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California Department of Public Health



EDMUND G. BROWN JR.
Governor

OFFICE OF AIDS
AIDS Drug Assistance Program (ADAP)

Management Memorandum
Memorandum Number: 2012-01

Date: February 29, 2012

TO: ADAP COORDINATORS
ADAP ENROLLMENT WORKERS IN CONTRA COSTA, KERN,
ORANGE, SAN DIEGO, SAN FRANCISCO, SAN MATEO,
SANTA CLARA, AND VENTURA COUNTIES

SUBJECT: IMPORTANT UPDATE FOR ADAP ENROLLMENT APPLICATION
PROCESSING

The Low Income Health Program (LIHP) is a new program administered by the California Department of Health Care Services (DHCS) that is being established at the county level in California. This program is part of the DHCS's "Bridge to Reform" Section 1115 Waiver proposal. The Federal Bridge to Reform Waiver authorizes a health care initiative expanding coverage to uninsured adults, 19 to 64 years of age, with incomes up to 200 percent of the federal poverty level (FPL), legal residents, and not otherwise eligible for Medi-Cal.

LIHP consists of two benefit levels, the Medicaid Coverage Expansion (MCE) (required of all LIHPs) and the Health Care Coverage Initiative (HCCI) (optional) programs. Both MCE and HCCI provide health care benefits (e.g., medical and medication) to eligible adults. It is important to note that **individuals with private insurance or Medicare are eligible for MCE**, but do not qualify for HCCI.

For more information regarding LIHP, please visit DHCS' website at:
<http://www.dhcs.ca.gov/provgovpart/Pages/LIHP.aspx>.

LIHP Screening and Application for ADAP Clients

According to your county's LIHP Screening Plan submitted to the Office of AIDS (OA) on November 15, 2011, your county is currently screening Ryan White clients for LIHP eligibility. As stated in the December 22, 2011, ADAP Management Memo No. 2011-06 (<http://www.cdph.ca.gov/programs/aids/Documents/ADAPMM201106LIHP.pdf>), as an interim process, counties were to inform Ramsell (the ADAP statewide pharmacy benefits manager) of any ADAP clients that had become enrolled in LIHP by using the Client Update Form. Effective March 1, 2012, in select LIHP Counties (Contra Costa, Kern, Orange, San Diego, San Francisco, San Mateo, Santa Clara, and Ventura), this interim process is no longer necessary for ADAP clients that are enrolling or recertifying. On March 1, 2012, the ADAP enrollment/recertification process, accomplished through Ramsell, will begin tracking client eligibility for LIHP. For clients enrolled in LIHP prior to March 1, 2012, the ADAP Enrollment Workers should have updated Ramsell with this information as the information became available.

New enrollment forms that include LIHP-related questions will be activated on the Ramsell ADAP enrollment website in your county on March 1, 2012. These forms will require the ADAP Enrollment Worker to determine if the client may be eligible for LIHP and track the client's LIHP application process as described below. The new forms will be activated on March 1, 2012, only in the eight LIHP counties specified above.

Any ADAP applicant who may qualify for LIHP must be referred to apply to LIHP. Attached for your reference are LIHP Program Overviews for each of the eight counties, which include county-specific eligibility criteria. Each ADAP enrollment site should use these eligibility criteria to define their own local LIHP screening criteria. Note that the counties use a variety of program names for their LIHP program (see table below).

County	Name of County LIHP
Contra Costa	Contra Costa Health Plan (CCHP)
Kern	Kern Medical Center Health Plan
Orange	Medical Services Initiative (MSI)
San Diego	San Diego LIHP
San Francisco	San Francisco Provider Access To Health (SF PATH)
San Mateo	San Mateo Access and Care for Everyone (ACE)
Santa Clara	Valley Care
Ventura	Access, Coverage, Enrollment Program (ACE Program for Adults)

ADAP enrollment workers who do not refer an ADAP applicant to apply for LIHP must indicate the reason for the LIHP non-referral (e.g., income exceeds FPL, county has a LIHP enrollment cap, etc.) and obtain proof substantiating the non-referral reason.

