



MARK B HORTON, MD, MSPH  
Director

State of California—Health and Human Services Agency  
California Department of Public Health



ARNOLD SCHWARZENEGGER  
Governor

May 24, 2010

AFL 10-15

**TO:** All Comprehensive Outpatient Rehabilitation Facilities (CORF)

**SUBJECT:** Request for Identification of CORF Locations

**Note:** *Effective July 1, 2010, CDPH, L&C will transition from mail to web posting for distribution of All Facilities Letters (AFL) and other guidance documents to licensed facilities (See AFL 10-06).*

The purpose of this AFL is to request and obtain updated CORF location information from all CORF facilities.

During a recent review of CORF facility records, CDPH Licensing and Certification (L&C) Program survey staff have discovered that location information for numerous CORF facilities is inaccurate and outdated.

The department depends on facility notification of relocation or closures. Accuracy of such information is critical to the program's efficiency and inaccurate information hinders the timeliness of recertification surveys and prioritization of workload for survey staff.

In an effort to update and maintain an accurate record of CORF facility locations and services, the department is requesting that all CORF facilities provide the department with current location and service information for each facility.

The department aspires to complete the initial phase of this update by July 15, 2010. To accomplish this, the department respectfully requests each CORF facility provide the needed location and service information to its respective L&C Program District Office **on or before July 1, 2010.**

Following completion of this initial phase, the department encourages CORF facilities to provide annual updates to the department on or before January 1 each year and immediately upon a relocation or closure. A collaborative effort will assure ongoing accuracy of departmental records and will support efficiency in the certification process.

For convenience, the department has developed the attached letter as a communication tool for reporting of CORF facility information. Use of this letter in providing response is

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not mandatory. Facilities may choose to report the information using the attached letter or may provide the information in a format of their choosing.

District office contact information can be found on the CDPH L&C Program website at:

<http://www.cdph.ca.gov/certlic/facilities/Pages/LCDistrictOffices.aspx>

A lack of response to this request by the CORF facility to CDPH will be considered an indication to the L&C Program survey staff that the facility is no longer operating.

Any questions regarding the information provided in this AFL should be directed as follows:

For facilities located in the **Northern California** region:  
Maelin Perez, OTR/L, Occupational Therapy Consultant at (916) 552-8644

or

For facilities located in the **Southern California** region:  
Marialice Hawkins, OTR/L Occupational Therapy Consultant at (323) 869-8504 or  
(323) 869-8500.

Sincerely,

**Original Signed by Kathleen Billingsley, R.N.**

Kathleen Billingsley, R.N.  
Deputy Director  
Center for Health Care Quality

Attachment