



# California Department of Public Health



## Office of Family Planning (OFP) Teen Pregnancy Prevention (TPP) Program

# MARCH 2012 Newsletter

### IMPORTANT DATES FOR THE MONTH OF MARCH:

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Time Study Month for 3 <sup>rd</sup> Quarter of FY 2011-2012 Begins	2	3
4	5	6	7	8	9	10
11	12 Monthly Performance Report Due	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31 End of Time Study Month and End of 3 <sup>rd</sup> Quarter of FY 2011-2012

### OFFP STAKEHOLDERS MEETING

A "Save the Date" announcement was sent on February 15, 2012 regarding the **Office of Family Planning Stakeholders meeting which will be held on March 28, 2012**. The Stakeholder Meeting is not mandatory for I&E Grantees and there will be a conference line available for those that wish to call in. An agenda will be forthcoming.

## I&E PROGRAM TIME STUDY DUE FOR FOURTH QUARTER OF FISCAL YEAR (FY) 2011-12

The designated time study period for the **fourth quarter** of Fiscal Year (FY) 2011-2012 for the I&E Program Grantees is **April 2012**. Grantees are required to time study for the entire month. Grantees must use the Monthly Time Study FFP Calculation forms (Version 2.3) that are found in the Fiscal Information Section of the TPP website at:

<http://www.cdph.ca.gov/PROGRAMS/TPP/Pages/default.aspx>

The Monthly Time Study FFP Calculation forms must be submitted with your Agency's fourth quarter invoice for FY 2011-2012.

## ANNUAL CONFERENCE FOR THE I&E PROGRAM

The annual conference for the I&E Program for Fiscal Year 2011-12 is being planned for June 2012. More information will be forthcoming.

## TRAINING OPPORTUNITIES

In addition to OFP mandated trainings, I&E Grantees may wish to take advantage of other training opportunities that will enhance your agency's role in accomplishing the goals of your I&E program. I&E Grantees must complete and submit to their Program Consultant a **Request for Non-Mandatory Training Approval** that is found in the **Forms** Section of the TPP website at: <http://www.cdph.ca.gov/PROGRAMS/TPP/Pages/default.aspx>

If you have any questions, please contact your Program Consultant.

## THE CALIFORNIA PERSONAL RESPONSIBILITY EDUCATION PROGRAM (CA-PREP) REQUEST FOR APPLICATION (RFA)

The California Personal Responsibility Education Program (CA-PREP) Request for Application (RFA) 11-10407 was released February 2, 2012. **The deadline for applicants to submit their application is March 19, 2012.**

## REMINDERS



**Quarterly invoices must be submitted within 30 days following the end of each calendar quarter.** OFP/TPP may, at its discretion, choose not to honor any delinquent invoice if the Grantee fails to obtain prior written approval from their Contract Manager of an alternate submission deadline. If you have any questions, please contact your Contract Manager.

## I&E PROGRAM STAFF CHANGES

Please inform OFP/TPP as soon as staff changes or vacancies occur. Submit an **Agency Information Form** (AIF) to report changes to your Agency's Name or Address, Executive Director, Project Director, Project Coordinator, Fiscal Contact, or Health Educator and indicate

the effective date on the form. Forward the AIF to your Contract Manager and Program Consultant.

### **POTENTIAL FUNDING OPPORTUNITIES**

Please review the following potential funding opportunities for agencies providing health services to youth and families.

- **FUNDING OPPORTUNITIES**

#### **How to Apply for a California Wellness Foundation Grant**

[http://www.calwellness.org/assets/docs/how\\_to\\_apply/HowToApply-web.pdf](http://www.calwellness.org/assets/docs/how_to_apply/HowToApply-web.pdf)

#### **Health and Wellness Support**

**Purpose:** To support programs that focus on health and wellness in the communities in which Rite Aid operates.

**Funder:** The Rite Aid Foundation

**Applicant:** Non-profit organizations that are classified and exempt from federal tax under section 501(c)(3) of the Internal Revenue Service Code.

**Amount:** Not stated

**Projected Number of Awards:** Unknown

**Deadline:** Various dates throughout the year

**Website:** <http://www.riteaid.com/company/community/foundation.jsf>

To find and apply for available federal funding opportunities, visit:

<http://www.grants.gov/>