The ADAP applicant has 30 days after the date of initial ADAP application/recertification to provide proof of LIHP application. (Note: this is consistent with the 30-day grace period allowed for ADAP clients that must apply to MediCal.) During this period, the client will continue to be eligible for ADAP services. Failure to provide the required proof within 30 days will result in ADAP eligibility suspension until such proof is provided. Once s/he has provided that proof of LIHP application, a LIHP application processing grace period will be established based on how long it typically takes the county LIHP to complete the processing of LIHP applications and make an eligibility determination. The grace periods for the counties are:

County	Grace Period In Calendar Days
Contra Costa	45 days
Kern	45 days
Orange	45 days
San Diego	60 days
San Francisco	7 days
San Mateo	45 days
Santa Clara	45 days
Ventura	45 days

During the LIHP application processing grace period, the ADAP applicant will have interim eligibility and receive ADAP services. Prior to the end of the grace period, the ADAP applicant must provide proof of their LIHP eligibility determination and the ADAP Enrollment Worker must reflect this in Ramsell. Once the Enrollment Worker updates Ramsell with the date of LIHP enrollment, the client may no longer access medications through ADAP and must be referred to a LIHP pharmacy to obtain their medications. If the ADAP applicant provides a valid denial for LIHP eligibility, the grace period is removed and ADAP eligibility is maintained. Failure to cooperate with the LIHP application process or requirements is not a valid reason for denial. Documentation of LIHP enrollment or valid denial must be maintained in the ADAP client file.

If the LIHP application grace period has expired and the LIHP application has not been processed by the county, the client must provide proof that the LIHP application/eligibility determination is still pending. The ADAP Enrollment Worker must

request a grace period extension/justification for the pending LIHP application, using the ADAP Update Form. The LIHP application grace periods will be reviewed by OA prior to approval. If OA finds that a LIHP application processing grace period listed in the table above subsequently changes, then OA will adjust the grace period for that county.

Ramsell's Website

Effective March 1, 2012, the Ramsell secure website for ADAP enrollment processing will track LIHP screening in the identified LIHP counties. ADAP Enrollment Workers will be required to answer the client questions pertaining to LIHP and provide updates as the client moves through the LIHP screening and application process.

The ADAP paper application has also been updated and contains all of the LIHP screening questions that must be completed by ADAP Enrollment Workers in the identified LIHP counties. Access to the updated application can be obtained in the "Forms" section of the Ramsell secure website at: www.publichealthrx.com.

If you have questions regarding the Ramsell secure website or the application form, please contact a Ramsell Client Support Representative at 1 (888) 311-7632, option 8.

County Questions Regarding LIHP

If you have questions regarding your county's LIHP, please contact your local LIHP Coordinator, ADAP Coordinator, or your OA ADAP Coordinators: Rosalind Baker at (916) 440-7943; Kelly Cleveland at (916) 449-5949; Debbie Kalhor at (916) 319-9616; Maria Sevilla at (916) 319-9623; Tasha Sosa at (916) 449-5948; or Irene Wong at (916) 449-5799.



Celia Banda-Brown, Chief
ADAP Section
Office of AIDS

cc: California Conference Local AIDS Directors
County Ryan White Coordinators in Contra Costa, Kern, Orange, San Diego,
San Francisco, San Mateo, Santa Clara, and Ventura Counties
LIHP Administrators in Contra Costa, Kern, Orange, San Diego, San Francisco,
San Mateo, Santa Clara, and Ventura Counties

**CONTRA COSTA COUNTY LIHP
PROGRAM OVERVIEW**

Program Name	CONTRA COSTA HEALTH PLAN (CCHP)		
Start Date	July 1, 2011		
LIHP Programs	Medicaid Coverage Expansion (MCE) Health Care Coverage Initiative (HCCI)		
Age	19-64 / Not Medi-Cal eligible		
Residency	County resident		
Eligibility Income Limits	MCE - 133% FPL HCCI - 200% FPL		
Income/ Exclusions	<ul style="list-style-type: none"> • Gross monthly income (i.e., based on net countable income) • Income/exclusions subject to proof of payment 		
Related County LIHP Criteria for Income	Earned: Medi-Cal standards per STC's w/ proof	Unearned: Medi-Cal standards per STC's w/ proof	In-Kind: Medi-Cal standards per STC's
U.S. Citizenship/ Immigration	Must be citizen or eligible alien. Need verification of citizenship and identity per Deficit Reduction Act (DRA)		
County Residency	Required County resident. Specific documentation and months of residency not detailed in plan. Must demonstrate the intent to continue to reside in the County.		
Property	No Asset Test		
Retro	None		
Redetermination	Annually		

