/or school libraries to reinforce Harvest of the Month nutrition education message. Each mural will also have appropriate Network attributions. Size of murals will vary depending on available space.						
								Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:									
Federal Share: NONE									
SUBTOTAL:									
C. OPERATING EXPENSES:									
Federal Share:			Cost	# of Murals	Total				
Harvest of the Month Mural: To be painted inside or outside of school cafeterias and/or school libraries to reinforce Harvest of the Month nutrition education message. Each mural will also have appropriate Network attributions. Size of murals will vary depending on available space. Supplies to include paint, brushes, drawing materials and cleaning products.= \$800			\$ 800	1	\$ 800		\$ 800	\$	800
Due to budget restrictions last year, the school districts could not afford to put up the initial costs for these murals. Due to the budget crisis last year TCOE was not getting reimbursements from the State in a timely manner which in turn delayed reimbursement to the districts. We added the murals back into this year's budget with the hope that the schools/students can indeed receive this wonderful nutrition enforcement.									
SUBTOTAL:							\$ 800	\$	800
D. EQUIPMENT EXPENSES:									
Federal Share: NONE									
SUBTOTAL:									

SUB-SUBCONTRACTOR BUDGET JUSTIFICATION
Kings River Elementary School District -Muralist
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

										Federal Share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:											
Federal Share: NONE											
<i>**These funds are to be utilized upon the approval of Network staff to attend partially and non funded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda.</i>											
SUBTOTAL:											
F. SUBCONTRACTORS:											
Federal Share: NONE											
SUBTOTAL:											
G. OTHER COSTS:											
Federal Share: NONE											
SUBTOTAL:											
SUBTOTAL OF DIRECT COSTS											
H. INDIRECT COSTS:											
Federal Share: NONE											
SUBTOTAL:											
TOTAL										\$ 3,000	\$ 3,000

SUBCONTRACTOR BUDGET JUSTIFICATION
Porterville Unified School District
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

A. PERSONNEL SALARIES:												
1. Name and Position Title: Porterville Unified							2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS: NONE												
PERSONNEL TOTAL												
B. FRINGE BENEFITS:												
Federal Share: NONE												
C. OPERATING EXPENSES:												
Postage for required reports, nutrition related projects and information to parents, community members and school staff. 189 mailings X .44 X 12 months = \$997.92												
Office supplies for nutrition activities, including supplies needed for district activities. This includes, Blue Ink Pens for time log reporting, and other general office supplies. \$333.50/month X 12 months = \$4,002												
Printing and duplication. This includes Harvest of the Month Menu slicks, Harvest of the Month Parent Newsletters, Harvest of the Month Educator Newsletters, and Federal Share Time Logs. 25,500 pages @ .06 per copy X 10 months = -\$15,300												
TOTAL												
D. EQUIPMENT EXPENSES:												
Federal Share: NONE												
TOTAL:												
E. TRAVEL AND PER DIEM:												
<i>**These funds are to be utilized upon the approval of Network staff to attend partially and non funded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda.</i>												
Federal Share:												
Travel to include Designated Partner, Designated Leads, Classroom Teachers, or other appointed Federal Share school staff to the following conferences and meetings as specified in the Scope of Work.												

SUBCONTRACTOR BUDGET JUSTIFICATION
Porterville Unified School District
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

