



Information and Education (I&E) Program Requirements

Presented by the
Department of Public Health
Office of Family Planning
Teen Pregnancy Prevention Program
August 18, 2011

Presenters

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- Eileen Harvey, TPP Program Consultant

Agenda

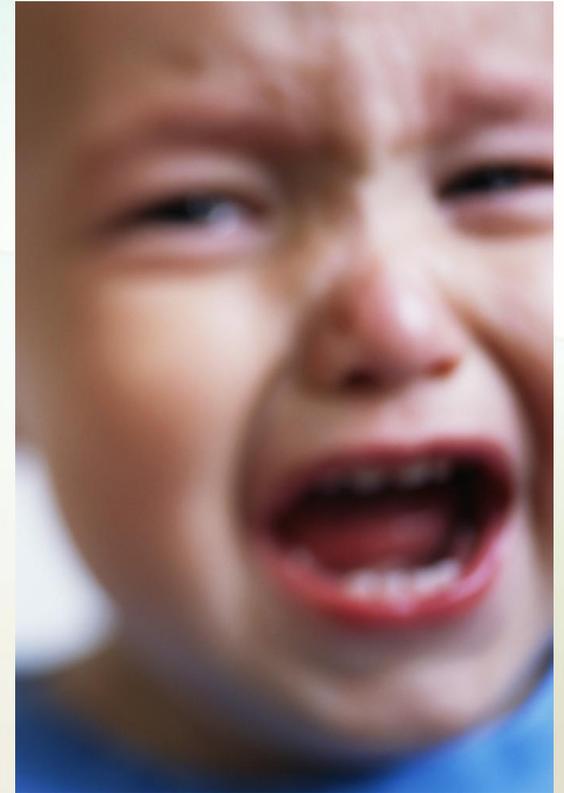
- Overview
 - Legislation
- Program Requirements
 - Target Population
 - Interventions
 - Family PACT Linkages
- Reporting Requirements
- Monitoring and Compliance
 - Prior Approval
 - Organization and Administration
 - Scope of Services

Overview

The goal of the I&E Program is to decrease teenage pregnancy through educational programs that equip teens at high risk for pregnancy with the knowledge, understanding, and behavioral skills necessary to make responsible decisions regarding risky behaviors.

Overview

- Teen population is expected to become largest reproductive age group (ages 15-19)
 - Huge social economic costs!
- Serving Youth in “Hotspots” across California
 - Medical Service Study Areas (MSSAs) with the highest teen birth rates



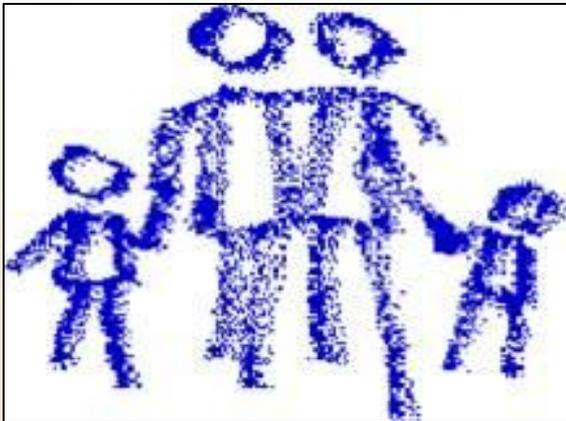
Legislation

- *I&E Regulations Welfare and Institutions Code 14504.3*
- *Sexual Health Education Accountability Act (SHEAA); Health & Safety Code Sections 151000-151003*
- *California Comprehensive Sexual Health and HIV/AIDS Prevention Education Act (CSHE); Education Code: Sections 51930-51939*
- *Health Education Content Standards for California Public Schools – K-12; California Education Code. Section 51210.8.*

Legislation

Legislation:

- *Welfare and Institutions Code, Section 14500-14512*



Impact:

- Created the Office of Family Planning in 1973 and made the I&E Program a continuing program within the Office of Family Planning with the goal of decreasing teenage pregnancies through education and outreach.

