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All LHD Teleconference Notes

April 10, 2014
2:00 – 3:00 p.m.

Follow-up from County Work Plan Coordinator Call

Caroline Kurtz: We received draft notes from the call. We are getting clarification on some items and will share with the LHDs shortly.

Fresno: The Work Plan call was helpful, as was the flow chart.

Riverside: Concurred with Rosemarie and also appreciated the Budget dates.

Caroline Kurtz: The FFY 2015 Guidance is posted on the NEOP web site under the [FFY 2015](#) banner. Please note there are significant highlighted changes in the Guidance. Also, under the **CDPH Contractor** banner, the [FFY 2015 funding levels](#) are available.

Sonoma: We noticed a significant increase in funding from 2014 to 2015? Are other counties seeing this?

Gil Sisneros: The funding levels are the same for both years. However, what was an enhancement for 2014 is now included, so in total they are the same. Please contact your Project Officer with any questions.

Kern: The grant agreement is for three years. When we submit the FAP in May, will there be an amendment to the agreement?

Gil Sisneros: It is a 3-year grant, so please use the same amount in 2014 for 2015.

Q: Are there requirements for the percentage of work that needs to be contracted out?

Michele van Eyken: We are still reviewing and the information will be shared with you shortly via email blast and posting to the NEOP web site.

Santa Barbara: Will the percentage be required, or recommended?

Gil Sisneros: We aren't sure yet, but we don't anticipate much difference between last year and this year.

Q: With regard to targeting summary sheets and census tracts, will there be a way to indicate in the notes? We have some sites that don't typically qualify but have been approved.

Caroline Kurtz: Please contact your project officers for assistance in documenting those alternative targeting mechanisms. On another note, we would like to bring to your attention that the Training Worksheet is not required as part of your budget, but it will be useful for budgeting trainings and meetings.

State Plan Related Due Dates

Caroline Kurtz:

May 9: Final day for submitting Plan documents. The Budget requires a separate submission process.

May 9 – 30: Review and feedback

June 6: Last day to submit finalized work plan to the State

Please work with your County Work Plan Coordinator and with your Project Officer.

Riverside: Regarding the travel training work sheet, for the Childhood Obesity Conference it states that if you have up to \$1 million budgeted, you can send 4 staff. Are those numbers for the agency as a whole, or can you send more people (i.e. subcontractors) if your budget is larger?

Caroline Kurtz: Those numbers are for the agency.

Sacramento: What is the federal guidance regarding equipment? We received notification that releases tracking and controls on equipment since they are no longer fixed assets?

Caroline Kurtz: Please send a note to your Project Officer on this and we will look into it.

Los Angeles: With the May 6 summit postponed, should we ask our subcontractors to budget for one or two meetings next year?

Michele van Eyken: Please budget for four meetings, which includes the Childhood Obesity Conference.

Q: Is the Childhood Obesity Conference an allowable NEOP expense, or do we need to use supplemental funding?

Caroline Kurtz: It should be allowable.

Kern: Will the May meeting be held in this federal fiscal year or next?

Michele van Eyken: We have not scheduled it yet, but it is unlikely to be held before September.