							Total Dollars	Total Dollars					
E. TRAVEL AND PER DIEM:													
							Miles	Rate	People	Total			
1 Spring SHAPE Meetings (Fresno): 1 Designated Partner, 4 Designated Leads or other designated Network partners. (75.4 mi. x .555x 5 = \$209.24)							75.4	0.555	5	\$ 209.24	\$ 209	\$ 209	
Travel to Partner meetings at Tulare County Office of Education (21.5 mi. x .555 x 5 = \$60)							21.5	0.555	5	\$ 60	\$ 60	\$ 60	
							Miles	Rate	People	Meetings	Total		
Travel to Network meetings at Tulare County Office of Education: 1 Designated Partner, (69.8 mi. x .555 x 10 = \$387.39)							69.8	0.555	1	10	\$ 387.39	\$ 387	\$ 387
							TOTAL:				\$ 656	\$ 656	
F. SUBCONTRACTORS:													
Due to budget restrictions last year, the school districts could not afford to put up the initial costs for these murals. Due to the budget crisis last year TCOE was not getting reimbursements from the State in a timely manner which in turn delayed reimbursement to the districts. We added the murals back into this year's budget with the hope that the schools/students can indeed receive this wonderful nutrition enforcement.													
Federal Share:													
Harvest of the Month Mural: To be painted inside or outside of school cafeterias and/or school libraries to reinforce Harvest of the Month nutrition education message. Each mural will also have appropriate Network attributions. Size of murals will vary depending on available space. 88 hrs x \$25/hr = \$2,200 plus supplies to include paint, brushes, drawing materials and cleaning products. = \$800 \$2,200 + \$800 =													
										\$ 3,000.00	\$ 3,000	\$ 3,000	
										TOTAL:		\$ 3,000	\$ 3,000
G. OTHER COSTS:													
Federal Share:													
Small appliances to be maintained and kept on site at Porterville Unified Food Service Department. Appliances to round out equipment at schools and made available upon request to their respective school sites for nutrition education/food demonstration lessons related to the Harvest of the Month, Kids Around the World Cook! and Cooking With Kids. Items to complete equipment needed on Mobile Food Demonstration Cart.													
Electric Wok							\$ 50.00		5	\$ 250.00	\$ 250.00	\$ 250.00	
Food Processor							\$ 75.00		5	\$ 375.00	\$ 375.00	\$ 375.00	
Pot's and pans' and misc. small ware							\$ 30.00		5	\$ 150.00	\$ 150.00	\$ 150.00	
Electric Skillet							\$ 76.00		3	\$ 228.00	\$ 228.00	\$ 228.00	

SUBCONTRACTOR BUDGET JUSTIFICATION
Porterville Unified School District
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

Commercial Blender								\$ 60.00	5	\$ 300.00	\$ 300.00	\$ 300.00
Utensils such as cutting boards, peelers, knives, bowls, etc.								\$ 144.50	5	\$ 722.50	\$ 723.00	\$ 723.00
										\$ 2,025.50		
								SUBTOTAL			\$ 2,026	\$ 2,026
G. OTHER COSTS:											Federal Share	Total Dollars
											Total Dollars	Total Dollars
Research based nutrition educational materials as identified by the Healthy Kids Center database (for 13,000 students as well as parents, and community members) in accordance with needs assessment findings such as Choose Well Be Well, Eat Well and Keep Moving, Department of Public Health, the American Heart Association, The Dairy Council or Team Nutrition. (13,000 students x \$0.60= \$7,800								\$ 7,800			\$ 7,800	\$ 7,800
								Rate	People/Quantity	# of events	Total	
Nutrition education materials required for the delivery of critical program services, such as allowable and approved brochures, cookbooks, recipes, etc. Under \$4.00/item.-These will be distributed at community events, Back to School Night, Open House, Farmers' Markets, school sponsored "Play Day", local festivals.								\$ 4	13,692	2	\$ 109,536	\$ 109,536
Duplication and consumables (color sheets, word search games, fill in the blank items the students can not reuse or recycle from lesson to lesson) used for student instruction, nutrition education and physical activity promotion workbooks. Not to exceed \$4.00								\$ 4	2,500		\$ 10,000.00	\$ 10,000
								SUBTOTAL			\$ 127,336	\$ 127,336
TCOE will be implementing the new Harvest of the Month produce cycle, therefore books are being requested that support this rotation including grade appropriate books featuring newly introduced produce items derived from the Network approved book list.								Rate	People/Quantity	Total		
Food for demonstration/taste testing purposes in conjunction with the Harvest of the Month activities, 50-100 demonstrations anticipated for student, staff, parent, and community nutrition education. Costs not to exceed \$2.50 per person including food and supplies per tasting. These taste tests are in conjunction with the teachers using the HOTM student workbooks and teacher resource guides.								\$ 2.50	8,000		\$ 20,000.00	\$ 20,000
Harvest Of The Month Field Trip: A nutrition education field trip promoting hands-on learning regarding fresh fruits and vegetables. Cost: \$2.00 admission per student. Transportation provided by each school district.								\$ 2	6,061		\$ 12,122	\$ 12,122
								SUBTOTAL			\$ 32,122	\$ 32,122

