



**Office of Health Equity Advisory Committee Meeting
Meeting Minutes (DRAFT Staff Notes)
March 25-26, 2014**



Staff Notes

These are notes of the meeting taken by staff of the California Department of Public Health, Office of Health Equity, and do not constitute formal approved minutes of the meeting.

Location:

**Sierra Health Foundation
1321 Garden Highway, Sacramento, CA 95833**

OHE AC Members Participating:

Sergio Aguilar-Gaxiola, MD, PhD
Paula Braveman, MD, MPH
Delphine Brody
Jeremy Cantor, MPH
Rocco Cheng, PhD
Kathleen Derby, MA
Aaron Fox, MPM
Sandi Gálvez, MSW
Alvaro Garza, MD, MPH
Cynthia Gómez, PhD
Carrie Johnson, PhD
Neal Kohatsu, MD, MPH
Dexter Louie, MD, JD, MPA
Francis Lu, MD
Gail Newel, MD, MPH
Teresa Ogan, MSW
José Oseguera, MPA
Hermia Parks, MA, RN, PHN
Diana Ramos, MD, MPH
Patricia Ryan, MPA
Linda Wheaton, MURP, AICP

Members Absent:

Yvonna Cázares, BA
General Jeff
Pastor Willie Graham
Ellen Wu, MPH

State Officials/Staff:

Ron Chapman, MD, MPH Director, California Department of Public Health
Jahmal Miller, MHA Deputy Director, Office of Health Equity

Julia Caplan, MPP, MPH, Program Director, Public Health Institute
Marina Castillo-Augusto, MS, OHE Staff Services Manager
Tamu Nolfo, PhD, OHE Special Consultant
Connie Mitchell, MD, OHE, Unit Chief, Policy

Guests:

Lupe Alonzo-Diaz, M.P. Aff., Deputy Director, Office of Statewide Health Planning and Development, Healthcare Workforce Development Division
Chet Hewitt, JD, President and CEO, Sierra Health Foundation and the Center for Health Program Management
Patrick Manh Le and Lindsay Petersen, External Affairs, Covered California
Carla Saporta, MPH, Health Policy Director and Jordan Medina, Policy Fellow, Greenlining Institute



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Day 1: March 25, 2014

AC Attendees in Person: Sergio Aguilar-Gaxiola, MD, PhD; Paula Braveman, MD, MPH; Delphine Brody; Jeremy Cantor, MPH; Rocco Cheng, PhD; Kathleen Derby, MA; Aaron Fox, MPM; Sandi Gálvez, MSW; Alvaro Garza, MD, MPH; Cynthia Gómez, PhD; Carrie Johnson, PhD; Neal Kohatsu, MD, MPH; Dexter Louie, MD, JD, MPA; Francis Lu, MD; Gail Newel, MD, MPH; Teresa Ogan, MSW; José Oseguera, MPA; Hermia Parks, MA, RN, PHN; Diana Ramos, MD, MPH; Patricia Ryan, MPA; Linda Wheaton, MURP, AICP

9:00 a.m. Convene Meeting and Welcome | Introductions | Agenda Review | Logistics

Sandi Gálvez, MSW, Chair of the Office of Health Equity (OHE) Advisory Committee (AC), called the OHE-AC meeting to order. She requested OHE-AC members to provide a brief introduction and a value or key notion they would like to see come out of the strategic planning process. Sandi provided a brief overview of the OHE-AC meeting agenda and invited Cynthia Gomez to provide an overview of how to run the meeting under the Robert's Rules of Order to effectively move the meeting forward.

Motion: Roberts Rules of Order

Sandi Gálvez made a motion to accept Cynthia Gómez' recommendations to not require seconds when a motion is proposed and for OHE-AC members to reach consensus on wording of each motion prior to introducing it to the committee, per modern parliamentary procedure. There were no objections.

(Motion made)

Vote: Motion approved.

Motion: September 26-27, 2013, Meeting Minutes

Sandi Gálvez made a motion to amend the September 2013 meeting minutes by removing the statement, "AC members addressed the need to establish an aligned message prior to meeting with community leaders."

(Motion made).

Vote: Motion approved.

Public Comment – Section 1.

