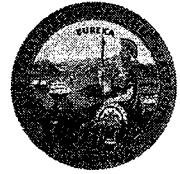




MARK B HORTON, MD, MSPH  
Director

State of California—Health and Human Services Agency  
California Department of Public Health



ARNOLD SCHWARZENEGGER  
Governor

January 9, 2008

TO: MCAH AND AFLP DIRECTORS  
MCAH, AFLP, AND BIH FISCAL OFFICERS AND BUDGET STAFF

SUBJECT: MILEAGE REIMBURSEMENT RATE CHANGE - EFFECTIVE JANUARY 1, 2008  
PROGRAM POLICY ALERT #2007/08-03

The California Department of Personnel Administration (DPA) adopted the policy of utilizing the same mileage reimbursement rate as the Federal rate starting July 2006. Since then, there have been numerous Federal (and State) reimbursement rate changes. The Federal mileage reimbursement rate, and hence the State rate, has increased from 48.5 cents per mile to 50.5 cents per mile effective January 1, 2008.

The revised Travel Reimbursement Information document is attached to this letter for audit and administrative purposes. Even though all other travel per diem amounts remain the same, please read this document thoroughly. All MCAH programs must adhere to the requirements set forth in this document and are responsible for keeping adequate records to support any travel costs reimbursed with state or federal funds.

You may begin claiming mileage reimbursement at the new rate effective 1/1/08, there will however be no increase in your agreement or grant total budget amount. If you have any questions or concerns, please contact your Contract Manager for assistance.

Please note that this information will also available for downloading at the following MCAH Website link: <http://cdphinternet/programs/MCAH/Pages/ProgramPolicyAlerts.aspx>.

Sincerely,

Sue Lyle, Chief  
Allocation & Matched Funding Unit  
Maternal, Child and Adolescent Health Program

Enclosure