SUBCONTRACTOR BUDGET JUSTIFICATION
Porterville Unified School District
October 1, 2011 - September 30, 2012

Tulare County Office of Education
 10-10054

					People	Hrs	Rate/Hr	Months	Total	Federal Share Total Dollars	Total Dollars
G. OTHER COSTS:											
Designated Partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Administrative duties related to nutrition education and completing the SOW include collecting, managing and preparing invoices, attendance at local and regional meetings, attendance at approved conferences and trainings, parent contact, coordinate community events, attend city council meetings to secure support for community events within the targeted city's jurisdiction, address the needs of community based organizations, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. Flat fee cost per year per Designated Partner is \$24,240. This fee reflects approximately 32 hrs per month covering 20 School Sites. The Designated Partner will be 1 school professional representing Porterville Unified School District. (\$63.13 /Hr X 32 hrs=2,020 X 12 months =					1	32	\$ 63.13	12	\$ 24,240	\$ 24,240	\$ 24,240
									SUBTOTAL	\$ 24,240	\$ 24,240
Designated Lead partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Duties related to nutrition education and completing the SOW include coordinating documentation for reporting purposes and time logs, parent contact, coordinate school events, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. The Designated Leads will be 20 teachers or other school professionals representing Porterville Unified School District. Flat fee cost per Designated Lead is \$1620. This fee reflects approximately 3 hrs per month. 20 teachers x \$45/hr X 3hrs X 12 months =\$32,400					20	3	\$ 45	12	\$ 32,400	\$ 32,400	\$ 32,400
									SUBTOTAL	\$ 32,400	\$ 32,400

SUB-SUBCONTRACTOR BUDGET JUSTIFICATION
Porterville Unified School District- Muralist
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

A. PERSONNEL SALARIES:									
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
1	Name:	Muralist TBD							
	Title:	88 hrs x \$25/hr =\$2,200	\$ 2,200				\$ 2,200	\$ 2,200	
POSITION DESCRIPTIONS:									
Muralist #1			Harvest of the Month Muralist/Artist: To paint inside or outside of school cafeterias and/or school libraries to reinforce Harvest of the Month nutrition education message. Each mural will also have appropriate Network attributions. Size of murals will vary depending on available space.						
								Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:									
Federal Share: NONE									
							SUBTOTAL:		
C. OPERATING EXPENSES:									
Federal Share:			Cost	# of Murals	Total				
Harvest of the Month Mural: To be painted inside or outside of school cafeterias and/or school libraries to reinforce Harvest of the Month nutrition education message. Each mural will also have appropriate Network attributions. Size of murals will vary depending on available space. Supplies to include paint, brushes, drawing materials and cleaning products.= \$800			\$ 800	1	\$ 800		\$ 800	\$ 800	
Due to budget restrictions last year, the school districts could not afford to put up the initial costs for these murals. Due to the budget crisis last year TCOE was not getting reimbursements from the State in a timely manner which in turn delayed reimbursement to the districts. We added the murals back into this year's budget with the hope that the schools/students can indeed receive this wonderful nutrition enforcement.									
							SUBTOTAL:	\$ 800	\$ 800
D. EQUIPMENT EXPENSES:									
Federal Share: NONE									
							SUBTOTAL:		

SUB-SUBCONTRACTOR BUDGET JUSTIFICATION
Porterville Unified School District- Muralist
October 1, 2011 - September 30, 2012

Tulare County Office of Education
10-10054

										Federal Share Total Dollars	Total Dollars
E. TRAVEL AND PER DIEM:											
Federal Share: NONE											
<p>**These funds are to be utilized upon the approval of state Network staff to attend partially and non funded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda.</p>											
SUBTOTAL:											
F. SUBCONTRACTORS:											
Federal Share: NONE											
SUBTOTAL:											
G. OTHER COSTS:											
Federal Share: NONE											
SUBTOTAL:										\$ 3,000	\$ 3,000
H. INDIRECT COSTS:											
Federal Share: NONE											
SUBTOTAL:											
TOTAL										\$ 3,000	\$ 3,000