(please reference attached public comment section)

January 6-7, 2014, Meeting Minutes

Sandi Gálvez asked OHE-AC members to review the January 6-7, 2014 draft staff notes. There were no comments or concerns. The public was invited to provide comments on the draft staff notes.

Public Comment – Section 2.

(please reference attached public comment section)

Sand Gálvez made a motion to approve the January draft staff notes.

(Motion made).

Vote: Motion approved.



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Motion to Amend: OHE-AC Bylaws

Sandi Gálvez asked OHE-AC members to provide feedback on the Bylaws. An OHE-AC member highlighted discrepancies within page 4, stating it was unclear whether or not community members within subcommittees have voting rights. Delphine Brody proposed to amend the Bylaws within paragraph 4, section E, so that outside experts can participate as voting members of subcommittees and that paragraph 3, section E, be clarified accordingly so that it would say "subcommittees shall be comprised of OHE-AC voting members and community voting members" and leave out "appropriate."

(Motion made).

CDPH Office of Legal Affairs (OLA) personnel will investigate and provide feedback. Bylaws discussion continued regarding wording on pages 3, 4, 6 and 7.

Dexter Louie motioned to refer to CDPH OLA personnel for wording of Bylaws.

(Motion made).

Vote: Motion approved.

Public Comment – Section 3.

(please reference attached public comment section)

10:00 a.m. Welcome and California Department of Public Health (CDPH) Update

Dr. Chapman, MD, MPH, Director, California Department of Public Health, provided updates on the CDPH budget hearings, Senate Budget Subcommittee hearings, and CDPH seeking national accreditation for the department. He thanked the OHE-AC members for their time, and felt confident they would contribute to the completion of a valuable strategic plan.

10:20 a.m. Presentation – OHE and Strategic Planning Update

Jahmal Miller, MHA, OHE Deputy Director, thanked the Sierra Health Foundation for its hospitality and the OHE staff for preparing and planning for this two-day meeting. He then provided an overview of the goals of the strategic plan, and described them as a catalyst to build capacity and financial resources. He introduced new OHE staff member, Tamu Nolfo, PhD, recently brought on to work with the OHE-AC members to develop the strategic plan. He confirmed the due date for the strategic plan and demographic report as July 1, 2014, and explained the approval process would include CDPH, California Health and Human Services Agency (CHHS) and the Governor's office.

Within Mr. Miller's presentation, he captured the importance of building a strong foundation, and how it attributes to sustainability. He talked about social determinants and the need to transform the conditions in which people are born, grow, live, work, and age, as those conditions determine the extent to which health and mental health is achieved. Dr. Nolfo, OHE Special Consultant, provided an overview of what to expect during the small discussion groups and other opportunities to provide feedback on the developing plan.

Public Comment – Section 4.

(please reference attached public comment section)



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10:50 a.m. Break

11:00 a.m. Presentation – Office of Statewide Health Planning and Development (OSHPD) Healthcare Workforce Development

Lupe Alonzo-Diaz, M.P. Aff., Deputy Director, Healthcare Workforce Development Division provided a quick overview of how the Affordable Care Act is impacting the healthcare workforce, specifically primary care and mental health access. She shared how OSHPD partners with entities such as the Health Resource Service Administration (HRSA) to address the shortage in professional healthcare services. OHE-AC members discussed opportunities to address healthcare for the LGBT population and certification requirements for people enrolling in the programs offered.

Public Comment – Section 5.

(please reference attached public comment section)

11:40 a.m. Lunch Break

12:40 p.m. Presentation – The California Reducing Disparities Project (CRDP)

Marina Castillo-Augusto, MS, OHE Staff Services Manager provided a brief overview of CRDP and how it relates to the OHE Strategic Plan. CRDP was built from grassroots partnerships with multi-cultural community stakeholders as an effort to grow community-defined practices that yield positive results with a focus on prevention and early intervention of health and mental health problems. OHE-AC members discussed the goals and charge of the CRDP.

Public Comment – Section 6.

