State of California—Health and Human Services Agency
California Department of Public Health

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Office of Family Planning (OFP)
Teen Pregnancy Prevention Program (TPP) Update

February 2010

OFP TPP Contact Information is posted on the link below
http://www.cdph.ca.gov/programs/tpp/Pages/TeenPregnancyPreventionProgramStaff.aspx

New Business

I & E Program Update: OFP is preparing the Request for Application (RFA) for the Information and Education (I&E) Program for the term of 3 years, July 1, 2011 through 2013. Additional details regarding the release of the RFA will be forth coming.

Continuous Program Improvement (CPI)
Agencies are not required to report on CPI in the 2009-10 Mid-Year Reports that are due February 1, 2010.

CPI will be implemented the last half of the FY 2009-10 and reported in the Year End Report (CCG Final Report for end of the grant term) according to the following guidelines:

- Begin CPI Tool on or after February 1, 2010.
- Choose a CPI Tool that your agency implemented previously. The intent is to re-evaluate an area previously reviewed by the CPI process. Consult with your assigned PC to ensure you choose the most appropriate CPI Tool.
- Re-implement the CPI Tool and gather/analyze data.
- Report findings in the CPI Summary (Attachment 6) section of the 2009-2010 Year End Progress Report (CCG Final Report for end of grant term) that is due August 1, 2010.

Please contact your PC for questions and/or clarification.

Time Study Information - Information and Education (I&E) Program Only

FY 09-10 Third Quarter Time Study Period: The designated Third Quarter time study period will be the week of February 22nd, 2009.

As a reminder, all Time Study Data Report Summary sheets for staff must be submitted with the corresponding quarterly invoice. Currently the time survey period is five (5) working days in a one (1) week period, accounting for 40 hours.

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Please refer to the links below to find the Federal Financial Participation (FFP) Users Guide for activity coding assistance and the Weekly Time Study Calculation Template for time study preparation.

FFP Users Guide Link: http://ww2.cdph.ca.gov/programs/tpp/Documents/MO-TPP-FFPProgramUserGuide20080515.pdf - ***Link***
Time Study Calculation Template: http://ww2.cdph.ca.gov/programs/tpp/Documents/MO-TPP-WeeklyTimeStudyCalTemp.xls - ***Link***

Reminders

Program Staff Changes
Please advise your CM as soon as staff changes or vacancies occur. You will need to submit the following form(s) to your CM and PC.

Agency Information Form *Revised 6/09!*

http://www.cdph.ca.gov/programs/tpp/Documents/MO-TPP-AIF-FY2009-2010.doc

Current OFP forms are posted on the link below
Teen Pregnancy Prevention Program

Health Education Standards for California Public Schools
TPP grantees should be aware of their school districts' plans for adoption of *Health Education Standards for California Public Schools* as it may affect plans to implement successful TPP activities within a school. Please contact your PC to discuss any impact to districts and/or future activities. For more information, visit the Health Education webpage for the California Department of Education at http://www.cde.ca.gov/ci/he/he/index.asp.

Potential Funding Opportunities
Please review the following potential funding opportunities for agencies providing health services to youth and families.

- How to Apply for a California Wellness Foundation Grant
  http://www.calwellness.org/assets/docs/how_to_apply/HowToApply-web.pdf
  This site takes a while to come into view, be patient.

- The Anna Lalor Burdick Program which is designed to educate young women about human reproduction in order to broaden and enhance their options in life http://www.lalorfound.org/.
  For the **May 15 deadline**, concept papers may be submitted between **March 15 and May 15.**