SUBCONTRACTOR BUDGET JUSTIFICATION
Sunnyside Union Elementary School District
October 1, 2011-September 30, 2012

Tulare County office of Education
10-10054

A. PERSONNEL SALARIES:												
1. Name and Position Title: Sunnyside Union Elementary							2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS: NONE												
TOTAL PERSONNEL:												
										Federal Share Total Dollars	Total Dollars	
B. FRINGE BENEFITS:												
Federal Share: NONE												
										TOTAL:		
C. OPERATING EXPENSES:												
Federal Share:												
Postage for required reports, nutrition related projects and information to parents, community members and school staff. 10 mailings X .44 X 12 months = \$52.80										\$ 53	\$ 53	\$ 53
Printing and duplication. This includes Harvest of the Month Menu slicks (prorated according to guidelines) Harvest of the Month Parent Newsletters, Harvest of the Month Educator Newsletters, also State and Federal Share Time Logs. 754 pages @ .05 per copy X 12 months = \$452										\$ 452	\$ 452	\$ 452
										TOTAL:	\$ 505	\$ 505
D. EQUIPMENT EXPENSES:												
Federal Share: None												
										TOTAL:		

SUBCONTRACTOR BUDJET JUSTIFICATION
Sunnyside Union Elementary School District
October 1, 2011-September 30, 2012

Tulare County office of Education
10-10054

							Cost/ Item	Participants per event	# of events	Total	Federal Share Total Dollars	Total Dollars
OTHER COSTS cont:												
Nutrition education materials required for the delivery of critical program services such as allowable and approved brochures, cookbooks, etc. (not to exceed \$4 each) MyPlate, Power Play resources, to be distributed at community events, Back to School Night, Open House, Farmer's Markets, school sponsored "Play Day", local festivals.							\$ 4	369	2	\$ 2,952	\$ 2,952	\$ 2,952
Harvest Of The Month Field Trip: A nutrition education field trip promoting hands-on learning regarding fresh fruits and vegetables. Cost: \$2.00 admission per student. Transportation provided by each school district.							\$ 2	485		\$ 970.00	\$ 970.00	\$ 970.00
Food for demonstration/taste testing purposes in conjunction with the Harvest of the Month activities, 50-75 demonstrations anticipated for student, staff, parent, and community nutrition education. Costs not to exceed \$2.50 per person including food and supplies per tasting. These taste tests are in conjunction with the teachers using the HOTM student workbooks and teacher resource guides.							\$ 2.50	451	5	\$ 5,638	\$ 5,638	\$ 5,638
SUBTOTAL:										\$ 9,560	\$ 9,560	

SUBCONTRACTOR BUDJET JUSTIFICATION
Sunnyside Union Elementary School District
October 1, 2011-September 30, 2012

Tulare County office of Education
10-10054

	People	Hrs	Rate/Hr	Months	Total	Federal Share Total Dollars	Total Dollars
<p>Designated Partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Administrative duties related to nutrition education and completing the SOW include collecting, managing and preparing invoices, attendance at local and regional meetings, attendance at approved conferences and trainings, parent contact, coordinate community events, attend city council meetings to secure support for community events within the targeted city's jurisdiction, address the needs of community based organizations, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. Flat fee cost per year per Designated Partner is \$6,480. \$45/Hr X 12 hrs X 12 months = \$6,480. The Designated Partner will be 1 Food Service Worker (Manager/Director) representing Sunnyside Elementary School District.</p>	1	12	\$ 45	12	\$ 6,480	\$ 6,480	\$ 6,480
<p>Designated Lead partner flat fee to perform duties above and beyond daily school functions in the promotion and coordination of nutrition education activities. Duties related to nutrition education and completing the SOW include coordinating documentation for reporting purposes and time logs, parent contact, coordinate school events, attend activities. All duties conducted will occur beyond the normal, regular-paid work day (e.g., weekends and evenings) and be within allowable USDA guidelines. The Designated Leads will be one teacher or other school professionals representing Sunnyside Union School District Flat fee cost per Designated Lead is \$1,650. This fee reflects approximately 3 hrs per month. \$45/hr X 3 hrs X 12 months = \$1,620</p>	1	3	\$ 45	12	\$ 1,620	\$ 1,620	\$ 1,620
SUBTOTAL:						\$ 8,100	\$ 8,100
TOTAL						\$ 18,620	\$ 18,620
TOTAL OF DIRECT COSTS							
H. INDIRECT COSTS:							
Federal Share: NONE							
SUBTOTAL:						\$ 18,620	\$ 18,620