(please reference attached public comment section)

1:20 p.m. Presentation – Health in All Policies (HiAP) Task Force

Connie Mitchell, MD, OHE, Unit Chief, Policy Unit, and Julia Caplan, MPP, MPH, Program Director, Public Health Institute, provided an overview of the teams within the Policy Unit and the work they do in regards to Climate and Health, Healthy Places, and Health in All Policies. These initiatives address inequities affecting California's vulnerable communities, who suffer the most from climate change and stand to benefit from a wide range of policies that are made inside and outside of health departments.

Public Comment – Section 7.

(please reference attached public comment section)

2:00 p.m. Presentation - Covered California

Patrick Manh Le and Lindsay Petersen, External Affairs, provided an overview of Covered California, and emphasized their continuous efforts to meet the unique need of diverse communities, immigrants, and the uninsured. The presentation provided brief summaries of their cross-sectoral initiatives to capture new enrollees and their enrollment penetration, and highlighted their struggles with getting the Latino population enrolled in health benefit plans. OHE-AC members asked questions, provide feedback, discussed and critiqued the Covered California strategic initiatives to get Californians enrolled in universal health care.



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Public Comment – Section 8.

(please reference attached public comment section)

2:40 pm. Break

2:50 p.m. Presentation – Strategic Framework Small Group Discussions

Tamu Nolfo, PhD, OHE Special Consultant presented the draft Strategic Framework and reviewed A-E strategic plan priorities. OHE-AC members discussed the strategic framework, including whether it was created for the State or all sectors, and how to track progress. OHE-ACE members quickly separated into small discussion groups by strategic priority. In those groups, they developed detailed responses, highlighted concerns and advantages, and identified potential partners. Members of the public were invited to join the group(s) of their choice and provide feedback.

4:30 p.m. Debrief | Public Comment Period/Public Comment for Items Not on the Agenda

As OHE-AC members regrouped, Dr. Nolfo led a discussion period with members to review the timeline, options to disseminate the strategic framework, and how to gather public feedback. The OHE email address was provided as an option for electronic feedback.

Public Comment – Section 9.

(please reference attached public comment section)

5:00 p.m. Closing and Adjournment

Sandi Gálvez, MSW, OHE Advisory Committee Chair, thanked everyone for participating and ended the proceeding.



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Day 2 – Wednesday, March 26, 2014

AC Attendees in Person: Delphine Brody; Jeremy Cantor, MPH; Rocco Cheng, PhD; Kathleen Derby, MA; Aaron Fox, MPM; Sandi Gálvez, MSW; Alvaro Garza, MD, MPH; Carrie Johnson, PhD; Neal Kohatsu, MD, MPH; Dexter Louie, MD, JD, MPA; Francis Lu, MD; Gail Newel, MD, MPH; Teresa Ogan, MSW; José Oseguera, MPA; Hermia Parks, MA, RN, PHN; Diana Ramos, MD, MPH; Patricia Ryan, MPA; Linda Wheaton, MURP, AICP

9:00 a.m. Convene Meeting and Welcome | Agenda Review | Logistics

Sandi Gálvez, MSW, OHE Advisory Committee Chair, called the OHE-AC meeting to order. Sandi provided a brief overview of the meeting agenda, and the intent to separate into small discussion groups and cross-pollinate groups in order to give OHE-AC members a chance to track progress and provide feedback. During the discussion period, there were inquiries on whether the strategic framework was meant for state entities or for all sectors due to unclear usage of words such as, “cross-sector vs. multi-sector”, “inequity vs. disparity”, and what the word “institution” implied.

9:20 a.m. Presentation – The Greenlining Institute

Carla Saporta, MPH, Health Policy Director and Jordan Medina, Policy Fellow, The Greenlining Institute, provided a brief overview of Greenlining Institute and their work to increase opportunities and improve health outcomes for boys and men of color through expanding the healthcare workforce. OHE-AC members provided feedback on the work of The Greenlining Institute and how it pertains to expanding opportunities for their communities.

Public Comment – Section 10.

