



AVSS TRAINING - 2013

Frequent AVSS Help keys

[?] Help F1:

- Throughout AVSS, this command gives you tutorial help

[^L] List F3:

- Use this key to see the list of items with lists

[^D] Display F4:

- Use this key to display the record at anytime during data entry

[^S] Skip F9:

- Use this key to skip an item to be completed later using the COMPLETE INCOMPLETE... sub-option

[?] F1 KEY

AT FIELDS 19/22 (FATHER/MOTHER HISPANIC) :

19/22. FATHER/MOTHER HISPANIC, LATINO OR SPANISH > ?

THIS IS VOLUNTARY AT THE DISCRETION OF THE PARENT BUT REQUIRED BY AVSS.

'Y' AND 'YES' ARE NOT ALLOWED FOR THIS ITEM.

HISPANIC ORIGIN CAN BE VIEWED AS THE ANCESTRY, NATIONALITY, LINEAGE IN WHICH THE FATHER OR HIS ANCESTORS WERE BORN. THE RESPONSE IS TO REFLECT THE HISPANIC POPULATION GROUP WITH WHICH THE FATHER IDENTIFIES AND IS NOT BASED ON PERCENTAGES OF ANCESTRY. IT IS NOT TO BE CONFUSED WITH RACE.

A PERSON OF HISPANIC ORIGIN MAY BE OF ANY RACE.

ENTER THE FIRST FEW CHARACTERS FOR FATHER'S TYPE OF HISPANIC ETHNICITY,

• OR ^L OR THE F3 KEY FOR A LIST OF VALID RESPONSES.

Fields 19/22. FATHER/MOTHER HISPANIC, LATINO OR SPANISH > **NO**

[?] F1 KEY - CON'T

AT FIELD 26B (HEARING SCREENING) :

USE THE F1 HELP KEY TO SEE ACCEPTABLE HEARING SCREENING ENTRIES AND THEIR DEFINITIONS.

26B. HEARING SCREENING > ?

THIS ITEM IS REQUIRED.

ENTER ONE OF THE FOLLOWING:

PASS (BOTH EARS) - BOTH EARS PASSED TEST

REFER (ONE EAR) - ONE EAR PASSED TEST, ONE EAR FAILED TEST

REFER (BOTH EARS) - BOTH EARS FAILED TEST

RESULTS PENDING - NEWBORN HAS BEEN SCREENED, BUT THE TEST RESULTS ARE NOT CURRENTLY KNOWN

WAIVED - PARENT(S) REFUSED SCREENING TEST

NOT MED INDICATED - NOT SCREENED DUE TO MEDICAL CONDITION OF THE NEWBORN

TEST NOT AVAILABLE- SCREENING NOT OFFERED, OR NEWBORN HAS NOT BEEN SCREENED BY THE TIME THE BIRTH CERTIFICATE IS COMPLETED

26B. HEARING SCREENING > **PASS** (BOTH EARS)

[^L] F3 key (LIST)

AT FIELD 13D:

13D. NAME, TITLE AND MAILING ADDRESS OF ATTENDANT

> ^L

JONES, RAYMOND, MD, 236 ELM AVENUE, SACRAMENTO

MCCARROLL, ABBIE, MD, 2256 LAKEWATER ST 95831, SACRAMENTO

SMITH, JOHN, LVN, 123 ELM AVENUE, SACRAMENTO

13D. NAME, TITLE AND MAILING ADDRESS OF ATTENDANT

> MCARROLL, ABBIE, MD, 2256 LAKEWATER ST 95831, SACRAMENTO
(512345)

VALIDATIONS:

Example: LAST NORMAL MENSTRAL PERIOD (FIELD 25A)

Field 25A (Date Last Normal Menses Began) 09/01/2012

Baby's date of birth: 02/11/2013

GESTATIONAL AGE (COMPUTED): 23.1 WEEKS

THIS APPEARS TO BE A PRETERM BIRTH (<37 WEEKS)

PLEASE CHECK BIRTHDATE (4A) AND DATE OF LAST MENSES (25A).

FIELD 26A (OBSTETRIC ESTIMATION OF GESTATION AT DELIVERY - COMPLETED WEEKS): 39 (BASED ON THE BIRTH ATTENDANT'S FINAL ESTIMATE OF GESTATION DETERMINED BY ULTRASOUND)

VALIDATION ALERT:

GESTATION (4A-25A) LESS THAN 168 DAYS AND BIRTHWEIGHT (26) IS GREATER THAN 1999 GRAMS.