SUBCONTRACTOR BUDGET JUSTIFICATION
Sunnyside Union Elementary School District
October 1, 2011-September 30, 2012

Tulare County office of Education
10-10054

					TOTAL						
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SUBCONTRACTOR BUDGET JUSTIFICATION
 Woodlake Union Elementary and
 Union High School District
 October 1, 2011 - September 30, 2012

Tulare County Office of Education
 10-10054

A. PERSONNEL SALARIES:									
1. Name and Position Title: Woodlake Union Elementary		2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars		
FEDERAL SHARE POSITIONS: NONE									
SUBTOTAL PERSONNEL:									
						Federal Share Total Dollars	Total Dollars		
B. FRINGE BENEFITS:									
Federal Share: NONE									
						SUBTOTAL:			
C. OPERATING EXPENSES:									
Federal Share:									
Postage for required reports, nutrition related projects and information to parents, community members and school staff. 18 mailings X .44 X 12 months = \$95.04				\$ 95		\$ 95	\$ 95		
Office supplies for nutrition activities, including supplies needed for district activities. This includes, Blue Ink Pens for time log reporting, and other general office supplies. \$16.66/month X 12 months = \$199.92				\$ 200		\$ 200	\$ 200		
Printing and duplication. This includes Harvest of the Month Menu slicks, Harvest of the Month Parent Newsletters, Harvest of the Month Educator Newsletters and Federal Share Time Logs. 1675 pages @ .05 per copy X 12 months = \$1,005				\$ 1,005		\$ 1,005	\$ 1,005		
						SUBTOTAL:		\$ 1,300	\$ 1,300
D. EQUIPMENT EXPENSES:									
Federal Share: NONE									
						SUBTOTAL:			
E. TRAVEL AND PER DIEM:									
**These funds are to be utilized upon the approval of Network staff to attend partially and non funded Network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda and will adhere to DPA Standarts.									
Federal Share:									
Travel to include Designated Partners, Designated Leads, Classroom Teachers, students, or other appointed Federal Share school staff to the following conferences and meetings as specified in the Scope of Work.									
		Miles		Rate		People		Total	
1 Spring SHAPE Meetings (Fresno): 1 Designated Partner and 1 Designated Lead.(188 mi. x .555 = 104.34)		188	0.555	1	\$ 104.34	\$ 104	\$ 104		
Parking			\$ 12	1	\$ 12	\$ 12	\$ 12		
		Miles		Rate		People		Meetings	
Travel to Nutrition Network meetings at Tulare County Office of Education: 1 Designated Lead and 1 Designated Partner. (55.1 x .555 x 2 x 10 = \$611.61)		55.1	0.555	2	10	\$ 611.61	\$ 612	\$ 612	
						SUBTOTAL:		\$ 728	\$ 728

SUBCONTRACTOR BUDGET JUSTIFICATION
 Woodlake Union Elementary and
 Union High School District
 October 1, 2011 - September 30, 2012

Tulare County Office of Education
 10-10054

										TOTAL OF DIRECT COSTS	\$ 38,126	\$ 38,126
										Federal Share Total Dollars	Total Dollars	
H. INDIRECT COSTS:												
Federal Share: NONE												
										SUBTOTAL:	\$ 37,076	\$ 37,076
TOTAL											\$ 37,076	\$ 37,076

SUB-SUBCONTRACTOR BUDGET JUSTIFICATION
Woodlake Union Elementary and
Union High School District-Muralist
October 1, 2010 - September 30, 2011

