



KAREN L. SMITH, MD, MPH
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

November 18, 2015

15-16

TO: LOCAL REGISTRARS OF BIRTHS AND DEATHS
CHIEF DEPUTY REGISTRARS OF BIRTHS AND DEATHS
COUNTY CLERKS
COUNTY RECORDERS
SUPERIOR COURT CLERKS

SUBJECT: 2016 VITAL RECORDS FEES

Enclosed is the annual Vital Records Fee Schedule for 2016. This updated fee schedule reflects Mr. Steven Chang as the only contact for the Administrative Office of the Courts specified in the footnotes.

Please note there are no fee adjustments for 2016.

If you have any questions regarding fees for vital records, please contact Oanh Tu, Fiscal Section Manager, at (916) 322-9427.

Sincerely,

Original signed by:

Tony Agurto, MPA
State Registrar
Assistant Deputy Director
Center for Health Statistics and Informatics

Enclosure

VITAL RECORDS FEE SCHEDULE
Effective January 1, 2016

I. CERTIFIED COPIES, SEARCHES, AND CERTIFICATION OF NO PUBLIC RECORD

(Search/No Record fees are the same as copy fees -- Health and Safety (H&S) Code, Section 103650)

	Fee	Allocation	
BIRTH – General Public			
H&S Code, § 103625(b) ¹⁷ and H&S Code, § 100425 ¹⁸	\$14.00	\$11.90 <u>\$ 2.10</u>	Retained by issuing agency (85%) To State Registrar each month (15%)
H&S Code, § 103625(f) ⁸ and H&S Code, § 100425 ¹⁸	\$ 4.00	\$2.20 <u>\$1.80</u>	Retained by issuing agency (55%) To State Registrar each month (45%)
H&S Code, § 103525.5 ¹²	\$ 1.00	\$0.35 <u>\$0.65</u>	Retained by issuing agency To State Registrar each month
Surcharge: Welfare & Institutions (W&I) Code, § 18966 and H&S Code, § 103625(b) ¹	\$ 4.00	\$0.40 <u>\$3.60</u>	Retained by issuing agency (10%) To County Children’s Trust Fund (90%)
H&S Code, § 103625(b) ¹⁶	\$ 2.00	\$2.00	To Umbilical Cord Blood Collection Program (100%)
Total Fee	\$25.00		
BIRTH – Government Agency			
H&S Code, § 103625(b) ¹⁷ and H&S Code, § 100425 ¹⁸	\$14.00	\$11.90 <u>\$ 2.10</u>	Retained by issuing agency (85%) To State Registrar each month (15%)
H&S Code, § 103625(f) ⁸ and H&S Code, § 100425 ¹⁸	\$ 4.00	\$ 2.20 <u>\$ 1.80</u>	Retained by issuing agency (55%) To State Registrar each month (45%)
H&S Code, § 103525.5 ¹²	\$ 1.00	\$ 0.35 <u>\$ 0.65</u>	Retained by issuing agency To State Registrar each month
Total Fee	\$19.00		
DEATH – Government Agency & General Public			
H&S Code, § 103625(a) ¹⁷ and H&S Code, § 100425 ¹⁸	\$14.00	\$11.90 <u>\$ 2.10</u>	Retained by issuing agency (85%) To State Registrar each month (15%)
H&S Code, § 103625(f) ⁸ and H&S Code, § 100425 ¹⁸	\$ 4.00	\$ 2.20 <u>\$ 1.80</u>	Retained by issuing agency (55%) To State Registrar each month (45%)
H&S Code, § 103525.5 ¹²	\$ 1.00	\$ 0.35 <u>\$ 0.65</u>	Retained by issuing agency To State Registrar each month
Surcharge: Penal Code, § 14251 ¹⁰	\$ 2.00	\$ 0.10 <u>\$ 1.90</u>	Retained by issuing agency (5%) To Department of Justice Missing Persons DNA Data Base Fund (95%)
Total Fee	\$21.00		

VITAL RECORDS FEE SCHEDULE
Effective January 1, 2016

I. CERTIFIED COPIES, SEARCHES, AND CERTIFICATION OF NO PUBLIC RECORD (Cont.)

(Search/No Record fees are the same as copy fees -- Health and Safety (H&S) Code, Section 103650)

	Fee	Allocation	
FETAL DEATH – Government Agency & General Public			
H&S Code, § 103625(a) ¹⁷ and H&S Code, § 100425 ¹⁸	\$14.00	\$11.90 <u>\$ 2.10</u>	Retained by issuing agency (85%) To State Registrar each month (15%)
H&S Code, § 103625(f) ⁸ and H&S Code, § 100425 ¹⁸	\$ 4.00	\$ 2.20 <u>\$ 1.80</u>	Retained by issuing agency (55%) To State Registrar each month (45%)
Total Fee	\$18.00		