KERN COUNTY LIHP PROGRAM OVERVIEW			
Program Name	KERN MEDICAL CENTER PLAN (KMCHP)		
Start Date	July 1, 2011		
LIHP Programs	Medicaid Coverage Expansion (MCE)		
Age	19-64 / Not Medi-Cal eligible		
Residency	County resident		
Eligibility Income Limits	MCE 100% FPL		
Income/ Exclusions	<ul style="list-style-type: none"> To be consistent with Medicaid requirements, the Affordable Care Act & Medi-Cal. In process of revising Kern Medical Center Patient Financial Services (PFS) Income Rules and Eligibility Guidelines. 		
Related County LIHP Criteria for Income	Earned: Medi-Cal standards per STC's w/ proof	Unearned: Medi-Cal standards per STC's w/ proof	In-Kind: Medi-Cal standards per STC's
U.S. Citizenship/ Immigration	Must be citizen or eligible alien. Need verification of citizenship and identity per Deficit Reduction Act (DRA)		
County Residency	Required County resident to be consistent w/ Federal Medicaid. Must be a resident for thirty (30) days.		
Property	No Asset Test		
Retro	None		
Redetermination	Annually		

**ORANGE COUNTY LIHP
PROGRAM OVERVIEW**

Program Name	MEDICAL SERVICES INITIATIVE		
Start Date	July 1, 2011		
LIHP Programs	Medicaid Coverage Expansion (MCE) Health Care Coverage Initiative (HCCI)		
Age	19-64 / Not Medi-Cal eligible		
Residency	County resident		
Eligibility Income Limits	MCE 133% FPL HCCI 200% FPL		
Income/ Exclusions	LIHP program (STCs based on Medi-Cal rules) <ul style="list-style-type: none"> • Based on net countable income • Net income based on: Income, alimony, govt. assistance, gift income, rental income, pension, interest income, in-kind • Exclusions – child care, alimony 		
Related County LIHP Criteria for Income	Earned: Medi-Cal standards per STC's w/ proof	Unearned: Medi-Cal standards per STC's w/ proof	In-Kind: Medi-Cal standards per STC's
U.S. Citizenship/ Immigration	Must be citizen or eligible alien. Need verification of citizenship and identity per Deficit Reduction Act (DRA))		
County Residency	County resident by proof of address/ if homeless – site address. Specific proof of months of residency not required (per plan).		
Property	No Asset Test		
Retro	3 months retro allowed		
Redetermination	Annually		

**SAN DIEGO COUNTY LIHP
PROGRAM OVERVIEW**

Program Name	SAN DIEGO LOW INCOME HEALTH PROGRAM		
Start Date	July 1, 2011		
LIHP Programs	Medicaid Coverage Expansion (MCE)		
Age	19-64 / Not Medi-Cal eligible		
Residency	County resident		
Eligibility Income Limits	MCE 133% FPL		
Income/ Exclusions	<ul style="list-style-type: none"> Income based on non-exempt (earned and unearned) and exempt income; Exempt income listed on Attachment 1 of Application. Deductions for educational expenses, work expenses, dependent care, alimony or child support paid by MN or MI beneficiary, income used to determine public assistance for another, & health insurance premiums. 		
Related County LIHP Criteria for Income	Earned: Medi-Cal standards per STC's w/ proof	Unearned: Medi-Cal standards per STC's w/ proof	In-Kind: Medi-Cal standards per STC's
U.S. Citizenship/ Immigration	Must be citizen or eligible alien. Need verification of citizenship and identity per Deficit Reduction Act (DRA).		
County Residency	Required County resident by proof of address/ if homeless – site address. Specific proof or months not stated in plan. County requires intent to remain resident.		
Property	No Asset Test		
Retro	1 month retro allowed		
Redetermination	Annually		

**SAN FRANCISCO COUNTY LIHP
PROGRAM OVERVIEW**

Program Name	SAN FRANCISCO PROVIDING ACCESS TO HEALTH CARE – (SF PATH)		
Start Date	July 1, 2011		
LIHP Programs	Medicaid Coverage Expansion (MCE)		
Age	19-64 / Not Medi-Cal eligible		
Residency	County resident		
Eligibility Income Limits	MCE 25% FPL		
Income/ Exclusions	<ul style="list-style-type: none"> See countable, exempt and variable income, including allowable deductions listed on Attachment 1 of Application for details. 		
Related County LIHP Criteria for Income	Earned: Medi-Cal standards per STC's w/ proof	Unearned: Medi-Cal standards per STC's w/ proof	In-Kind: Medi-Cal standards per STC's
U.S. Citizenship/ Immigration	Must be citizen or eligible alien. Need verification of citizenship and identity per Deficit Reduction Act (DRA)		
County Residency	Required County resident by proof of SF residency. Documentation & months of residency not specified. No County tenure required.		
Property	No Asset Test		
Retro	None		
Redetermination	Annually		

