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**Office of Family Planning (OFP)  
Teen Pregnancy Prevention Program (TPP) Update**

**February 2010**

**OFP TPP Contact Information is posted on the link below**

**<http://www.cdph.ca.gov/programs/tpp/Pages/TeenPregnancyPreventionProgramStaff.aspx>**

**New Business**

**I & E Program Update:** OFP is preparing the Request for Application (RFA) for the Information and Education (I&E) Program for the term of 3 years, July 1, 2011 through 2013. Additional details regarding the release of the RFA will be forth coming.

**Continuous Program Improvement (CPI)**

Agencies are not required to report on CPI in the 2009-10 Mid-Year Reports that are due February 1, 2010.

CPI will be implemented the last half of the FY 2009-10 and reported in the Year End Report (CCG Final Report for end of the grant term) according to the following guidelines:

- Begin CPI Tool on or after February 1, 2010.
- Choose a CPI Tool that your agency implemented previously. The intent is to re-evaluate an area previously reviewed by the CPI process. Consult with your assigned PC to ensure you choose the most appropriate CPI Tool.
- Re-implement the CPI Tool and gather/analyze data.
- Report findings in the CPI Summary (Attachment 6) section of the 2009-2010 Year End Progress Report (CCG Final Report for end of grant term) that is due August 1, 2010.

Please contact your PC for questions and/or clarification.

**Time Study Information - Information and Education (I&E) Program Only**

**FY 09-10 Third Quarter Time Study Period:** The designated Third Quarter time study period will be the week of February 22<sup>nd</sup>, 2009.

As a reminder, all Time Study Data Report Summary sheets for staff must be submitted with the corresponding quarterly invoice. Currently the time survey period is five (5) working days in a one (1) week period, accounting for 40 hours.

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Please refer to the links below to find the Federal Financial Participation (FFP) Users Guide for activity coding assistance and the Weekly Time Study Calculation Template for time study preparation.

**FFP Users Guide Link:** <http://ww2.cdph.ca.gov/programs/tpp/Documents/MO-TPP-FFPProgramUserGuide20080515.pdf> - *Link*

**Time Study Calculation Template:** <http://ww2.cdph.ca.gov/programs/tpp/Documents/MO-TPP-WeeklyTimeStudyCalTemp.xls> - *Link*

## **Reminders**

### **Program Staff Changes**

Please advise your CM as soon as staff changes or vacancies occur. You will need to submit the following form(s) to your CM and PC.

**Agency Information Form Revised 6/09!**

<http://www.cdph.ca.gov/programs/tpp/Documents/MO-TPP-AIF-FY2009-2010.doc>

**Current OFP forms are posted on the link below**

**[Teen Pregnancy Prevention Program](#)**

### **Health Education Standards for California Public Schools**

TPP grantees should be aware of their school districts' plans for adoption of *Health Education Standards for California Public Schools* as it may affect plans to implement successful TPP activities within a school. Please contact your PC to discuss any impact to districts and/or future activities. For more information, visit the Health Education webpage for the California Department of Education at <http://www.cde.ca.gov/ci/he/he/index.asp>.

### **Potential Funding Opportunities**

Please review the following potential funding opportunities for agencies providing health services to youth and families.

- How to Apply for a California Wellness Foundation Grant  
[http://www.calwellness.org/assets/docs/how\\_to\\_apply/HowToApply-web.pdf](http://www.calwellness.org/assets/docs/how_to_apply/HowToApply-web.pdf)  
This site takes a while to come into view, be patient.
- The [Anna Lalor Burdick Program](#) which is designed to educate young women about human reproduction in order to broaden and enhance their options in life <http://www.lalorfound.org/>.  
For the **May 15 deadline**, concept papers may be submitted between **March 15 and May 15**.