



## Summer Meals Coalition Summit

Local Health Departments (LHDs) are invited to participate in a day of networking and sharing ideas as the Coalition looks toward increasing participation in summer meal programs in California and working collaboratively to build healthier, more connected communities when school is out.

**Thursday, January 7, 2016**

**10:00 am - 4:00 pm**

**1000 Broadway, Suite 109 (CSU East Bay Conference Center at 11th/Broadway) Oakland**

This year's summit will bring together leaders from across disciplines to highlight new opportunities for programming and partnerships, engaging local leaders and youth, effective outreach, and addressing challenges. While it is food that brings the group together, this event is intended to include everyone working to address the needs of children in low-income communities and their families for a fully informed discussion. Your voice is integral to this conversation.

This event is **FREE** and lunch will be provided. The summit location is easily accessible by Amtrak, BART, the Oakland Airport, and the San Francisco International Airport.

REGISTER HERE:

<https://www.surveymonkey.com/r/8G7Q8VC>

Space is limited so early registration is advised. Deadline to register is December 20, 2015.

A limited number of travel scholarships are available. Please indicate in your registration or contact Patrice Chamberlain [pchamberlainca-ilq.org](mailto:pchamberlainca-ilq.org) regarding whether you will need financial assistance. Deadline to request assistance is December 20.

## Final LIA Forum Registration Reminder

The Nutrition Education and Obesity Prevention Branch (NEOPB) is looking forward to your participation at the 2016 Supplemental Nutrition Assistance Program-Education (SNAP-Ed) Local Implementing Agency (LIA) Forum January 13-14 in Sacramento. Online registration closes January 6<sup>th</sup> – please make sure all attending LHD staff and subcontractors are registered to ensure we have the appropriate quantities of materials at the Forum. We have worked with State Implementing Agency (SIA) and LIA staff to create an event that is informative and inspiring.

The Forum will be held at the Double Tree Hotel in Sacramento. Room blocks are available at both the Double Tree and Hilton hotels. A free shuttle will be available between the two hotels. Please visit the [Forum website](#) for more information, or [click here](#) to go directly to the room booking page. The room block will be held until December 22<sup>nd</sup> or until full.

If you have any questions about the Forum, please contact your Project Officer.

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## 2016 Schedule: SNAP-Ed All Local Health Department Project Director Calls/Webinars

NEOPB values the opportunity to connect with the SNAP-Ed LHDs on a monthly basis through the regularly scheduled All LHD Calls/Webinars. Here is the schedule for the upcoming monthly All LHD Calls/Webinar for January – December 2016:

- **Thursday, January 21, 2016** from 2:00pm – 3:30pm (third Thursday of the month).
  - Please note: the date of January's call/webinar has been changed in recognition of the scheduled 2016 SNAP-Ed Local Implementing Agency Forum
- **February – December 2016:** calls/webinars will convene on the (second Thursday of the month from 2:00pm – 3:30pm).

As the date of each All LHD Call/Webinar draws nearer, additional information will be provided. LHDs are always welcomed and encouraged to submit suggested agenda items for the monthly calls/webinars. Please submit your agenda items through your assigned Project Officer and/or Contract Manager.

As a reminder, notes from the previous All LHD calls/webinars are available on the NEOPB [website](#).

### NEOPB Training Resources

Check out the [NEOPB Training Resources](#) webpage for the latest training related information and calendar of scheduled [NEOPB events](#)

#### [NEOPB Event Highlights for December and January](#)

Let's Get Cooking: Making Your Food Demo Sizzle – December 16

Recruiting and Engaging Youth – December 16

The Nuts and Bolts of Subs and Solicitations – December 17

FFY 16 Programs Training Post Webinar: Gifts from your Garden – January 7

2016 SNAP-Ed Local Implementing Agency Forum – January 13-14

CX3 GIS Neighborhood Mapping Workshop, Data Entry Training and On the Ground Survey Training – January 28

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## CX<sup>3</sup> Training and Calendar Dates and Updates

