



California  
Department of  
Health Services

**SANDRA SHEWRY**  
Director

State of California—Health and Human Services Agency  
**Department of Health Services**



**ARNOLD SCHWARZENEGGER**  
Governor

February 7, 2007

**TO: MATERNAL, CHILD AND ADOLESCENT HEALTH (MCAH) DIRECTORS  
BLACK INFANT HEALTH (BIH) COORDINATORS  
ADOLESCENT FAMILY LIFE PROGRAM (AFLP) DIRECTORS**

**SUBJECT: TRAVEL MILEAGE REIMBURSEMENT RATE CHANGE  
PROGRAM POLICY ALERT #2006/07-05**

Effective July 1, 2006, the Department of Personnel Administration (DPA) adopted the policy of utilizing the current federal mileage reimbursement rate. At the time, the rate was increased from thirty-four (34) cents per mile to forty-four and a half (44.5) cents per mile. The federal mileage reimbursement rate has been adjusted, once again, effective January 1, 2007, to the rate of forty-eight and a half (48.5) cents per mile. With DPA adopting the federal rate, the state rate has been adjusted as well, using the same effective date. Therefore, the state mileage reimbursement rate became forty-eight and a half (48.5) cents per mile effective January 1, 2007.

Even though all other travel per diem amounts remain the same, please read this document thoroughly. All MCAH programs must adhere to the requirements set forth in this document and are responsible for keeping adequate records to support any travel costs reimbursed with state or federal funds.

A copy of the revised Travel Reimbursement Information document is attached for audit and administrative purposes. It is also available for downloading at the MCAH Website at : <http://www.mch.dhs.ca.gov/administration/afa.htm> under forms. Should you have any questions or concerns regarding this information, please contact your Contract Manager.

Sincerely,

Susan Lyle, Chief  
Allocation & Matched Funding Unit  
Maternal, Child and Adolescent Health/  
Office of Family Planning Branch

Enclosure

