APPENDIX I: VENDOR EVALUATION FORM

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Your Name: | | Date: | | | School: | | | |
| Vendor Name: | | Phone: | | | Email: | | | |
| Do you currently use this vendor? Yes No | | | | | | | | |
| CLEANING PRODUCT INFORMATION | | | | | | | | |
| Product #1 (Name, type): | | Green Seal | | UL ECOLOGO | | Design for the Environment | | |
| Product #2 (Name, type): | | Green Seal | | UL ECOLOGO | | Design for the Environment | | |
| Product #3 (Name, type): | | Green Seal | | UL ECOLOGO | | Design for the Environment | | |
| Disinfectant (Name): | | Hydrogen peroxide, citric acid, lactic acid, ethyl alcohol, or isopropyl alcohol based? | | | | Design for the Environment | Rinsing required?  Yes No  Dwell Time? \_\_\_ | |
| Comments: | | | | | | | | |
| CLEANING EQUIPMENT | | | | | | | | |
| Ready-to-Dispense (RTD), on bottle  Installed by vendor?  Servicing of equipment by vendor? | | | | | Free w/purchase of chemicals?  Other: | | | |
| Micro-fiber | Microfiber cloths | | | | Mops | | |  Laundry system |
| SAFETY AND TRAINING | | | | | | | | |
| Provides Hazard Communication (HazCom) training for products to test? | | | Provides Safety Data Sheets (SDS) to test products? | | | Other | | |
| ORDERING | | | | | | | | |
| Online | | Delivery time? | | | | Procurement contracts? | | |
| Is the vendor committed to asthma-safer and greener cleaning? Yes No Answer yes if vendor a) presented Green Seal or UL ECOLOGO certified products and b) presented disinfectants that contain hydrogen peroxide, lactic/citric acid, ethyl/isopropyl alcohol. If not, consider other vendors, especially if showed products with asthmagens, like quaternary ammonium compounds. | | | | | | | | |
| Do you recommend working with this vendor and testing these products? Yes No | | | | | | | | |
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