

IT IS ESTIMATED MORE THAN ONE MILLION PEOPLE ARE LIVING WITH HIV  
IN THE UNITED STATES TODAY.

COME JOIN THE OFFICE OF AIDS GROUP AS WE WORK COLLABORATIVELY  
TO REDUCE THE SPREAD OF HIV/AIDS IN CALIFORNIA.

~ IT'S MORE THAN A JOB... IT'S A PASSION. ~



## Research Scientist II (Soc/Beh)

\$5309 - \$6596

2 positions available Perm/Full



## EMPLOYMENT OPPORTUNITY

The [Surveillance, Research & Evaluation Branch](#) conducts a variety of epidemiologic studies, evaluates the efficiency and effectiveness of publicly funded HIV/AIDS prevention and care programs, and maintains California's HIV/AIDS Case Registry.

For more information about these positions please view the duty statement that follows this notice. If you have additional questions, please contact Christine Gomez at [Christine.gomez@cdph.ca.gov](mailto:Christine.gomez@cdph.ca.gov) or 916/449-5928.

**How to Apply:** Please submit an original signed State application (STD 678) AND a Statement of Qualifications (SOQ) to Christine Gomez at the address below. Please state position # 580-404-5590-001/002 on your application.

The SOQ is a narrative discussion of how the candidate's education, training, experience, and skills meet the desirable and required qualifications for the position. The SOQ serves as documentation of each candidate's ability to present information clearly and concisely in writing, and should be typed and no more than two pages in length. Resumes DO NOT take the place of the SOQ.

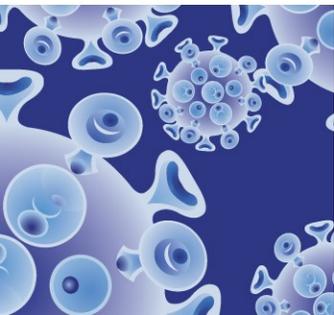
Applications will be reviewed and only the most qualified candidates will be interviewed. Applicants with the following skills/qualities will be given preference:

- SAS programming proficiency
- Program evaluation training and/or experience
- Ability to work well in a team environment
- Ability to effectively prioritize and multitask
- Ability to mentor lower-level scientists and non-researchers

### CONTACT INFORMATION:

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, OFFICE OF AIDS  
ADMINISTRATION SECTION

PO BOX 997426 MS 7700 • SACRAMENTO, CA 95899-7426



## DUTY STATEMENT

Class Title <b>Research Scientist II (Social/Behavioral)</b>	Position Number <b>581-404-5590-002</b>
COI Classification <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Unit 	
Section <b>Prevention Research and Evaluation</b>	
Branch <b>HIV/AIDS Surveillance, Research and Evaluation</b>	
Division <b>Office of AIDS</b>	

This position requires the incumbent maintain consistent and regular attendance; communicate effectively (orally and in writing if both appropriate) in dealing with the public and/or other employees; develop and maintain knowledge and skill related to specific tasks, methodologies, materials, tools, and equipment; complete assignments in a timely and efficient manner; and, adhere to departmental policies and procedures regarding attendance, leave, and conduct.

**Job Summary:** This position operates as part of a multidisciplinary team to develop, operationalize, and evaluate programmatic goals for California in alignment with the National HIV/AIDS Strategy (NHAS). The NHAS delineates a national strategy for preventing HIV infection, improving access to care for persons living with HIV (PLWH), and reducing health-related disparities. The NHAS establishes national goals and objectives for each component. As part of the Office of AIDS Prevention Research and Evaluation Section, this position collaborates with other prevention researchers as well as scientific staff in the surveillance and HIV care programs, and programmatic staff to monitor, evaluate, and improve the effectiveness and efficiency of HIV prevention activities.

**Supervision Received:** Under general supervision from the Prevention Research and Evaluation Section Chief.

**Supervision Exercised:** None

**Description of Duties:** The Research Scientist II operates as part of the research and evaluation team responsible for planning, managing, and overseeing all components of the program monitoring and evaluation of the HIV Prevention Grant from the Centers for Disease Control and Prevention (CDC). This includes conducting quality assurance of the data entered and imported into the Local Evaluation Online (LEO) data collection system; generating routine quality assurance reports; analyzing the data to assess progress towards program goals; providing data and reports to OA, CDC, and funded agencies; and providing technical assistance to OA program staff, OA managers, and federal and state policy makers to ensure that evaluation information is accurately disseminated. This position also collaborates with OA partners and external stakeholders to integrate and analyze data from other sources in order to respond to the goals of the National HIV/AIDS Strategy of increasing the number of HIV-infected individuals who know their status, linking HIV-infected individuals into clinical care, and reducing HIV-related health disparities. This position may also act as a technical scientific consultant on specific aspects of short- and medium-term research and evaluation projects related to HIV prevention.

<b>Percent of Time</b>	<b>Essential Functions</b>
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- 30%**
- Develops and maintains expertise related to national HIV prevention strategies, local and national data and trends, and developments in HIV prevention technology and tools, including statistical analytic techniques, epidemiological data, and other data relevant to HIV prevention.
  - Analyzes program data to develop measurable program goals and objectives consistent with state and national HIV prevention strategies and approaches such as the National HIV/AIDS Strategy (NHAS), Data to Care, Treatment as Prevention, and California’s Integrated HIV Surveillance, Prevention, and Care Plan.
  - Develops statistical reports and maintains routine feedback mechanisms to monitor quality assurance elements to ensure OA-funded HIV Prevention Program activities are operating as planned.
  - Conducts statistical analyses and develops reports to evaluate program performance and progress toward goals.
- 20%**
- In collaboration with PRE and prevention program staff, designs/modifies data collection tools and systems to collect data to meet reporting requirements and to monitor and evaluate program performance and progress towards goals.
  - Provides technical assistance and feedback to internal and external stakeholders to help them understand and take action on monitoring and evaluation outcomes.
  - Collaborates extensively with prevention program staff to develop and maintain an understanding of program operations to facilitate effective monitoring and evaluation support.
- 15%**
- Collaborates with surveillance scientific staff to conduct data analyses and develop reports to facilitate and evaluate HIV prevention activities such as Data to Care and partner services, and to inform other HIV prevention activities.
  - Collaborates with HIV care scientific and program staff to identify service and unmet need overlaps and develop coordination and efficiencies in prevention and care services, such as identifying HIV-infected persons who are not in care, and conducting/facilitating retention and medication adherence activities.
- 10%**
- Conducts analyses and generates reports to support branch-wide activity of writing grant applications for renewal of funding, and to inform funders and policy-makers of progress towards program goals and objectives.
  - Assists technical staff in preparing data for submission to funders, including data cleaning, data re-coding, and data uploading.
- 10%**
- Generates custom reports in response to data requests from program administrators, program monitors, stakeholders, and policy-makers.
  - Conducts oral presentations at internal meetings, external meetings, and scientific conferences.
  - Prepares manuscripts for publication in state reports and peer-reviewed journals.
- 10%**
- Participates as a team member or a team lead on short- and medium-term special projects relevant to HIV prevention, such as provider surveys, demonstration projects, and needs assessments.
  - Completes Department and OA mandatory trainings, follows and maintains data security and confidentiality requirements and laws; participates in and attends Section, Branch, Division and Project Team meetings.
- 5%**
- Other duties as assigned

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Employee's signature

Date

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Supervisor's signature

Date

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