Legislation

Legislation:

*Sexual Health Education
Accountability Act (SHEAA);
Health & Safety Code Sections
151000-151003*

SHEAA

Impact:

- ← Mandates community-based sex education programs provide information and services that are:
- ✓ Medically accurate
 - ✓ Comprehensive
 - ✓ Appropriate for the target population

Legislation

I&E Program =



~~Abstinence-only
Abstinence-until-marriage
Fear-based~~

Health and Safety Code Section 151002(d)

Legislation

Legislation:

California Comprehensive Sexual Health and HIV/AIDS Prevention Education Act (CSHE); Education Code: Sections 51930-51939

CSHE

Impact:

- ← If sex education (beyond HIV/AIDS prevention) is provided, CSHE mandates comprehensive sexual health education, and for the instruction to be:
- ✓ age-appropriate
 - ✓ bias-free
 - ✓ medically accurate & objective
 - ✓ appropriate and accessible to all students

Legislation

Legislation:

Health Education Content Standards for California Public Schools – K-12; California Education Code. Section 51210.8.

**K-12
STANDARDS**

Impact:

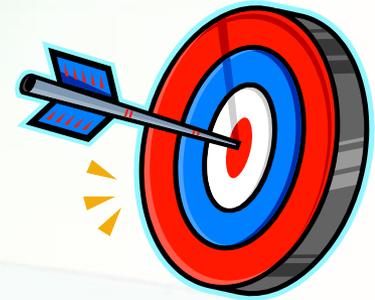
- ← Provides specific criteria for “Growth, Development, and Sexual Health” at each grade level.
- ✓ Not required by State Board of Ed., nor CA Dept. of Ed.
- ✓ School Districts decide to adopt criteria

Program Requirements

Keys to Program Success

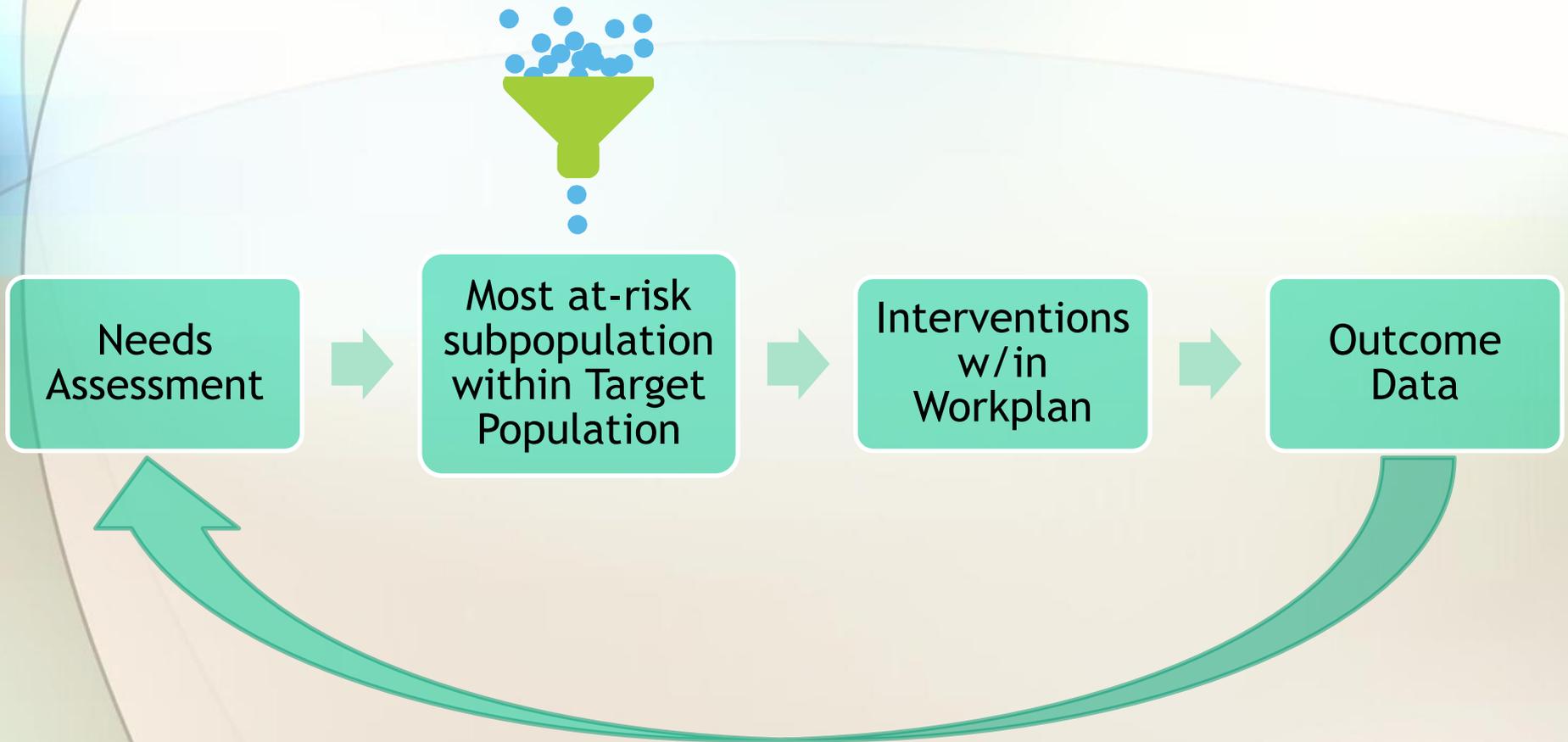
1. Know your Contract!
→ Program Manual = Tool
(not comprehensive authority)
2. Think “Clinical Linkages”!
(for FFP-eligible activities)
3. Increase Program Visibility!