Communities of Excellence in Nutrition Education, Physical Activity and Obesity Prevention (CX<sup>3</sup>) is a program planning framework that utilizes cutting-edge tools and methods to gather information on important nutrition factors in neighborhoods. The goal of CX<sup>3</sup> is to make sure locally-delivered United States Department of Agriculture Supplemental Nutrition Assistance Program (SNAP) / CalFresh that reaches people within the neighborhood boundaries is relevant to their surroundings, tailored to the issues and barriers they face, and, thereby, is persuasive and empowering to allow healthy change. The CX<sup>3</sup> Team provides extensive training to each LHD prior to assessment of the neighborhood food environment. Due to the 4 year cycle of the CX<sup>3</sup> process (LHDs are trained once every 4 years), it is imperative that the LHDs receive training to learn updates and train new staff.

Twenty six LHDs are in their “reassessment year” for FFY 2016; they will be receiving training on the following:

- CX<sup>3</sup> On-the-Ground survey data collection – training on the CX<sup>3</sup> tools and methods for conducting assessments.
- CX<sup>3</sup> Geographical Information System (GIS) – training to complete a series of CX<sup>3</sup> worksheets to compile and to interpret mapping data which will help inform the data collection.
- CX<sup>3</sup> Data entry – training on how to enter the data collected enabling the LHDs to see, immediately, results from all the amazing Policy Systems and Environmental work showing TIME 1 (FFY 2012) versus TIME 2 (FFY 2016).

We’ve modified our training calendar this year and have merged two trainings (CX<sup>3</sup> GIS Neighborhood Mapping/Data Entry and CX<sup>3</sup> On-the-Ground Survey). Previously NEOPB provided two separate trainings and now is providing one training (two days back-to-back). This will help with travel budgets and allow the LHDs to map their neighborhoods and get out in the field for data collection a lot earlier than in past years. The CX<sup>3</sup> Training Framework document is provided for your reference here:

[CX<sup>3</sup> Training Framework.](#)

The California Department of Public Health has identified the following LHDs as counties completing their CX<sup>3</sup> intervention cycle and reassessing in 2016. LHDs receiving CX<sup>3</sup> training in FFY 2016 are:

Alameda	Monterey	Santa Cruz
Berkeley	Orange	Shasta
Contra Costa	Riverside	Solano
Fresno	San Diego	Sonoma
Humboldt	San Francisco	Stanislaus
Imperial	San Joaquin	Tulare
Kern	San Luis Obispo	Ventura
Lassen	Santa Barbara	Yolo
Merced	Santa Clara	

### **Future Training Dates and Locations:**

Sacramento:	January 28 and 29
Kern:	February 4 and 5
Sacramento:	February 18 and 19
Riverside:	March 3 and 4
Shasta:	March 10 and 11

For more information contact Lynn Fuhrman at: [Lynn.Fuhrman@cdph.ca.gov](mailto:Lynn.Fuhrman@cdph.ca.gov)

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## Annual Civil Rights Training

Did you know that annual Civil Rights training is an annual requirement for the SNAP-Ed program? All staff working with the SNAP-Ed program need to complete the training each federal fiscal year. This requirement includes LHD staff as well as subcontractors working in SNAP-Ed. LHDs are required to maintain the training certificates on file for review for their staff and subcontractors. During site visits, Project Officer's will be verifying the training through a review of the training documentation on file.

The Civil Rights training needs to include nine mandatory topics. The topics are:

1. Collection and use of data
2. Effective public notification systems
3. Complaint procedures
4. Compliance review techniques
5. Resolution of non-compliance
6. Requirements for reasonable accommodation for persons with disabilities
7. Requirements for language assistance
8. Conflict resolution
9. Customer service

Your agency may use a locally developed Civil Rights training as long as the nine mandatory topics are included. The following is the link to the NEOPB Civil Rights training: [http://www.cdph.ca.gov/programs/NEOPB/Documents/Fillable\\_Civil%20Rights092015.pdf](http://www.cdph.ca.gov/programs/NEOPB/Documents/Fillable_Civil%20Rights092015.pdf)

For questions please contact your Project Officer.

