



California Department of Public Health



Office of Family Planning Teen Pregnancy Prevention (TPP) Program Update

June 2011

A Message from the Office of Family Planning (OFP)

In California, teen pregnancy rates have fallen to historic lows, fueled by comprehensive approaches to teen pregnancy prevention and a sustained investment in our youth. Focusing on youth ages 12 to 24, the Teen Pregnancy Prevention (TPP) Program Community Challenge Grant (CCG), Information and Education (I&E) Program, and former Male Involvement and Teen Smart Outreach Grantees have served thousands of youth over the years utilizing a variety of approaches and strategies to reduce teenage and unintended pregnancy, absentee fatherhood, promote responsible parenting, and assist youths in accessing reproductive health services.

Along with providing sexual reproductive health education and information, CCG and I&E Programs provide innovative community-based and program services in diverse settings such as mainstream and alternative schools, social service agencies, juvenile detention facilities and youth centers. In some instances, teens help review, plan, and act as peer counselors to deliver information and help support the development of future-oriented youth. Adult programs help support parents and other adults who have responsibility for caring for or serving youth. Some programs are using popular web sites to outreach to youth, and have nurses and/or peer outreach staff responding to anonymous questions.

Along with helping youth avoid unintended pregnancy, your TPP program has helped youth remain in school, attain more stable employment, and encourage their peers to create and meet goals. Thank you for the partnership over the years and your continued commitment to teen pregnancy prevention in California.

Sincerely,

Laurie Weaver, Chief
Office of Family Planning

Save the Date:

Dear Information and Education (I&E) Program Awardees,

There will be an I&E Program Grantee Orientation on August 18-19, 2011 in Sacramento, CA. The purpose of the orientation is to provide I&E Grantees with an overview of OFP's administrative, grant and program requirements, and tools for implementing a successful local program.

Additional details regarding this I&E Program Orientation will be communicated by TPP in the coming weeks.

Grant Closeout Reminders and Due Dates:

Invoice for Fiscal Year Quarter 4 and Final Invoice

Quarter 4 Invoices for the period of April 1 – June 30, 2011 are due by September 30, 2011. However, we encourage Grantees to submit their invoices before the due date. Grantees should not include expense(s) incurred in a previous quarter(s) on the invoice for Quarter 4.

Pursuant to the CCG and I&E Grant Agreement (Exhibit B, Provision 4. Timely Submission of Final Invoice), a final undisputed invoice shall be submitted for payment no more than ninety (90) calendar days following the expiration of the Grant Agreement. The invoice should be clearly marked "Final Invoice". The CDPH 2352 Contractor's Release Form must be submitted with your Final Invoice. If you need a copy of the form, please contact your Contract Manager.

Monthly Performance Report

The June Monthly Performance Report is due June 30, 2011. A summary of fiscal year 2010-2011 outcomes will be posted on the TPP Website in July 2011.

Continuous Program Improvement Tool for Fiscal Year (FY) 2010-2011

OFP did not require Grantees to implement a Continuous Program Improvement (CPI) Tool for FY2010-2011. However, in order to meet the CPI Tool requirement for FY 2010-2011, OFP is requiring Grantees submit a CPI Summary with the Agency's Final Year-End Progress Report that contains the following:

- List of each CPI Tool used in previous years.
- The Agency's experience in using each of the CPI Tools.
- The CPI Tool(s) the Agency found to be the most effective CPI Tool(s) used in previous years and why.
- Provide any suggestions or comments regarding the CPI Toolkit. The CPI Toolkit is found on the Teen Pregnancy Prevention website at:
<http://www.cdph.ca.gov/programs/tpg/Pages/CPIToolKitandStatewideEvaluationInformation.aspx>

Please contact your Program Consultant if you have any questions.

Year End Report

The Year End Report is due on July 30, 2011, for the period beginning January 1, 2011 and ending June 30, 2011.

OFP will only reimburse Grantees for expenses and work performed through the end of the contract period of June 30, 2011. Therefore, agencies that do not have other funds available to pay staff for working on TPP activities should have their Progress Report and CPI Summary completed and submitted by **June 30, 2011**.

Record Retention

Pursuant to Exhibit D(F), Provision 7. Audit and Record Retention of your Grant Agreement, Grantees and/or Subcontractors shall preserve and make available his/her records/documents (1) for a period of three years from the date of final payment under the grant agreement, and (2) If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular three-year period, whichever is later.