Program Requirements



- Target Populations:
 - Youth in schools, juvenile justice facilities, community-based settings, social services and youth agencies, and foster care programs
 - Pregnant and parenting teens
 - Parents of high-risk youths and other adults responsible for serving youths such as teachers, counselors, coaches, and social service workers

Program Requirements



Program Requirements

All OFP-approved workplans include interventions that are:

- Scientific and evidence-based
 - Those that have been shown to be effective through methodical and rigorous behavioral or social studies
- Incorporate youth development principle
- Cost-effective

Program Requirements

- 1 core intervention = Life Skills
 - comprised of 1 mandatory objective and 2 additional learning objectives
- 2 to 4 Supplementary Interventions

Annual Teen Birth Rate*	Total Number of Required Interventions
70 +	1 + 4 = 5
50.0 - 69.9	1 + 3 = 4
30.0 - 49.9	1 + 2 = 3

* Number of live births per 1,000 females aged 15-19

Program Requirements

Life Skills Education Core Intervention

- Introduce adolescents to basic life skills, education, and information that will help them develop those skills required to navigate adult life.



Program Requirements

Supplementary Interventions

- Information Presentations
- Targeted Prevention
- Parenting Teens Education and Support
- Parent-Child Sexuality Communication
- Peer-based Outreach and Education
- Youth Leadership
- Teen Theater
- Mentoring
- Community Awareness and Mobilization
- Social Networking

Program Requirements

Important Intervention Notes:

1. Curricula and/or lesson plans must be implemented as approved by the OFP
 - a) All Minimum Requirements must be met (See RFA Appendix 10)
 - b) Measured by Completers
2. Review Needs Assessment regularly to assess:
 - a) If Behavioral Outcomes are being met through the selected Intervention

Program Requirements

NOT all intervention activities will be 100% FFP-eligible

- Example: Life Skills Education

Only 2 types of activities are FFP-eligible:

1. Assisting Medi-Cal eligible individuals to enroll in the Medi-Cal/Family PACT Program.
2. Assisting individuals on Medi-Cal to access Medi-Cal or Family PACT providers and services.

Program Requirements

**I&E
Program**



- Increased access to family planning services
- Increased use of effective contraceptive methods
- Promotion of improved reproductive health
- Reduced rate, overall number, and cost of unintended pregnancies

Program Requirements

Collaboration with Family PACT providers is:

- Including clinical service linkage activities in all interventions
- Coordinating a referral process for teens to access services at Family PACT clinics
- Assisting with promotional activities about local Family PACT clinic(s)
- Providing monthly or quarterly teen tours of Family PACT clinics

Reporting Requirements

- Monthly Performance Reports (MPRs)
 - Allows the OFP to monitor program and contract requirements
 - Develop the OFP's understanding of barriers/challenges to program implementation
 - Increase Program Consultant opportunities to provide technical assistance
 - Tool for collecting data to support program success

Information and Education Grant Monthly Performance Report (MPR)

Grantee - Click on the drop down box below	Region	Grant Number	Grant Amount
Northeast Valley Health Corporation	South	11-10289	\$75,000
Name of person completing form:	Month	Fiscal Year	MSSA
			78.211