STILL BIRTH

H&S Code, § 103040.1(f) ¹⁴			
Total Fee	Varies per county		Retained by issuing agency (100%)

MARRIAGE / CONFIDENTIAL MARRIAGE – General Public

H&S Code, § 103625(c) and H&S Code, § 100425 ¹⁸	\$6.00	\$5.10 <u>\$.90</u>	Retained by issuing agency (85%) To State Registrar each month (15%)
H&S Code, § 103625(f) ⁸ and H&S Code, § 100425 ¹⁸	\$4.00	\$2.20 <u>\$1.80</u>	Retained by issuing agency (55%) To State Registrar each month (45%)
Surcharge: H&S Code, § 103625(c) and Family Code, § 1852 ⁶	\$4.00	\$0.40 <u>\$3.60</u>	Retained by issuing agency (10%) To Family Law Trust Fund (90%)
H&S Code, § 103525.5 and Family Code, § 506 ¹⁵	\$1.00	\$0.35 <u>\$0.65</u>	Retained by issuing agency (35%) To State Registrar each month (65%)
Total Fee	\$15.00		

MARRIAGE / CONFIDENTIAL MARRIAGE – Government Agency

H&S Code, § 103625(c) and H&S Code, § 100425 ¹⁸	\$6.00	\$5.10 <u>\$.90</u>	Retained by issuing agency (85%) To State Registrar each month (15%)
H&S Code, § 103625(f) ⁸ and H&S Code, § 100425 ¹⁸	\$4.00	\$2.20 <u>\$1.80</u>	Retained by issuing agency (55%) To State Registrar each month (45%)
H&S Code, § 103525.5 ¹⁵	\$1.00	\$0.35 <u>\$0.65</u>	Retained by issuing agency (35%) To State Registrar each month (65%)
Total Fee	\$11.00		

VITAL RECORDS FEE SCHEDULE
Effective January 1, 2016

II. PERMIT FOR DISPOSITION OF HUMAN REMAINS

	Fee	Allocation	
REGULAR PERMIT			
H&S Code, § 103675	\$5.00	\$2.50	Retained by issuing agency (50%)
H&S Code, § 100430		<u>\$2.50</u>	To State Registrar quarterly (50%)
H&S Code, § 103692 ¹³	\$4.00	<u>\$4.00</u>	To State Registrar quarterly (100%)
Surcharge:			
H&S Code, § 103680 ⁹	\$3.00	\$1.00	To Peace Officers Training Fund
		<u>\$2.00</u>	Retained by issuing agency for deposit into county treasury for indigent burials
Total Fee	\$12.00		
AFTER HOURS PERMIT			
H&S Code, § 103675	\$5.00	\$2.50	Retained by issuing agency (50%)
H&S Code, § 100430		<u>\$2.50</u>	To State Registrar quarterly (50%)
H&S Code, § 103692 ¹³	\$4.00	<u>\$4.00</u>	To State Registrar quarterly (100%)
H&S Code, §103685 ²	\$3.00	<u>\$3.00</u>	Retained by issuing agency (100%)
Total Fee	\$12.00		
CROSS-FILE PERMIT			
H&S Code, § 103065 ³	\$12.00	\$4.80	To State Registrar quarterly (40%)
H&S Code, § 100430		\$3.60	Transmitted with death certificate to county where death occurred (30%)
		<u>\$3.60</u>	Retained by county issuing permit (30%)
H&S Code, § 103692 ¹³	\$4.00	<u>\$4.00</u>	To State Registrar quarterly (100%)
Total Fee	\$16.00		

VITAL RECORDS FEE SCHEDULE
Effective January 1, 2016

III. MARRIAGE LICENSE

	Fee	Allocation	
MARRIAGE LICENSE (Public, Declared, and Non-Clergy)			
Government (Gov.) Code, § 26840 and H&S Code, § 100435	\$12.00	\$ 3.00 <u>\$ 9.00</u>	To State Registrar each month Retained by issuing agency
Gov. Code, § 26840.7 and W&I Code, § 18305	\$23.00	\$23.00	Retained by the county for the domestic violence program special fund
Total Minimum Fee⁴	\$35.00		

CONFIDENTIAL MARRIAGE LICENSE

Gov. Code, § 26840.1	\$14.00	\$ 4.00 <u>\$10.00</u>	To State Registrar each month Retained by issuing agency
Gov. Code, § 26840.8 and W&I Code, § 18305	\$23.00	\$23.00	Retained by the county for the domestic violence program special fund
Total Minimum Fee^{4,5}	\$37.00		

