

General Acute Care Hospital  
State Immediate Jeopardy / State Non Immediate Jeopardy  
Exit Conference Script

Facility: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Hospital Administration staff in attendance:

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We have a standard script that I am going to review with you.

I am meeting with you after completing my/our preliminary investigation of the: (Circle One) Adverse Event / Complaint / Survey

Our process requires that I confer with my supervisor after gathering enough evidence to determine that a State Administration Penalty violation is being considered. The State Regulation / Law violated was:

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I want to inform you at this time we will be making a recommendation that the situation involved may rise to the level of a State Immediate Jeopardy / State Non Immediate Jeopardy due to... (Briefly describe the situation):

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**[For Immediate Jeopardy Deficiencies]**

"Because we believe this violation may rise to the level of a State Immediate Jeopardy, you need to initiate an immediate plan of corrective action.

If there is a State Immediate Jeopardy, the violation will be removed from the survey document and processed later.

After our exit, we will confer with our management and/or legal department. The district office will inform you at a later date if it is determined that an Administrative Penalty will be issued per HSC 1280.3."

**[For Non Immediate Jeopardy Deficiencies]**

"Because we believe this violation may rise to the level of a State Non Immediate Jeopardy, you need to initiate a plan of corrective action.

If there is a State Non Immediate Jeopardy, you will receive the Statement of Deficiencies and the Administrative Penalty Documents after further supervisory approval-

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After our exit, we will confer with our management and/or legal department. The district office will inform you at a later date if it is determined that an Administrative Penalty will be issued per HSC 1280.3.”

[For Both Immediate Jeopardy and Non Immediate Jeopardy Deficiencies]

Use both statements above if there is State Immediate Jeopardy and a State Non Immediate Jeopardy.

If you have any questions, please call my District Administrator/Manager  
(Name)\_\_\_\_\_ at (Phone Number) \_\_\_\_\_

*Complete this document and file it in field notes*