Tulare County Office of Education
10-10054

A. PERSONNEL SALARIES:									
1. Name and Position Title			2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars	
FEDERAL SHARE POSITIONS									
1	Name:	TBD							
	Title:	Muralist \$25/hr x 88 hrsx 2 murals = \$4,400	\$4,400				\$4,400	\$4,400	
POSITION DESCRIPTIONS:									
Muralist #1			Harvest of the Month Muralist/Artist: To paint inside or outside of School Cafeterias and/or School Libraries to reinforce Harvest of the Month nutrition education message. Each Mural will also have appropriate Network attributions. Size of Murals will vary depending on available						
							Federal Share Total Dollars	Total Dollars	
B. FRINGE BENEFITS:									
Federal Share:									
						SUBTOTAL:			
C. OPERATING EXPENSES:									
Federal Share:			Cost	# of Murals	Total				
Harvest of the Month Mural: To be painted inside or outside of School Cafeterias and/or School Libraries to reinforce Harvest of the Month nutrition education message. Each Mural will also have appropriate Network attributions. Size of Murals will vary depending on available space. Supplies to include Paint, brushes, drawing materials, cleaning products.			\$ 800	2	\$ 1,600		\$ 1,600	\$ 1,600	
Due to budget restrictions last year, the school districts could not afford to put up the initial costs for these murals. Due to the budget crisis last year TCOE was not getting reimbursements from the State in a timely manner which in turn delayed reimbursement to the districts. We added the murals back into this year's budget with the hope that the schools/students can indeed receive this wonderful nutrition enforcement.									
						SUBTOTAL:			
							\$ 1,600	\$ 1,600	
D. EQUIPMENT EXPENSES:									
Federal Share:			None						
						SUBTOTAL:			

SUBCONTRACTOR BUDGET JUSTIFICATION

Tulare County Office of Education

Chef in the Classroom

10-10054

October 1, 2011 - September 20, 2012

A. PERSONNEL SALARIES:												
1. Name and Position Title							2. Annual Salary	3. Total FTE (as a decimal)	4. Percentage FTE Time for Administrative Duties	5. Percentage FTE Time for Direct Delivery Duties	6. Federal Share Total Dollars	7. Total Dollars
FEDERAL SHARE POSITIONS												
POSITION DESCRIPTIONS:												
											Federal Share Total Dollars	Total Dollars
B. FRINGE BENEFITS:												
Federal Share: None												
										SUBTOTAL:		
C. OPERATING EXPENSES:												
Federal Share: None												
										SUBTOTAL:	\$ -	\$ -
D EQUIPMENT EXPENSES:												
Federal Share: None												
										SUBTOTAL:	\$ -	\$ -
E. TRAVEL AND PER DIEM: None												
Federal Share:												
<i>**These funds are to be utilized upon the approval of state Network staff to attend partially and non funded network meetings, trainings and conferences. Monies will be used to cover the proportion of costs associated with nutrition education and determined as reasonable by Network staff following a review of the training and conference agenda.</i>												
										SUBTOTAL:	\$ -	\$ -
SUBCONTRACTORS:												
Federal Share: None												
										SUBTOTAL:	\$ -	\$ -

SUBCONTRACTOR BUDGET JUSTIFICATION

Tulare County Office of Education

Chef in the Classroom

10-10054

October 1, 2011 - September 20, 2012

							Total		Federal Share Total Dollars	Total Dollars	
OTHER COSTS:								Independent			
								Contractors/			
Federal Share:							Cost/Demos	# of Presentations	Chefs		
<p>Chef in the Classroom-Professional Chefs partner with teachers, students and parents to develop each child's knowledge and palate through nutritious, healthy samplings of beautifully prepared and presented foods. Recipes are prepared from the "Kids...Get Cookin", all-star fast and fun recipe book. All the recipes are healthful, colorful, easy to prepare and delicious. These recipes bring together children and parents for the lifetime adventure of cooking innovative cuisine for the whole family. There will be 18 presentations at each of the eight districts and Special Services (11 total) through out the year. 18 x 11-@ \$277 each =-\$54,846. Food and supplies will cost no more than \$2.50 per presentation and approximately 4,050 students/parents will participate at each food preparation demonstration.</p>											
							277	18	11	\$54,846	\$54,846
							SUBTOTAL:				
							Total		Federal Share Total Dollars	Total Dollars	
SUBTOTAL OF DIRECT COSTS											
INDIRECT COSTS:											
Federal Share: None											
							SUBTOTAL:				
							TOTAL			\$ 54,846	\$ 54,846