SAN MATEO COUNTY LIHP PROGRAM OVERVIEW			
Program Name	SAN MATEO ACCESS AND CARE FOR EVERYONE (ACE)		
Start Date	July 1, 2011		
LIHP Programs	Medicaid Coverage Expansion (MCE)		
Age	19-64 / Not Medi-Cal eligible		
Residency	County resident		
Eligibility Income Limits	MCE 133% FPL		
Income/ Exclusions	<ul style="list-style-type: none"> Income based on countable and non-countable income; listed on Attachment 1 of Application. Countable (earned, pension, interest income, retirement, rental, gift, etc.). Non-countable (agentorange, emergency assistance, educational grants, scholarships, in-kind income, services in-kind, reimbursement expenses, etc.). Excluded income for SSI, TANF, General Relief, 1931(b) only, emergency assistance, IHSS, etc.). Deductions (\$90 for earned income, child care/, dependent care expenses, child support, alimony (paid or received). 		
Related County LIHP Criteria for Income	Earned: Medi-Cal standards per STC's w/ proof	Unearned: Medi-Cal standards per STC's w/ proof	In-Kind: Medi-Cal standards per STC's
U.S. Citizenship/ Immigration	Must be citizen or eligible alien. Need verification of citizenship and identity per Deficit Reduction Act (DRA)		
County Residency	Required County resident by proof of San Mateo residency. Documentation & months of residency not specified. County requires demonstration of intent to stay.		
Property	No Asset Test		
Retro	None		
Redetermination	Annually		

**SANTA CLARA COUNTY LIHP
PROGRAM OVERVIEW**

Program Name	VALLEY CARE		
Start Date	July 1, 2011		
LIHP Programs	Medicaid Coverage Expansion (MCE)		
Age	19-64 / Not Medi-Cal eligible		
Residency	County resident		
Eligibility Income Limits	MCE 75% FPL		
Income/ Exclusions	<ul style="list-style-type: none"> Income based on Medi-Cal guidelines (2009 MC/HF handbook). See Attachment 1 of Application. Verifications needed for income, no income, rental income, etc. in Attachment 1. Exclusions for SSI/SSP, CalWORKS, General Assistance, IHHS, Pickle, and Indochinese cash grant. 		
Related County LIHP Criteria for Income	Earned: Medi-Cal standards per STC's w/ proof	Unearned: Medi-Cal standards per STC's w/ proof	In-Kind: Medi-Cal standards per STC's
U.S. Citizenship/ Immigration	Must be citizen or eligible alien. Need verification of citizenship and identity per Deficit Reduction Act (DRA).		
County Residency	Required County resident by proof of Santa Clara residency. Documentation & months of residency not specified in plan. Must have intent to reside in the County.		
Property	No Asset Test		
Retro	None		
Redetermination	Annually		

**VENTURA COUNTY LIHP
PROGRAM OVERVIEW**

Program Name	ACCESS COVERAGE ENROLLMENT PROGRAM - ACE		
Start Date	July 1, 2011		
LIHP Programs	Medicaid Coverage Expansion (MCE) Health Care Coverage Initiative (HCCI)		
Age	19-64 / Not Medi-Cal eligible		
Residency	County resident		
Eligibility Income Limits	MCE 133% FPL HCCI 200% FPL		
Income/ Exclusions	<ul style="list-style-type: none"> • Income based on gross income (i.e. net countable income). “No income” requires signing Self Affidavit form. • Deductions for work expense (\$90), childcare, disabled dependent, child support, alimony paid out, & child support received (\$50 deduction allowed). 		
Related County LIHP Criteria for Income	Earned: Medi-Cal standards per STC's w/ proof	Unearned: Medi-Cal standards per STC's w/ proof	In-Kind: Medi-Cal standards per STC's
U.S. Citizenship/ Immigration	Must be citizen or eligible alien. Need verification of citizenship and identity per Deficit Reduction Act (DRA).		
County Residency	Required County resident by proof of Ventura County residency. Documentation & months of residency not specified in plan. Must have intent to reside in the County.		
Property	No Asset Test		
Retro	None		
Redetermination	Annually		