VALIDATION: GABW

THE STATE REGISTRAR REQUIRES THAT THE FOLLOWING COMBINATION OF FIELD(S)/VALUE(S) BE VALIDATED:

FIELD: I4A = '62863' (FIELD: 4A = '02/11/2013')

FIELD: I25A = '62701' (FIELD: 25A = '09/01/2012')

FIELD: 26 = '2835'

HAVE YOU REFERRED TO THE ORIGINAL SOURCES AND ARE YOU SURE? <N>

FIELD(S) TO MODIFY > 25A

25A. DATE LAST NORMAL MENSES BEGAN <09/01/2012> 05112012 05/11/2012 <-- ASSUMED DATE CONVERTED TO 05/11/2012

GESTATIONAL AGE (COMPUTED): 39.2 WEEKS.

VALIDATIONS CON'T

Example: LAST NAMES

THE CHILD'S LAST NAME (1C) DOES NOT MATCH
THE LAST NAME OF EITHER PARENT (6C, 9C).



VALIDATION: LN

THE STATE REGISTRAR REQUIRES THAT THE FOLLOWING
COMBINATION OF FIELD(S)/VALUE(S) BE VALIDATED:

FIELD: 1C = 'KASSEM'

FIELD: 6C = 'KASSIM'

FIELD: 9C = 'QASEM'

- TO MAKE A COMMENT IN AVSS: AT FIELD(S) TO MODIFY TYPE
IN: **COM** (ENTER)

SYSTEM OPTION > **H**OSPITAL RECORD

BIRTH CERTIFICATE OPTION > **E**EDIT RECORD

FIELD(S) TO MODIFY > **C**OM

COM. COMMENT > **V**ERIFIED BABY'S LAST NAME WITH PARENT(S)

HEALTH DEPARTMENT: USING BARCODE SCANNER TO ASSIGN LRN'S; HOW TO RUN TIMELINESS & UNREGISTERED HOSPITAL RECORD REPORTS

1. BEFORE ASSIGNING THE LFN TO A BIRTH RECORD, ALWAYS:

- USE YOUR BAR CODE SCANNER TO SCAN THE HOSPITAL BAR CODE. THIS WILL ELIMINATE ASSIGNING LRN'S TO THE WRONG BABY'S BIRTH RECORD.

2. TIMELINESS REPORT -

SYSTEM OPTION > **REPORT**

REPORT GENERATOR OPTION > **GENERATE** REPORT

REP.REPORT > **#HLATR1T** = LATE REGISTRATION

ENTER BEGINNING VALUE FOR HOSPITAL CODE > ###

ENTER ENDING VALUE FOR HOSPITAL CODE > ###

ENTER BEGINNING VALUE FOR DATE OF BIRTH < DEFAULT TODAY'S DATE >

ENTER ENDING VALUE FOR DATE OF BIRTH < T >

RUN THIS REPORT IN THE BACKGROUND <N>

SAVE THE OUTPUT FROM THIS REPORT <N>

OUTPUT DEVICE <T> P

3. UNREGISTERED HOSPITAL RECORD REPORT -

SYSTEM OPTION > REPORT GENERATOR

REPORT GENERATOR OPTION > GENERATE REPORT

REP.REPORT > #UNREG = LIST OF UNREGISTERED HOSPITAL OLDER THAN SPECIFIED NUMBER OF DAYS

SHOW HOSPITAL RECORDS OLDER THAN ? DAYS <10>

RUN THIS REPORT IN THE BACKGROUND <N>

SAVE THE OUTPUT FROM THIS REPORT <N>

OUTPUT DEVICE <T> P

PREPARING REPORT.....

EXECUTING REPORT...

HP LASERJET FORM ALIGNMENT

SYSTEM OPTION > **H**OSPITAL BIRTH RECORD

HOSPITAL BIRTH RECORD OPTION > **HP** LASER JET FORM ALIGNMENT

ADJUST PRINT (U)P OR (D)OWN > **U**

HOW MANY LINES (.1 .2 .3 ...UP TO 1 2 3 4) > **.1**

ADJUST PRINT (L)EFT OR (R)IGHT > **R**

HOW MANY SPACES (1 2) **1**

ADJUSTMENT SUCCESSFUL.

Birth Data Quality Resources on the Web

- ❑ www.avss.org
 - ❑ The University of California Santa Barbara AVSS website contains
 - ❑ several manuals including the “AVSS Quick Reference Manual”
 - ❑ and “Report Generator Manual”.

- ❑ <http://www.cdc.gov/nchs/data/dvs/GuidetoCompleteFacilityWks.pdf>

The National Center for Health Statistics website contains a “Guide to Completing the Certificate of Live Birth and Report of Fetal Death”.

Need help with AVSS?

AVSS Help Desk

Peter Chen (805) 893-3214
John Marinko (916) 449-5174
FAX (916) 445-5708

AVSS Web Page

www.avss.org

State Help Desk

Patricia Stewart (916) 552-8222
Andrea Argyilan (916) 552-8216
FAX (916) 323-2299

