

**Nutrition Education and Obesity Prevention Branch**  
**All SNAP-Ed Local Health Department Call/Webinar – Meeting Notes**  
**Thursday, May 12, 2016 | 2:00pm – 3:30pm**

**Administrative Updates, Rosanne Stephenson**

- a. FFY 2016: Management Evaluation (ME)
  - The MEs will still occur in FFY 2016; no timeline available at this time.
  - The MEs will more than likely be desk reviews and focused on special projects.
  - More information will be forthcoming.
- b. Carry-In Deadline in FFY 2017 SNAP-Ed Guidance
  - Newly issued guidance requires states to report previous fiscal year’s Carry-In by December 31<sup>st</sup>.
  - NEOPB will be reviewing LHD invoicing deadlines and discussing options with the SPA team to ensure NEOPB is able to meet the new deadline.
  - More information will be forthcoming.
- c. Changes at California Department of Social Services (CDSS)
  - Caryn Rizell, Staff Services Manager II is no longer with CDSS; Katie Lewis (SSM I) is acting until a replacement is hired.
  - CDSS has hired Brian Kaiser, SSM III who replaced Sysvanh Kabkeo.
  - Mary Tran was recently hired from CDSS to focus on IT related tasks.

**FFY 2017-2019 SNAP-Ed Plan, Jackie Tompkins**

<i>Date(s)</i>	<i>Activity</i>
<b>May 11 – June 1</b>	<ul style="list-style-type: none"> <li>• LHD/LIA access is restored to the CDSS SNAP-Ed SharePoint Site</li> <li>• LHDs/LIAs will review and respond to the SIA comments to the IWP and Site Lists. <b>LHD budgets will not have comments, please work with your assigned CM if any edits need to be made.</b></li> <li>• SIAs provide technical assistance to support LIAs address and finalize the Plan documents.</li> </ul>
<b>June 1</b>	<ul style="list-style-type: none"> <li>• Revised/Final – LHD/LIA Plan documents are due to the CDSS SNAP-Ed SharePoint Site</li> </ul>
<b>June 2 - 14</b>	<ul style="list-style-type: none"> <li>• SIA final Review of LHD/LIA Plan documents</li> </ul>
<b>June 15- 29</b>	<ul style="list-style-type: none"> <li>• CDSS Final Review of LHD/LIA Plan documents</li> </ul>
<b>June 30</b>	<ul style="list-style-type: none"> <li>• LHD/LIA Plan documents submitted to USDA/WRO for review</li> </ul>

- The Integrated Work Plan (IWP) is no longer being edited in the Word Web App.
- For assistance re: the CDSS SNAP-Ed SharePoint Site, email [CalFreshSNAP-Ed@dss.ca.gov](mailto:CalFreshSNAP-Ed@dss.ca.gov)
- Also you may work with your assigned NEOPB Project Officer and/Contract Manager.

### **LHD Three Year Grant Agreements, Mandy Hauck**

- The LHD Three Year Grant Agreements for FFY 2017-2019 are currently being drafted by your NEOPB Contract Manager.
- Once the Agreements are approved by CDPH's Contract Management Unit, they will be sent for LHD signatures.
- The total grant amount was calculated by multiplying FFY 2017 by three years. NEOPB based the calculation on the largest budget year in order to avoid amendments in the future when there were increased budgets via carry-in funds.
- LHDs should expect to receive their Grant Agreements in early June.
- Please try to expedite your review/execution process and return the signed Agreements to NEOPB so grants can be in place by October 1, 2016
- Also any BARs that require CDSS/WRO approval are due May 13<sup>th</sup>. A reminder email was shared yesterday.

### **LHD Success Story**

Alan Gilmore, Madera County  
School Wellness Policies

### **NEOPB Geographic Information System (GIS) 3.0., Jackie Tompkins**

- The NEOPB GIS system has undergone a makeover with a new layout and improved functionality for ease of use. New site - <http://gis.cdph.ca.gov/NEOPBGIS-APP/>
- There two upcoming GIS webinar trainings:
  - a. Monday, May 16 from 9:00 to 11:00 am [Webinar Recording](#)
  - b. Wednesday, May 18 from 1:00 to 3:00 pm [Webinar Recording](#)
- The webinar is a demonstration of how the tools work.
- For questions re: the NEOPB GIS 3.0, please contact Jackie Tompkins at (916) 324-1270 or via email at: [Jacqueline.Tompkins@cdph.ca.gov](mailto:Jacqueline.Tompkins@cdph.ca.gov)

### **California State Bicycle and Pedestrian Plan Survey, Jessie Gouck**

- LHDs are encouraged to take a 5-10 short survey by the California State Bike and Ped Plan. The survey is anonymous.
- The [survey](#) wants your input on how to improve safe walking and bicycling for all Californians.
- The survey focuses on five areas including:
  - a. System Conditions
  - b. Your Priorities
  - c. System Use

