

All LHD Call

July 10, 2014

2:00 p.m. – 3:00 p.m.

Meeting Notes

Update on State Plan Process – Gil Sisneros

The FFY 2015 State Plan is due to California Department of Social Services (CDSS) on Monday, July 14, 2014. Local integrated work plan have been submitted to CDSS; no major issues to report at this time. Following the State Plan documents submitted to CDSS on July 14, 2014. CDSS will provide feedback. The Plan is on track to be completed by the deadline. The FFY 2015 SNAP-Ed Plan funding for LHDs totals \$68.8 million and all but two county LHDs are represented, the highest participation level in NEOP Branch ever. \$5.9 million for the Training and Resource Centers is also included.

Evaluation of integrated work plan process – Caroline Kurtz

The State Implementing Agencies (SIAs) are discussing how to collect information on the work plan process at both the state and local levels. SIAs have received good and constructive feedback on how to make the integrated work plan process and timelines more streamlined, and are documenting the process for next fiscal year. CDSS plans to do another integrated work plan for FFY 2016. The evaluation process will most likely involve a survey. In addition, the SIAs meet every two weeks.

FFY 2014 Wrap-up - Gil Sisneros

NEOPB is developing a program letter to be sent by the end of July. The purpose of the letter is to inform LHDs the deadline for submitting final invoices for the FFY2014. The final invoices are necessary to close-out FFY 2014 expenditures and determine how much carry-in from FFY 2014 we will have for FFY 2015.

Q (Riverside): Is carry-in the same as carry-over? Will LHDs get that money in FFY 2015?

A (Gil): The first step is to determine what the carry-in will be, then determine what if anything could possibly be redistributed to LHDs. Please do not make any projections before we have the final numbers. It is important that LHDs submit their FFY 2014 final invoices on time.

New invoice/BARs and the BAR deadline – Gil Sisneros

BARs are being submitted and processed at NEOPB and CDSS. CDSS has done a good job processing BARs. Some BARS are pending and will be reviewed soon. The deadline for submitting BARs is Thursday, July 31, 2014. If you have a pending BAR, please work with your contract manager.

Q (Solano and Santa Cruz): We received information that BARs are not being processed prior to the July 31 deadline?

A (Gil): The most recent information we have, which is as of today, is that they are being processed. NEOPB will follow up.

Q: If we have a BAR pending, can we submit another?

A (Gil): That might be difficult but NEOPB will follow up with CDSS on this.

Q (Kern): What happens if we are over?

A (Gil): NEOPB will check on this and the July 31 deadline and report back.

SNAP-Ed Stakeholder Quarterly Meetings – Gil Sisneros

As part of the BCP approval, there is a provision for NEOPB to hold SNAP-Ed Stakeholder quarterly meetings.

Follow-Up/Update: Between July 1, 2014, and October 31, 2015, statewide SNAP-Ed stakeholders may participate in meetings to provide input and feedback on the development, integration, and evaluation of California's nutrition education and obesity prevention programs as select state-level SNAP-Ed work transitions from contracted vendors to the state civil service staff. Stakeholder meetings will be held in Sacramento, California. The first meeting is scheduled for Tuesday, September 23, 2014 from 9:30am – 12:30pm and will be held at the California Department of Social Services.

This meeting is applicable to all SNAP-Ed stakeholders, including, but not limited to community organizations, food banks, nonprofit organizations, program contractors, and counties. Stakeholders may participate in the meetings either by attending the in-person meeting or via webinar/teleconference. Registration details for each meeting will be posted on the Nutrition Education and Obesity Prevention Branch (NEOPB) in a timely manner. NEOPB has developed a new, dedicated [webpage](#) within our main website to house partner and stakeholder meeting information, registration details, and pertinent resources.

The California Department of Public Health is seeking broad and diverse representation at the upcoming meeting series. If you have questions about the meetings, please contact the NEOPB at (916) 449-5400 or email NEOPBStakeholders@cdph.ca.gov

NEOPB Material Update – Caroline Kurtz

As of Thursday, July 3, 2014 the online ordering system for materials is down. The new online ordering system will be operational by Wednesday, October 1, 2014. A backlog of orders is being filled. Sunset items are still available. Orders for these materials will not be processed until Friday, August 15.

Open Discussion/Question & Answer Session

Q (Nevada): Our applications for using other sites are being held up and we are receiving conflicting information from CDSS and CDPH.

A (Steve Bartlett): The sites should have been provisionally approved and should be on the Activity Tracking Form (ATF). If that is not the case, please work with your project officer.

Q (Fresno): Can we represent our programs at unapproved sites if we are not providing direct services?

A (Caroline): You'll have to define what you are doing. Please work with your project officer to determine if it is appropriate.

Q (Sutter): Is there any movement on getting federally qualified health centers approved as means tested sites?

A (Susan Mattingly): Not all of them have been means tested. There is a list of the ones that are. Please work with your project officer for more information.

Q (Sutter): Who should participate in the Stakeholder meetings?

A (Gil): They are for funded and non-funded partners to give input on the SNAP-Ed program. Look for an announcement to come soon. The meetings are open to stakeholders including, but not limited to, community organizations, food banks, nonprofit organizations, program contractors, and counties, to solicit input

and receive feedback on the development, integration, and evaluation of nutrition education and obesity prevention programs.

Q: Is there a date for the November LHD meeting?

A (Caroline): We don't have a firm date lined up yet. The meeting will take place in Sacramento.

Q (Riverside): Could you clarify on the agenda the new invoice on the BARs item?

A (Gil): The new invoice template required by CDPH has impacted some of the BARs. NEOPB staff is working to get that addressed and to provide timely follow-up to LHDs.

Q (Yolo): The invoice template has classifications but no names, but names are required when there are name changes?

A (Gil): NEOPB will look into this as well and provide clarification.

Q (San Joaquin): Is the online ordering system down for the general public as well as the LHDs? This is not reflected on the web site.

A (Caroline): Yes. NEOPB will address this.

Follow-Up - There is a message on the online ordering website explaining why the site is down and when ordering will resume. The message states: "Access to materials through this online site had been suspended while a new web storefront is under development. A new web storefront is scheduled to launch in October 2014."

Next call

Thursday, August 14, 2014

2:00pm – 3:30pm