

NURSING HOME ADMINISTRATOR EXAMINATION INSTRUCTIONS

2014

NHAP RESPONSIBILITY

The Nursing Home Administrator Program must establish and carry out procedures to ensure that licensed administrators comply with federal standards when they serve as a nursing home administrator.

EXAMINATION CANDIDATES RESPONSIBILITY

Additionally, it is the responsibility of the potential administrator to be knowledgeable of 42 CFR, Part 483, which identify the requirements for state long term care facilities (SNFs).

STATE EXAMINATION CONTENT

The State Examination consists of 100 multiple choice questions. The content of the examination includes the Omnibus Budget Reconciliation Act (OBRA) guidelines, California Code of Regulations, Title 22, Division 5; as well as, the following title or code cites:

- Chapter 2.5, Chapter 3, Article 330 questions
- Chapter 3, Article 5 20 questions
- Chapter 3, Article 6, Chapter 418 questions
- Chapter 4, Articles 1, 2, 3, 4, 5 & 6..... 17 questions

Please Note: NHAP does not have copies of Title 22 nor the OBRA Regulations.

NATIONAL EXAMINATION CONTENT

The National Examination consists of 150 multiple choice questions and is prepared by the Professional Examination Service (PES) in New York for the National Association of Long Term Care Administrator Boards. Questions on the examination were created from numerous sources by PES consultants. You will receive a NAB bibliography to refer to.

RESOURCE INFORMATION

NHAP distributes a separate publication produced by PES and NAB entitled, "Nursing Home Administrators Licensing Examination Information for Candidates." This publication provides information on the National Examination.

Study materials for the National Examination may be purchased by contacting NAB at (202) 712-9040 or accessing their web site at www.nabweb.org.

Information on the California Code of Regulations may be accessed online at www.calregs.com, government libraries, and your preceptor. Copies of Title 22 may be ordered by telephone from Barclays Law Publishers at 1 (800) 888-3600.

For further assistance please call The Nursing Home Administrator Program at (916) 552-8780 or Email NHAP@cdph.ca.gov.

The following organizations offer workshops/seminars:

AIT Exam Prep

NHA State and National Examination Preparation
Phone: (562) 508-6671
www.aitexamprep.com

Individual and Small Group Study

Study Materials and Tutoring
Phone: (510) 882-8188
Email: normj@aol.com

Lesley Powell's Administrator In Training

NHA State & National Exam Preparation
Phone: (818) 882-8188 Patricia
www.administratorintraining.com

AITExam.com

Practice Tests and Study Materials
Email: Info@AITExam.com

Administrator Interactive Learning Program Study Aids

Smart Phone and Computer Based Materials
<http://administrator-interactive.com/>

NHA EXAM PREPARATION RESOURCES

The following organizations offer courses and study aids for The Nursing Home Administrator National Examination:

Long Term Care Education

Prep Courses
Phone: (919) 815-0387
Email: jamesallen@unc.edu
www.dev.ltce.com

Professional Printing & Publishing, Inc.

Study Aids
Phone: 1-(800) 627-0874
Email: info@ppandp.com
www.ppandp.com

STATE WRITTEN EXAMINATION DATES FOR 2014

March 5, 2014

Final Filing Date: **February 5, 2014**
Junipero Serra Building
320 West 4th Street
Los Angeles, CA 90013

May 28, 2014

Final Filing Date: **April 28, 2014**
Junipero Serra Building
320 West 4th Street
Los Angeles, CA 90013

August 13, 2014

Final Filing Date: **July 13, 2014**
Dept. of Health Care Services
1500 Capitol Avenue
Sacramento, CA 95814

November 12, 2014

Final Filing Date: **Oct. 12, 2014**
Dept. of Health Care Services
1500 Capitol Avenue
Sacramento, CA 95814

Registration Begins: 9:00a Examination Begins: 9:30a
Examination Ends: 11:30a