- d. Bicycling Infrastructure
- e. Demographics

### **Active Transportation Program – Cycle 3, *Jessie Gouck***

- The Active Transportation Program (ATP) is releasing Cycle 3 Call for Projects for April 15, 2016 through June 15, 2016.
- This includes 19/20 and 20/21 state funding years totaling approximately \$240 million.
- The link for ATP Cycle 3 Projects can be found [here](#)
- There is an ATP Resource Center with Non-Infrastructure Regional Coordinators to assist.
- For questions or additional information, please contact Jessie Gouck at (916) 449-5383 or via email at [Jessie.Gouck@cdph.ca.gov](mailto:Jessie.Gouck@cdph.ca.gov)

### **LIA Training Updates, *Reema El-Murr***

- The Training Development and Support Section (TDAS) will be providing logistical and coordination support for various Regional Meetings throughout California.
- These services are to support and enhance local connection and services for LHDs, LIAs, and their partners
- Promising Practice Exchanges are one type of regional meetings NEOPB would like to begin offering to host or support hosting beginning in FFY 2017.
- NEOPB/TDAS would like to pilot one or two exchanges in FFY 2016 and have reached out to the SPA team to get input on the development of internal procedures and protocols to facilitate this service.
- The three main themes that have risen to the top lately are 1) Retail, 2) PA Integration, and 3) School-based interventions.
- TDAS will provide updates and share information on these upcoming Regional Meetings.
- For questions or more information, please contact Reema El-Murr at (916) 449-5424 or via email at [Reema.El-Murr@cdph.ca.gov](mailto:Reema.El-Murr@cdph.ca.gov)

### **Policy Updates, *Carma Okerberg***

- The U.S. Food and Drug Administration (FDA) released its final guidance on menu labeling
- Restaurants and foodservice businesses with 20 or more locations operating under the same name and serving substantially the same menu items must post calorie information for standard menu items and provide guests with additional nutrition information upon request.
- Many restaurants have posted calories.
- Others are working toward completing calories menu labeling by the final compliance deadline which is May 5, 2017.
- Who's covered: Bakeries, cafeterias, coffee shops, convenience stores, delicatessens, food service facilities and concession stands located within entertainment venues (such as amusement parks, bowling alleys, and movie theatres), food service vendors (such as ice

cream shops and mall cookie counters), food takeout or delivery establishments (such as pizza takeout and delivery establishments), grocery stores, retail confectionary stores, superstores, quick service restaurants and table service restaurants.

- Who's not covered: Schools serving National School Lunch or Breakfast Program meals, Hospital inpatient meals, Mobile lunch wagons, food trucks, and sidewalk carts, Restaurants with less than 20 locations nationwide, Airplane & train meals
- For more information, please visit the [FDA Guidance Regulations document](#)
- For questions or more information, please contact Carma Okerberg at (916) 449-5425 or via email at [Carma.Okerberg@cdph.ca.gov](mailto:Carma.Okerberg@cdph.ca.gov)

### **University of California San Francisco (UCSF) Champion Providers, Jackie Richardson**

- In partnership with NEOPB, UCSF Champion Providers will be hosting a series of upcoming regional meetings with LHDs and Project Directors.
- **\*\*Updated:** Meeting dates and locations include:
  - a. June 17, 2016 in Anaheim, CA
  - b. June 24, 2016 in Oakland, CA
  - c. Sacramento Date Canceled: Sacramento Region attendees are requested to participate in the June 24<sup>th</sup> meeting in Oakland CA Instead
    - ~~a. June 27, 2016 in Sacramento, CA~~
- For questions and additional information, please contact Carma Okerberg at (916) 449-5425 or via email at [Carma.Okerberg@cdph.ca.gov](mailto:Carma.Okerberg@cdph.ca.gov) or Jackie Richardson at (916) 449-5398 or via email at [Jackie.Richardson@cdph.ca.gov](mailto:Jackie.Richardson@cdph.ca.gov)

### **Be Better! Campaign, Asbury Jones**

- NEOPB will launch a kickoff event for the *Be Better!* Campaign on May 25, 2016 at Raley Field – 400 Ballpark Drive, West Sacramento.
- This event is in partnership with the River Cats' Wellness Wednesday and will feature healthy activities for kids and adults.
- The formal program will start at 10:45 am.
- The attempt to set a Guinness World Record for most people running in place at one time will start at 11:00 am.
- Champion Throws First Pitch at 11:55 am.
- Start of Game time is at 12:00 pm.
- For questions and additional information, please contact Asbury Jones at (916) 449-5434 or via email at [Asbury.Jones@cdph.ca.gov](mailto:Asbury.Jones@cdph.ca.gov)

**Questions/comments regarding this document, please email [neopb@cdph.ca.gov](mailto:neopb@cdph.ca.gov) so it may be given to the appropriate person, or contact your Contract Manager or Project Officer.**