



California Department of Public Health

Office of Family Planning (OFP) Teen Pregnancy Prevention (TPP) Program Update



AUGUST 2010

New Business

TPP Program Webinar on Federal Financial Participation (FFP) for Information and Education (I&E) Grantees:

There will be a TPP Program Webinar on Thursday, August 26, 2010 from 1:00 PM to 3:00 PM for I&E Grantees only. The purpose of the Webinar is to review the FFP requirements for the I&E Program. Attendance is mandatory for all I&E Grantees. Additional details regarding registration for the Webinar will be sent via e-mail to I&E Grantees.

Monthly OFP TPP Program Reporting

The July 8, 2010 Webinar introduced monthly and quarterly reporting requirements for the Community Challenge Grant (CCG) and I&E Grantees that have been implemented by the TPP Program for Fiscal Year (FY) 2010-2011. Please click on the following link to view the Webinar slide show and forms:

[July 8 – TPP Reporting Webinar Documents.](#)

The Monthly Report for CCG and I&E Grantees was due **August 10, 2010**. The form is located at: <http://www.cdph.ca.gov/programs/tpp/Pages/default.aspx>

I&E Program Update:

OFP is preparing a Request for Application (RFA) for the I&E Program for the next grant term beginning July 1, 2011. Additional details regarding the release of the RFA will be forthcoming and posted on this website.

CCG Program Update:

OFP is preparing an RFA for the CCG Program for the next grant term beginning July 1, 2011. Additional details regarding the release of the RFA will be forthcoming and posted on this website.

Reminders

Progress Reports:

Effective immediately, OFP will no longer grant requests for submission extensions for the Mid-Year and Year End Progress Reports. The Mid-Year Report is due annually on February 1 for the period beginning July 1 and ending December 31 for each fiscal year. The Year End Report is due annually on August 1 for the period beginning January 1 and ending June 30 for each fiscal year. Reports received after the due dates will be considered late.

Media Materials Approvals:

Reminder to Grantees regarding the California Department of Public Health (CDPH)

Approval for all Media Materials:

All publications and media materials meant for public distribution must be reviewed by your Program Consultant (PC) prior to implementation and dissemination. This includes, but is not limited to, flyers, brochures, posters, fact sheets, media campaigns and advertisements, newsletters, Public Service Announcements, social networking, and other related materials. Any materials currently in publication which have not been previously approved by CDPH OFP will need to be submitted for review and approval prior to reprinting and further publication. Grantees must include a statement giving credit for support by the State on the publications or media materials such as, "Funded (or funded in part) by California Department of Public Health, Office of Family Planning Grant #00-00000." The materials must be sent to your PC along with the *Material Review Form* and the *Program Consultant Approval and Acknowledgement Form*. Please allow 10 working days for OFP review and approval. You can access the forms at:

<http://www.cdph.ca.gov/programs/tpp/Pages/MaterialReviewFormandInstructions.aspx>

Payment Allocations:

OFP would like to clarify the payment allocation language found in CCG and I&E Grant Agreements in Exhibit B, Provision 4. Amounts Payable, paragraph B, which reads: "Payment allocations shall be made for allowable expenses up to the amount annually encumbered commensurate with the state fiscal year in which services are fulfilled/performed and/or goods are received".

Payments are to be made out of each fiscal year budget for services performed and/or goods received during that FY. It is not allowable for Grantees to use current fiscal year funds for services to be performed and/or goods received in the next fiscal year. Funds allocated for a specific fiscal year must be used to pay for activities/events and expenses in the same fiscal year. For example, it is not allowable to pay the registration fee in a current fiscal year for an event or a training conference that will occur in the next fiscal year.

Please contact your Contract Manager (CM) if you have any questions regarding payment allocations.

Program Staff Changes

Please inform OFP as soon as staff changes or vacancies occur by submitting an Agency Information Form (AIF) to your CM and PC. Please check the OFP website for the most current TPP forms.

Current OFP, TPP forms are posted on the TPP link below:

[Teen Pregnancy Prevention Program](#)

Health Education Standards for California Public Schools

TPP Grantees should be aware of their school districts' plans for adoption of *Health Education Standards for California Public Schools* as it may affect plans to implement successful TPP activities within a school. For more information, visit the California Department of Education, Health Education webpage at <http://www.cde.ca.gov/ci/he/he/index.asp>.

OFP, TPP Contact Information is posted on the TPP website below:

<http://www.cdph.ca.gov/programs/tpp/Pages/TeenPregnancyPreventionProgramStaff.aspx>

Potential Funding Opportunities

Please review the following potential funding opportunities for agencies providing health services to youth and families.

- How to Apply for a California Wellness Foundation Grant

http://www.calwellness.org/assets/docs/how_to_apply/HowToApply-web.pdf

This site takes time to download.

- Federal Funding Opportunities

To find and apply for available federal funding opportunities, visit: <http://www.grants.gov/>