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California Department of Public Health



EDMUND G. BROWN JR.  
Governor

February 24, 2016

AFL 16-02

**TO:** All Facilities

**SUBJECT:** California Department of Public Health (CDPH) Centralized Applications Unit (CAU) Internal Operational Relocation

**All Facilities Letter (AFL) Summary**

The purpose of this AFL is to notify providers of a brief interruption of CAU services on Friday, February 26, 2016 and Monday, February 29, 2016 due to an internal relocation. Full business operations will resume Tuesday, March 1, 2016. Phone and postal services will not be affected.

CDPH's CAU was established to centralize the processing of facility applications for state licensure and federal certification. CAU ensures the standardization of the facility licensure application process and the consistent review of these applications.

To better serve its customers, CAU is increasing its staffing. As a result, CAU is relocating its operations to a new internal space, which will accommodate current and future growth. The CAU will be non-operational on Friday, February 26, 2016 and Monday, February 29, 2016 with full operations resuming Tuesday, March 1, 2016.

During this time, you may leave a voicemail by calling 916-552-8632. Staff will respond to all messages when operations resume.

The CAU website is also available and may be found at:

<https://www.cdph.ca.gov/programs/LnC/Pages/CentralApplicationsUnit.aspx>

The postal mail delivery address for CAU will remain unchanged.

We thank you in advance for your patience and look forward to providing quality service from our new internal location.

Sincerely,

**Original signed by Jean Iacino**

Jean Iacino  
Deputy Director