IV. PETITIONS FOR DISSOLUTION OF MARRIAGE, LEGAL SEPARATION OR NULLITY

	Fee	Allocation	
Gov. Code, § 70670(b) and Gov. Code, § 68085.1(b) ⁷	\$2.00	\$2.00	To State Registrar each month (100%)
Total Fee	\$2.00		

V. AMENDMENT FEES (Issued by State Registrar Only)

(VS 21)	Adjudication of Facts of Parentage.....	\$23.00
(VS 22)	Acknowledgment of Paternity	\$23.00
(VS 23)	Amendment of Birth Record to Reflect Court Order Change of Name	\$23.00
(VS 24)	Affidavit to Amend a Record*	\$23.00
(VS 24A)	Physician/Coroner's Amendment*	\$23.00
(VS 24C)	Affidavit to Amend a Marriage Record* ¹¹	\$23.00
(VS 44)	Court Report of Adoption ⁷	\$20.00
(VS 85)	Delayed Registration of Birth	\$23.00
(VS 107)	Supplemental Name Report*	\$23.00
(VS 109)	Court Order Delayed - Death	\$23.00
(VS 108)	Court Order Delayed - Birth	\$23.00
(VS 122)	Court Order Delayed - Marriage	\$23.00

*No fee is charged if amendment is applied within one year of the event.

VITAL RECORDS FEE SCHEDULE
Effective January 1, 2016

FOOTNOTES

- (1) If the county does not have a County Children's Trust Fund Account established per W&I Code, § 18966, the fee is to be submitted monthly to the State Department of Social Services. The address is:

State Department of Social Services
Children's Trust Fund
744 P Street, MS-13-72
Sacramento, CA 95814
- (2) For after hours permit for disposition, add \$3.00 to the base fee (H&S Code, § 103685).
- (3) The funeral director should write two checks: one for \$3.60 to be sent along with the death certificate to the county of death, and one for \$12.40 to the county issuing the permit.
- (4) After hours marriage fees of up to \$5.00 may be imposed (Gov. Code, § 26840.2). A county board of supervisors may increase marriage fees in the amount necessary to recover the cost of producing the license (Gov. Code, § 54985).
- (5) County Clerks may impose an additional fee of up to \$3.00 (Gov. Code, § 26840.1(b)). A Conciliation Court fee of up to \$5.00 may be imposed (Gov. Code, § 26840.3(2)).
- (6) The fee should be remitted on Form CA 25 (Report to State Controller of Remittance to State Treasurer TC-31) using the following codes: Family Law Trust Fund 0587, Agency Code 0250, REV/OBJ 161400.
- (7) The fee for adoptions, dissolution of marriage, domestic partnership, legal separation, or nullity should be remitted to the Administrative Office of the Courts bank account using the TC145. Contact Steven Chang at (415) 865.7195, via email steven.chang@jud.ca.gov.
- (8) If the county office does not have a Vital and Health Statistics Trust Fund account, the entire \$4.00 is to be remitted to the State Registrar.
- (9) The fee should be remitted on Form CA 25 (Report to State Controller of Remittance to State Treasurer TC-31) using the following codes: Peace Officer's Training Fund 0268, Agency Code 8120.
- (10) The fee should be remitted on Form CA 25 (Report to State Controller of Remittance to State Treasurer TC-31) using the following codes: DNA Database Fund 3016, Agency Code 0820, REV/OBJ 131700.
- (11) The State Registrar does not preserve Confidential Marriage records. Any amendment must be processed locally, thereby incurring the cost locally. The entire fee of \$23.00 for an amendment of a Confidential Marriage Certificate is to be retained by the local office.
- (12) Effective January 1, 2006, the fee was reduced to \$1.00.
- (13) Effective January 1, 2005, the \$6.00 fee was reduced to \$4.00.
- (14) The local registrar of births and deaths may charge an appropriate fee for processing and issuing a Certificate of Still Birth, not to exceed the entity's full cost of providing the certificate.
- (15) Effective January 1, 2010, the \$1.00 fee established is pursuant to AB 130.
- (16) Effective September 30, 2010, the \$2.00 fee established pursuant to AB 52 should be remitted on Form CA 25 (Report to State Controller of Remittance to State Treasurer TC-31) using the following Codes: Fund: 1017, Agency: 6440, REV/OBJ: 141200.
- (17) Effective January 1, 2012, January 1, 2013, and January 1, 2014, the fee was increased by \$2.00, pursuant to AB 1053.
- (18) AB 1053 removed H&S Code, § 103625 from the provisions of H&S Code, § 100430. Effective January 1, 2014, H&S Code, § 103625 will be placed under the provisions of H&S Code, § 100425.

The authority for increasing fees is found in H&S Code, § 100425, 100430 and 100435.