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Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

August 8, 2016

To: Our Community Partners and Stakeholders
Re: California Planning Group Recruitment

The California Department of Public Health, Office of AIDS (OA) is opening recruitment for people interested in taking part in statewide HIV planning as members of the California Planning Group (CPG). Applicants have the option of applying for either a three-year or five-year term that begins March 1, 2017.

HIV planning is a collaborative process that enables key stakeholders, communities, and providers to engage in active and ongoing dialogue with OA in order to reach the goals of the National HIV/AIDS Strategy. CPG members work in partnership with OA through planning and advisory activities aimed at reducing new HIV infections, increasing access to care and improving health outcomes for persons living with HIV, and reducing HIV-related health disparities in California.

In order to ensure that the membership reflects the principles of parity, inclusion, and representation on a statewide basis, while at the same time promoting connection and collaboration between local and state HIV planning bodies, and that the perspectives and needs of affected communities, providers, and key partners are represented, some CPG members will be selected via an open application process while others will be nominated by their local HIV planning bodies.

CPG's planning responsibilities include participation in the development, implementation, and revision of *California's Integrated HIV Surveillance, Prevention, and Care Plan*. CPG's advisory function includes informing OA about local trends or newly-emerging populations in the epidemic, and successes and challenges in accessing HIV care and prevention services in the community; and providing community input on OA's work including revised OA allocation formulas, new OA Standards of Care for Ryan White Part B services, and OA's California AIDS Clearinghouse of HIV education materials. CPG members will be expected to meet in person twice a year (travel costs will be covered by OA if travel is not limited by budget restrictions). Teleconferences or webinars may be scheduled to address specific planning or advisory needs as they arise.

OA is reaching out to recruit members that represent the diversity of HIV-positive populations, providers and stakeholders in HIV prevention and care, and representatives of services and



organizations engaged with identifying the social and structural determinants of HIV-related health.

OA is requesting that your HIV Planning Group (this may be a Prevention or Care Planning Council or merged HIV Prevention/Care Planning Group) nominate a representative to participate as a voting member of CPG. In making your selection, consider factors such as the candidate's ability to address prevention and care-related needs, their ability to work effectively as part of a group, their ability to bring local ideas and concerns to the statewide group and share statewide information learned with the local planning council, and whether they can make the time commitment required for CPG-related work. Once your representative has been selected, please provide the information requested on the application form found here: www.cdph.ca.gov/programs/aids/Pages/OACPG.aspx.

The completed application packet may be submitted by one of the following two methods:

1. Email – by sending to cpg@cdph.ca.gov

Or

2. Mail – by sending via certified mail to:

California Department of Public Health, Office of AIDS
MS 7700 PO Box 997426
Sacramento, CA 95899-7426
Attention: Katrina Gonzales

Applications submitted by email will be accepted up to close of business on Friday, September 30, 2016. Those submitted by certified mail must be postmarked by Friday, September 30, 2016.

Karen Mark, MD, PhD, Chief
Office of AIDS

Jen Rohde-Budz, CPG State Co-Chair
Office of AIDS

Liz Hall, CPG State Co-Chair
Office of AIDS

Please note that information requested on the application includes optional self-disclosure of HIV status. If provided, this information will be protected as a confidential HIV-related record, and its collection will comply with the Information Practices Act under Civil Code section 1798.17. www.cdph.ca.gov/programs/aids/pages/cpg-information-practices-act.aspx