Inventory/Disposition of CDPH Funded Equipment

The CDPH, Office of Legal Services has determined that pursuant to 45 CFR Part 92.32 (Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local, and Tribal

Governments) "equipment" is defined as tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

Section 92.32, subdivision (e) provides for the disposition of equipment after the equipment is no longer needed. To the extent equipment acquired under the grants has a current per-unit fair market value of less than \$5,000, the equipment may be retained, sold or otherwise disposed of with no further obligation to the State.

To the extent purchases of personal property under the grant were less than \$5,000 per unit, they would not be considered equipment under the grant and would not be subject to the provisions requiring return to the State. Therefore, equipment and/or miscellaneous property purchased by the Grantee with CCG or I&E Program grant funds may be retained by the Grantee.

If you have any questions, please contact Susan Henry, Chief of Contracts and Grants, at (916) 650-0461 or via email at Susan.Henry@cdph.ca.gov.

Potential Funding Opportunities

Please review the following potential funding opportunities for agencies providing health services to youth and families.

- **California Personal Responsibility Education Program**

The California Personal Responsibility Education Program (CA PREP) for the Fiscal Year 2010 has been approved by the Federal Youth Services Bureau. The Post-Award State Plan (PASP) approval is based on the acceptable responses submitted in the Conditional Approval Form. The next step is for OFP to wait for the Governor's approval of the State Budget for authority to spend the funding.

The OFP will post a modified version of the PASP to the TPP website in the upcoming days that excludes pertinent text that could reasonably be expected to adversely affect or unfairly inform, bias, or misrepresent the intent of the competitive RFA development, solicitation, or award process.

TPP Website: <http://www.cdph.ca.gov/PROGRAMS/TPP/Pages/default.aspx>

- **Federal Funding Opportunities**

- **Basic-need services to Disadvantaged Women, Children and Families**

Purpose: The TJX Foundation's primary mission is to contribute to programs that provide basic-need services to disadvantaged women, children and families in communities in which they do business.

Funder: TJX Foundation

Applicant: Nonprofit 501(c)(3) organizations

Amount: Not stated

Projected Number of Awards: Unknown

Deadline: **June 23, 2011** and other dates throughout the year.

Website: http://www.tjx.com/corporate_community_foundation.asp

- **Health and Wellness Support**

Purpose: To support programs that focus on health and wellness in the communities in which Rite Aid operates.

Funder: Rite Aid Foundation

Applicant: non-profit organizations that are classified and exempt from federal tax under section 501(c)(3) of the Internal Revenue Service Code.

Amount: Not stated

Projected Number of Awards: Unknown

Deadline: **July 1, 2011** and other dates throughout the year

Website: <http://www.riteaid.com/company/community/foundation.jsf>

Program Support

Purpose: To support programs that focus on Arts and Culture, Conservation, Education, Health, and Human Services.

Funder: Thomas J Long Foundation

Applicant: Tax exempt charitable organizations that have been recognized by the IRS as being described in Section 501(c)(3) and 509(a)(1) or 509(a)(2) of the Internal Revenue Code. The Foundation primarily funds charitable programs and services which are of particular benefit to residents of Hawaii and the five Northern California counties of Alameda, Contra Costa, Napa, Solano, and Sonoma. Preference among the California counties is ordinarily given to Alameda and Contra Costa Counties.

Amount: Not stated

Projected Number of Awards: Unknown

Deadline: July 11, 2011

Website: <http://www.thomasjlongfdn.org/1801.html>

Evaluation Grant

Purpose: Help assess the effectiveness of innovative youth programs.

Funder: The Ruddle Memorial Youth Foundation

Applicant: First time applicants offering programs that aim to effect meaningful change in disadvantaged youth through methods outside of current common practices. In addition to learning about the effectiveness of their innovative approach, grant recipients are expected to use evaluation results to improve their services and possibly replicate the program.

Amount: \$5,000 - \$25,000

Deadline: July 27, 2011

Website: http://www.rmyf.org/content.cfm?u=our_grants

To find and apply for available federal funding opportunities, visit: <http://www.grants.gov/>

- **How to Apply for a California Wellness Foundation Grant**
http://www.calwellness.org/assets/docs/how_to_apply/HowToApply-web.pdf
This site takes time to download.