(please reference attached public comment section)

10:00 a.m. Presentation – Sierra Health Foundation and The Center for Health Program Management

Chet Hewitt, JD, President and CEO of Sierra Health Foundation and the Center for Health Program Management provided historical background regarding Sierra Health Foundation and their focus on health equity, the evolved understanding of social determinants and its effect on health and mental health. Chet Hewitt briefly explained how multiple institutes worked together as partners to address social determinants such as; where one was born, where they lived, their educational background and how poverty specifically affected health and welfare. He shared about programs initiated by the Sierra Health Foundation that focused on place-based practices, rural communities, farm communities, and incentivized programs. OHE-AC members felt the presentation was informative and provided many perspectives to consider with developing the strategic initiatives.

Public Comment – Section 11.

(please reference attached public comment section)

10:50 a.m. Strategic Framework Small Groups (Continued from Day 1)

Tamu Nolfo, PhD, OHE Special Consultant, provided a brief overview and expectations for the small discussion groups, as an opportunity to share and exchange conclusions on each of the strategic priorities. OHE-AC members were asked to separate into their small discussion groups and invited the public to participate in the group(s) of their choosing.



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12:00 p.m. Lunch Break

1:00 p.m. Strategic Framework Report Out of Small Groups

As OHE-AC members reconvened, Dr. Nolfo updated the members with changes to the agenda by allowing them to return to their groups to finalize analysis of their assigned strategic priorities and explained they would later partner with another group to share progress and conclusions. OHE-AC members asked for clarity on who would be implementing the strategic plan, and it was explained the plan was meant for the entire state of California, with OHE overseeing its coordination. Dr. Chapman explained the law mandated that a strategic plan be created to achieve health equity in the state of California. To achieve health equity, OHE along with other offices and departments in state government, as well as numerous partners outside of the state system, would work together. OHE-AC members were asked to separate into small discussion groups once again.

2:50 p.m. Break

3:00 p.m. Strategic Framework Report Out of Small Groups

OHE-AC member reconvened, and Sandi Gálvez asked for each group to select a representative to report out to the committee and the public, synthesizing feedback from their groups around proposed changes, additions or deletions to their initiatives.

Group A – Identify and Disseminate Actionable Information on Disparities
Reported by Delphine Brody

Group B – Embed Health, Mental Health, and Equity into Institutional Policies and Practices across Non-Health Fields
Reported by Connie Mitchell

Group C – Embed Equity into Institutional Policies and Practices across the Health Field
Reported by Sandi Gálvez

Group D – Empower Communities in Disparity Reduction Initiatives
Reported by Karen Ben-Moshe

Group E – Develop and Align Sustainable Multi-Sector Infrastructure and Support
Reported by Aimee Sisson

During the discussion period, an OHE-AC member provided the suggestion to include definitions for what the word “health” encompasses (mental health, physical health, clinical services, and public health) and to explain what social determinants and root causes referred to. OHE-AC members wanted to see the strategic plan identify in its introduction the populations impacted, who the vulnerable communities were, and what vulnerable places meant (definitions from the California Health and Safety Code Section 131019.5).

Public Comment – Section 12.

(please reference attached public comment section)



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4:15 p.m. Next Steps

Tamu Nolfo provided a brief overview of the next steps, asked OHE-AC members to submit their notes, highlighted the importance of gathering feedback from constituents in a timely manner, and briefly described the administrative process for approving the strategic plan. Members discussed whether to move forward with the existing May meeting dates or not and inquired about extending the July 1, 2014 strategic plan deadline.

Motion: Extension of the Strategic Plan Due Date

Patricia Ryan called for a motion to ask the legislature to allow an additional month to solicit public input for the strategic plan.

(Motion made).

OHE-AC members and OHE staff discussed about whose responsibility it was to complete the strategic plan by July 1, 2014. While it is the OHE-AC's responsibility to provide input on the plan, it is ultimately the OHE's responsibility to write it and submit it through the administrative process to have it approved by the date in the mandate that create the OHE. Many agreed that this would be a difficult deadline to meet, and still accommodate sufficient interaction with stakeholders.

Public Comment – Section 13.

(please reference attached public comment section)

Motion to Amend: Extension of the Strategic Plan Due Date

Patricia Ryan motioned to amend her original motion to request the strategic plan deadline be moved to October 1, 2014.

(Motion made).

Vote: Motion approved.

5:00 p.m. Closing Comments and Adjournment

Sandi Gálvez adjourned the meeting.