



CAL EIS PROGRAM

CALENDAR

July 1, 2013 – June 30, 2014
Monday – Friday 8:00 AM – 5:00 PM

2013

July 1	Fellowship Starts Fellows and Preceptors meet to discuss plan for the year and begin activities
July 26	Orientation, Richmond
August 15	Baseline Competency Evaluation and Planning Chart and Goals/Objectives due from each Fellow Monthly Activity Report for July due from each Fellow
September 2	Labor Day Holiday
September 15	Monthly Activity Report for August due from each Fellow
September (TBD)	Quarterly Epidemiologists' Meeting
October 15	Monthly Activity Report for September due from each Fellow MAJOR PROJECT for the year should be selected
October 23-25	Required: California Conference of Local Health Officers (CCLHO) Semi-Annual Business Meeting (Hyatt Regency - Sacramento)
October (TBD)	West Coast Epidemiology Conference, TBD
Oct.-Nov	Initial Site Visit with Fellow and Preceptor
Nov 2 – 6	American Public Health Association Annual Meeting & Exposition, Boston, MA
November 8	Deadline for 2013-14 Cal EIS Applications
November 12	Veteran's Day Holiday (Observed)
November 15	Monthly Activity Report for October due from each Fellow
November 28, 29	Thanksgiving Holiday
December 15	Monthly Activity Report for November due from each Fellow
December 19	Fellowship Advisory Committee Meeting, Sacramento Fellows required to attend and give a 10 minute update on their progress thus far. Applications for 2014/15 Fellowship year to be reviewed
December 25	Christmas Holiday

2014

January 1	New Year's Day Holiday
January 15	Due from Program Director Semi-Annual Evaluation of Fellow
	Due from each Preceptor Semi-Annual Evaluation of Fellow
	Due from each Fellow Monthly Activity Report for December due from each Fellow
	Midyear Competency Evaluation and Planning Chart (cumulative for July – December) due from each Fellow
	Semi-Annual Evaluation of Preceptor and Program due from each Fellow
January	Program Director's Semi-Annual Evaluation conducted with each Fellow
January 20	Martin Luther King Jr. Day Holiday
January (TBD)	Quarterly Epidemiologists' Meeting
February 15	Monthly Activity Report for January due from each Fellow
February 17	President's Day Holiday
February 19-22	ACPM Annual Conference, New Orleans, Louisiana
March 15	Monthly Activity Report for February due from each Fellow
March (TBD)	Quarterly Epidemiologists' Meeting
March 31	Cesar Chavez Day Holiday (Observed)
March – May	Final Site Visits with Fellow and Preceptor
April 15	Monthly Activity Report for March due from each Fellow
May	Required: CCLHO Semi-Annual Meeting, TBD
May 15	Monthly Activity Report for April due from each Fellow
	Western Regional Epidemiology North Conference (Ashland, OR or Webinar – TBD)
May 26	Memorial Day Holiday
June 5	Fellowship Advisory Committee Meeting, Sacramento Fellows are required to attend and present 10 minute reports on their major projects.

June 15	Monthly Activity Report for May due from each Fellow
June (TBD)	Quarterly Epidemiologists' Meeting
June 30	<p>Fellowship Ends</p> <p>Due from each Fellow:</p> <ul style="list-style-type: none"> • Monthly Activity Report for June • Final Competency Evaluation and Planning Chart (cumulative for July-June) • Fellow Evaluation of Preceptor and Program • Final Major Project Written Report <p>Due from each Preceptor</p> <ul style="list-style-type: none"> • Final Evaluation of Fellow and Program <p><i>These documents must be submitted and must be deemed satisfactory in order for a Fellow to receive his/her certificate of completion.</i></p> <p>Due from Fellowship Director</p> <p>Final Evaluation of Fellow</p>
July 15	Program Director's Annual Evaluation of each Fellow Evaluation results formally communicated with each Fellow
July-Oct	Graduates receive Certificate of Cal EIS Fellowship Completion