Staffing	<i>Complete these columns for vacant positions only.</i>			
Project Director	<input type="checkbox"/> Position Filled	Date Vacant	Est. Date of Hire	Start Date
% of FTE in OFP-approved budget =	<input type="checkbox"/> Position Vacant			
Project Coordinator	<input type="checkbox"/> Position Filled	Date Vacant	Est. Date of Hire	Start Date
% of FTE in OFP-approved budget =	<input type="checkbox"/> Position Vacant			
Health Educator	<input type="checkbox"/> Position Filled	Date Vacant	Est. Date of Hire	Start Date
% of FTE in OFP-approved budget =	<input type="checkbox"/> Position Vacant			
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Reporting Requirements

■ Progress Reports

- Summarizes all accomplishments and/or barriers and challenges within the 6-month report period

<u>Report</u>	<u>Report Period</u>	<u>Due</u>
Mid Year	July 1 – Dec 31	Feb 1
Year End	Jan 1 – June 30	August 1
Contract End	Jan 1 – June 30	June 30, 2016



Monitoring and Compliance

- Prior Approval Needed
- Organization and Administration

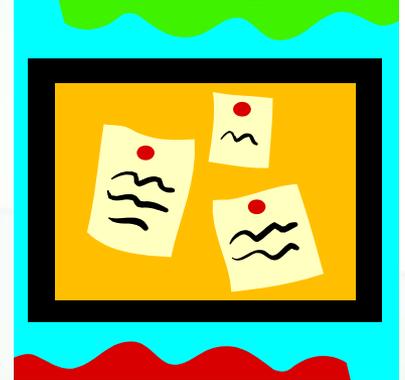


Prior Approval Needed

■ Material Review

Health Education/Communication

- One time, periodic, or occasional
- Provides factual information to the public or target audience to prevent disease or improve health status
- Conveys a specific public health message to a select target audience about a specific public health problem or program
- Includes curricula and/or lesson plans



Prior Approval Needed

- Material Review Continued
 - Brochure
 - Fact sheet
 - Media campaigns and advertisements
 - Newsletter
 - Fotonovela
 - Press release or other press materials
 - Public Service Announcement
 - Social Networking – Facebook, Twitter, etc.

Prior Approval Needed

- Material Review Continued

- Funding acknowledgement dependent upon funding source

- Social Marketing: Current Policies and Procedures

- <http://cdphintranet/FormsPubs/Documents/Publications/PoliciesGuidelinesStandards/OPASocialMarketingProcedures.pdf>

- Document Review and Approval Guidelines:

- <http://cdphintranet/FormsPubs/Documents/Publications/PoliciesGuidelinesStandards/Document-Review-Approval-Manual.pdf>

Prior Approval Needed

- Training Requests
 - Email PC request with link to event
 - PC will email back approval or denial
 - File training approval to support invoice and audit
- Participation in data collection or research studies other than those funded by OFP



Organization and Administration

- Staffing

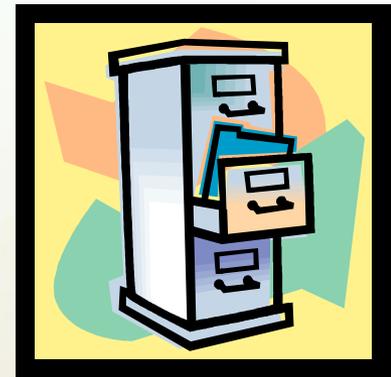
- Manage grant funds and implement program
- Staff will meet and maintain Core Competencies for Adolescent Sexual and Reproductive Health Guide
- Project Director, Project Coordinator, Health Educator

Organization and Administration

- Meetings, Trainings, Site Visit
 - Attend and participate in meetings, trainings or site visits sponsored by OFP
 - Participate in program discussions via telephone or webinar
 - Participate in Regional Network meetings
- Communication
 - Telephone, voice mail and email

Organization and Administration

- Respect beliefs, privacy and dignity of individual
- Voluntary participation
- Document participant consent
- Maintain accurate program implementation records
- Comply with RFA and Grant Agreement Requirements



Organization and Administration

- Retain Needs Assessment findings and supporting documentation for audit purposes
- Maintain Information Technology software and hardware to maintain communication, participate in web-based conferences, use scanning equipment, download information, etc.



What are Your Questions?



Contact Information

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Thank You!